

WPFW- LSB Regular Meeting Minutes October 13, 2021

Teleconference via Zoom Washington, DC

Arthur McCloud – Chair, Dennis Williams – Vice Chair

Nick Arena – Treasurer and Ellen Williams Carter - Secretary

**I. Call to order started at 6:35 p. m.**

**II. Roll call**

14 - Members that were present: Eileen Rosin, Ellen Williams Carter, Julie Hewitt, Marsha Coleman Adebayo, Vanessa Dixon-Briggs, Wayne Bruce, Sabooh Hikim, Ron Pinchback, Thomas O'Rourke, Martha Peterson, Thomas Blanton, Nick Arena, Donna Grimes, and Dennis Williams, Louis Wolf, Arthur McCloud, Kathleen Maloy, Tim Willard

Timekeeper: Kathleen Sergeant at Arms: John Tatum

Unexcused absence: Craig Hall

**III. The agenda was approved.**

**IV. The September minutes were not approved.**

**V. Management Reports**

Jerry Paris, General Manager didn't attend. He was engaged in pitching and assisting with the pledge drive.

Katea Stitt, Program Director stated,

Pledge Drive

She is assisting and managing the pledge drive. The station is in the middle of the second week of the pledge drive. We presently have 39% of the \$300,000 goal. We need to be at 67% of the goal at this point.

Programming

On Mondays at 1:00pm a new program airs, "Sounding The Big Pond", presented by the Goethe-Institute. They made an \$8,000 donation to the Station for this community. It is a finite program. Democracy Now is generating funds during the drive.

WPFW is participating in the Think Local First Awards program on November 16, 2021. Think Local First is dedicated to supporting local independent businesses in the community and it recognizes their positive impact.

Katea thanked the entire staff for their assistance and work. She will send the LSB a notice regarding pledge drive pitching training. Pitch partners are needed for the 10:00 pm programs.

Public affairs opportunities are available.

Questions and Statements:

Ron stated, I am glad that Democracy Now is generating funds.

Katea listed the premiums that are available during the pledge drive.

Arthur stated – CD player # 4 is malfunctioning.

Thomas O. asked - If someone needs a pitching partner, how we can connect with them? Katea said she will tell LSB members or you can ask the programmer.

## **VI. Finance Committee Report (submitted a written report: See Attachment A)**

Nick Arena stated,

Approval is needed of the FY2022 which was submitted to the LSB members.

### **The FY 2022 Budget was approved by the LSB members.**

The station expects to break even this year. He said that it demonstrates that we have solid programming. We are doing well in the pledge drive.

Question and Statements:

Kathleen stated that she appreciates the individuals on the finance committee.

Lou said that Jerome Paige & Associates has offered to raise money, as well as, contributed large amounts to the station. Nick said that he has responded to Jerome and given him feedback on information that he submitted.

## **VII. Community Comment**

Community Member - Tonight is the last night to request a ballot for the LSB delegate's election. You must request it by 11:59 eastern time.

Community Member - I suggest you follow the mission statement in the bylaws regarding the Program Committee.

## **VIII. PNB Report**

There was a request for clarification regarding whether staff members can vote for listener LSB candidates. It was stated that staff can't vote for listener LSB candidates.

KPFT will relocate once the property is sold. There is a bid on the property.

The ED search continues.

Julie – Kudos to the staff and programmers.

## **IX. Outreach and Development (submitted a written report: See Attachment B)**

Outreach & Development met on October 5.

1. The 5K Walk was well attended. After clearing expenses, \$2500 was raised.
2. Very few LSB members attended. She would like to encourage the LSB members to attend and support LSB activities.
3. Suggestions for future fundraisers next year were made by the committee.
4. A suggestion was made to call the O & D Committee the Outreach Committee because more attention is given to reaching out to the WPFW community. A motion was made.

Motion: I move that we change the name of the Outreach and Development Committee to Community Outreach Committee.

There were no objections: The name is changed to Community Outreach Committee

## **X. Programming Committee (submitted a written report: See Attachment C)**

The Program Committee has developed an evaluation for GM and PD. It should be wrapped up by end of year. They are working on the LSB show. In addition, they are constructing a Program Committee mission statement.

Vanessa requested that the June report be corrected and wants the issue placed on the November agenda.

A Motion was submitted by Vanessa to disband the Program Committee.

Vanessa's motion:

I move that the Program Committee be disbanded. Reason: During LSB meetings, we have seen conflicting views and concerns about the Program Committee mission/charter. The Program Committee is not mentioned or reference in the ByLaws governing the LSB. With 12 new LSB members in 2022, we propose that in 2022, the LSB collectively consider what duties the LSB would delegate to a Program Committee and whether a Program Committee is needed.

Motion Vote:

Yes -7 No-8 1 – abstention

The Program Committee won't be disbanded.

#### **XI. Communication Standards and Enforcement Committee**

A suggestion was made that the CSC create a package for new LSB members that includes the bylaws and special rules of conduct.

This suggestion was approved.

#### **XII. Unfinished Business**

The September minute's Program Committee report statement was amended by Kathleen and Vanessa. The minutes with the amendments will be reviewed in November.

#### **XIII. New Business/Action Item Summary**

##### **Arthur Mc Cloud, chair, shared action items:**

Chairman's Report 10/13/21

Misinterpretations & Misperceptions of the Current Chairman

##### **1. Enforcement of By-Laws, Special Rules of Conduct & Proposed Directives Defined**

By-Laws are guidelines and instructions to be followed for structure and order for an Organization.

SRC – is permitted within the By-Laws for an Organization to add rules, procedures and protocol unique to specific needs within this Foundation. Article VII Sec 6-E (last line)

Proposed Directives – are general instructions recommended by the Officers to be followed conducive to specific needs of the Board as agreed upon by the Board

With the exception of the By-Laws, all additional rules and regulations must be approved by the Board!

2. Your current Chairman has been misquoted, slandered and falsely accused of dictatorship of which I will put to bed for all in agreement or disagreement.

I've openly stated and displayed that "No one person makes decisions without the Board." The only sole authority I have alone and exercised is to keep order in the LSB Meetings and openly requested task from our Advisory Committees of which are agree upon.

Every thing that I've done and/or recommended as a Member and as Chair has been approved jointly by the consensus of Committee Members and/or by the Board.

I've openly advocated that my hidden agenda as Chairman is to optimistically change the culture of the LSB; first bringing order to ourselves by addressing issues as opposed to people and addressing what's right or wrong as opposed to who's right or wrong.

There are no personal vendettas with me, only issues that violate protocol, procedures or actions against the Board and its representation.

Leniency with the SRC has been acceptable by me (as the Chairman) only because the problems that they were made for has minimized greatly as intended. Any member can call a "Point of Order" for a violation of a SRC whenever applicable. Note that the same members that were against the SRC are now requesting more enforcement. Be careful what you ask for.

Anyone that thinks any of the above statements are not true is only because they haven't fully read the correspondence/e-mails that are documented proof or didn't give full attention to the Chairman's Report or statements made at meetings explaining protocols and reasonings. Feel free to challenge any of this. References/witnesses of those that are/were aware can be provided upon request.

3. I will now start providing a written Chairman Report to be placed with the minutes in order that I may be less scrutinized or misquoted regarding further misperceptions/misinterpretations.

4. I'm requesting that LSB Members stop their accounts of tardiness without extenuating circumstances. We can't begin a profitable meeting 'til quorum is reached. The meetings are for the most part only once-a-month (same time).

5. Action Items & Agreements are to be documented in the Minutes for review & upkeep for records of LSB accomplishments and complete/incomplete actions.

**Motion: Give the Parliamentarian a raise of \$25 effective in December.**

Vote: There was no objection.

XIV. Adjourned the regular meeting 9:46 p.m.

Arthur McCloud, Chair adjourned the meeting

Minutes submitted by: Secretary, Ellen Williams Carter

## **Attachment A**

### **WPFW Finance Committee Report – Monday, October 11, 2021**

1. Station Cash Flow Update: Bank Balances were \$52K. The Fall Pledge Drive goal is \$300K. As of Oct. 11, \$100K has been raised. Additional major donor gifts are expected in November thru January. Off-air and other types of fundraising are still needed due to shortfalls in 2019 and 2020.
2. The Finance Committee is presenting the FY2022 Budget for approval by the LSB. See the attached which was shared at the September LSB Meeting.
3. 2021 Budget Revenue and Expense Updates: PNO estimates that WPFW past due Central Services payments for FY19-20 are approximately 170K.

WPRW FY2021		
	<u>Budgeted Income</u>	<u>Actual Income</u>
October	230,175	212,445
November	112,304	108,442
December	243,510	129,471
January	109,862	80,628
February	186,115	155,849
March	57,003	233,946
April	84,077	71,268
May	219,609	203,631
June	64,539	102,774
July	46,400	40,040
August	151,400	157,586
September	36,400	47,776
YTD total	<b>1,541,394</b>	<b>1,543,856</b>
<b>Difference</b>		<b>2,461</b>
	<u>Budgeted Expense</u>	<u>Actual Expense</u>
October	126,812	144,641
November	131,588	143,103
December	127,844	125,166
January	126,196	98,140
February	136,997	79,316
March	131,689	175,675
April	112,041	114,080
May	142,173	118,993
June	124,402	148,730
July	115,008	119,336
August	132,613	146,127
September	116,091	104,022
YTD Total	<b>1,523,454</b>	<b>1,517,329</b>
<b>Difference</b>		<b>(6,124)</b>
<b>Total Difference</b>		<b>8,586</b>

## Attachment B

### October 2021 Outreach & Development Committee Meeting

Members of the Outreach & Development Committee met on Tuesday, October 5th at 7pm. The following topics and an explanation of each is listed below:

I. Walking Back to Life 5k - a. The event was well attended. Participants gave positive feedback about the fundraiser b. Teachers enjoyed teaching at the event. c. Set up for distributing the t-shirts needs to be rearranged. Some people walked off with t-shirts without paying for them. d. Very few LSB members attended. It was recommended that at the

beginning of the new year, especially for newly elected members, an announcement should be made to the LSB that LSB members are encouraged to support WPFW fundraisers by either attending or donating financially.

II. Suggestions For Future Fundraisers: a. U Street Jam, (Spring 2022; undecided because of COVID) b. Bus Trip to New York to see a play or to Maryland to visit the Harriet Tubman Museum c. Horseback Riding d. Boat Ride on the Potomac

III. A suggestion was made to call the Outreach & Development Committee the Outreach Committee sense more attention is given to reaching out to the WPFW community.

## **Attachment C**

### **WPFW LSB Report of the Programming Committee - October 10, 2021**

The Programming Committee (PC) met by phone on Wednesday October 6. We report these 3 points of interest:

1. The LSB Show Subcommittee which presently includes Sabooh Hikim and Thomas Blanton will produce a show on Friday October 29.
2. Management Evaluations - A GM Evaluation Tool was created accordance with LSB by-laws following significant research over several months. In similar fashion, the PC will generate a PD evaluation tool based on the PD job description. Both documents will be submitted to the LSB prior to the end of this calendar year.
3. A PC Mission Statement is being developed as requested by the LSB Chairman for all LSB committees.
4. Fund Drive Training - Katea reiterated her commitment to provide training that will enable committee members (and others on the LSB) to support programmers during the station's fund drives.