

# Google™ Apps What's New



A recap of March 2015



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Docs, Sheets, and Slides on the go

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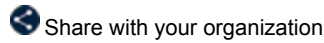
We'd really appreciate [your thoughts](#) on how we can make this newsletter work best for you.

-The Google Apps Team  
April 6, 2015

# Featured Launch: Drive sharing and security improvements

## Keep all of your work more secure with Google Drive

Announced March 31, 2015



**What's new:** Security ranks at the top of the list of concerns that companies have about moving to the cloud, which is why we've [put security front and center in our products](#) from the beginning. On March 31st, we [announced](#) a number of sharing and security improvements for Google Drive.

[For Google Drive for Work and Google for Education customers:](#)

### Set sharing settings by department (available as of March 31)

Sometimes different file settings make sense. You might, for example, have a research department that needs to keep information confidential and a sales team that needs to share presentations with their clients. To help manage these different sharing needs, now when you make selections in Drive settings from the Admin console, you can [turn off sharing outside the domain for one organizational unit](#), while still allowing others to work and share files with anyone they need to.



[Watch Video on YouTube](#)

### Create custom Drive alerts and track more events with Drive audit (coming soon after March 31)

To keep track of when specific actions are taken in Drive, you can set up [custom Drive alerts](#). So if you want to know when a file containing the word “confidential” in the title is shared outside the company, now you’ll know. And there are more events coming to Drive audit, including download, print and preview.

**Set alert: Drive** ×

Alert name

Event name  
**Visibility Change**

Actor name  
**Any**

To  
**External**

Title  
**confidential**

Deliver to  
 Super Administrator(s)

**CANCEL** **SAVE**

Available for all to use:

**Share quickly with anyone outside your organization (available as of March 31)**

When it comes to sharing, like giving final inventory lists to your caterer or last minute logos to your design agency, you want to make sure people can see it right away — whether they use Drive or not. Now, you can [share with any email address](#) and they'll be able to view the files you share —without having to sign-in to a Google account. Admins can disable this feature for certain departments that want to require sign-in before , while enabling it for others.

**Disable downloading, printing and copying of any file with IRM (coming soon after March 31)**

With Information Rights Management (“IRM”) you can disable downloading, printing and copying from the advanced sharing menu – perfect for when the file you’re sharing is only meant for a few select people. This new option is available for any file stored in Google Drive, including documents, spreadsheets and presentations created in [Google Docs](#).

**Establish trusted domains for sharing (coming soon after March 31)**


We’re also working on the ability to establish trusted domains, so businesses and schools that have multiple Google Apps domains or want to work with trusted partners or customers, can select multiple Google Apps domains that are OK to share with from Drive and Classroom.

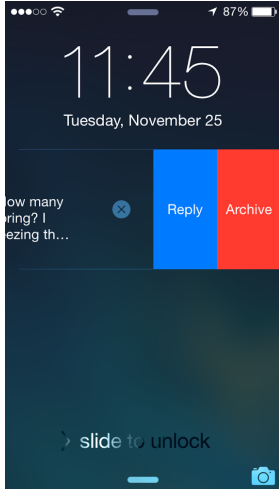
*Additional comms to follow for each upcoming launch announced on March 31.*

# Work anywhere

## Share extensions, actionable notifications and more added to Gmail iOS app

Released March 4, 2015

 Share with your organization




**What's new:** A new version of the Gmail iOS app is now available in the App Store. New features include:

- **Email files from other apps** - Attach photos, links, and documents directly to a Gmail message from iPhoto, Chrome, and other apps.
- **Easily open attachments** - With the new attachment viewer you can now open files of any kind directly into the app of your choosing.
- **< Take quick actions on notifications** - Decide whether you want to reply to or archive new messages straight from your lock or notifications screen without having to open the app

[Get the latest Gmail app in the App Store](#)

## Improved bulk operations, PDF viewer and more for the Drive Android app

Released March 5, 2015

 Share with your organization

**What's new:** A new version of the Google Drive Android app is now available on Google Play. New features include:

- Improved bulk operations like moving, starring, pinning and downloading multiple files at once by long pressing >
- PDF viewer improvements
- Performance and design improvements


**How it works:** Check out the [Help Center](#) for details on all Drive for Android features.

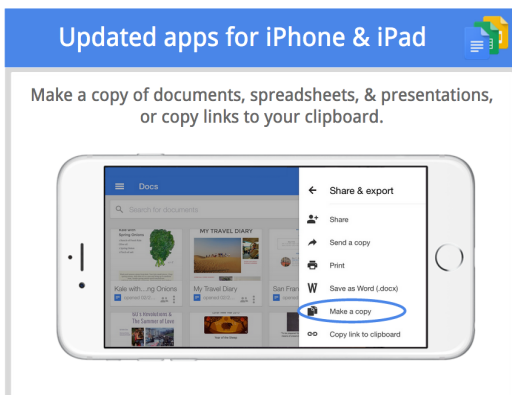
[Download the latest Google Drive app on Google Play](#)



## Make copies of files with the Google Docs editor iOS apps

Released March 5, 2015

 Share with your organization




**What's new:** New versions of the Google Docs editor iOS apps are now available in the App Store. New features include:

- **< Ability to make a copy of documents, spreadsheets and presentations**
- **Accessibility improvements in the Sheets app**
- **Performance improvements in all apps**

[Download the latest Google Docs, Sheets, and Slides apps in the App Store](#)

# Google Calendar for iPhone

Announced March 10, 2015

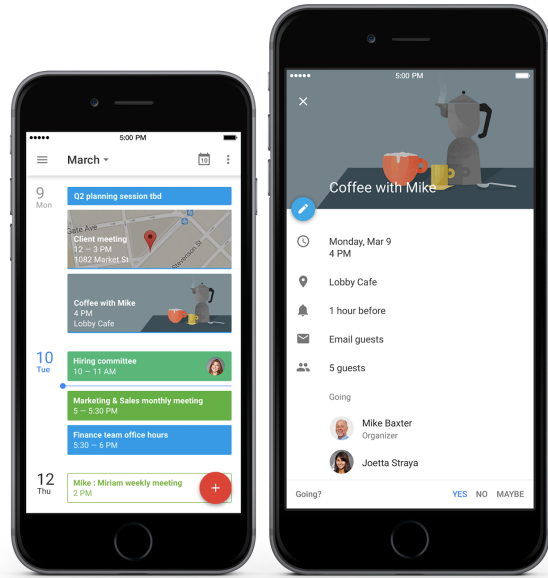
 Share with your organization

**What's new:** In March, we brought the [new Google Calendar app to the iPhone](#), so you can spend less time managing your day and more time getting stuff done.

**How it works:** The new Google Calendar app for iPhone comes with **Assists**, which make suggestions that save you time when creating events. For example, if you regularly meet with your teammate Rena for coffee and a catchup, Calendar can quickly suggest that entire event when you type 'c-o-f'.

With **Schedule View**, a quick glance gives you a snapshot of how your day is shaping up with images and maps that make your calendar easy to scan.


To get started simply login with your Google account, and with one click, the new app works with all the other calendars you've already set up on your iPhone.

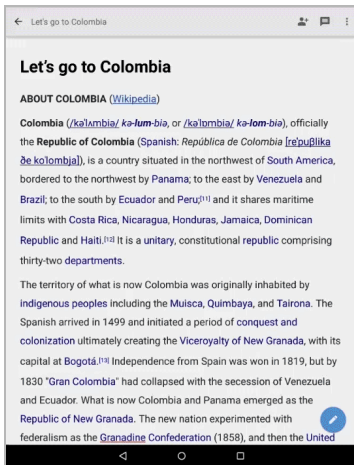


[Get the new Google Calendar app for iPhone in the App Store](#)

# Reading view in the Google Docs Android app

Released March 18, 2015

 Share with your organization




**What's new:** New versions of the Google Docs, Sheets, and Slides apps are now available on Google Play. New features include:

- **< Reading view in Docs:** hides the formatting toolbar, allowing for scrolling through documents with more room to read. To edit or make formatting changes, just tap the blue pencil icon.
- Performance improvements

[Get the latest Docs, Sheets, and Slides apps on Google Play](#)

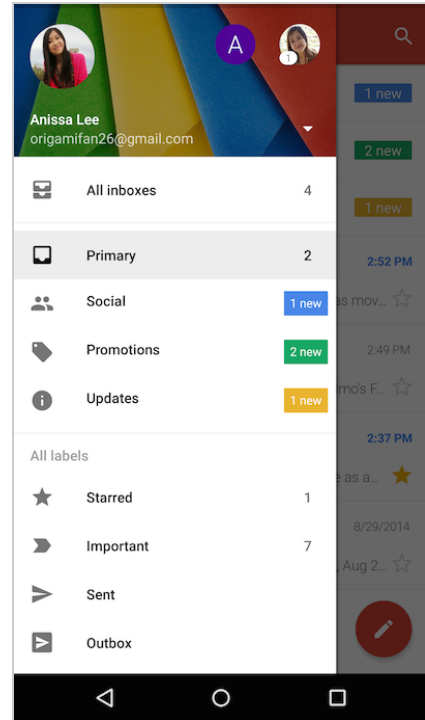
# Combined inboxes, smarter search and more for the Gmail Android app

Released March 30, 2015

 Share with your organization

**What's new:** A new version of the Gmail app for Android is now available on Google Play. New features include:

- **All your inboxes in one place**—view all your mail at once, regardless of whether it's from your work or personal accounts, using the new “All Inboxes” option. This way you can read and respond to all your messages without having to hop between accounts.
- **Conversation View**—if you've set up [separate inboxes](#) in Gmail for your Yahoo, Outlook.com and other IMAP/POP accounts, messages in these accounts will appear neatly stacked as one conversation, just like your Gmail messages.
- **Smarter Search**—searching in the Gmail app for Android now comes with better auto-complete, so you can find what you need even faster.
- **Other helpful features**—larger attachment previews to help you see what's inside, the ability to save to Drive with a single tap, and new animations that make opening and closing conversations more smooth.




**Note:** The search auto-complete feature is not available for Google Apps for Government customers

[Get the latest Gmail app for Android on Google Play](#)

# Simple to use

## Easier guest access to Hangouts video calls on the Hangouts Android app and Chromebox for meetings devices

Released March 4, 2015

 Share with your organization

**What's new:** Last year, we [announced](#) a new feature for Hangouts on the web allowing Google Apps customers to share links to Hangouts video calls so that external meeting guests may request to join if not explicitly invited. We recently [announced](#) this functionality for iOS as well.



With this launch, we brought this functionality to the Hangouts Android app and to Chromebox for Meetings devices.

### Android

The latest release of the Hangouts Android app now allows external guests using the app to join Hangouts video calls from their mobile device with a meeting link provided by the organizer. Video calls that are shared with the link require someone in the Apps domain of the Hangout video call to accept those requesting access on the web.

### Chromebox for meetings devices


People can now use their Chromebox for meetings devices to both request to join Hangouts video calls as a guest using a link, and accept requests from guests wishing to join using a link.

To join a Hangouts video call from your Chromebox for meetings device, enter the domain in which meeting is hosted followed by a '/' and the meeting name (e.g. altostrat.com/meeting-name). As before, if the meeting is hosted in your organization, the domain name is not necessary. To see and accept or reject a request from outside your organization, the meeting must be in '[shared with the link](#)' mode.

Check out the [Help Center](#) for more information.

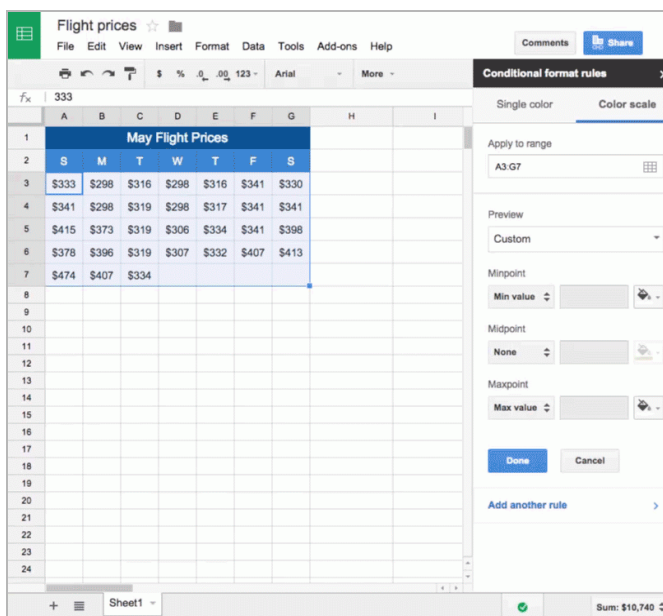
## Conditional formatting improvements in Google Sheets

Released March 30, 2015

 Share with your organization

**What's new:** People using Google Sheets will now have more powerful conditional formatting options. This launch will add the following features:

- Ability to add gradient conditional formatting rules (e.g. green -> orange, where the lowest numbers are shaded green and the highest are shaded orange, with gradient shades in between)
- More style choices like bolding, striking through, and italicizing text based on conditional formatting rules
- A new look for the conditional formatting editing pane
- Import/export of color scale conditional formatting



**How it works:** Conditional formatting can be added by highlighting the relevant cells and selecting **Format > Conditional formatting** from the menus.

Check out the [Help Center](#) for more information.

# Business ready

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## Google Apps for Work mobile management for Android for Work

Released March 4, 2015

**What's new:** In February, we [announced](#) the Android for Work program, which helps businesses bring more devices to work by securing, managing and innovating on the Android platform. We then launched the details for how Google Apps [Mobile Management](#) can help you to take full advantage of Android for Work.

**How it works:** The Android for Work platform offers three main benefits: more granular control of Android devices, a framework for mobile application management via Google Play for Work, and a new layer of separation for work-related applications known as the **Work Profile**.

The Work Profile is an addition to our existing *Android Sync for Google Apps* offering. As domain admin, you now have the ability to choose a level of data separation that balances end user productivity with your organization's security requirements. There are two secure Work Profile operating modes, governed by a setting in the Admin console:

1. *Third-party mobile app distribution* - Employees may continue to safely operate Gmail and other Google mobile apps using the built-in account switcher, while admins curate third-party apps in the Admin console, available for download by users from Google Play for Work into the Work Profile.
2. *Separate container* - Admins approve and whitelist all work-related apps (both Google and third-party), and employees download the apps appropriate to their job function from Google Play for Work into the Work Profile.

Whichever mode is chosen, employees have a seamless experience on their mobile device and all work information is encrypted and can be remotely wiped, thereby keeping corp data secure from other activity on the phone. On one's phone, work apps are identified by an orange briefcase badge:



Check out the [Google for Work blog post](#) and the [Help Center](#) for more details on how optimize these new features for your organization.

## Greater mail flow transparency with email alerts

Released March 9, 2015

**What's new:** Sending and receiving emails is something we all do many times a day, and it nearly always works flawlessly. When something does go wrong, however, it's not always clear that there is even a problem and, once identified, it can be very difficult to determine the problem's root cause.

With this launch, we've added greater transparency for Google Apps admins into any mail flow issues that arise with Email alerts. These alerts can be managed by admins in the Admin console and will trigger email notifications to super admins (or other designated recipients) around the following potential mail failures (see



[Help Center](#) for more details):

- TLS failure
- Smarthost failure
- Exchange journaling failure

	ALERTS	EMAIL RECIPIENTS	STATUS
	Drive settings changed	Super Administrator(s)	<input type="checkbox"/>
	Calendar settings changed	Super Administrator(s)	<input type="checkbox"/>
	Gmail settings changed	Super Administrator(s)	<input type="checkbox"/>
EMAIL	Exchange journaling failure	Super Administrator(s)	<input type="checkbox"/>
	Smarthost failure	Super Administrator(s)	<input type="checkbox"/>
	TLS failure	Super Administrator(s)	<input type="checkbox"/>

**How it works:** Mail flow notifications can be managed in the Admin console under the **Reports > Manage Alerts > Email** section.

Check the [Help Center](#) to learn more.

## Unified Network management across devices

Released March 11, 2015

**What's new:** From a single interface, Google Apps admins can now define and push networks to Mobile, Chromebook, and Chromebox for Meetings devices. Previously, admins had to configure the same network in multiple places to make it available to different device types. We've now have removed the redundant network configuration points in the Admin console:

Category	Count	Device Type	Action
Mobile devices	934	Mobile devices	Manage Android, iOS and Google Sync devices
Chrome devices	5000 +	Chrome devices	Manage Chrome devices
Chromebox for meetings	25	Chromebox for meetings	Manage Chromebox for meetings devices

**How it works:** To access the new settings interface, select **Device Management > Network** in the Admin console.

Check the [Google Apps](#) and [Chrome](#) Help Centers to learn more.

## Greater visibility and control of Chrome apps in Admin console

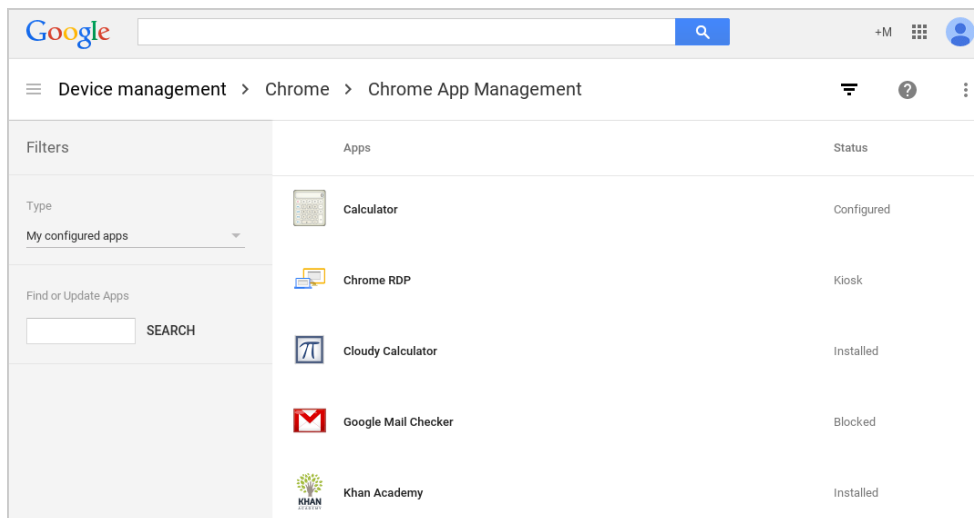
Released March 11, 2015

**What's new:** Chrome application settings in the Admin console allow admins to control which Chrome applications and extensions their users can access, and whether users can create and publish their own apps.

With this launch, the Admin console was updated with a new **App management** view, providing admins with greater visibility and control in managing specific apps and extensions in their domain.

**How it works:** Key improvements include:

- Manage Chrome Apps [one at a time](#)
- [Customize Chrome apps](#) by setting policies for supported apps
- Each app in a child org unit can now have [inherited or overridden settings](#) from a parent org unit



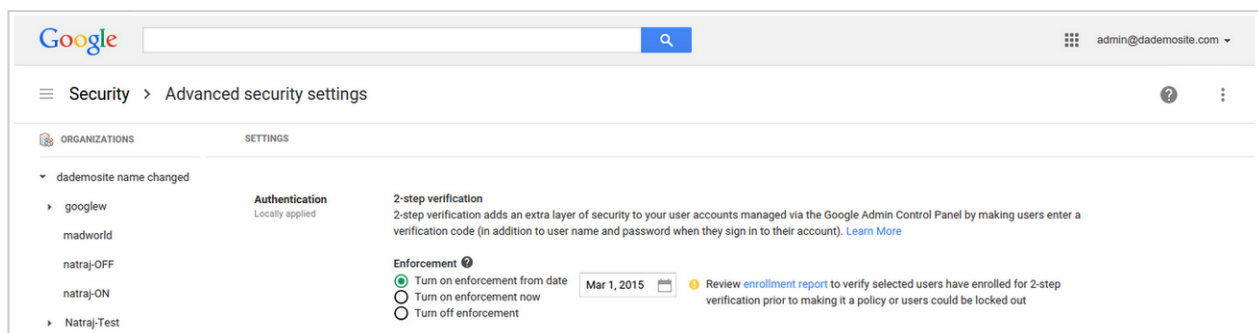
The existing app and extension manager view under [User Settings](#) will remain available as an option moving forward.

See the [Help Center](#) for more information on the new and existing views for managing Chrome Apps.

## Simpler deployment of 2-Step Verification

Released March 11, 2015

**What's new:** Previously, the deployment of 2-Step Verification (2SV) within a domain could be a tedious process, as it required Apps admins to carefully monitor the 2SV enrollments of their users before the actual enforcement, potentially leading to lock out situations requiring admin intervention. With this launch, we improved the enrollment and enforcement process for 2SV for Google Apps.



**How it works:** Admins can now set a 2SV enforcement date in the future, giving users a monitored amount of time to enroll. Users will be prompted to enroll when they sign-in, and also will receive email reminders if they have not enrolled before the enforcement date.

We highly encourage all Apps customers to take advantage of the simplified set-up process and add an extra level of security protection by implementing 2SV for their domains.

See the [Help Center](#) for details on how to implement this feature.

## Enhanced add-ons experience for Google Apps admins

Released March 20, 2015

**What's new:** Last year we launched add-ons, tools created by developer partners that provide even more helpful features in your [documents](#), [spreadsheets](#) and [forms](#). Previously, the ability to install add-ons was controlled centrally by Google Apps admins in the Admin console, but users retained ultimate control of choosing which individual add-ons to install or remove.

In March, we released a couple of updates to help developers share their add-ons with an even wider audience and give Google Apps admins more consistent control over which add-ons are used in their organizations.



**How it works:** Developers can now choose to make their add-ons for Docs, Sheets and Forms available for installation across entire domains, which automatically creates a Google Apps Marketplace listing that is easy for customers to find. Admins can then install these handy add-ons for their whole organization using just a couple of clicks.

Admins will continue to have a “disable add-ons” option for their users, but they can also whitelist add-ons via the Google Apps Marketplace for their entire domain or a specific team. Check out the [Help Center](#) for details on the available options.

Keep in mind that it will take some time for add-on developers to publish their apps for domain-wide installation, so you might not find all your favorite add-ons in the Apps Marketplace yet.

**Note:** this launch did not impact existing add-on installation settings.

Check the [Help Center](#) to learn more.

## Feature parity for multi-domain Google Apps instances

Released March 26, 2015

**What’s new:** Complex businesses can require multiple Google Apps domain instances to meet their needs. Previously, certain domain management functionality was restricted to primary domains only, making managing multiple domains a bit cumbersome. We’ve now extended several key features to secondary domains to make managing multiple domain instances more seamless.



### How it works:

- **Custom app URLs**—make it easy for people in any of your domains to find your core Google Apps services by creating custom web addresses to each service. For example, *mail.primarydomain.com* or *mail.secondarydomain.com*.
- **Web address mapping**—have your Google Sites appear under custom URLs for all of your domains, such as *hr.yourdomain.com*, *hr.yourdomain.in* or *hr.yourdomain.fr*.
- **Group renaming**—create a Google Group in a primary domain and move it to a secondary domain. For example, rename the group *users@yourdomain.in* to *users@yourdomain.fr*.

Check the [Help Center](#) to learn more: [Custom app urls](#) | [Web address mapping](#) | [Group renaming](#).

# Learn more about Google Apps

## Google Apps Learning Center: Top 10 ways to use Google Apps for Retailers

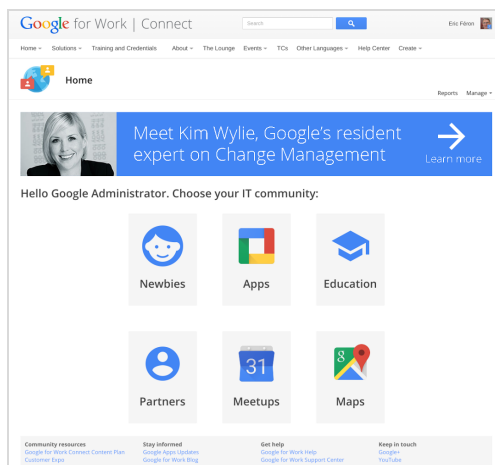
**What's new:** Read our [top 10 ways Retailers are using Google Apps](#) to increase store associate engagement, on-board employee employees, drive revenue, and bring products to market faster! View the customer videos we have for each tip and experience Google Drive through our interactive demo experience! Then [let us know what you think](#).

**To know:** The Google Apps Learning Center is a training site that helps Google Apps for Work users learn how to use product features, increase productivity, and work better together.



Visit the [Google Apps Learning Center](#) for more training resources you can share with your users.


## Google for Work Connect (GWC): The official community for Apps Admins



**Sign in now:** Google for Work Connect (GWC) will make your job easier. GWC puts you in touch with your peers and Googlers, eager to help you optimize your Google Apps installation. [Sign in now](#) to discuss best practices, ask questions, and communicate with us. Don't miss out! Be sure you [follow our Community Manager, Luis Vargas](#), to get weekly updates on what's new.

**What's new:** In March, our Q1 [Content Plan](#) focused on the emerging mobile workforce. We published content on bringing your own device to work, making iOS Sync easier, and online tools for collaboration. The most popular piece was: [Tips for implementing a BYOD policy in your organization](#). Check it out and tell us what you think in the comments.

## Google Apps for all: *The Apps Show* on YouTube, every Tuesday, 11am PST, with special episodes every Thursday

 Share with your organization


**What's new:** In March, The Apps Show covered mobile topics like [maximizing use of your mobile device](#), and [using Apps on iOS](#). We also went onsite with [The Boba Guys](#), a fast-growing small business with innovative ideas, and showed viewers how John and Debbie [stay productive while traveling](#).

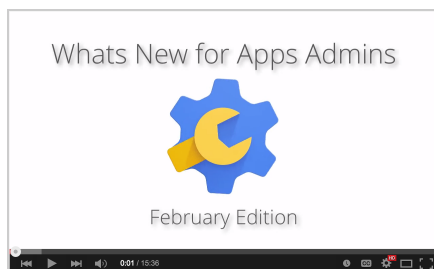
**To know:** Check out our content plan for Season 4 [here](#).

[Bookmark The Apps Show playlist on YouTube](#)



## What's New for Apps Admins videos

 Share with your organization



**What's new:** The *What's New for Apps Admins* videos provide a recap of all of the features we've released in the past month that are relevant to Google Apps Admins, so you can watch and share them whenever you want.

**How it works:** Bookmark the [playlist on YouTube](#) and check back each month for the latest updates. You can also access all video recordings in the [archive](#) on the What's New site.

*Thanks for checking out our newsletter!  
We'd really appreciate [your thoughts](#) on how we can make this work best for you.*