

Draft Agenda - *Public Version*  
Pacifica National Board Session  
Teleconference Meeting  
Thursday, September 7, 2023, 8:30 pm ET  
All times are Eastern Time  
(*meeting notice appended to the end of this agenda*)  
Directors:

Teresa J. Allen, KPFT, Listener Adriana Casenave, KPFT, Listener Jim Dingeman, WBAI, Listener Vanessa Dixon-Briggs, WPFW, Listener Fred Dodsworth, KPFA, Listener William Foster Jr., Affiliate Sue Goodwin, WPFW, Staff Heather Gray, WRFG, Affiliate Donna Grimes, WPFW, Listener Julie Hewitt, WPFW, Listener Evelia Jones, KPFK, Listener	Ali Lexa, KPFK, Staff Marianne Martinez, KPFT, Listener James McFadden, KPFA, Listener Darlene Pagano, KPFA, Staff Shawn Rhodes, WBAI, Staff James Sagurton, WBAI, Listener Sharonne Salaam, WBAI, Listener Akio Tanaka, KPFA, Listener Beth von Gunten, KPFK, Listener Egberto Willies, KPFT, Staff
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Others:

Stephanie Wells, Executive Director  
Arthur Schwartz, Pacifica Counsel  
Nancy Sorden, Secretary

1. Preliminary Items – 5 min.

- A. Call to Order by Chair
- B. Roll Call
- C. Report-out from the executive session of August 17, 2023 meeting of the PNB:  
The PNB met in closed session to discuss confidential personnel and contractual matters.
- D. Excused Absences
- E. Identify Timekeepers

2. Agenda approval for the open portion of the agenda – 5 min.

3. Approve minutes of open sessions – 5 min.

4. Committee Reports

- a) Audit Committee (Tanaka for S. Young) – 3 min.
- b) Coordinating Committee (Sorden) – 3 min.
- c) Finance Committee (Sagurton) – 10 min.
- d) Governance Committee (von Gunten) – 10 min
- e) Elections Committee (Tanaka) – 10 min.
- f) Programming Committee (Gray) – 5 min.
- g) Strategic Planning Committee (Dingeman) – 5 min.
- h) Personnel Committee (Pagano) – 3 min.

- i) Development Taskforce (von Gunten) – 3 min.
- j) Technology Taskforce (Dingeman) – 3 min.

5. Affiliates Report (Foster & Gray) – 5 min.

6. Motion on Community Advisory Boards from Strategic Planning Committee (see APPENDIX) – 10 min.

7. ED Report and Q & A – 10 min.

8. General Counsel Report and Q & A – 10 min.

9. Unfinished business – 5 min.

- a) Protocol for Members to Voice Concerns about Staff, from 7/20/2023
- b) Cleaned up version of Underwriting motion from 11/17/2022

10. New Business – 5 min.

Motions forwarded to PNB Secretary and PNB at least 48 hours prior are presumed to be included here.

- Any motions sent after, if voted onto the agenda as an amendment.

**11. Motion to Move into Executive Session at time certain of 10:50 pm – 1 min.**

*12. Agenda approval for executive portion of the agenda – 5 min.*

*13. Approve minutes of closed sessions – 5 min.*

*14. General Counsel Report and Q & A – 15 min.*

*15. ED Report and Q & A – 15 min.*

*15. Confidential Contractual Matter – 20 min.*

*16. Confidential Disciplinary Matter – 10 min.*

*17. Confidential Disciplinary Matter – 10 min.*

*18. Unfinished Business – 5 min.*

*19. New Business – 1 min.*

*20. Discuss what from this session may be shared with LSBs in closed session – 5 min.*

*21. Report-out for kpftx.org and for reading at the next open session – 3 min.*

*22. Rise and report (includes reading the report-out) – 1 min.*

**23. Adjourn at a time certain of 12:00 am ET.**

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**APPENDIX**

===== **FOR OPEN SESSION** =====

**6. Motion on Community Advisory Boards from SPC**

WHEREAS, the Pacifica National Board (PNB) has resolved to pursue actively Community Service Grants (CSG's) and other programs offered by the Corporation of Public Broadcasting to support public and community broadcasting throughout the United States. One of the requirements for successfully completing the application process is to prove that Community Advisory Boards are set up and functioning with PROOF of their existence,

The CPB requires that the recipient annually certify "their compliance with the CAB requirements. This certification is a part of CPB's required CSG Agreement and Certification of Eligibility."

BE IT RESOLVED that all Local Station Boards are required to give an update in writing as to the status of the Community Advisory Boards at each station, KPFA, KPFT, WBAI ,WPFW and KPFK by the next regularly scheduled meeting of the PNB. This report should include written confirmation of the following facts:

- A-Does a community advisory board exist?
- B-What is its composition?
- C-How was it formed?
- D-How many times has it met during the past year?
- E-Does it meet at "regular intervals annually"?
- F-Do its members regularly attend its meetings?
- G-Is its composition "reasonably representative of the diverse needs and interests of the communities served by such station." ?
- H-Has it reviewed "the programming goals established by the station, the service provided by the station, and the significant policy decisions rendered by the station." ?  
Do such reports exist in writing?
- I-Is there proof of the announcement of CAB meetings to the public via save Mp3's,engineer logs, website postings and other forms of verification?
- J-Has the CAB advised the "the governing body of the station with respect to whether the programming and other policies of the station are meeting the specialized educational and cultural needs of the communities served by the station"?
- K-Has the CAB made in written and oral form any " recommendations as it considers appropriate to meet such needs."?
- L-What rules do the CABs practice regarding absences, latenesses and removing members who do not participate?

**9a. Discussion on Protocol for Members to Voice Concerns about Staff**

Sample website content that would be required on every unit's webpage:

Members who wish to voice concerns about staff or programs can send an email to [concerns@pacificafire.org](mailto:concerns@pacificafire.org). Station staff report to the General Manager, who reports to the Executive Director, who reports to the Pacifica National Board. Concerns about staff are generally personnel issues which should be handled by management rather than elected delegates or directors. Management will routinely monitor emails sent to [concerns@pacificafire.org](mailto:concerns@pacificafire.org) and ensure that the appropriate actions are taken. Concerns about Pacifica policy can be sent to the LSB (insert station's LSB email) or to the PNB ([pnb@pacificafire.org](mailto:pnb@pacificafire.org)) as appropriate. Delegates serve as volunteers and will take up your concerns as time and priorities permit.

===== *FOR EXECUTIVE SESSION* =====

**MEETING NOTICE:**

**Thursday, September 7, 2023**

**Pacifica National Board**

**Purpose:** First regular meeting of the month.

**8:30 PM ET**

**Teleconference**

**Committee Members**

Regular meeting, per PNB motion of 3/2/2023. Part of the meeting may be in closed session. If the PNB starts in closed session, we'll try to say so here. Refresh the page to make sure you have the latest info.

Nancy Sorden

Posted: 07/27/2023 - 10:33 PM

[nancy.sorden@wap.org](mailto:nancy.sorden@wap.org)

Updated :07/27/2023 -  
10:33 PM