



# INSTITUTE FOR ETHICS AND EMERGING TECHNOLOGIES

Travel Grant

# Travel Grant

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Applicants for the IEET Travel grant must currently be affiliated with the IEET (i.e., Fellows, Affiliates, Board Member, or staff) and must be traveling for the purpose of disseminating research directly aligned with the IEET mission and must do so using the IEET as a primary affiliation.

## When do we fund you?

The travel grants are aimed at IEET affiliates who are travelling to disseminate research aligned with and important to the IEET.

- You must be a Fellow, Affiliate, Board Member, or Staff Member
- You must use your IEET affiliation as your primary affiliation

## We do not fund

- Stays of more than 7 days
- Clinical studies
- Applied research
- Attendance of courses organized by companies
- The travel grants cannot be used to supplement inadequate funding from other institutions or earned incomes, to bridge temporary financial difficulties, or to complete investigations already sponsored by other sources or institutions.

## Conditions apply

Please carefully read the Travel Grant programme conditions below to learn more about benefits and obligations.

# Conditions for Travel grants

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## Number of Travel Grants

Number of travel grants per researcher Researchers can be awarded more than one IEET travel grant; however, only one grant is awarded during any 12-month period.

## Expiration of the Grant

The travel grant expires if not taken up within six months of notification.

## Obligations

The IEET does not intervene in the work of its grant holders, who, in turn, are obligated to make proper use of the allocated funds and to adhere to the rules of good scientific practice according to what is delineated for scientists.

If a grant holder changes the subject, length, or location of the planned training or is unable to perform the training, he/she must inform the IEET immediately. The IEET can then adjust the grant accordingly.

The awarded grant sum is based on the information provided in the application. The grant holder is obligated to inform the IEET about any changes in his/her financial circumstances so that the IEET can adjust the size of the grant.

Every grant holder must submit:

- A final report on the scientific and personal benefits of the training, signed by the awardee, about two months after returning home. The scientific part (about 2 pages) should comprise aim and results (if applicable).
- Reprints of any publication prepared with the IEET's assistance. Funding by the IEET must be mentioned in the acknowledgment section of the publication. Please note that the IEET should be referred to in the acknowledgments as "Institute for Ethics and Emerging Technologies".

## Insurance

The IEET does not provide any kind of insurance for its grant holders. They must insure themselves against any possible costs and consequences caused by illness, accident, personal liability, etc.

## Applications to other institutions

The IEET must be notified if an application is submitted to any other research-sponsoring institution. Should an applicant take up a grant from another institution, the IEET must also be notified immediately. Please note that only written notification is legally binding and that the decisions of the IEET are incontestable.

## Additional Funding

An IEET travel grant may not be held while receiving a grant from another funding organization. For courses, supplementary funding from the institution organising the course might be acceptable.

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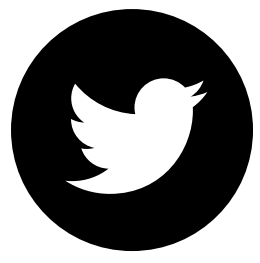
## **Legal and tax issues**

Travel grants of the IEET do not constitute any form of employment.

The Institute for Ethics and Emerging Technologies reserves the right to adjust the grant, e.g., due to currency fluctuations, and to reclaim any surplus payment or money paid in error. The IEET also reserves the right to retract or adjust the size of the grant for any sound reason. The latter includes budgetary constraints. Furthermore, the IEET may cancel the travel grant and demand repayment, if the financial support was obtained under false pretences or not used for the intended purpose, if the obligation to submit the final report is not fulfilled, or for any other sound reason.

Please note that the decisions of the Institute for Ethics and Emerging Technologies are incontestable

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