

Minutes of the KPFK Local Station Board Meeting of February 9, 2011

The regular monthly meeting of the KPFK Local Station Board was held on Wednesday, February 9, 2011 at 7:07 PM at the Community Center of Los Angeles City Fire Station 5, 8900 South Emerson Ave, Los Angeles CA 90045, the chair (Dutch Merrick) being in the chair and the secretary (John P. Garry III) being present. The minutes of the last meeting (January 8, 2011) were approved as corrected.

Twenty-one members were present, constituting a quorum: Ken Aaron, Chuck Anderson, Rodrigo Argueta, Fred Blair, Lydia Brazon (tardy), Omar Burdet, Aryana Gladney, Leonard Isenberg, Kim Kaufman, Fred Klunder, Jim Lafferty, Ali Lexa (tardy), Brenda Medina, Dutch Merrick, Margie Murray, Michael Novick, John Parker, Summer Reese, Martina Steiner, John Wenger (arrived 7:20), Lamont Yeakey (arrived 8:33).

One member was absent: Sequoia Olivia Mercier.

One member was excused: John Cromshow.

One member was absent due to suspension: Ian Johnston.

Also present: Richard Vega (Parliamentary Advisor), Terry Goodman (Audio Recordist), Zuberi Fields (KPFK Operations Director), Alan Minsky (KPFK Interim Program Director).

Authority and Notice: This meeting was authorized by the LSB by a motion approved at its meeting of December 1, 2010. Specific notice was posted on KPFK.org and other websites on January 25, 2011 and February 5, 2011 (see Appendix A).

Audio Recording: The audio of the meeting was recorded by Terry Goodman and is available for a limited time at the following site:

<http://uploading.com/files/8am9293a/klsb110209.mp3/>

WELCOME, CALL TO ORDER AND ROLL CALL (7:07)

The meeting was **called to order** by the chair at 7:07 PM.

EXCUSED ABSENCES (7:10)

An excused absence request from John Cromshow was **accepted** without objection.

ACKNOWLEDGMENTS (7:12)

Kaufman **suggested** that acknowledgements be heard. **So ordered**, without objection. Klunder

acknowledged that today was Novick's birthday.

COMMENTS BY THE CHAIR (7:14)

The chair **made** introductory comments. Lafferty **moved** to not hold the scheduled Delegates Assembly. Motion **passed** by hand vote: 15-Yes, No-0, Ab-0.

APPROVAL OF MINUTES (7:18)

Minutes for January 8, 2011 were **approved** as corrected by unanimous consent.

PROCEDURES FOR MEMBERS OF THE PUBLIC WHO ARE OUT OF ORDER (7:26)

The chair **defined** a trial audience warning system: everyone will be given the opportunity to speak; if an audience member speaks out of turn without being called upon they will be warned; if they speak out of turn a second time they will not be called on to speak for the rest of the meeting; if they speak out of turn a third time they will not be called on to speak at the next meeting.

The chair **enumerated** ground rules for board decorum: Speak only when recognized by the chair. Do not interrupt other speakers. Respect other members, avoid derogatory remarks towards others. Respect and help the chair. Remember to "put the work of KPFK first." The board **committed** by a show of hands to adhere to these rules of decorum.

Lafferty **moved to charge** the Governance Committee to create concrete procedures for board members and members of the public and who are out of order. Motion **passed** by unanimous consent.

Argueta **discussed** LSB Spanish language translation procedures, based on a previous motion. The chair **directed** the Secretary to find the relevant motion (see Appendix C).

Motion from the Governance Committee: The 30 minutes of public comment shall be equally divided into four, 7.5 minute segments with a 90 seconds per person speaking time. Motion **passed** by unanimous consent.

Point of order from Aaron: Could we assign a timekeeper? Murray shall continue to serve as timekeeper.

Public comment was **heard** at 7:38 for eight minutes.

SCHEDULING OF LSB MEETINGS (7:50)

Steiner **moved** that Saturday meeting start times shall alternate between 10:00 AM and 1:00 PM. Motion **passed** by hand vote: Yes-12, No-4, Ab-2.

Lafferty **moved** that the next Saturday LSB meeting shall start at 1:00 PM. Motion **passed** by unanimous consent. Additional meetings for Wednesday, April 6 7:00 PM and Saturday May 7, 10:00 AM were **approved** by unanimous consent.

REPORT FROM STATION MANAGEMENT (8:04)

Zuberi Fields **gave** an oral report on station finances, event planning, grants, advertising, station access policy, and the solar project, followed by questions and comment from the board.

Point of order from Lafferty: speaker time should be limited to the agreed amount.

Lafferty **moved** (amended by Reese) that any member of the LSB, if they desire, be issued a pass card (at the expense of the station) and a computer log-in code. Motion **passed** by hand vote: Yes-18, No-0, Ab-0.

Wenger **moved** that all volunteers, particularly phone volunteers, get computer log-in codes for computer access and that access be tracked. Lafferty moved to **table** until the issue can be developed more fully in committee. Wenger's motion **tabled** by hand vote: Yes-14, No-3, Ab-3.

Alan Minsky **gave** an oral report on the December fund drive, the upcoming fund drive, premiums, programming changes, local news budgeting, 24/7 Spanish language software, the Spanish language programming group, and the LPAC.

Public comment was **heard** at 8:47 for ten minutes.

Wenger **requested** a written report every month from management, to be emailed to the board.

Reese **moved** to extend discussion five minutes. Motion **failed** on a hand vote due to 2/3 requirement: Yes-5.

REPORT ON LSB DIALOGUE PROCESS (8:59)

Novick **moved** for two minutes for the chair to give a report. Motion **passed** by hand vote: Yes-10, No-2, Ab-2.

The chair **gave** an oral report on the Strategic Planning Dialogue of Sunday, February 30, 2011.

PNB DIRECTORS' REPORTS (9:04)

Reese and Brazon **gave** oral reports, followed by questions from the board.

PROGRAMMING OVERSIGHT COMMITTEE REPORT (9:10)

Novick **gave** an oral report and **noticed** the February 23, 2011 PrOC Meeting, location TBD.

OUTREACH COMMITTEE REPORT (9:12)

Medina **gave** an oral report.

GOVERNANCE COMMITTEE REPORT (9:15)

Wenger and Yeakey **gave** oral reports.

Novick **moved** to fill vacancies in the Program Director Search Committee. No vote taken. Kaufman **suggested** and Lexa **agreed** to repopulate the PD Search Committee at the next meeting.

FINANCE COMMITTEE REPORT (9:20)

Kaufman **gave** an oral report.

Motion from the Finance Committee: "*Resolved*, That the Management-prepared budget shall contain the financial details of the proposed solar project (breakdown of listener and grant funds) and the details of all contractor employees (i.e. the 1099 employees)." Motion **passed** by hand vote: Yes-13, No-2, Ab-1.

Motion from Finance Committee: "*Resolved*, That KPFK Management shall open a separate designated account for all funds solicited and collected for the solar project, and that all funds already collected for this project shall be immediately deposited in this account." Motion **passed** by hand vote: Yes-13, No-2, Ab-2.

Point of order from Novick: public comment is required before voting on motions. Public comment before the vote on remaining committee motions shall be heard. **So ordered**, without objection.

PERSONNEL COMMITTEE REPORT (9:25)

Aaron **gave** an oral report. The Personnel Committee presented two motions:

Motion: "That the chair present the following request to the IGM: The Personnel Committee would like to review the different types of written agreements that exist between the station and programmers and any basic template from which specific agreements are derived." Motion **passed** by hand vote: Yes-13, No-3, Ab-2.

Motion: "In order to ascertain if KPFK is in compliance with title 7 requirements for training on sexual harassment and discrimination in the work place, the Personnel Committee requests a record of training completions of all staff (paid and unpaid) and volunteers, including dates. If this is considered confidential then a summary report can be presented listing the number of staff and volunteers that

have started the training, completed the training, and never started the training.” Motion **passed** by hand vote: Yes-12 No-0 Ab-5.

Public comment was **heard** for six minutes before the above four motions were passed.

LSB CHAIR REPORT ON COMMITTEES AND RELATED PROCESSES (9:33)

The chair **gave** an oral report on LSB committee procedures and **directed** the Governance Committee to produce a set of guidelines for committees for the next meeting.

The chair **discussed** the LSB budget. Reese **reported** on LSB budgeted expenses, followed by discussion. (9:47)

Novick **moved** that the Finance Committee shall report on LSB budget and expenditures at the next meeting. Motion **passed** by hand vote: Yes-9, No-3, Ab-2.

Kaufman **moved** to adjourn. Meeting **adjourned** without objection at 9:53 PM.

John P. Garry III (KPFK LSB Secretary)
(these minutes were approved on March 19, 2011)

APPENDIX A—Meeting Notice

Emailed by Terry Goodman on Tuesday, January 25, 2011 11:41:17 PM

The KPFK Local Station Board will meet on Wednesday, February 9, 2011, beginning at 7:00 pm at a location to be announced.

Ref:

<http://www.kpfk.org/lspbpbmenu/93-calenderandnotices/4470-local-station-board-2092011-700-pm.html>

http://www.kpfk.org/eventcal.html?task=view_detail&agid=1733&year=2011&month=02&day=09

<http://www.kpftx.org/pacalendar/calresults.php?eventdate=20110209>

Emailed by Terry Goodman on Sat, February 5, 2011 9:35:36 PM

The KPFK Local Station Board and Assembly of Delegates will meet on Wednesday, February 9, 2011, beginning at 6:30 pm in the Community Room at LA City Fire Station 5, 8900 South Emerson Av, Los Angeles, CA 90045.

Refs:

<http://www.kpfb.org/lsbpbmenu/93-calenderandnotices/4470-local-station-board-2092011-700-pm.html>

http://www.kpftx.org/pacalendar/cal_show1.php?eventdate=20110209

Participation in a Local Station Board meeting or on one of its many committees is a vital way for you to engage meaningfully in the governance of your favorite community-driven radio station, KPFB. We'll be holding our February Board meeting and a special meeting of the KPFB Delegates Assembly this Wednesday the 9th from 6:30 until 10 pm in the community room at LA City Fire Station 5, located at 8900 South Emerson Ave, Los Angeles 90045.

Ref:

http://www.kpfb.org/eventcal.html?task=view_detail&agid=1733&year=2011&month=02&day=09

APPENDIX B-Proposed Agenda

Emailed by Dutch Merrick on Mon, February 7, 2011 12:32:28 AM

KPFB Local Station Board Agenda for 2/9/11 starting time 6:30 sharp, adjournment 10:00pm sharp in the community room at LA City Fire Station 5, located at 8900 South Emerson Ave, Los Angeles 90045

1. Welcome – call the meeting to order
2. Roll Call
3. Absences- Excused
4. Approval of the Minutes
5. Comments by the Chair-
6. Procedures for members of the public who are out of order

Public comment (prior to passage of motions)

7.5 minutes (:90 minute/person)

7. Establish date and times for next 3 LSB Meetings.
8. Report by Station Management.

Public comment (prior to passage of motions)

7.5 minutes (:90 minute /person)

9. Report on LSB Dialogue process

10. Reports by Committees

- a. LSB Chair Report
- b. PNB Director's Report
- c. Program oversight
- d. Outreach
- e. Governance
- f. Finance
- g. Personnel

Public comment (prior to passage of motions)

7.5 minutes (:90 minute /person)

11. Discussion of Committee related processes (Intro since finalizing will be after March meeting)

- a. Decorum
- b. Agenda- only one per meeting
- c. Committee Membership
- d. Passed Committee Motions go directly to LSB
- e. Verification of KPFK membership

Public comment (prior to passage of motions)

7.5 minutes (:90 minute /person)

12. Old business

Update on Board-sponsored Immigration Clinic

13. New business

Upcoming Fund Drive – How can we help?

Dates for the year's 2-3 Town Hall meetings - Request Outreach committee bring proposals to next meeting.

**Public comment – (Remaining minutes if any)
Adjournment.**

APPENDIX C—Spanish translation motion cited by Argueta:

From **Minutes of the KPFK Local Station Board Meeting of 03/17/05:**

“Motion: That the LSB has a translation system for the Spanish speaking audience for the LSB general meetings. It can be done with a dedicated person appointed by the LSB or by an electronic device if there are many people in the audience and that this be analyzed by the Finance Committee. In this way the Spanish speaking shows can invite people to these meetings. Also, there should be on-air announcements in Spanish of all LSB meetings and that translation into Spanish will be provided. Vote after public comment: **Motion passes** (as amended, amendment included in above text of motion): Y: 16, N: 1, A: 0 10:18 PM”