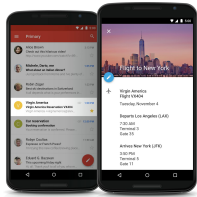


What's New

Google™ Apps

AUGUST 2015



Featured Launch: Events from Gmail on Google Calendar

[Save time planning business travel and more with events from Gmail on Google Calendar](#)



Work together

[Hover over Docs editors' Share button to see if sharing settings are invalid](#)
[Head back to school with new features in Google Classroom](#)



Docs, Sheets, and Slides on the go

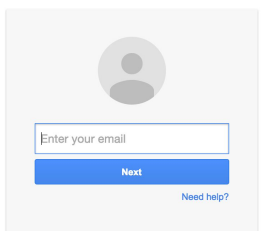
Work anywhere

[Custom status messages and more with the Hangouts Android app](#)
[New features in the Google Docs and Sheets mobile apps](#)



Simple to use

[Include hidden and filtered data in charts in Google Sheets](#)
[Easily change the relative font size of text in Google Docs and Slides](#)
[Host Google Slides presentations via Google Hangouts](#)
[Launch desktop applications from Google Drive Preview in Chrome](#)
[Download embedded emails in a message in Gmail](#)



Business ready

[New settings for restricting YouTube content on managed networks](#)
[General availability for the Classroom API](#)
[Better preservation in Google Apps Vault](#)



Learn more about Google Apps

[Google for Work Connect \(GWC\): The community for Apps administrators](#)
[The Apps Show on YouTube](#)
[What's New for Apps Admins videos](#)


We'd really appreciate [your thoughts](#) on how we can make this newsletter work best for you.

-The Google Apps Team
September 1, 2015

Featured Launch: Events from Gmail on Google Calendar

Save time planning business travel and more with events from Gmail on Google Calendar

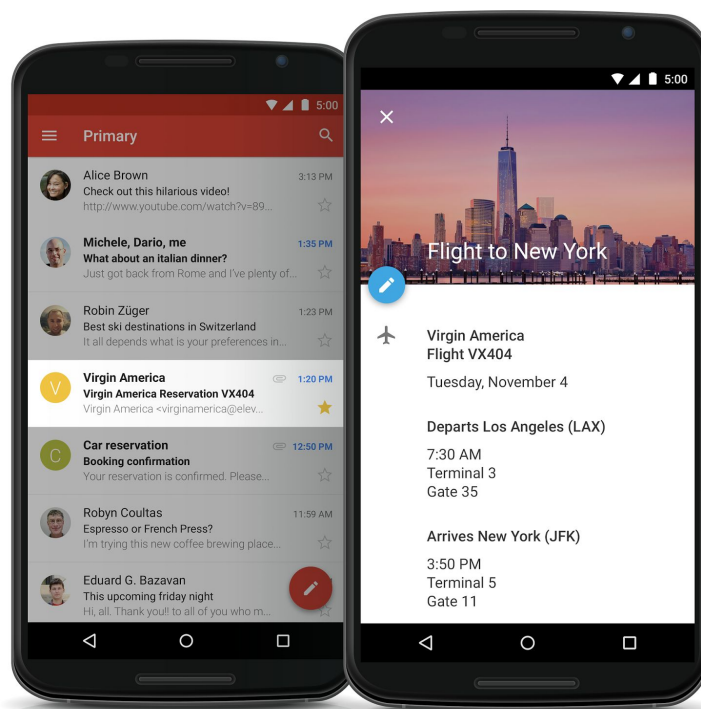
Announced on August 25th, 2015

 Share with your organization

What's new: The Internet has made business travel—booking flights and hotels, reserving restaurant tables, buying event tickets, and more—infinately easier. Adding that information to a calendar, on the other hand, has remained time-consuming and tedious, typically requiring people to copy and paste information from various confirmation emails. Now, Gmail and Google Calendar will start working together to lighten that load for Google Apps customers, and make business travel planning even more seamless.

How it works: When an individual receives an email in Gmail with flight, hotel, restaurant, or ticketed event information, that event will be automatically added to their Google Calendar, complete with things like flight numbers and check-in times. Calendar will even update those events if plans change and a new email is received (for instance, when a flight is delayed or a reservation pushed back).

This feature is enabled by default on desktop and mobile (both iOS and Android) for all Google Apps customers—with the exception of Google Apps for Government domains, for whom the feature is not available. Events from Gmail added to Calendar are visible only to calendar owners by default (those with delegated access will not see these events). Calendar owners can delete any individual unwanted events as well as adjust visibility settings, or disable the feature altogether, in their Calendar settings if so desired.



At launch, people using Calendar will see an in-product screen, either on mobile or web (whichever is accessed first), explaining that events from Gmail will be automatically added for their account, and indicating that the feature can be disabled in settings.

Once the first event from Gmail is added, a one-time email notification will also be sent to the user from Google Calendar, explaining the settings and sharing details for events from Gmail.

Notes:

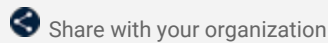
- Rollout for this feature will be complete in early-mid Sept for all Google Apps release tracks
- This feature is not available for Google Apps for Government customers

Check out the [Help Center](#) for more information.

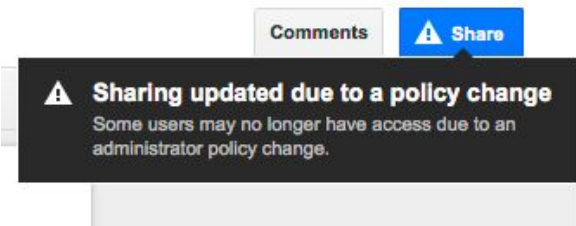
Work together

Hover over Docs editors' Share button to see if sharing settings are invalid

Announced on August 24th, 2015



What's new: In July, we [launched](#) notifications in the Google Drive, Docs, Sheets, and Slides sharing dialogues that warn users when they attempt to share files with others but cannot do so due to their own or the recipient's domain-wide [sharing settings](#). With this launch, a similar warning will appear when a user hovers over the **Share** button in a Google Docs, Sheets, or Slides file if that user is allowed to edit that file's permissions.



How it works: As with the sharing dialogue, this warning will appear when:

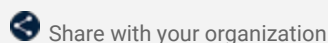
- a file is shared with a person outside of the sharing employee's domain, but sharing outside of that employee's domain is disabled,
- a file is shared with a person outside of the sharing employee's domain, but sharing into the receiving person's domain is disabled, and/or
- a file is shared using one of the "anyone" options, but sharing or publishing outside of the sharing employee's domain is disabled.

This feature was specifically requested following the July launch and gives people increased visibility into how their files are being shared.

Check out the [Help Center](#) for more information

Head back to school with new features in Google Classroom

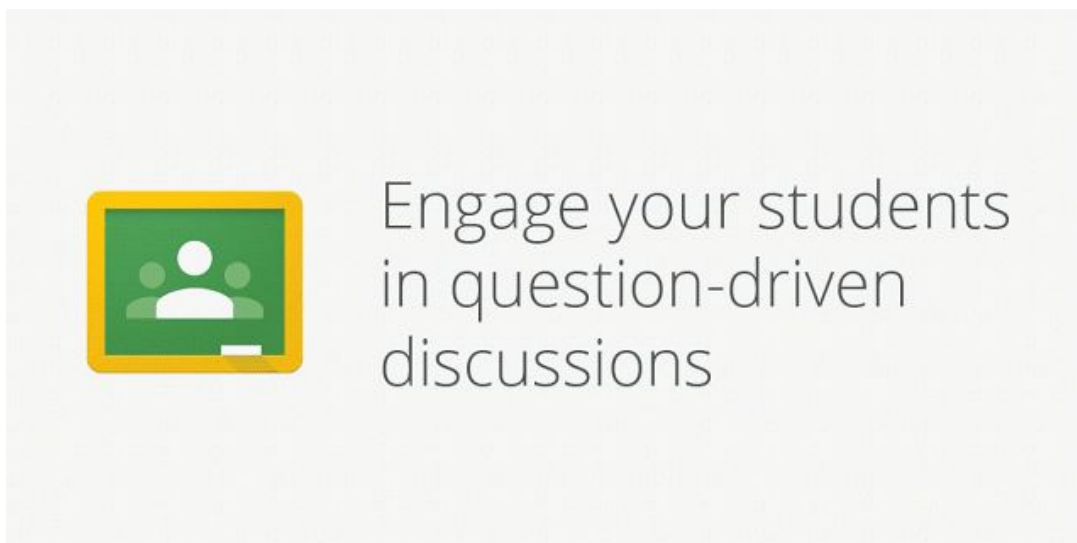
Announced on August 24th, 2015



What's new: As teachers gear up for the new school year, we're adding a number of new features in [Google Classroom](#) to help them save time, engage with students, and keep everyone organized.

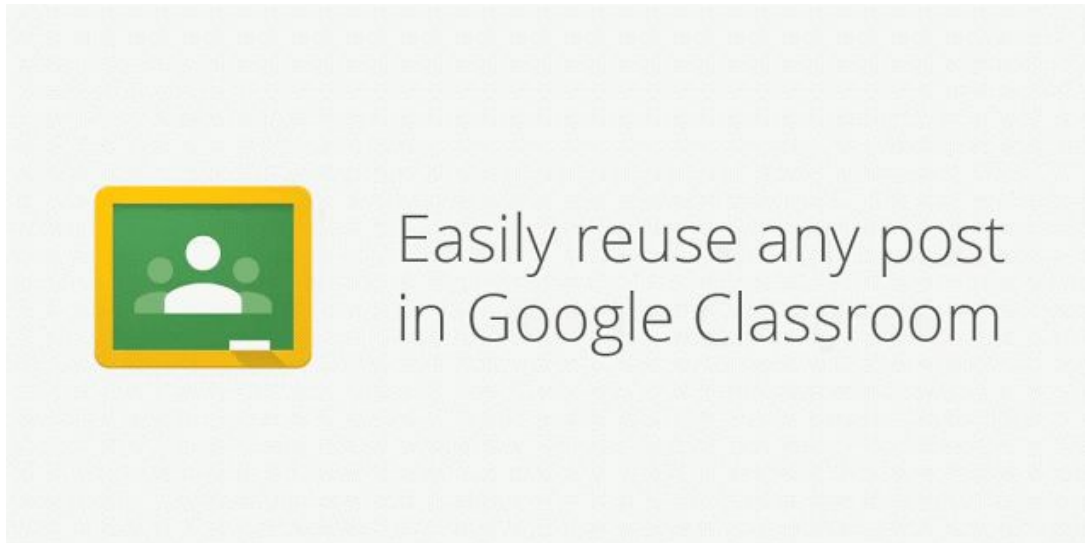
Keep students engaged with question-driven discussions

Since Classroom launched last year, teachers have been using their class stream to host student debates, Q&A, and discussions. With this launch, they'll be able to do this in a more collaborative way. They can [post questions](#) to their class and allow students to have discussions by responding to each other's answers (or not, depending on the setting chosen). For example, teachers could post a video and ask students to answer a question about it, or post an article and ask them to write a paragraph in response.



Reuse posts

Teachers can now reuse assignments, announcements or questions from any one of their classes — or any class they co-teach, whether it's from last year or last week. Once they choose what to copy, they'll also be able to make changes before posting or assigning it.



And a couple more improvements based on teacher feedback:

- **Bump a post:** When teachers want to make sure an older item is easy for students to find, they can now move any post to the top of the stream.
- **Due dates optional:** For long-term projects or student-driven assignments, teachers now have the option to create assignments that don't have due dates.


For more information:

- [Help Center: Post a question](#)
- [Help Center: Reuse a post](#)
- [Help Center: Move posts](#)

Work anywhere

Custom status messages and more with the Hangouts Android app

Announced on August 10th, 2015

 Share with your organization

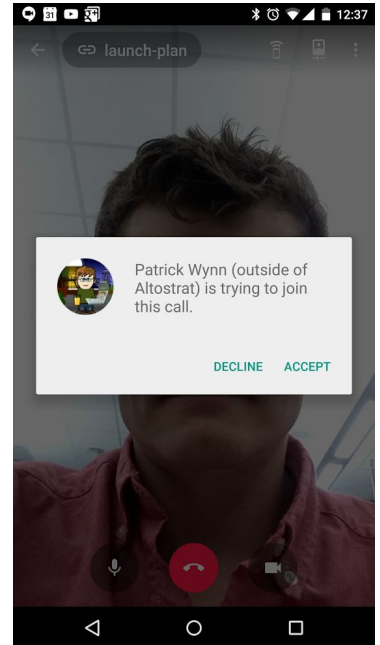
What's new: The Hangouts Android app now includes the following features:

- **Custom status messages:** As launched previously for web and iOS, people using the Hangouts Android app can now add custom status messages and see the status messages of others in the **Contacts** view.
- **Accept or reject external guest requests:** External participants to a Hangouts video call can now be accepted or rejected on the Hangouts Android app, just like on iOS and web today.

This brings support for custom status messages and the ability to accept/reject external participants to all platforms for Hangouts (i.e. Android, web, iOS).


Check out the following [Help Center](#) articles for more information:

- [Help Center: Video calls shared with a link](#)
- [Help Center: Custom status messages](#)
- [Get the Hangouts Android app on Google Play](#)



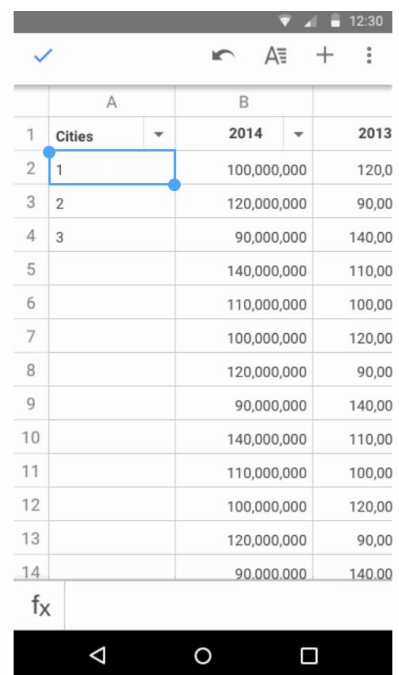
New features in the Google Docs and Sheets mobile apps

Announced on August 20th, 2015

 Share with your organization

What's new: This release of the Google Docs and Sheets mobile apps included the following new features:

- **Print Layout view in Google Docs for Android and iOS (Beta)** - You can now select **Print Layout** from the overflow menu in the top right corner of the Docs app on Android and iOS to see a fully paginated, read-only version of your document. While you can't make edits in that view, the document itself will be updated in real-time when collaborators make changes to it. This feature is currently in beta; additional functionality, including the ability to edit in Print Layout view, will roll out in the future.
- **Autofill in Google Sheets for Android** - Using the autofill feature, it's easy to repeat information or complete a pattern in a Sheets spreadsheet on the web. This launch brings that same functionality to the Sheets app for Android. Simply select the data you want to repeat, as well as the cells where you want to repeat that data. Tap the selected data again to open a menu, and then select **Autofill** to automatically populate those cells.
- **More intuitive keyboard functionality in Google Sheets for Android** - Previously, when a user clicked into a cell, the Sheets Android app would automatically open the alphabetic keyboard—regardless of whether that cell contained text or numeric values. Going forward, the app will launch the alphabetic keyboard when the cell contains text and the numeric keyboard when the cell contains numbers or symbols. It will also offer an easy way to shift between the two keyboard options.




Check out the [Help Center](#) for more information.

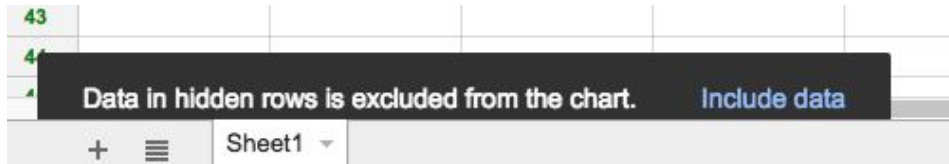
Simple to use

Include hidden and filtered data in charts in Google Sheets

Announced on August 3rd, 2015

 Share with your organization

What's new: We've made charts in Google Sheets easier to use and analyze. This launch introduces the option to include hidden and/or filtered data in Sheets charts. Not only will this give you greater control over the spreadsheets you create within Google Sheets, it will prevent Microsoft Excel spreadsheets that contain hidden data and that are imported into Sheets from being inaccurately displayed.




How it works: Going forward, if you create a chart in Sheets on the web and then filter or hide any of the source data, a small message will appear indicating that the data has been removed from your chart and giving you the option to include it. While this option will only appear on the web, any settings will be respected on mobile as well.

If you opt to include that hidden or filtered data and then later want to exclude it from the same sheet, you can simply expand the chart menu in the upper right corner of the chart and select Advanced edit. That will open the Chart Editor, where you can choose Chart types and uncheck the box next to "Include hidden / filtered data." The next time you hide or filter source data in that same sheet, you'll see the message again.

Check out the [Help Center](#) for more information.

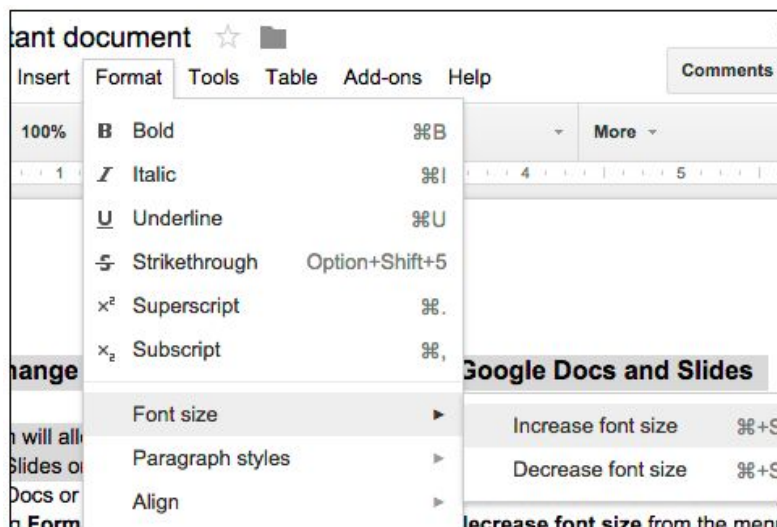
Easily change the relative font size of text in Google Docs and Slides

Announced on August 4th, 2015

 Share with your organization

What's new: This launch allows users to more easily increase or decrease the relative font size of text in Google Docs and Slides.

How it works: If a user highlights a range of text or any number of textboxes in Google Docs or Slides, he or she can increase or decrease that selection's font size in 1-pt increments by choosing **Format > Font size > Increase font size** or **Decrease font size** from the menu bar. If the selected text contains multiple font sizes, each will be increased or decreased accordingly.




Check out the [Help Center](#) articles below for the associated keyboard shortcuts:

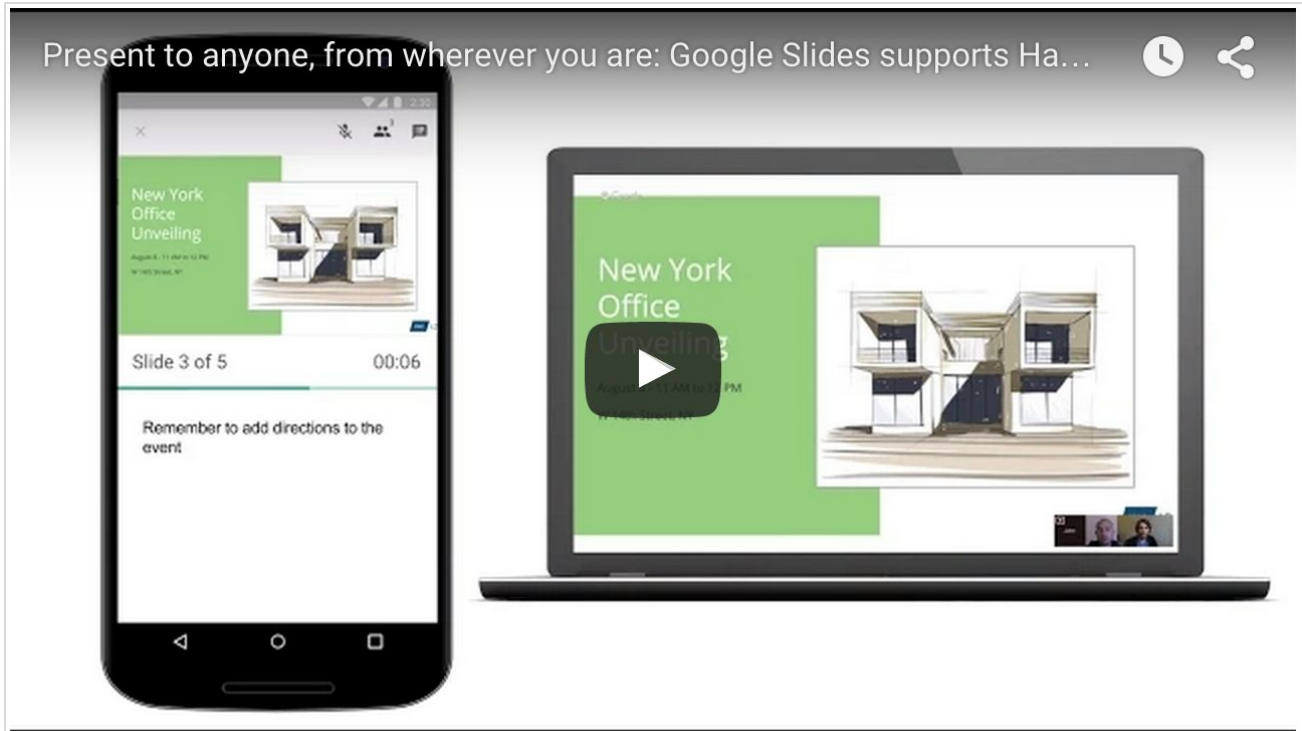
- [Keyboard shortcuts for Google Docs](#)
- [Keyboard shortcuts for Google Slides](#)

Host Google Slides presentations via Google Hangouts

Announced on August 5th, 2015

 Share with your organization

What's new: As [previously announced](#), you can use the Google Slides app on your mobile phone or tablet to present to any screen with Chromecast or AirPlay. The Slides app for Android now allows you to share your work even more widely, by presenting to Google Hangouts.




[Click to watch the video on YouTube](#)

How it works: To get started, simply open your presentation and tap the **Present** icon. Join a meeting already scheduled on your calendar or choose to initiate a brand new video call. Either way, you'll be able to see who's on the call before you present and to advance your slides, view your speaker notes, and stay on time (with a built-in timer) right from your mobile device.

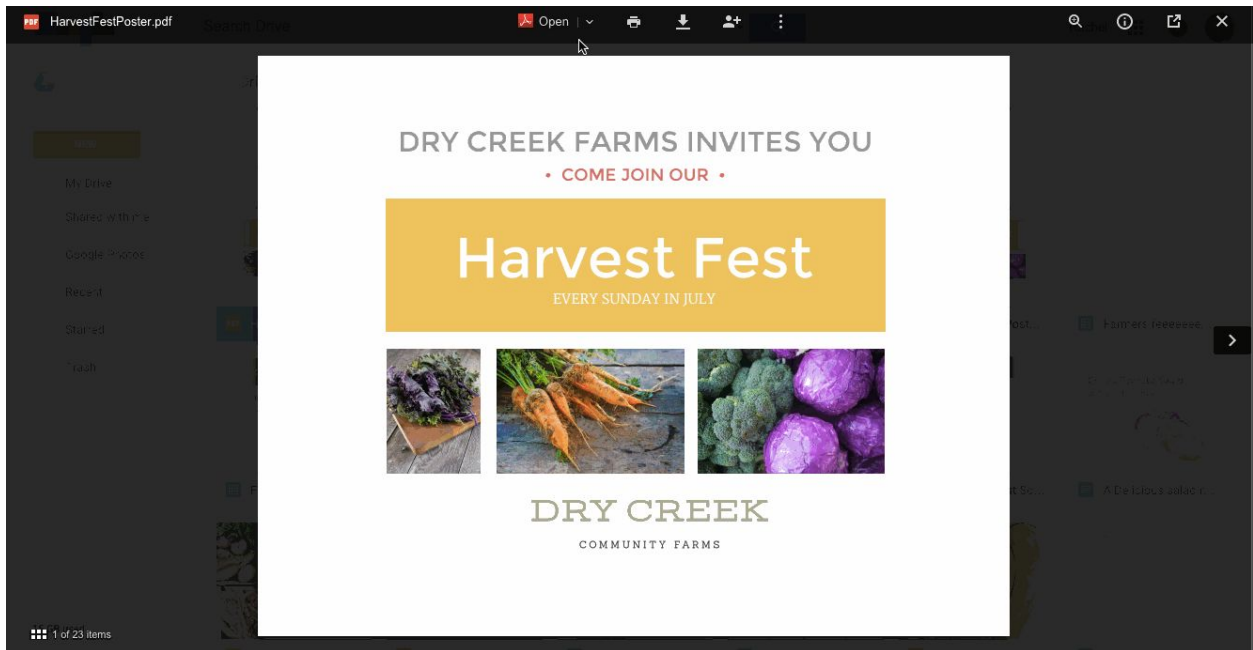
Check out the [Help Center](#) for more information.

Launch desktop applications from Google Drive Preview in Chrome

Announced on August 12th, 2015

 Share with your organization

What's new: In November 2014, Google Drive added the [ability to open files from Google Drive directly into the compatible application installed on your computer](#). This capability has now been extended to the Drive viewer as well, which means you can now launch apps from preview mode and more easily access your files. This includes apps like advanced image and video editing software, accounting and tax programs, or 3D animation and design tools. So, no matter what you keep in Drive, using the web to access and manage files doesn't mean you're limited to applications that only work in your browser.




How it works: To get started, install the latest version of the [Drive app for Mac or PC](#) (version 1.23+) and sync your files. Then, visit Google Drive in your Chrome browser. Open a file in Google Drive preview mode and click on the "Open with" menu on top to see a list of compatible applications on your computer that can open it, or simply select "Open" for the default application. For example, you can choose to open a PDF file with Adobe Reader, or a .psd with Photoshop, make your edits and save back changes to Drive which will sync across all your devices and other collaborators.

Check out the [Help Center](#) for more information.

Download embedded emails in a message in Gmail

Announced on August 31st, 2015

 Share with your organization



What's new: Some third-party email clients can embed a whole message as an attachment. This creates a MIME part of "message/rfc822" content type. The content disposition header on these messages can be set to display either inline, or as a downloadable attachment typically with a .eml extension.

Previously, if the message was set to inline, the Gmail web UI showed the contents of the embedded message after the message's main text, prefaced with "Forwarded." However, if the embedded message was marked as an attachment, it would not be shown and instead only a download link for "noname.eml" would be shown.

With this launch, if the content disposition header is set as an attachment, these messages can now be viewed both as an inline expansion and as a full downloadable attachment. Please note that this new functionality works only for new messages from the point of launch.

Business ready

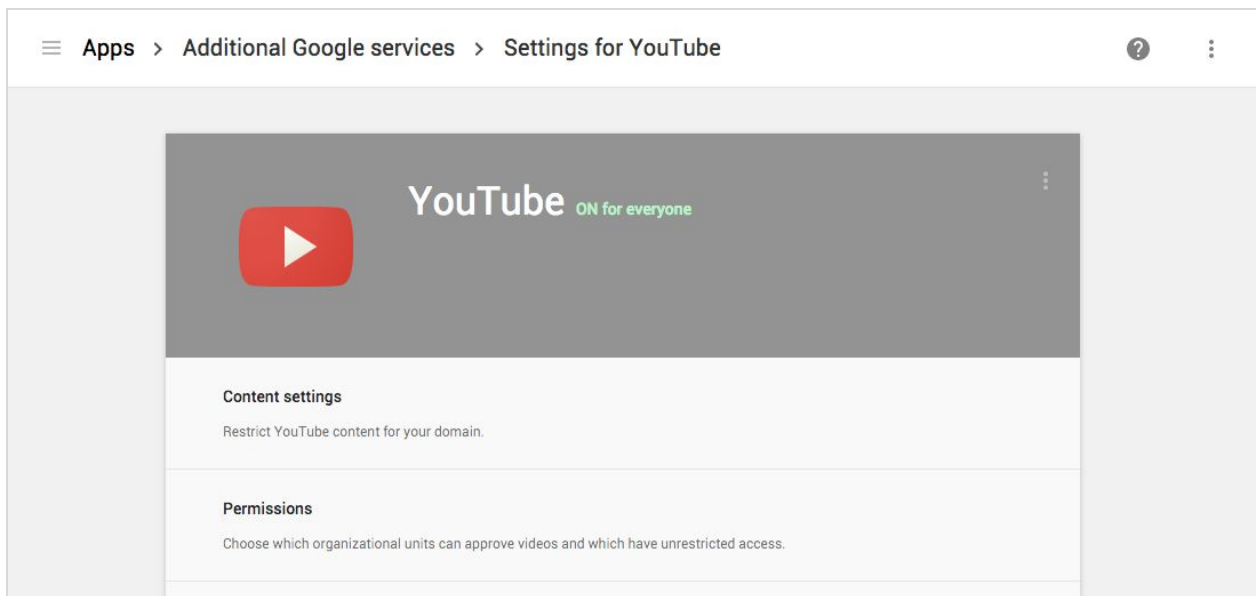
New settings in Admin console for restricting YouTube content on managed networks

Announced on August 4th, 2015

★ Admin feature

What's new: With this launch we introduced YouTube settings, available to Google Apps admins as an Additional Service, allowing admins to restrict YouTube content on managed networks.

How it works: This feature is integrated directly into the Google Apps Admin console under YouTube settings [Apps > Additional Google services > YouTube]. In addition to restricting video content, admins can delegate "approvers" to whitelist additional content for signed-in users on the domain.



Check out the [Help Center](#) for more information on these new settings.

General availability for the Classroom API

Announced on August 5th, 2015

★ Admin feature

What's new: We [announced](#) a developer preview of the [Classroom API](#) in June, and more than a thousand developers and schools have opted in to use it. In August, we ended the developer preview, so all developers can now develop with the API. The end of the preview also means that all Google Apps for Education users can authorize third-party applications to access their Classroom data, unless their admin decides to [restrict that access](#) in the Admin console. Admins can also restrict API access at the organization-unit level.



[Click to watch the video on YouTube](#)

In addition, the Classroom API is now supported in [Apps Script](#), which lets anyone write custom scripts or publish add-ons for Google Docs, Sheets, and Forms. Check out the [Quick Start](#) to learn more.

For more information on the Classroom API, check out our [Help Center](#) and [developer documentation](#).

Better preservation in Google Apps Vault

Announced on August 14th, 2015

★ Admin feature

What's new: [Creating a hold](#) in Google Apps Vault allows you to preserve your employees' Gmail messages indefinitely, in order to meet legal or preservation obligations. With this launch, we introduced several improvements to the existing holds system that can help you better meet those obligations. The key enhancements include:



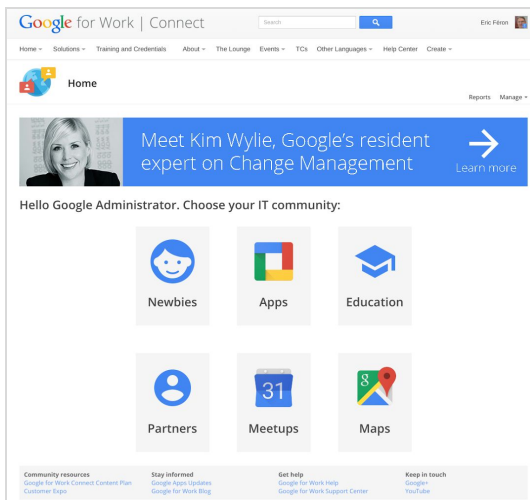
- **Create and manage holds for organizational units (OUs)** - Previously, you could create holds for specific users or entire domains. With this launch, you can create holds for specific OUs. In addition, delegated admins can create and manage holds for those OUs (or the individual employees within those OUs) that they have delegated administration over.
- **More intuitive hold functionality** - Prior to this launch, when no users were specified for a hold, Vault would default to holding all users in that domain. That meant that if all users in a user-specific hold were removed, that hold would suddenly apply to all users in the associated domain. With this launch, that hold will apply to no users, as is likely the intention.
- **Enhanced user interface** - The language and interface for applying holds has been improved and is now more similar to the recently updated retention flow.

For more information, check out the [Help Center](#).

Learn more about Google Apps

Google for Work Connect (GWC): The official community for Apps Admins

★ Admin resource



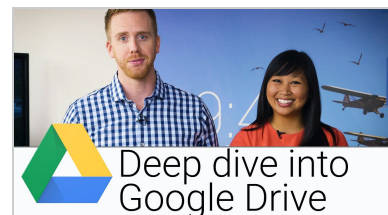
Sign in today: Google for Work Connect (GWC) is your one stop shop for resources to make your work with Google Apps easier. [Sign in today](#) to discuss best practices, ask questions, and communicate with your peers and Googlers. Don't miss out! Make sure you [follow our Community Manager, Luis Vargas](#), to get the weekly buzz.

What's new: In August, our Q3 '15 Editorial Calendar covered topics like email security, collaborative inboxes, and Vault. Our most popular piece was [How to use a group as a collaborative inbox](#). Let us know what you think in the comments. Also, be sure to check out the latest Change Management blog post: [The Importance of Experimentation on your Transformation Journey](#) (guest post by Warren Trakman). See you in GWC!

Google Apps for all: *The Apps Show* on YouTube, every Tuesday, 11am PST, with special episodes every Thursday

🌐 Share with your organization

What's new: [Drive](#), [Docs](#), [Sheets](#) and [Slides](#) were the focus of *The Apps Show* in August. For Drive, we took users back to the basics, explaining how to check the sharing and security settings on files and folders, as well as how to use owner permissions to really lock down the sharing and copying of any given file. We also have a treat for small businesses this month, introducing them to [Admin console](#) and discussing how to address their top concerns.

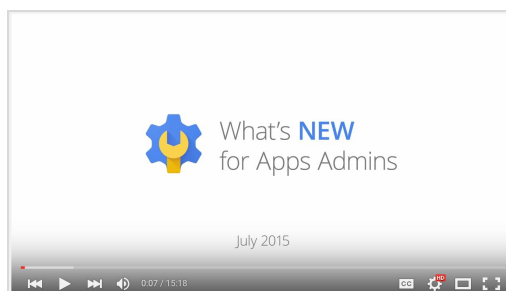


To know: What is the most common issue your users have? Let us know in the comments section of our videos, so we can create demos you can use.

[Bookmark The Apps Show playlist on YouTube](#)

What's New for Apps Admins videos

★ Admin resource



What's new: The *What's New for Apps Admins* videos provide a recap of all of the features we've released in the past month that are relevant to Google Apps Admins, so you can watch and share them whenever you want.

How it works: Bookmark the [playlist on YouTube](#) and check back each month for the latest updates. You can also access all video recordings in the [archive](#) on the What's New site.

*Thanks for checking out our newsletter!
We'd really appreciate [your thoughts](#) on how we can make this work best for you.*