

# Minutes - KPFT Local Station Board (LSB) Meeting

Held by Zoom Teleconference

February 10, 2021

Note: All times here are Central Time zone

## I. Preliminary Business

The meeting was called to order at 7:06 pm by the Chair, Vaniecia Williams.

## II. Staff Recognition

Audio of the staff recognition will be available at [kpftx.org](http://kpftx.org)

## III. Roll Call

Crosier called the roll and attendance was as follows:

### LSB Members:

|   |                         |   |                        |
|---|-------------------------|---|------------------------|
| P | Teresa Allen            | P | Vinisha Patel-Adams    |
| P | Adriana Casenave        | P | Sandra Rawline         |
| P | Bill Crosier            | P | Darelle Robbins        |
| P | Lynden Foley            | P | Nancy Saibara-Naritomi |
| P | Robert Gartner          | P | Wendy Schroell         |
| P | Patrick Hoyt            | A | Deb Shafto             |
| P | Wally James             | P | Richard Uzzell         |
| P | DeWayne Lark            | P | Rita Washington        |
| P | Mike Lewis              | P | Sandy Weinmann         |
| P | Marianne Martinez       | P | Ted Weisgal            |
| P | Paula Miller            | P | Vaniecia Williams      |
| P | Susie Moreno            | P | Egberto Willies        |
| P | David Baes (non-voting) |   |                        |

Legend: P = Present, A = Absent, EA = Excused absence

Quorum was established, with 18 LSB members present at roll call. Members who joined the meeting after that are noted as present above.

## IV. Excused Absences (none requested)

## V. Agenda Approval

Weisgal asked that his motion be added to the agenda, and the Chair said it would go after public comment. His motion was "I move that we allocate \$45 and rejoin the HPJC."

Under national committee elections, Saibara-Naritomi said she thought that the Technology Committee was a Task Force. There was no objection to moving it there on the agenda.

## VI. Minutes Approval

Crosier moved approval of the minutes for Jan. 13. Rawline seconded the motion. There were no corrections to the Jan. 13 minutes.

## VII. General Manager Report

David Baes gave the GM report (see App. B) and answered questions.

## **VIII. Public Comment**

Audio of the public comment will be available at [kpftx.org](http://kpftx.org)

## **VIIIa. Weisgal Motion**

Weisgal moved that KPFT rejoin the Houston Peace and Justice Center and pay their annual dues of \$45. Uzzell moved to amend by adding that Egberto Willies would be KPFT's representative to HPJC's Board; Weinmann seconded. The amendment was approved by a vote of 17 yes, 2 no. Williams stated that a donor would cover the \$45 dues. The motion as amended was approved without objection.

## **IX. PNB and National Committee Reports**

Rawline, Foley, Lark, and James gave reports on PNB activities.

## **XI. Election of non-Directors to Pacifica National Committees and Task Forces**

- Weinmann and Casenave were elected without objection to the national Audit Committee.
- Moreno and Crosier were elected without objection to the national Elections Committee.
- Weinmann and Saibara-Naritomi were elected without objection to the national Programming Committee.

The Chair said that she would ask Terry Goodman to conduct an e-mail election for the Governance Committee representatives.

The following people volunteered for, and were appointed to the following national task forces without objection:

- Allen: Development and Affiliates
- Casenave: Affiliates and Archives
- Saibara-Naritomi: Technology, Affiliates, and Archives
- Weinmann: Technology

## **X. KPFT Committee Reports**

After a long discussion, the Chair said she would appoint last year's local committee chairs to be conveners for the committees.

## **XII. Unfinished Business**

(none)

## **XIII. New Business**

(none)

## **XIV. Next LSB meeting date**

The next meeting will be Wed. March 10, 2021

## **XV. Adjourn**

The meeting was adjourned by the Chair at 9:51 pm.

Minutes respectfully submitted by Bill Crosier, Secretary

## Appendix A

# **KPFT Local Station Board Regular Monthly Meeting**

Wednesday, February 10, 2021, 7:00 pm CT

Teleconference meeting via Zoom

## **Draft Agenda**

I. Call to Order

II. Staff Recognition (5 minutes)

III. Roll Call (5 min.)

Teresa Allen  
Adriana Casenave  
Bill Crosier  
Lynden Foley  
Robert Gartner  
Patrick Hoyt  
Wally James  
DeWayne Lark  
David Baes (NV)

Mike Lewis  
Marianne Martinez  
Paula Miller  
Susie Moreno  
Vinisha Patel-Adams  
Sandra Rawline  
Darelle Robbins  
Nancy Saibara-Naritomi

Wendy Schroell  
Deborah Shafto  
Richard Uzzell  
Rita Washington  
Sandy Weinmann  
Ted Weisgal  
Vaniecia Williams  
Egberto Willies

IV. Excused Absences (3 min.)

V. Agenda Approval [10 min.]

VI. Minutes Approval [5 min.]

VII. General Manager Report, Q & A [30 min.]

VIII. Public Comment [time certain 8PM – 8:30PM] [30 m]

IX. Pacifica National Board and National Committee Reports, Q & A [15 m]

X. KPFT Committee Reports, Q & A (15 m)

XI. Elect non-Directors to Pacifica National Committees and Task Forces (20 min.)

Committees – Elect 2 non-Directors for each one:

- Audit Committee
- Elections Committee
- Governance Committee
- Programming Committee
- Technology Committee

Task Forces – Unlimited number of LSB members for each one:

- Development Task Force
- Affiliates Task Force
- Archives Task Force

XII. Unfinished Business (10m)

XIII. New Business (10 m)

XIV. Confirm date of Next LSB Meeting (Wed. Mar. 10, 2021)

XV. Adjourn by 9:45pm or earlier

## **Appendix B**

### **KPFT General Manager Report, Feb. 10, 2021**

#### Items Accomplished:

1. Assessment made for the donated house in the town of Laporte. List of items completed for sale of house. Cleaning, painting, yard work, fence repair, and bug removal. Contact realtor, executed paperwork to get the house on the market. Status will be updated in upcoming weeks.
2. Houston Transmitter site-installed additional equipment to improve audio quality and loudness on the air. Met with the tower company to replace the front door lock that was broken. Did assessment to have a faster internet (fiber connection) placed at transmitter location. Received bids on installation of fiber from multiple companies to ensure lowest price/highest reliability uptime. Bobby is working on execution of this task.
3. Cleaned up broken glass that was scattered throughout the lobby of the radio station building.
4. Produced a welcome video for on air volunteers. Encouraged professionalism at all times, and educated how to upload a show in a higher quality for broadcast. Encouraged by the amount of emails from volunteers asking questions and seeking advice on how to make shows better, in content, and in audio quality.
5. Drove to Huntsville to do maintenance on our translator location.
6. Placed an initial call to the Corporation for Public Broadcasting to open the door for a re-join, and regain funding.
7. Contacted major donors and thanked them for providing funding to the station. Listened to requests and suggestions.
8. Coordinating and executing all paperwork, and compliance items that need to be in place for our license renewal in April.
9. Been looking at and setting up possible re-launch of the Galveston translator. More work needs to be done, Advisement will be made on where we stand when more information becomes available to me.
10. Ordered an upgrade of our Emergency Alert System. Bobby, loaded the software, and has set the system to do weekly tests at random, per FCC for our compliance.
11. Was notified of issues with our HD signal. Went to the transmitter and adjusted, and fixed the issues.
12. For compliance for FCC. Recorded translator IDs which are to air 3 times a day. These have been turned into Bobby for air. Updated the meeting PSA's. I will get a zoom meeting scheduled for the monthly requirement.
13. Secured the radio station building from individuals sleeping on the back porch. Trash on the back porch has been removed, and a privacy fence has been placed on both sides of the building for security purposes. The fence can be modified once the building is back open for access to the ADA ramp in back.
14. Asked by Outsmart Magazine to do an interview. This will make the station more visual in the public. Article will be published soon.

15. Installed software at on air volunteers home to assist with making programs easier.
16. Worked with Robin to execute a Logo contest for KPFT. This will help to engage listeners who have not been able to participate in ways they normally would during our closing, and pandemic status.
17. Have had many requests for meet and greets from staff and board members. Attempting to get to as many people as possible, as quickly as possible. Thank you for your patients.

Any questions, please email me at [gm@kpft.org](mailto:gm@kpft.org)

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**David Baes**  
**KPFT-FM General Manager**  
**"Houston's Community Station"**  
**[gm@kpft.org](mailto:gm@kpft.org)**