

WPFW Regular LSB Meeting November 11, 2020

Teleconference via Zoom Washington, DC

Sabooh Hakim – Chair, Tony Leon – Vice Chair

Nick Arena – Treasurer and Ellen Williams Carter - Secretary

I. Call to order started at 6:35pm

II. Roll call

22 - Members that were present at roll call: Craig Hall, Dennis Williams, Eileen Rosin, Ellen Williams Carter, Julie Hewitt, Louis Wolf, Marsha Coleman Adebayo, Martha Peterson, Maskeelah Washington, Tony Leon, Vanessa Dixon-Briggs, Wayne Bruce, Arthur McCloud, Lucille Perez, Tim Willard, Kathleen Maloy Sabooh Hikim, Nancy Sorden, Ron Pinchback, Thomas O'Rourke, Nick Arena, Jay Winter Nightwolf, Donna Grimes, Thomas Blanton

There were no excused absences or resignations. Timekeeper: Arthur McCloud and Sergeant at Arms: John Tatum

III. The agenda was approved.

IV. The September 9 and October 14 minutes were approved.

V. Management Reports

Acting General Manager, Moe Thomas: Moe said that we did well during the pledge drive. He also stated that they have been very frugal. They have saved \$2, 000 with phone system. Jerry joined the Zoom and greeted everyone. He discussed possible outreach activities and fundraising.

Program Director, Katea Stitt: Katea said that she had a productive meeting with the program Committee. The program changes are as follows: the Malveaux!, program with Julianne Malveaux will air on Monday mornings at 9:00am, Andy Shallal's program will air at 6:00pm on Monday evenings, Building Bridges with Mimi Rosenberg & Ken Nash will air 7:00pm Tuesday evenings. She stated that in addition to the amounts raised during the pledge drive, WPFW received the following grants and contributions:

Sue Goodwin received \$7500 for the station from Neal Cohen

Katea Stitt procured a \$25,000 contribution

Joni Eisenberg obtained a challenge grant for \$10,000.

Chris Garlock secured a \$2500 grant

Rev. Barber/Poor People's Campaign gave an additional \$500.

Questions:

Julie asked if the studio equipment issues have been solved. Katea responded that the equipment is fine. The public affairs programs are using skype. The programmers are vigilant about wearing masks and disinfecting the studio at the end of their shows. Arthur asked if the station could get You Tube premium. Katea said yes.

VI. Finance Committee Report

Nick Arena, Treasurer asked the LSB members to vote to approve the budget for 2021. He stated that the Finance Committee has voted to approve the budget for 2021.

There were no objections. The 2021 WPFW budget was approved.

Kathleen said congratulations to Staff and Programmers on reaching the goal during the pledge drive.

VII. Community Comment

No community comment

VIII. PNB Report

Vanessa said the Personnel Committee search is a slow process. They are still establishing criteria. The Strategic Committee is working on how to repay the loan. A PNB committee is also discussing underwriting. Ron mentioned they are concerned about another bylaw referendum. Eileen sent out a summary of the proposed bylaws. Eileen said the 2019 audit should be finished by June 30, 2021. Sabooh asked who should receive the CAB information. Ron said send it to the Interim Executive Director.

IX. Outreach and Development (submitted a written report: See Attachment A)

They would like to get a musician to play music on the corner near the station. Martha contacted the events department in D.C. She was informed, if you get the permit to do this, it is good for 3 months.

Martha submitted a motion:

I move that the Fundraising guidelines be approved and sent to management.

Nancy amended the motion to add that publicity should begin 2 months before the event. Ron wants to add that publicity should include a website campaign.

The motion was unanimously approved.

X. Programming Committee (submitted a written report: See Attachment B)

Donna stated they are still waiting for the password to info @ org. She asked, is that something Moe could get for us? Moe said ask Sabooh to send him a synopsis of the request.

LSB show Thomas O'Rourke

Arthur gave feedback on October's show to Sabooh and Thomas. Donna and Marty will do November's show. Donna asked can the Station do a virtual talent show. Jerry said you can do a digital show but production quality needs to be good.

XI. Communication Standards and enforcement Committee

They are almost finished adding an addendum for the penalties.

XII. Unfinished Business

Vacancies

There are two vacancies: a listener and staff position

A Motion to accept listener Romone Grimaldi to the LSB was made.

Romone Grimaldi declined his invitation to join the board as a listener.

XIII. New Business

Sabooh stated that during the December 9 regular LSB meeting, we will elect Officers for the 2021 LSB.

These are the officer positions: Chair, Vice Chair, Treasurer and Secretary.

XIV. Adjourn the regular meeting 9:18 pm

SabooH Hikim, Chair adjourned the meeting

Minutes submitted by: Secretary, Ellen Williams Carter

Attachment A

OUTREACH & DEVELOPMENT COMMITTEE REPORT

FOR NOVEMBER 2020

The Outreach & Development Committee discussed the following items at the October Committee meeting:

1. Musicians playing on the corner of 19th & K St. NW while LSB members distribute WPFW flyers. Moe asked the wlfw building manager if it would be possible. The D.C. Special Events Dept. must approve this event also. No decisions will be made until wlfw management approves this venture.
2. LSB approval of Guidelines for Fundraising for individuals who desire to sponsor a fundraising event. The Guidelines include:
 - a. Submit a proposal for the fundraiser to the GM and PD four months before the event.
 - b. Send a reminder of the event to Management every two weeks after submitting the proposal.
 - c. Management notifies Outreach & Development Committee of Management's approval or disapproval no less than one month after receiving the fundraising proposal.
 - d. Once approved, the Outreach & Development Committee broadcasts a PSA no less that one month before the event.
 - e. Place a flyer announcing the event in the WPFW office

Attachment B

November 2020 LSB Programming Committee Report

The Committee held its regularly scheduled monthly meeting on November 4, 2020 from 7-8:30 pm via teleconference. The PD joined us for about 30 minutes. We discussed our mutual desire to work together. Katea provided a detailed update on new programs and community partnerships. She invited the PC and all LSB members to participate in the online training for programmers. This will reinforce the overall quality of the monthly LSB Show.

The PC is still waiting to receive the password required to access info@wlfw.org. As explained numerous times, we need to understand and respond to questions from the community and will coordinate responses with management as needed. The LSB chairman promised to contact Sataria for the password. When will this request be fulfilled and by whom?

A small group within the PC was formed to help wrap up pending issues concerning finalizing 3 LSB resolutions previously reported on, an Operational Manual and Programmers' Evaluation form. These items relate to evaluation of programs, rights and responsibilities, and staff/volunteer grievance procedures which were previously presented to the LSB. I want to emphasize that this action will proceed with complete transparency and communication with the LSB and WPFW management.

All are welcome to attend PC meetings on the 1st Wednesday. We meet for 90 minutes beginning at 7:00 pm. Katea will continue to attend when she is able. However, this does not replace her reports to the LSB.

Respectfully submitted,
Donna Grimes, chairperson