

WPFW Regular LSB Meeting December 9, 2020

Teleconference via Zoom Washington, DC

Sabooch Hakim – Chair, Tony Leon – Vice Chair

Nick Arena – Treasurer and Ellen Williams Carter - Secretary

I. Call to order started at 6:35pm

II. Roll call

21 - Members that were present at roll call: Craig Hall, Dennis Williams, Eileen Rosin, Ellen Williams Carter, Julie Hewitt, Louis Wolf, Marsha Coleman Adebayo, Martha Peterson, Maskeelah Washington, Tony Leon, Vanessa Dixon-Briggs, Wayne Bruce, Arthur McCloud, Tim Willard, Kathleen Maloy, Sabooch Hikim, Nancy Sorden, Ron Pinchback, Thomas O'Rourke, Jay Winter Nightwolf, Donna Grimes, Thomas Blanton

1 -Unexcused absence: Lucille Perez

Excused absence: Nick Arena

There were no resignations. Timekeeper: Arthur McCloud and Sergeant at Arms: Donna Grimes

III. The agenda was approved.

IV. The November minutes weren't approved.

V. Management Reports

Acting General Manager, Moe Thomas and General Manager, Jerry Paris:

Jerry Paris thanked the WPFW staff: Annette, Katea and Moe who managed the office in his absence. Jerry said that he returned to work on Monday. He said the station is in good shape and no end of year pledge drive is needed. He suggested we have an end of year giving. He said they are considering a one week soft drive. Jerry stated that he has been in discussion with major donors. When asked about the grant writer Jerome Page, Jerry said he is a great grant writer. Jerry said the heating system needs to be repaired. They need new compressors. Until the HVAC system is repaired they are using a space heater. He said the HVAC repair could cost \$5,000 but they may be able to get the compressors for about \$200. Jerry stated that Moe Thomas will co-manage the station with him at this time.

Technical issues that were discussed:

- Some programmers want remote programming.
- Jerry stated that we are only using the analog section of the transmitter.
- There was a question about the efficiency of the new phone system. Moe stated that the programming and engineering staff are learning how to use the new phone system.

The Program Director, Katea Stitt didn't attend the meeting.

VI. Finance Committee Report (submitted a written report: See Attachment A)

Julie gave the report for Nick:

The budget and revenue are behind on income and spending. We do need to continue raising funds. Some additional grants and grants received in December will balance the account. LSB members are needed to help pitch during pledge drives. Last years end of the year pledge drive was fantastic.

VII. Community Comment

Ramone congratulated Jerry on his return to the station and wished Happy Holidays to everyone.

Anonymous- Discussed the "New Day "referendum.

VIII. PNB Report

Discussed the "New Day "referendum.

CAB will meet on December 22, 2020. They will place it on the website.

IX. Outreach and Development (submitted a written report: See Attachment B)

The Fundraising Guidelines were sent to management. They sent them to Vinnie. Martha stated that he gave good suggestions to the committee. Katea said she loves the ideas.

X. Programming Committee (submitted a written report: See Attachment C)

Donna said that she has a good group. She stated they need the LSB resolutions concerning the Programmer Bill of Rights passed. They discussed the Operational Handbook and evaluation of Programmers and Management during the meeting. She said they keep asking for info wpfwfm.org but have not received it. They want access to what people are saying about the station.

XI. Communication Standards and Enforcement Committee

The Pamphlet was sent to LSB members. There was a motion to vote on the penalties.

Arthur read the penalties that were included in the document.

Motion: I move that the LSB adopt the penalties as stated in the Communication Standards and Enforcement document.

Amendment: Instead of one warning there will be two warnings before a penalty occurs.

Vote on the Amendment: 13 Favor 5 Against 1 Abstention

Vanessa withdrew her amendment.

Vote on the Amended motion: 13 Favor 5 Against 1 Abstention

XII. Unfinished Business

The November minutes were viewed but there were some questions so they weren't approved.

XIII. New Business

The following individuals were elected for the 2021 LSB:

Chair – Arthur McCloud

Vice Chair – Dennis Williams

Treasurer – Nick Arena

Secretary – Ellen Williams Carter

XIV. Adjourn the regular meeting 9:18 pm

Convened the regular meeting: 10:14 pm

Executive session: 10:19 pm

Regular meeting: adjourned 11:30 pm

SabooH Hikim, Chair adjourned the meeting

Minutes submitted by: Secretary, Ellen Williams Carter

Attachment A

WPFW Finance Committee Report - Monday, December 9, 2020

1. Station Cash Flow Update: Bank Balances were \$94K as of November. Major donor gifts of \$10K and \$25K are expected by Jan. 1. Additional major donor gifts are expected in December. A year-end pledge drive will be schedule for the last week or so of December. The General Manager asked that LSB members consider joining Programmers to pitch during this drive. Off-air and other types of fundraising are still needed due to shortfalls in 2019 and 2020. Certain LSB members and the General Manager will be discussing new grant opportunities and foundation going forward.
2. 2020 Budget Revenue and Expense Updates: Financial statements are being provided by NETA, the interim CFO to Pacifica who also is providing accounting support to the Station. October and November statements were not available at the time of the report.

Loan interest payments of \$10K were made in September. PNO estimates that WPFW past due Central Services payments for FY20 are approximately \$94K. Additional payments for other expenses from FY19 are estimated at \$180K. Approximately \$20K in National Election costs that are not included in the FY2020 budget. The Station has not been asked to make payments for the 2019 National Election to date.

Estimated Actual FY2021 Budget to Actual is provided below:

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Estimated Actual FY2021 Budget to Actual is provided below:

WPFW FY2021		
	Budgeted Income	Actual Income
October	230,175	223,048
November	112,304	89,561
YTD total	342,479	312,609
Difference		(29,870)
	Budgeted Expense	Actual Expense
October	126,812	110,467
November	131,588	141,050
YTD Total	258,400	251,517
Difference		(6,883)
Total Difference		(22,987)

Attachment B

OUTREACH & DEVELOPMENT COMMITTEE REPORT

DECEMBER 2020

1. The WPFW Guidelines for Fundraising document was submitted to the PD and Acting GM. The PD questioned if Vinnie and Sataria provided any input. A copy was submitted to Vinnie. The Committee hopes to hear from Vinnie and Sataria regarding their input.
2. The recommendation to ask different musicians to play at 19th & K St. while LSB members handout WPFW flyers was ok'd by the District Dept. Of Transportation and the Metropolitan Police Dept. According to DDOT, "Persons using the public right of way to play music is a right of freedom of speech." The WPFW acting GM approved this project after learning that DDOT and the MPD ok'd it. We already have several musicians who would like to participate. Any LSB member who wants to help pass out flyers or who knows of a musician who would be interested in playing, (no more than 2 people), should let one of the O & D members know.
3. Two recommendations were made: a. The O & D Committee should request a meeting with Management and the Chair of the Finance Committee to consider including the O & D Committee when planning WPFW's budget for the fiscal year. What part can the O & D Committee play when discussing the budget? The meeting should occur early in the fiscal year. b. Start setting up meetings to talk with potential funders for WPFW.
4. The Moses Cemetery Project. The desecration of an African American burial ground in Bethesda, Md. How can the O & D Committee help the community?

Attachment C

Programming Committee Report – December 9, 2020

The PC met on Wednesday December 2, 2020. Discussions focused on LSB resolutions concerning the Programmer Bill of Rights, Operational Handbook and evaluation of Programmers and Management. There are many examples that support establishing a Programmers' Bill of Rights without further delay. A task group was formed to facilitate completion of these tasks. We are awaiting copies of evaluation forms from the PD and Pacifica. Our recommendations will be brought to the LSB in January.

The PC continues to request access to info@wpfwfm.org. This request was brought to the LSB again in November. Therefore, in the absence of any substantiated concerns, we request immediate access to help the PC to fulfill its responsibility to understand and reflect the needs of the community.

The last LSB Show was disastrous due to deficient engineering support. This experience revealed a need for more phone lines and consistent engineering support.