

Whittier Kids Preschool Waitlist

Enrollment Period: January 1, 2020 – December 31, 2021

(*Waitlist applications accepted beginning January 1, 2020)

Child's Name: _____ Date of Birth*: _____ Age*: _____

Desired Start Date*: _____ Gender: _____

**must be 3 years old to attend*

Please add me to the Whittier Kids Preschool Waitlist for the following possible days and times.

(8:00am – 2:00pm) Mixed Age Class 3-5 year olds

5 days/ week: Monday-Friday

3 days/week: Monday/Wednesday/Friday

2 days/week: Tuesday/Thursday

Parent/Guardian Name(s): _____

Address: _____ City: _____ Zip Code: _____

Email: _____

Phone Number(s): _____

I agree to the following statements:

- I have read and understand the Whittier Kids Waitlist Policies (on reverse) and the Preschool Age Policies.
- All of the above contact information is current. I understand that it is my responsibility to update Whittier Kids if my contact information changes.
- My child is/will be eligible for attendance at Whittier Kids Preschool during the time period: January 1, 2020 – December 31, 2021. I understand that the waitlist will be purged on Dec 31, 2021.

Parent/Guardian Signature: _____ Date: _____

STAFF USE ONLY

TOUR DATE:

CONTACT DATE:

Current Whittier Kids family: YES NO

Sibling: _____

Whittier Elementary Attendance Area: YES NO

Sibling attending Whittier Elementary: YES NO

Current PNA Member: YES NO

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Waiting List Policies:

The waitlist will be prioritized as follows:

1. Currently enrolled Whittier Kids families desiring an alternate schedule or classroom
2. Siblings of currently enrolled Whittier Kids families
3. Children in Whittier Elementary Attendance Area
4. Current Phinney Neighborhood Association members
5. Community at large

Waiting lists will be maintained from January 1st of one calendar year to December 31st of the following calendar year for enrollment during that time period. Applications for the waiting list for the upcoming school year will be accepted beginning January 1st each year. The waitlist will be purged at the end of the enrollment period unless families have requested to remain on the list. Children may only be on the waiting list if they are in the eligible age group or will be in the eligible age group during the wait list year. No payment is necessary to be on the waitlist.

Tours are typically offered on the second Wednesdays of the month at 8:30am. Please contact us to schedule a tour at (206) 782.2508 or whittierkids@phinneycenter.org. If no one is pre-registered for a tour, the tour will not occur. Current Whittier Kids families may place their child on the waiting list at any time and are not required to attend a program tour prior to submitting the waitlist application. All other families must attend a program tour before, or shortly after, submitting a waitlist application.

When a space becomes available, Whittier Kids will contact the next eligible person on the waiting list.

- Contact will be made by email and phone using the contact information on the waiting list application. (If the contact information on the waiting list application is not current, the family will be passed over and removed from the waiting list. It is the responsibility of the family to keep their contact information updated.)
- A family will have three working days to either accept or decline the offered spot.
- If no answer is received in the allotted time or if the spot is declined, the space will be offered to the next eligible family.
- A notice will be sent to the passed over parent of the failed attempt to contact them, giving them two weeks to contact Whittier Kids and reinstate their name to the top of the waiting list in their tier status. The child's name will be removed from the waiting list after the two weeks if no contact has been made by the parent.

Preschool Age Policies:

Whittier Kids preschool is licensed to accept children ages 2½ (30 months) to 5 years, however we enroll children ages 3 to 5 years. **Children MUST be potty trained to enroll in our program.** On a case by case basis, fully potty trained children between 2½ and 3 years may be provisionally enrolled to the program based on an interview with program supervisor and classroom lead teacher and their ability to participate in the classroom setting.