

APPLICATION FOR CAT AND DOG REGISTRATION

11 APRIL TO 10 APRIL ANNUALLY



HOW TO COMPLETE THIS FORM

We encourage all pet owners to register their pet online by visiting www.melbourne.vic.gov.au/pets

1. Fill out all fields using BLOCK LETTERS.
2. Submit the completed form and documents by email, mail or in person.

The City of Melbourne aims to process all applications within 10 working days.

Please note: the application will not be processed unless all details are completed.

The City of Melbourne is committed to protecting your privacy. The personal information you provide on this application is being collected by the City of Melbourne for the primary purpose of assessing your eligibility for the selected permit. We may also need to contact you from time to time for directly related purposes. Your personal information will not be disclosed to any external party without your consent, unless required or authorised by law. Failure to provide the information requested, means your permit application cannot be processed. If you wish to gain access to, or alter any personal information you have supplied to the City of Melbourne whilst completing this application, please contact us on +61 3 9658 9658. Access our privacy statement at www.melbourne.vic.gov.au

PET ADDRESS AND DETAILS (please tick box)

Has your pet previously been registered with the City of Melbourne? Yes No

Unit/Street number Street name
Postcode Suburb

This form is used to register dogs and cats kept within the **City of Melbourne** municipality only.

OWNER DETAILS

Owner Name Phone
Email Mobile
Postal Address (if different to pet's address)
 Postcode
Secondary Contact Phone

I would like to receive a registration renewal notice by: Email SMS Mail

	PET 1	PET 2
Pet type	<input type="checkbox"/> Dog <input type="checkbox"/> Cat	<input type="checkbox"/> Dog <input type="checkbox"/> Cat
Pet's name	<input type="text"/>	<input type="text"/>
Microchip number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Gender	<input type="checkbox"/> Desexed male <input type="checkbox"/> Male <input type="checkbox"/> Desexed female <input type="checkbox"/> Female	<input type="checkbox"/> Desexed male <input type="checkbox"/> Male <input type="checkbox"/> Desexed female <input type="checkbox"/> Female
Breed	<input type="text"/>	<input type="text"/>
Colour	<input type="text"/>	<input type="text"/>
Date of birth	Year <input type="text"/> Month <input type="text"/>	Year <input type="text"/> Month <input type="text"/>
Fee	\$ <input type="text"/> (refer to back of form)	\$ <input type="text"/> (refer to back of form)

OFFICE ONLY Tag number Tag number
Reference number Reference number

DECLARATION - this section must be completed by all applicants

I declare that the information I have provided is true and correct. I agree that all applications are non-refundable. I declare that my dog is not a restricted breed or declared a dangerous or menacing dog (refer to www.melbourne.vic.gov.au/pets for more information).

Signature (applicant)

Print Name
Date

METHOD OF PAYMENT

ONLINE

melbourne.vic.gov.au/pets

✉ EMAIL

We no longer allow completed forms with payment details to be sent via email.

✉ MAIL

Complete the credit card details section and mail to GPO Box 1603 Melbourne 3001

† IN PERSON

Bring completed form and accepted payment method to Melbourne Town Hall
120 Swanston Street Melbourne VIC 3000
Business hours, Monday to Friday
(Public Holidays excluded)

Please note that this section will be destroyed after payment.

Cheque Visa MasterCard

Cheques should be made payable to 'City of Melbourne'

Please debit AUD \$ from my credit card

Card number

Expiry date

/

Tick here if you would like a receipt

Name on card

Signature

FEES The below amounts are annual fees. A 25% reduction applies on 11 August annually and a further 25% reduction applies on 11 December.

DOGS	ANNUAL FEE	CONCESSION FEE	DESCRIPTION
Reduced	\$62	\$31	Any one or combination of the following: desexed; over ten years old; used for breeding by proprietor of Domestic Animal Business; registered with applicable organisation; obedience training which complies with the regulations; or kept for working stock. Proof must be provided for all criteria.
Full	\$186	\$93	Dog with none of the above; dangerous dog used for guarding non-residential premises; dog which has undergone protection training.
Other	\$300	n/a	Restricted breed dog; declared dangerous dog; menacing dog. No concession applies.
Exempt	Free	Free	Guide dogs used by visually impaired or owned by an approved organisation which trains guide dogs; State or Commonwealth Government dogs. Proof must be provided.
Free	First year free	First year free	Dogs purchased from a registered animal shelter. Proof must be provided. Registration renewal fee applicable after first year.
CATS	ANNUAL FEE	CONCESSION FEE	DESCRIPTION
Reduced	\$38	\$19	Any one or combination of the following: desexed, over ten years old; used for breeding by proprietor of Domestic Animal Business; registered with applicable organisation. Proof must be provided for all criteria.
Full fee	\$114	\$57	Cat with none of the above.
Free	First year free	First year free	Cats purchased from a registered animal shelter. Proof must be provided. Registration renewal fee applicable after first year.

A reduced registration rate of \$8 per dog and cat fostered for the first 12 months the dog or cat is in your care applies. You must be registered with the City of Melbourne as a foster carer to be entitled to this reduced rate. See www.melbourne.vic.gov.au/pets for more information.

Cats and dogs that are currently registered with another municipality within Victoria can be transferred for no fee. Proof must be provided of registration. If you wish to claim a State Concession (under the meaning of the State Concession Act 2004) see below details.

A State Government levy from the fees collected is used to fund responsible pet ownership programs.

CONCESSION FEES

Reduced fees only apply to the card holders below. Health Care and Concession cards are not accepted.

Pensioner card War widow entitlement TPI entitlement Card no.

The City of Melbourne provides desexing vouchers to residents who hold concessions. Please contact us to discuss eligibility.

Cats and dogs must wear registration tags when outside the owner's premises. All dogs must be kept on a leash in public places unless in a designated off leash area - for more information visit www.melbourne.vic.gov.au/pets