



3729 Cahuenga Blvd. West - N. Hollywood, CA 91604
Main phone: (818) 985-2711 - Fax: (818) 763-7526 - Studio phone: (818) 985-5735

LOCAL STATION BOARD MEETING MINUTES

MINUTES

Local Station Board Meeting of December 11, 2016

Aris & Carolyn Anagnos Peace Center

3916 Sepulveda Blvd, Culver City, CA 90230

Local Station Board (LSB) Meeting

Call to Order (Delegates Assembly) 10:55 a.m.

- See Appendix B

I. Call to Order 11:10 a.m.

Roll Call Taken, LSB Excused absence requests: Ricardo Hernandez, Steve Kaiser, and Maggie LePique, Excused absence requests approved by consensus.

Present are KPFK LSB Members Grace Aaron, Ken Aaron, Jonathan Alexander, Chair Sharon Brown, Sandy Childs, Roberta Eidman, Stephen Frantz, Secretary Jaime Gomez, Jan Goodman, Doug Kriegel, Ali Lexa, Barbara Marbach, Reza Pour, Dorothy Reik, Myla Reson, Adam Rice, Mansoor Sabbagh, Paul Song, Fernando Velazquez, Sabina Virgo, and Lisa Wong. Also present are KPFK General Manager Leslie Radford, KPFK LSB PNB Director Michael Novick, and KPFK Treasurer Fred Blair.

II. Public Comments #1--11:20

II. Opening Business

- a.) Minutes of 11/13/16 are approved by consensus.
- b.) Mansoor Sabbagh and Sandy Childs agree to be time keepers.
- c.) Agenda approved, with addition of resuming Delegates Assembly after the General Manager Report.
- d.) Fred Blair and Charles Fredricks are selected as election tellers, by consensus.



3729 Cahuenga Blvd. West - N. Hollywood, CA 91604
Main phone: (818) 985-2711 - Fax: (818) 763-7526 - Studio phone: (818) 985-5735

LOCAL STATION BOARD MEETING MINUTES

- e.) Jan Goodman nominates Jaime Gomez for Chair, Dorothy Reik nominates Sabina Virgo, Jaime Gomez is elected 11 to 10.
- f.) Jan Goodman nominates Sabina Virgo for Vice-Chair, who is elected by acclamation.
- g.) Jan Goodman nominates Ken Aaron for Treasurer, who is elected by acclamation.
- h.) Barbara agrees to serve as Secretary for the rest of the day's meeting.
- i.) Jaime Gomez takes over as Chair for the meeting.
- j.) Dorothy Reik nominates Adam Rice for Parliamentarian, who is elected by acclamation.

III. Announcements

- a) Jan Goodman and the LSB wish to thank Aris Anagnos and the Peace Center for use of the Peace Center for our Local Station Board meetings.
- b) The next LSB and Delegates meetings will take place on January 8, 2017, at 1:30 p.m., at the Peace Center.

IV. KPFK LSB Committee Sign-Ups: Conveners for Committees are chosen as follow: Governance (Mansoor Sabbagh), Finance (Ken Aaron), Programming Oversight (Ken Aaron), Personnel (Jan Goodman), Outreach (Barbara Marbach), Fundraising (Dorothy Reik), Strategic Planning (Adam Rice), Premium Development (Jan Goodman).

V. General Manager's Report (Appendix C)

LSB meeting recessed for Delegates Assembly

VI. Delegates Assembly Reconvenes

- See Appendix B

VII. LSB Meeting Reconvenes at 12:30 p.m.

VIII. Public Comments #2



3729 Cahuenga Blvd. West - N. Hollywood, CA 91604
Main phone: (818) 985-2711 - Fax: (818) 763-7526 - Studio phone: (818) 985-5735

LOCAL STATION BOARD MEETING MINUTES

IX. National Reports

- a) Jan Goodman, Director
- b) Jonathan Alexander, Director
- c) Michael Novick, Director
- d) Grace Aaron, Director
- e) Fred Blair, National Finance Committee

X. Closing Business

Meeting adjourns at 1:25 p.m.

Appendix A - Required Notices

Proper notice of this meeting was posted on the KPFK Calendar and at the Pacifica Calendar as required.

Appendix B – DELEGATES ASSEMBLY MINUTES

KPFK Delegates Assembly Meeting of December 11, 2016

Aris & Carolyn Anagnos Peace Center

3916 Sepulveda Blvd, Culver City, CA 90230

Delegates Meeting convened to seat newly elected Delegates/LSB Members. Sharon Brown and Jaime Gomez are approved by consensus to be Chair and Secretary pro-tem for the meeting.

Roll Call Taken, Excused absence requests: Ricardo Hernandez, Steve Kaiser, and Maggie LePique, Excused absence requests approved by consensus.

Present are KPFK Delegates Grace Aaron, Ken Aaron, Jonathan Alexander, Sharon Brown, Sandy Childs, Roberta Eidman, Stephen Frantz, Jaime Gomez, Jan Goodman, Doug Kriegel, Ali



3729 Cahuenga Blvd. West - N. Hollywood, CA 91604
Main phone: (818) 985-2711 - Fax: (818) 763-7526 - Studio phone: (818) 985-5735

LOCAL STATION BOARD MEETING MINUTES

Lexa, Barbara Marbach, Reza Pour, Dorothy Reik, Myla Reson, Adam Rice, Mansoor Sabbagh, Paul Song, Fernando Velazquez, Sabina Virgo, and Lisa Wong

Moved by Jan Goodman that Officers of the Delegates Assembly be same as officers of LSB. Motion is approved by consensus.

Minutes from Delegates Assembly of 11/13/2016, approved by consensus.

Delegates meeting paused at 11:10 a.m.

Delegates Assembly meeting reconvened at 12:20 p.m. to elect Officers. It is approved by consensus that Delegates Officers will be the same officers as those elected to the Local Station Board (Chair Jaime Gomez, Vice-Chair Sabina Virgo, Treasurer Ken Aaron).

Delegates Assembly Adjourned at 12:30 p.m.

Appendix C – General Manager’s Report to LSB

Report to the Local Station Board
11 December 2016

PERSONNEL

We have hired Stuart Landau as our Chief Engineer. He has served in that position as an interim for the past several months. We had three qualified candidates, and they were interviewed by me and the Pacifica Technical Director.

I and Pacifica’s financial consultant interviewed two candidates for business manager, and the iED interviewed one of them. I am working with the National Office on offering a full-time position to the right person that would include some duties for the N.O. and the N.O. picking up part of the salary. There has been a glitch in the background check for the finalist for business manager, but the candidate is still available and if the background check works out, we should be making an offer on Monday.

Sonali Kolhatker, host of Rising Up, has requested a month of leave starting on Tuesday.



3729 Cahuenga Blvd. West - N. Hollywood, CA 91604
Main phone: (818) 985-2711 - Fax: (818) 763-7526 - Studio phone: (818) 985-5735

LOCAL STATION BOARD MEETING MINUTES

FUND DRIVE

Our fund drive has started out well. We were budgeted to exceed last year's December drive by \$25,000 and raise \$365,600. With a daily average for the first three days of \$24,196 (not including website revenue, donations to Standing Rock, and contributions from shared pitching with KPFA), we could reach \$380,000.

BUDGET AND FINANCES

I'm attaching the latest version of the budget. It contains only slight modifications from the previous one, but since I'm distributing this one to the new LSB members, this will keep everyone on the same page. The significant changes are incorporating the actual expenses for October and the November end-of-month operating account balance. Please note that I have moved the FY17 and FY16 columns to the left side of the budget and cash flow pages for ease of reference. The budgets remain slightly out of balance—this will be corrected before presentation to the PNB Finance Committee.

I have not been asked to meet with the national finance committee since the October LSB meeting, and I have received no further instructions from them.

We have spent about \$21,300 on premiums since the November meeting. With their agreement, we have paid the PRA 50% of our commitment to provide a day of our October fund drive to them and will pay the balance as we are able. We have received the \$15,000 grant from the Satterberg Foundation.

We have paid off over 60% of the settlement agreement.

A "donate" button has been added to the Facebook page, and we have arranged for non-profit rates from Paypal.

The operating bank account balance is \$98,196.31 as of December 9. The most recent income report from the National Office (October) is attached.

OPERATIONS

We have completed the cable installation to convert our fund drive phones to our regular provider. As soon as the phones are connected and tested, we should see a monthly savings of about \$500.



3729 Cahuenga Blvd. West - N. Hollywood, CA 91604
Main phone: (818) 985-2711 - Fax: (818) 763-7526 - Studio phone: (818) 985-5735

LOCAL STATION BOARD MEETING MINUTES

We have ordered units for the studios and editing booths that will play flash drives. Although some of our programmers will undoubtedly prefer remaining with CDs, the savings in CD purchase (not to mention the waste and storage) could be about \$2000 annually and will potentially provide better recording quality.

I began a conversation with Stuart about building security in light of the rise in hate crimes and physical attacks on the left. I am hoping we can develop plans that both improve our security and keep the building a community-friendly space.

The union has agreed to convert our payroll system to on-line clocking in and out, pending their preview of the system and assurances that all the types of leave in the contract are available on-line.

We received two complaints from the FAA about our Saddle Peak translator interfering with their signals. In the first instance, a minor adjustment corrected the situation. In the second instance, the problem turned out to be with another signal in the area.

We have received notification that the US Forestry Service has decided to implement its option to require a \$100,000 clean-up bond or line of credit for all the Mt. Wilson towers in the event the site is abandoned. We are working with them to adjust the amount, and we are making inquiries with their recommended bonding companies and Pacifica's insurance provider, and with our bank for a line a credit. The bond will be due with our new lease in August.

OUTREACH, FUNDRAISING, DEVELOPMENT

There is no report this month, but we will have a full report next month. The People's School of Broadcasting will resume on January 9 at 5:00PM, and Adam welcomes the LSB to attend. Junor Francis is hosting a benefit for KPFK on December 15, 8-10, at Sabor y Cultura, 5625 Hollywood Blvd, 90028.

Special thanks to Doug, Marla, and Gus for trimming the trees, and to (another) Doug for his help in the news room and the "Trump Minute." And again, I am always grateful to our fund drive volunteers. Steve, Barbara, Bella, Reza, and Alise were tablers this month. The Association of Spanish Language Broadcasters held an event in celebration of Fidel Castro for the community.

Respectfully submitted,



3729 Cahuenga Blvd. West - N. Hollywood, CA 91604
Main phone: (818) 985-2711 - Fax: (818) 763-7526 - Studio phone: (818) 985-5735

LOCAL STATION BOARD MEETING MINUTES

Leslie Radford
General Manager, KPFK
9 December 2016

I understand a request for this is coming up. In order to save you some time, here is the authorization for third-party fundraising from Michael Wagner, Assistant Chief of the FCC's Audio Division. It was in response to a waiver request initiated by iGM Zuberi Fields in 2014.

From: Michael Wagner
Sent: Wednesday, October 08, 2014 4:29 PM
To: John Crigler
Cc: Peter Doyle; Barbara Kreisman
Subject: FW: Third-party fundraising request

Mr. Crigler:

So long as this appeal is being undertaken during KPFK(FM)'s regularly scheduled fundraising effort, Pacifica does not need a waiver to engage in that activity.

Please inform Pacifica that it may proceed, and we wish it success in its efforts.

Michael Wagner
Assistant Chief, Audio Division
Media Bureau

I am still waiting for the LSB's consideration of the elements of the Code of Professional Integrity that apply to governance:

- Public media organizations create and reinforce trust through rigorous, voluntary standards for the integrity of programming and services, fundraising, community interactions, and organizational governance.
- These standards of integrity apply to all the content public media organizations produce and present, regardless of subject matter, including news, science, history, information, music, arts, and culture. These standards apply across all public media channels and platforms - broadcasting, online, social media, print, media devices, and in-person events.
- Promote the common good, the public interest, and these commitments to integrity and trustworthiness in organizational governance, leadership, and management.