Government of Goa

DEPARTMENT OF HANDICRAFTS, TEXTILE & COIR

Craft Complex, Neuginagar, Panaji-Goa.

Ph:(0832), 2226153   Email :dhtcgoa@gmail.com

No: DHTC/Admn/Advt.of Posts/(6)/2018-19/155   Dated: - 18/01/2019.

ADVERTISEMENT

Applications in prescribed format are invited by the Department of Handicrafts, Textile & Coir, Craft Complex, Neuginagar, Panaji-Goa from eligible candidates for filling up the posts indicated in the column 2 of table given below giving the full details of (1) Birth (2) Educational qualification (3) Experience (4) 15years of residential certificate issued by the Competent Authority (5) Valid Employment Exchange Card, (6) Valid Caste Certificate, if any. Complete Application in all respect shall be submitted to Department of Handicrafts, Textile & Coir, Craft Complex, Neuginagar, Panaji-Goa on or before **11/02/2019.**

Sr. No.	Designation and No of the Posts in various categories		Pay Band (7th pay)	Educational qualification/Experience
1	2		3	5
1.	Technical Assistant Handloom/ Powerloom...4+1*		Matrix level-5	**Essential** 1) Having passed SSCE or equivalent qualification, from a recognized Board /Institution. 2) At least three years Diploma in Handloom Technology/ Handloom and Textile Technology from a recognized University/ Institution or equivalent. **Desirable:** 1). One year experience in the concerned trade.
	02 - UR			
	01+01*- OBC			
	01 - Ex- Serviceman			
2.	Assistant Craftsman Handloom/Powerloom/ Wood ...3+4*		Matrix level-4	**Essential** 1). Passed SSCE or equivalent qualification, from a recognized Board/Institution. 2). Certificate of at least six months course in Handloom/Powerloom/Coir/wood carving /Carpentary/Bamboo/Pottery/Papier Machie/Metal-Craft/Tailoring & Embroidery/ Stone-Carving, from an Institution recognized by the Government. 3). Two years' experience in the concerned trade.
	02	Handloom/ Powerloom(OBC)		
	01+01*	Wood (ST)		
	03*	Coir(OBC)		
3.	Junior Craftsman Wood/Handloom/ Powerloom/ Coir/ Bamboo ... 5+4*		Matrix level-2	**Essential** (1) Passed SSCE or equivalent qualification, from a recognized Board/Institution. (2) Certificate of at least six months course in Handloom/ Handloom and Textile Technology/ Coir / Wood Carving /Carpentry / Bamboo/ Pottery/ Papier Machie / Metal-Craft/Tailoring and Embroidery/ Stone-Carving, from an Institution recognized by the Government. (3) One year Experience in the concerned trade.
	01+01*	Handloom(UR)		
	01+01*	Bamboo (ST)		
	02	Powerloom(UR)		
	01*	Wood (UR)		
	01+01*	Coir (OBC)		

4.	Skilled Worker Wood/Handloom/ Powerloom/ Pottery/Coir ...7+4*	Matrix level-1	**Essential** (1) Passed SSCE from a recognized Board/ Institution. Or (1) Passed I.T.I course or equivalent, from a recognized Institution. (2) Certificate of at least six months course in Handloom /Powerloom/Coir /Wood Carving/Carpentry/Bamboo/Pottery/Papier Machie/ Metal Craft/Stone carving/ Tailoring & Embroidery, from an Institution recognized by the Government. (3) One year experience in the concerned trade.

	03	Handloom/ Powerloom(UR)		
	01+01*	Wood(OBC)		
	01+01*	Coir (ST)		
	01*	Pottery (OBC)		
	02	Bamboo		
	01*	Tailoring & Embroidery(SC)		

Note: Scheduled Caste candidate may apply subject to occurrence of vacancy.

5.	Junior Stenographer 1 - UR	Matrix level-4	**Essential** 1) Passed HSSC or equivalent qualification from a recognized institution. 2) Should be Computer literate. 3) Speed of 100 words per minute in Short Hand and 35 words per minute in typewriting.
6	L.D.C 1 - UR	Matrix Level-2	**Essential** 1) Possessing Higher Secondary School Certificate from a recognized Board or Equivalent. **2)** Should be Computer literate.
7	Peon (MTS) 1 - UR	Matrix level-1	(1) Passed SSCE from a recognized Board/ Institution. **Desirable** (i) Multi-tasking skills such as knowledge of operating office machine including computers.

Note:(1) All (*) posts are likely to fall vacant in future.

Terms and conditions:-

(1) For all above posts, candidates must have Knowledge of Konkani & Desirable Marathi.

(2) For all posts written/Practical/any other examination/Trade Test will be set as per government instructions.

(3) Department reserves the right to scrap the process incase suitable candidates are not available at any suitable stage.

(4) Age should not be more than 45 years as 11/02/2019. Relaxable to reserved candidates as per the instructions/Orders issued by the Government from time to time.

(5) Those candidates in Government Service should forward their application through proper channel.

(6) Incomplete applications or applications received after due date will be rejected.

(7) For any details, candidates shall refer to the advertisement uploaded on the Portal www.goa.gov.in

(8) For written or practical examination, syllabus prescribed will be uploaded on Govt. Portal www.goa.gov.in which will be intimated through public advisement on newspaper.

(Vasudev N. Shetye)
Director of Handicrafts, Textile & Coir

FORMAT

From:
Name:
Address:
Dated:

Affix latest
photograph

To,
The Director,
Department of Handicrafts, Textile & Coir,
Craft Complex, Neuginagar,
Panaji –Goa-403001.

Sub:- Application for the post of_____

1. Full Name :

Surname		First Name		Father's Name

2. Date of Birth

	D		M		Y		

3. Residential Address :_____
   With pin code _____

4. Phone No.   Mobile No.
   E-Mail I.D. if Any:

5. Nationality

6. Valid Employment Registration No.:_____

7. Category :

UR	OBC	SC	ST	PH	EX-S/MEN	CFF

8. Educational Qualifications :

9. Experience :

10. Co-curricular activities (if any):

11. Whether Government Servant: - Yes / No.

Only the eligible candidates fulfilling the criteria as per recruitment rules/advertisement shall apply and the candidates need not furnish any documents at the time of applying for the post.

Signature of the applicant