

CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN

Meetings and Training

1 January, 2018- 31 December, 2018

| Description of Activity | | Source of Funding | Schedule (Date) | Proposed Location | Procurement Method | No. of participants | Required Facilities | Material Supplies and equipment | Duration (Days) |
|--|--------|--------------------------|------------------------|--------------------------|---------------------------|----------------------------|---|--|------------------------|
| Convene Special Meeting of the PACC for Streamlining and Refocusing of PANCAP | PANCAP | 10th EDF | Feb-18 | Guyana | Single Tender Procedure | 12 | Hotel accommodation Conference room and secretariat room | Rental of computers, rental of communication equipment, refreshments, stationery | 2 |
| PANCAP Training and Advocacy Meeting for Youth Leaders | PANCAP | 10th EDF | 19-20 January 2018 | Trinidad | Single Tender Procedure | 20 | Hotel accommodation Conference room and secretariat room | Rental of computers, rental of communication equipment, refreshments, stationery | 2 |
| Host 3-day dialogue between regional faith leaders and regional Key Population leaders | PANCAP | 10th EDF | 6-8 February 2018 | Trinidad | Single Tender Procedure | 50 | Hotel accommodation Conference room and secretariat room | Rental of computers, rental of communication equipment, refreshments, stationery | 3 |
| Convene annual meeting of NAP Managers and Key Partners | PANCAP | 10th EDF | 12-15 March 2018 | Trinidad | Single Tender Procedure | 50 | Hotel accommodation Conference room and secretariat room | Rental of computers, rental of communication equipment, refreshments, stationery | 4 |

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| Convene regional workshop on comprehensive care and treatment for key populations based on the new 2015 WHO guidelines for the provision of services for key populations to improve access to essential services for key populations in an environment of stigma and discrimination. | PANCAP | 10th EDF | 16-17 March 2018 | Trinidad | Single Tender Procedure | 34 | Hotel accommodation Conference room and secretariat room | Rental of computers, rental of communication equipment, refreshments, stationery | 2 |
| Convene meeting of young leaders from across the region, including CARICOM Youth Ambassadors (CYA) to share advocacy approaches. | PANCAP | 10th EDF | 18-19 May 2018 | Trinidad | Single Tender Procedure | 40 | Hotel accommodation Conference room and secretariat room | Projector and computer 4 Flip chart boards and paper | 2 |
| Convene meeting of parliamentarians, faith leaders, key population and youth to advance the JFA programme | PANCAP | 10th EDF | Jun-18 | Barbados | Single Tender Procedure | 68 | Hotel accommodation Conference room and secretariat room | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 2 |
| Conduct annual meeting of the PANCAP Policy and Strategy Working Group on Stigma and Discrimination | PANCAP | 10th EDF | Mar-18 | Trinidad | Single Tender Procedure | 16 | Hotel accommodation Conference room | Rental of computers, rental of communication equipment, refreshments, stationery | 2 |

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|---|--------|--------------------------|------------------------|--------------------------|---------------------------|----------------------------|--|--|------------------------|
| Convene bi-annual meetings for CRN+ Board members and key partners to provide policy and programmatic guidance and direction. | PANCAP | 10th EDF | Feb-18 | Trinidad | Single Tender Procedure | 8 | Hotel Accommodation Conference room | Rental of computers, rental of communication equipment, refreshments, stationery | 2 |
| Convene two training workshops in Haiti to increase capacity to advance elements of the Justice for All Programme in Haiti. To be supported by PANCAP staff and UN Special Envoy for HIV in the caribbean | PANCAP | 10th EDF | Apr-18 | Haiti | Single Tender Procedure | 25 | Conference room | Rental of computers, rental of communication equipment, refreshments, stationery | 2 |
| Convene bi-annual meetings for CRN+ Board members and key partners to provide policy and programmatic guidance and direction. | PANCAP | 10th EDF | Jul-18 | Trinidad | Single Tender Procedure | 8 | Hotel Accommodation Conference room | Rental of computers, rental of communication equipment, refreshments, stationery | 2 |
| Convene a two-day regional forum on migrant and mobile population rights and health to bring together government, private sector, and other partners and stakeholders to increase understanding of the vulnerabilities of migrant and mobile populations, and review efforts to strengthen access to services for migrants. | PANCAP | 10th EDF | 19-20 June 2018 | Trinidad | Single Tender Procedure | 60 | Hotel Accommodation Conference room and secretariat | Rental of computers, rental of communication equipment, refreshments, stationery | 2 |

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| Convene meeting to effect coordination between PANCAP RCM and CVC-COIN. | PANCAP | 10th EDF | Apr-18 | Guyana | Single Tender Procedure | 16 | Hotel Accommodation Conference room and secretariat | Rental of computers, rental of communication equipment, refreshments, stationery | 2 |
| Convene regional meeting to develop and finalize recommendations and procedures to reform and update policies that will expand and increase access to health and social services in order to reduce inequities in selected countries. | PANCAP | 10th EDF | Jun-18 | TBD | Single Tender Procedure | | Hotel Accommodation Conference room and secretariat | Rental of computers, rental of communication equipment, refreshments, stationery, | 2 |
| Convene meetings of the PANCAP PACC and Executive Board | PANCAP | 10th EDF | Sep-18 | Suriname | Single Tender Procedure | 36 | Hotel Accommodation Conference room and secretariat | Rental of computers, rental of communication equipment, refreshments, stationery, | 3 |
| Convene joint regional two-day meeting to facilitate knowledge sharing for advancing implementation commitments made under the Justice for All Programme | PANCAP | 10th EDF | Oct-18 | TBD | Single Tender Procedure | 100 | Hotel Accommodation Conference room and secretariat | Rental of computers, rental of communication equipment, refreshments, stationery, | 2 |

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| Convene six national level two-day consultation for faith leaders in Barbados, Belize, Guyana, Jamaica, Suriname, Trinidad and Tobago | PANCAP | 10th EDF | April - July 2018 | See Column B | Single Tender Procedure | 40 | Conference room | Rental of computers, rental of communication equipment, refreshments, stationery, | 2 |
| Convene six national level two-day sensitisation/training on advocating for the elimination of stigma and discrimination in Barbados, Belize, Guyana, Jamaica, Suriname, Trinidad and Tobago | PANCAP | 10th EDF | April - July 2018 | See Column B | Single Tender Procedure | 40 | Conference room | Rental of computers, rental of communication equipment, refreshments, stationery, | 2 |
| Meeting of CARIFORUM Senior Officials on Brexit | CARIFORUM | 10th EDF | 18-19 January 2018 | St. Kitts and Nevis | Single Tender Procedure | 55 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 2 |
| Third Meeting of National EPA Coordinators and Heads of EPA Implementation Units and Like Entities | CARIFORUM | 10th EDF | 22-23 January 2018 | Guyana | Single Tender Procedure | 30 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 2 |
| CARIFORUM-UK Technical Dialogue (Brexit) | CARIFORUM | 10th EDF | Feb-18 | Barbados | Single Tender Procedure | 15 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 1 |

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|---|-----------|--------------------------|------------------------|--------------------------|---------------------------|----------------------------|--------------------------------|---|------------------------|
| CARIFORUM Meeting on Trade in Services-Opportunities and Challenges | CARIFORUM | 10th EDF | Mar-18 | The Bahamas | Single Tender Procedure | 30 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 1 |
| CARIFORUM Prep and CARIFORUM-EU Meeting on Monitoring the EPA | CARIFORUM | 10th EDF | 12-13 March 2018 | St. Kitts and Nevis | Single Tender Procedure | 40 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 2 |
| CARIFORUM Prep and CARIFORUM-EU Meeting on Monitoring the EPA | CARIFORUM | 10th EDF | 12-13 March 2018 | St. Kitts and Nevis | Single Tender Procedure | 30 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 2 |
| CARIFORUM-UK Technical Dialogue (Brexit) | CARIFORUM | 10th EDF | March 2018 | St. Kitts and Nevis | Single Tender Procedure | 15 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 1 |
| CARIFORUM Prep and Special Meeting of the Council of Ministers of CARIFORUM | CARIFORUM | 10th EDF | March 2018 | St. Kitts and Nevis | Single Tender Procedure | 70 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 2 |
| CARIFORUM Meeting on the Review of the Clauses | CARIFORUM | 10th EDF | 24-25 April, 2018 | Barbados | Single Tender Procedure | 30 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 2 |

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| Second Meeting of the Open-Ended Committee on Article 238 | CARIFORUM | 10th EDF | 30-Apr-2018 | Guyana | Single Tender Procedure | 30 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 1 |
| CARIFORUM Prep and 25 th Meeting of the Council of Ministers of CARIFORUM | CARIFORUM | 10th EDF | May 2018 | St. Kitts and Nevis | Single Tender Procedure | 70 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 2 |
| Regional Consultation on Effective Platforms for Wider Caribbean Dialogue | CARIFORUM | 10th EDF | 21-May-2018 | Barbados | Single Tender Procedure | 70 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 1 |
| CARIFORUM-EU Meeting on Services | CARIFORUM | 10th EDF | Jul-18 | Antigua and Barbuda | Single Tender Procedure | 30 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 1 |
| CARIFORUM-UK Technical Dialogue (Brexit) | CARIFORUM | 10th EDF | 30-31 May, 2018 | Barbados | Single Tender Procedure | 15 | Conference Room, Coffee Breaks | Conference Room, Coffee Breaks | 2 |
| Final Meeting of the CARIFORUM 11 th EDF Programming Management Committee and Final Meeting of the 11 th EDF Technical Committee | CARIFORUM | 10th EDF | 4-5 June, 2018 | Guyana | Single Tender Procedure | 20 | Conference Room, Coffee Breaks | Conference Room, Coffee Breaks | 2 |

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| Meeting of CARIFORUM Working Group on HS Transposition | CARIFORUM | 10th EDF | 11-12 June, 2018 | Guyana | Single Tender Procedure | 30 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 2 |
| CARIFORUM-UK Technical Dialogue (Brexit) | CARIFORUM | 10th EDF | 14-15 June, 2018 | Guyana | Single Tender Procedure | 20 | Conference Room, Coffee Breaks | Conference Room, Coffee Breaks | 2 |
| Clovis Beauregard Conference | CARIFORUM | 10th EDF | 19-21 June, 2018 | Martinique | Single Tender Procedure | 70 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 2 |
| Meeting of CARIFORUM Officials on the Protection of Geographical Indications | CARIFORUM | 10th EDF | 28-29 June, 2018 | Suriname | Single Tender Procedure | 30 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 2 |
| CARIFORUM Prep and Second Meeting of the Special Committee on Agriculture and Fisheries | CARIFORUM | 10th EDF | 10-11 July, 2018 | Belize | Single Tender Procedure | 30 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 2 |
| CARIFORUM Preparatory Meeting and CARIFORUM-EU Meeting on the Protection of Geographical Indications | CARIFORUM | 10th EDF | 12-13 July, 2018 | Belize | Single Tender Procedure | 30 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 2 |

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| Meeting of CARIFORUM NAOs | CARIFORUM | 10th EDF | 30-Jul-2018 | Guyana | Single Tender Procedure | 40 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 2 |
| CARIFORUM Preparatory and Eight Meeting of the Trade and Development Committee | CARIFORUM | 10th EDF | 13-14 September, 2018 | Saint Lucia | Single Tender Procedure | 40 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 2 |
| CARIFORUM Preparatory to the Fourth Meeting of the CARIFORUM-EU Consultative Committee | CARIFORUM | 10th EDF | 24-Sep-2018 | Belgium | Single Tender Procedure | 35 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 1 |
| 4 th Meeting of the CARIFORUM-EU Parliamentary Committee | CARIFORUM | 10th EDF | 27-28 September, 2018 | Belgium | Single Tender Procedure | 40 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 2 |

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| CARIFORUM Preparatory and CARIFORUM-EU Meeting on Review Clauses | CARIFORUM | 10th EDF | 11-12 October, 2018 | Saint Lucia | Single Tender Procedure | 35 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 2 |
| CARIFORUM-EU Political Dialogue | CARIFORUM | 10th EDF | 15-16 October, 2018 | Saint Lucia | Single Tender Procedure | 70 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 2 |
| CARIFORUM Prep and 26 th Meeting of the Council of Ministers of CARIFORUM | CARIFORUM | 10th EDF | 18-19 October | Saint Lucia | Single Tender Procedure | | Conference Room, Coffee Breaks | Rental of of communication equipment, refreshments, internal transportation | |
| CARIFORUM-EU Meeting on the Transposition of the HS in the EPA | CARIFORUM | 10th EDF | 30-31 October, 2018 | Guyana | Single Tender Procedure | 30 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 1 |
| Knowledge and Awareness Event | CARIFORUM | 10th EDF | 1-Nov-2018 | Guyana | Single Tender Procedure | 30 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 1 |

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| CARIFORUM Prep to the Eight Meeting of the TDC | CARIFORUM | 10th EDF | 27-Nov-2018 | Belgium | Single Tender Procedure | 30 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 1 |
| Support work of Technical Working group on associate membership of the Caribbean Community | CARIFORUM | 10th EDF | TBD | Various Countries | Single Tender Procedure | 10 | Conference Room, Coffee Breaks | Conference Room, Coffee Breaks | 1 |
| Facilitate at least one meeting of each mechanism | CARIFORUM | 10th EDF | TBD | Guyana | Single Tender Procedure | 80 | Conference Room, Coffee Breaks | Conference Room, Coffee Breaks | 2 |
| Facilitate at least one training session on the regional integration process and operationalisation of the M&E framework of CSME Programme | CARIFORUM | 10th EDF | TBD | Barbados | Single Tender Procedure | 20 | Conference Room, Coffee Breaks | Conference Room, Coffee Breaks | 2 |
| Facilitate at least one training session on the overall monitoring framework of the EDF CRIP | CARIFORUM | 10th EDF | TBD | Guyana | Single Tender Procedure | | Conference Room, Coffee Breaks | Conference Room, Coffee Breaks | 2 |
| Review and up date of the RDDDS | HSD | 10th EDF | 19 -20 February 2018 | St. Kitts and Nevis | Single Tender Procedure | 40 | Conference Room, Coffee Breaks | multimedia projector, microphones, | 2 |

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| Training workshop on developing national drug strategy | HSD | 10th EDF | 21 -23 February 2018 | St. Kitts and Nevis | Single Tender Procedure | 35 | Conference Room, Coffee Breaks | multimedia projector, microphones, | 3 |
| Update of CICAD-CARICOM publication 'How to Develop your National Drug Policy' | HSD | 10th EDF | March, May and June 2018 | Guyana | Single Tender Procedure | 8 | Conference Room, Coffee Breaks | multimedia projector, microphones, | 1 |
| Establishment of 3 new Drug Treatment Courts (Guyana, Saint Lucia, Antigua and Barbuda) | HSD | 10th EDF | June and August 2018 | TBD | Single Tender Procedure | 6 | Conference Room, Coffee Breaks | multimedia projector, microphones, | 2 |
| Exploratory mission/sensitization workshops: Workshop support | HSD | 10th EDF | TBD | TBD | Single Tender Procedure | 6 | Conference Room, Coffee Breaks | multimedia projector, microphones, | 2 |
| Introductory Team Building Workshops: Airfare | HSD | 10th EDF | TBD | DR, Barbados | Single Tender Procedure | 20 | Conference Room, Coffee Breaks | multimedia projector, microphones, | 2 |
| Introductory Team Building Workshops: Workshop support | HSD | 10th EDF | TBD | Guyana, Saint Lucia | Single Tender Procedure | 48 | Conference Room, Coffee Breaks | multimedia projector, microphones, | 4 |
| Strengthening of existing DTCs in DR and Barbados | HSD | 10th EDF | Sep-18 | DR, Barbados | Single Tender Procedure | 16 | Conference Room, Coffee Breaks | multimedia projector, microphones, | 3 |
| Regional training workshop on data collection use in treatment facilities | HSD | 10th EDF | Apr-18 | Guyana | Single Tender Procedure | TBD | Conference Room, Coffee Breaks | Conference Room, Coffee Breaks | 2 |
| Regional meeting of MEM to sensitize policy-makers | HSD | 10th EDF | 07-Feb-18 | St. Vincent | Single Tender Procedure | 33 | Conference Room, Coffee Breaks | Conference Room, Coffee Breaks | 1 |

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| In-situ advocacy meeting in SVG | HSD | 10th EDF | 8 - 9 February 2018 | St. Vincent | Single Tender Procedure | 25 | Conference Room, Coffee Breaks | Conference Room, Coffee Breaks | 1 |
| Six in-country technical support missions | HSD | 10th EDF | Feb. - Oct. 2018 | TBD | Single Tender Procedure | 18 | Conference Room, Coffee Breaks | Conference Room, Coffee Breaks | 3 |
| PROCCER prevention training workshop in 6 countries | HSD | 10th EDF | Aug., Sept. Oct. 2018 | TBD | Single Tender Procedure | 18 | Conference Room, Coffee Breaks | Conference Room, Coffee Breaks | 2 |
| National consultation and Champions for Change training workshop | HSD | 10th EDF | Sept., - October 2018 | TBD | Single Tender Procedure | 12 | Conference Room, Coffee Breaks | Conference Room, Coffee Breaks | 2 |
| Regional Champions for Change Forum | HSD | 10th EDF | Aug-18 | Jamaica | Single Tender Procedure | 30 | Conference Room, Coffee Breaks | Conference Room, Coffee Breaks | 2 |
| Workshop to develop model national school policy on drugs | HSD | 10th EDF | Jul-18 | Barbados | Single Tender Procedure | 45 | Conference Room, Coffee Breaks | Conference Room, Coffee Breaks | 2 |
| Stakeholders meeting to review, develop, and select for translation materials/messages to prevent drug use/abode in DR | HSD | 10th EDF | Apr-18 | DR | Single Tender Procedure | 25 | Conference Room, Coffee Breaks | Conference Room, Coffee Breaks | 2 |
| Task Force meeting to review and finalize ATTM | HSD | 10th EDF | 11-13 April, 2018 | Jamaica | Single Tender Procedure | 8 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 3 |

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| Two regional PROCCER-Adolescent training workshop | HSD | 10th EDF | Jul - Sep 2018 | St. Lucia | Single Tender Procedure | 35 | Conference Room, Coffee Breaks | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 10 |
| 3.3 Training and certification of NGO service providers in Guyana | HSD | 10th EDF | 18-Jun-2018 | Guyana | Single Tender Procedure | 35 | Hotel accommodation Conference room and secretariat room | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 10 |
| Sub regional training workshop for the implementation of Standard of Care for drug treatment and rehabilitation | HSD | 10th EDF | Apr-18 | Jamaica | Single Tender Procedure | 30 | Hotel accommodation Conference room and secretariat room | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 3 |
| Stakeholders meeting and one day training to receive and review findings for gender audit | HSD | 10th EDF | Sep-18 | Jamaica | Single Tender Procedure | 15 | Hotel accommodation Conference room and secretariat room | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 3 |
| Stakeholders workshop to discuss finding from prison survey | HSD | 10th EDF | Sep-18 | Grenada | Single Tender Procedure | 20 | Hotel accommodation Conference room and secretariat room | Rental of computers, rental of communication equipment, refreshments, stationery, simultaneous interpretation | 2 |

| EU Pratical Guide | |
|--------------------------|---------------------------|
| No. | Procurement method |
| 1 | Single Tender Procedure |

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|---|---------------------|---------------------------------------|---|-----------------------------------|--------------------------|----------------------|------------------------|------------|--|---------------------|----------|
| Consultancies | | | | | | | | | | | |
| 1 January, 2018- 31 December, 2018 | | | | | | | | | | | |
| DESCRIPTION OF ACTIVITIES AND METHOD OF PROCUREMENT | | | PROPOSED CONTRACT TYPE(Fee-Based/Global) | INDICATIVE TIMETABLE | | | | | | | |
| DESCRIPTION OF CONTRACT | Source of Funding | SELECTION METHOD | Global Price | MAXIMUM CONTRACT VALUE EC \$ or € | Procurement Notice/ REOI | Expected Launch Date | Closing Date of Tender | Evaluation | Expected Date of Signing of Contract /Issue Purchase Order | Expected Start Date | Comments |
| Statistical Analysis of Engagement Survey Data | CARICOM Secretariat | Single Source Procedure | Global Price | US\$4,800 | NA | 13-Feb-18 | 17-Feb-18 | 24-Feb-18 | 10-Mar-18 | 15-Mar-18 | |
| Conduct Market Survey to establish competitiveness of Secretariat salaries and benefits | CARICOM Secretariat | Restricted Tendering | Global Price | US\$80,000 | Yes | 7-Jul-18 | 6-Aug-18 | 13-Aug-18 | 27-Aug-18 | 01-Sep-18 | |
| One (1) consultancy to facilitate start-up of implementation of the JFA plans in St Kitts and Nevis by supporting a national coordinator for a limited time | Global Fund | Consultant's Qualifications Selection | Global Price | US\$17,998 | NO | 29-Mar-18 | 05-Apr-18 | 12-Apr-18 | 26-Apr-18 | 01-May-18 | |
| Consultancy to conduct baseline assessment to create stigma index in Grenada as part of JFA plan implementation | Global Fund | Single Source Procedure | Global Price | US\$7,644 | No | 01-Apr-18 | 05-Apr-18 | 12-Apr-18 | 26-Apr-18 | 01-May-18 | |
| Consultancy to conduct baseline assessment to create stigma index in Saint Luica as part of JFA plan implementation | Global Fund | Single Source Procedure | Global Price | US\$7,644 | No | 01-Apr-18 | 05-Apr-18 | 12-Apr-18 | 26-Apr-18 | 01-May-18 | |

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| Consultancies | | | | | | | | | | | |
| 1 January, 2018- 31 December, 2018 | | | | | | | | | | | |
| DESCRIPTION OF ACTIVITIES AND METHOD OF PROCUREMENT | | | PROPOSED CONTRACT TYPE(Fee-Based/Global | INDICATIVE TIMETABLE | | | | | | | |
| DESCRIPTION OF CONTRACT | Source of Funding | SELECTION METHOD | Global Price | MAXIMUM CONTRACT VALUE EC \$ or € | Procurement Notice/ REOI | Expected Launch Date | Closing Date of Tender | Evaluation | Expected Date of Signing of Contract /Issue Purchase Order | Expected Start Date | Comments |
| Consultancy to review country EMTCT validation reports on the progress towards achieving targets to identify common barriers and challenges that impede the implementation of comprehensive (and integrated) strategies and services. | Global Fund | Single Source Procedure | Global Price | US\$8,000 | No | 01-Apr-18 | 05-Apr-18 | 12-Apr-18 | 26-Apr-18 | 01-May-18 | |
| Consultancy to conduct an assessment of PANCAP's contribution to Member States (Assessing PANCAP's value) | USAID | Consultant's Qualifications Selection | Global Price | US\$14,000 | No | 29-Mar-18 | 05-Apr-18 | 12-Apr-18 | 26-Apr-18 | 01-May-18 | |
| Consultancy to implement a cost analysis (including cost benefit analysis) of the provision of expanding programs to provide treatment at CD4 of 500 or to implement a test and treat approach, in order to support countries to make informed decisions regarding care and treatment programs. | Global Fund | Restricted Tendering | Global Price | US\$36,000 | Yes | 6-Apr-18 | 6-May-18 | 13-May-18 | 27-May-18 | 01-Jun-18 | |

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| Consultancies | | | | | | | | | | | |
| 1 January, 2018- 31 December, 2018 | | | | | | | | | | | |
| DESCRIPTION OF ACTIVITIES AND METHOD OF PROCUREMENT | | | PROPOSED CONTRACT TYPE(Fee-Based/Global) | INDICATIVE TIMETABLE | | | | | | | |
| DESCRIPTION OF CONTRACT | Source of Funding | SELECTION METHOD | Global Price | MAXIMUM CONTRACT VALUE EC \$ or € | Procurement Notice/ REOI | Expected Launch Date | Closing Date of Tender | Evaluation | Expected Date of Signing of Contract /Issue Purchase Order | Expected Start Date | Comments |
| Consultancy to develop regional framework for strengthening the inclusion of migrant populations in the national response and removing barriers to access. | Global Fund | Consultant's Qualifications Selection | Global Price | US\$20,000 | Yes | 12-Apr-18 | 19-Apr-18 | 26-Apr-18 | 10-May-18 | 15-May-18 | Evaluation Stage |
| Consultancy to conduct an Evaluation of the CRSF 2014- 2018 | USAID | Restricted Tendering | Global Price | US\$34,384 | NA | 6-Apr-18 | 6-May-18 | 13-May-18 | 27-May-18 | 01-Jun-18 | |
| Consultancy to develop concept note for Global Fund financing | AHF | Consultant's Qualifications Selection | Global Price | US\$21,600 | NA | 29-Mar-18 | 05-Apr-18 | 12-Apr-18 | 26-Apr-18 | 01-May-18 | |
| Consultancy to conduct economic evaluations of KP service delivery and outcomes and address the gaps and challenges identified by evaluations and strengthen programming for KPs. | Global Fund | Restricted Tendering | Global Price | US\$72,000 | Yes | 6-Apr-18 | 6-May-18 | 13-May-18 | 27-May-18 | 01-Jun-18 | |

| CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN | | | | | | | | | | | |
|--|-------------------|---------------------------------------|---|-----------------------------------|--------------------------|----------------------|------------------------|------------|--|---------------------|----------|
| Consultancies | | | | | | | | | | | |
| 1 January, 2018- 31 December, 2018 | | | | | | | | | | | |
| DESCRIPTION OF ACTIVITIES AND METHOD OF PROCUREMENT | | | PROPOSED CONTRACT TYPE(Fee-Based/Global) | INDICATIVE TIMETABLE | | | | | | | |
| DESCRIPTION OF CONTRACT | Source of Funding | SELECTION METHOD | Global Price | MAXIMUM CONTRACT VALUE EC \$ or € | Procurement Notice/ REOI | Expected Launch Date | Closing Date of Tender | Evaluation | Expected Date of Signing of Contract /Issue Purchase Order | Expected Start Date | Comments |
| Consultancy to provide recommendations and guidelines to countries for the development and implementation of comprehensive EMTCT services integrated into MCH and aligned to SRH and other key services based on the synthesis document. | Global Fund | Consultant's Qualifications Selection | Global Price | US\$18,000 | NA | 29-May-18 | 05-Jun-18 | 12-Jun-18 | 26-Jun-18 | 01-Jul-18 | |
| Regional Labour Market Information System (Maintain and sustain the LMIS including the use of the LMIS dotstat platform) | 10th EDF | Competitive Negotiated Procedure | Global Price | € 100,525 | Yes | 21-Mar-18 | 20-Apr-18 | 27-Apr-18 | 11-May-18 | 16-May-18 | |
| Develop a framework for structured and continuous CARIFORUM/FCOR/OCT dialogue (includes review the existing TTFs) | 10th EDF | Competitive Negotiated Procedure | Global Price | € 157,300 | Yes | 7-Apr-18 | 7-May-18 | 14-May-18 | 28-May-18 | 02-Jun-18 | |
| Support work of Technical Working Group on associate membership of the Caribbean Community with consultancy study(ies) | 10th EDF | Competitive Negotiated Procedure | Global Price | € 30,000 | Yes | 21-Mar-18 | 20-Apr-18 | 27-Apr-18 | 11-May-18 | 16-May-18 | |

| CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN | | | | | | | | | | | |
|--|-------------------|----------------------------------|---|-----------------------------------|--------------------------|----------------------|------------------------|------------|--|---------------------|----------|
| Consultancies | | | | | | | | | | | |
| 1 January, 2018- 31 December, 2018 | | | | | | | | | | | |
| DESCRIPTION OF ACTIVITIES AND METHOD OF PROCUREMENT | | | PROPOSED CONTRACT TYPE(Fee-Based/Global) | INDICATIVE TIMETABLE | | | | | | | |
| DESCRIPTION OF CONTRACT | Source of Funding | SELECTION METHOD | Global Price | MAXIMUM CONTRACT VALUE EC \$ or € | Procurement Notice/ REOI | Expected Launch Date | Closing Date of Tender | Evaluation | Expected Date of Signing of Contract /Issue Purchase Order | Expected Start Date | Comments |
| Prepare a position paper on the human rights situation in the Caribbean region. | 10th EDF | Competitive Negotiated Procedure | Global Price | € 28,100 | Yes | 4-Feb-18 | 6-Mar-18 | 13-Mar-18 | 27-Mar-18 | 01-Apr-18 | Awarded |
| Provide technical assistance to faith leaders and parliamentarians to implement Plans of Action arising from national consultations | 10th EDF | Competitive Negotiated Procedure | Global Price | € 38,700 | Yes | 10-Mar-18 | 9-Apr-18 | 16-Apr-18 | 30-Apr-18 | 05-May-18 | |
| Technical assistance for identification, formulation, implementation, coordination, monitoring, audit and closure of regional programmes/projects under the 10th and 11th EDF | 10th EDF | Competitive Negotiated Procedure | Global Price | € 80,000 | Yes | 10-Mar-18 | 9-Apr-18 | 16-Apr-18 | 30-Apr-18 | 05-May-18 | |
| Provide technical assistance for the conduct of technical studies on trade and development issues related to the priority areas of the ACP-EU Cotonou and the Economic Partnership Agreements and for the preparation of documents for discussion at related meetings. | 10th EDF | Competitive Negotiated Procedure | Global Price | € 69,986 | Yes | 6-Apr-18 | 6-May-18 | 13-May-18 | 27-May-18 | 01-Jun-18 | |

| CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN | | | | | | | | | | | |
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| Consultancies | | | | | | | | | | | |
| 1 January, 2018- 31 December, 2018 | | | | | | | | | | | |
| DESCRIPTION OF ACTIVITIES AND METHOD OF PROCUREMENT | | | PROPOSED CONTRACT TYPE(Fee-Based/Global) | INDICATIVE TIMETABLE | | | | | | | |
| DESCRIPTION OF CONTRACT | Source of Funding | SELECTION METHOD | Global Price | MAXIMUM CONTRACT VALUE EC \$ or € | Procurement Notice/ REOI | Expected Launch Date | Closing Date of Tender | Evaluation | Expected Date of Signing of Contract /Issue Purchase Order | Expected Start Date | Comments |
| REVIEW THE TRANSPOSITION OF APPENDIX I TO ANNEX III AND ANNEX II TO PROTOCOL I OF THE CARIFORUM-EU ECONOMIC PARTNERSHIP AGREEMENT FROM HS 2002 TO HS2017 | 10th EDF | Single Tender Procedure | Global Price | € 19,452 | No | 29-Mar-18 | 05-Apr-18 | 12-Apr-18 | 26-Apr-18 | 01-May-18 | Awarded |
| Revenue Implications of the CARIFORUM-EU EPA with respect to Trade in Goods | 10th EDF | Competitive Negotiated Procedure | Global Price | € 151,600 | Yes | 5-May-18 | 4-Jun-18 | 11-Jun-18 | 25-Jun-18 | 30-Jun-18 | |
| Legal And Policy Assessment of the Subject Specific Review Provisions of the CARIFORUM-EU Economic Partnership Agreement | 10th EDF | Single Tender Procedure | Global Price | € 18,962 | No | 29-Apr-18 | 06-May-18 | 13-May-18 | 27-May-18 | 01-Jun-18 | Awarded |
| Advance technical cooperation to FCORs and provide technical assistance to Haiti | 10th EDF | Competitive Negotiated Procedure | Global Price | € 60,000 | Yes | 6-Apr-18 | 6-May-18 | 13-May-18 | 27-May-18 | 01-Jun-18 | |
| Develop a regional training plan based on needs for training in the design, formulation, implementation and monitoring/evaluation of EDF-financed regional projects | 10th EDF | Competitive Negotiated Procedure | Global Price | € 67,750 | Yes | 6-Mar-18 | 5-Apr-18 | 12-Apr-18 | 26-Apr-18 | 01-May-18 | Evaluation stage |

| CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN | | | | | | | | | | | |
|---|-------------------|----------------------------------|---|-----------------------------------|--------------------------|----------------------|------------------------|------------|--|---------------------|------------------|
| Consultancies | | | | | | | | | | | |
| 1 January, 2018- 31 December, 2018 | | | | | | | | | | | |
| DESCRIPTION OF ACTIVITIES AND METHOD OF PROCUREMENT | | | PROPOSED CONTRACT TYPE(Fee-Based/Global) | INDICATIVE TIMETABLE | | | | | | | |
| DESCRIPTION OF CONTRACT | Source of Funding | SELECTION METHOD | Global Price | MAXIMUM CONTRACT VALUE EC \$ or € | Procurement Notice/ REOI | Expected Launch Date | Closing Date of Tender | Evaluation | Expected Date of Signing of Contract /Issue Purchase Order | Expected Start Date | Comments |
| Develop a monitoring framework for 10th EDF CRIP | 10th EDF | Competitive Negotiated Procedure | Global Price | € 72,500 | Yes | 4-Apr-18 | 4-May-18 | 11-May-18 | 25-May-18 | 30-May-18 | Evaluation stage |
| Operationalise the monitoring and evaluation (M&E) framework of the Regional Integration Process under CSME | 10th EDF | Single Tender Procedure | Global Price | € 14,230 | No | 29-Apr-18 | 06-May-18 | 13-May-18 | 27-May-18 | 01-Jun-18 | Evaluation stage |
| Develop and launch a CARIFRORUM Communication Strategy and develop a website | 10th EDF | Competitive Negotiated Procedure | Global Price | € 40,000 | Yes | 7-Apr-18 | 7-May-18 | 14-May-18 | 28-May-18 | 02-Jun-18 | |
| Consultation Series with Stakeholders (Capacity Building/Knowledge Awareness) | 10th EDF | Competitive Negotiated Procedure | Global Price | € 28,100 | Yes | 6-Apr-18 | 6-May-18 | 13-May-18 | 27-May-18 | 01-Jun-18 | |
| Conduct rapid assessment of risks, threats and protective factors in communities | 10th EDF | Competitive Negotiated Procedure | Global Price | € 21,000 | Yes | 6-Apr-18 | 6-May-18 | 13-May-18 | 27-May-18 | 01-Jun-18 | |
| Conduct rapid assessment of risks, threats and protective factors in schools | 10th EDF | Competitive Negotiated Procedure | Global Price | € 24,500 | Yes | 6-Apr-18 | 6-May-18 | 13-May-18 | 27-May-18 | 01-Jun-18 | |
| Conduct crime and violence trainings for educators and persons working with youth | 10th EDF | Single Tender Procedure | Global Price | € 19,250 | No | 29-Aug-18 | 05-Sep-18 | 12-Sep-18 | 26-Sep-18 | 01-Oct-18 | |

| CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN | | | | | | | | | | | |
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| Consultancies | | | | | | | | | | | |
| 1 January, 2018- 31 December, 2018 | | | | | | | | | | | |
| DESCRIPTION OF ACTIVITIES AND METHOD OF PROCUREMENT | | | PROPOSED CONTRACT TYPE(Fee-Based/Global) | INDICATIVE TIMETABLE | | | | | | | |
| DESCRIPTION OF CONTRACT | Source of Funding | SELECTION METHOD | Global Price | MAXIMUM CONTRACT VALUE EC \$ or € | Procurement Notice/ REOI | Expected Launch Date | Closing Date of Tender | Evaluation | Expected Date of Signing of Contract /Issue Purchase Order | Expected Start Date | Comments |
| Institutionalise champions of change clubs in schools and communities | 10th EDF | Single Tender Procedure | Global Price | € 19,250 | No | 29-Aug-18 | 05-Sep-18 | 12-Sep-18 | 26-Sep-18 | 01-Oct-18 | |
| Develop a cadre of trainers to build capacity in youth already in conflict with the law to effectively address youth crime and violence from a social perspective | 10th EDF | Single Tender Procedure | Global Price | € 19,250 | No | 29-Aug-18 | 05-Sep-18 | 12-Sep-18 | 26-Sep-18 | 01-Oct-18 | |
| capacity building in youth entrepreneurial development through the creativity for employment and business opportunity methodology (CEBO) | 10th EDF | Competitive Negotiated Procedure | Global Price | € 38,500 | Yes | 6-Apr-18 | 6-May-18 | 13-May-18 | 27-May-18 | 01-Jun-18 | |
| Business labs | 10th EDF | Competitive Negotiated Procedure | Global Price | € 44,000 | Yes | 6-Apr-18 | 6-May-18 | 13-May-18 | 27-May-18 | 01-Jun-18 | |
| Implement a programme which actively involves men to address roots of gender based violence | 10th EDF | Single Tender Procedure | Global Price | € 17,500 | No | 14-Jun-18 | 21-Jun-18 | 28-Jun-18 | 12-Jul-18 | 17-Jul-18 | |

| CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN | | | | | | | | | | | |
|---|-------------------|-------------------------|--|-----------------------------------|--------------------------|----------------------|------------------------|------------|--|---------------------|----------|
| Consultancies | | | | | | | | | | | |
| 1 January, 2018- 31 December, 2018 | | | | | | | | | | | |
| DESCRIPTION OF ACTIVITIES AND METHOD OF PROCUREMENT | | | PROPOSED CONTRACT TYPE(Fee-Based/Global | INDICATIVE TIMETABLE | | | | | | | |
| DESCRIPTION OF CONTRACT | Source of Funding | SELECTION METHOD | Global Price | MAXIMUM CONTRACT VALUE EC \$ or € | Procurement Notice/ REOI | Expected Launch Date | Closing Date of Tender | Evaluation | Expected Date of Signing of Contract /Issue Purchase Order | Expected Start Date | Comments |
| Increase capacity of officers working with victims and perpetrators of domestic violence, to interview, counsel and provide/initiate support groups for victims/perpetrators of domestic violence | 10th EDF | Single Tender Procedure | Global Price | € 5,500 | No | 29-May-18 | 05-Jun-18 | 12-Jun-18 | 26-Jun-18 | 01-Jul-18 | |
| Convene a regional forum on domestic violence to refine data collection protocols | 10th EDF | Single Tender Procedure | Global Price | € 4,400 | No | 29-Aug-18 | 05-Sep-18 | 12-Sep-18 | 26-Sep-18 | 01-Oct-18 | |
| Convene regional training workshops targeting persons working with victims and perpetrators of domestic violence | 10th EDF | Single Tender Procedure | Global Price | € 7,700 | No | 29-Aug-18 | 05-Sep-18 | 12-Sep-18 | 26-Sep-18 | 01-Oct-18 | |
| Operationalise data collection protocol in at least one country (facilitator) | 10th EDF | Single Tender Procedure | Global Price | € 11,000 | No | 29-Aug-18 | 05-Sep-18 | 12-Sep-18 | 26-Sep-18 | 01-Oct-18 | |
| Operationalise data collection protocol in at least one country (data collection platform) | 10th EDF | Single Tender Procedure | Global Price | € 14,000 | No | 29-Aug-18 | 05-Sep-18 | 12-Sep-18 | 26-Sep-18 | 01-Oct-18 | |
| pilot Sycamore Tree Project in at least 3 CARICOM States | 10th EDF | Single Tender Procedure | Global Price | € 7,700 | No | 29-Aug-18 | 05-Sep-18 | 12-Sep-18 | 26-Sep-18 | 01-Oct-18 | |

| CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN | | | | | | | | | | | |
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| Consultancies | | | | | | | | | | | |
| 1 January, 2018- 31 December, 2018 | | | | | | | | | | | |
| DESCRIPTION OF ACTIVITIES AND METHOD OF PROCUREMENT | | | PROPOSED CONTRACT TYPE(Fee-Based/Global | INDICATIVE TIMETABLE | | | | | | | |
| DESCRIPTION OF CONTRACT | Source of Funding | SELECTION METHOD | Global Price | MAXIMUM CONTRACT VALUE EC \$ or € | Procurement Notice/ REOI | Expected Launch Date | Closing Date of Tender | Evaluation | Expected Date of Signing of Contract /Issue Purchase Order | Expected Start Date | Comments |
| conduct entrepreneurship training for deportees | 10th EDF | Single Tender Procedure | Global Price | € 19,800 | No | 29-Aug-18 | 05-Sep-18 | 12-Sep-18 | 26-Sep-18 | 01-Oct-18 | |
| Implement SHIFT Project in at least 3 CARICOM States | 10th EDF | Competitive Negotiated Procedure | Global Price | € 60,000 | Yes | 6-May-18 | 5-Jun-18 | 12-Jun-18 | 26-Jun-18 | 01-Jul-18 | |
| Establishment and operationalisation of an M&E Framework | 10th EDF | Single Tender Procedure | Global Price | € 10,000 | No | 29-Mar-18 | 05-Apr-18 | 12-Apr-18 | 26-Apr-18 | 01-May-18 | |
| Development of a dedicated programme website | 10th EDF | Single Tender Procedure | Global Price | € 20,000 | No | 29-Mar-18 | 05-Apr-18 | 12-Apr-18 | 26-Apr-18 | 01-May-18 | |
| Making of a (longer educational-type) video documentary | 10th EDF | Competitive Negotiated Procedure | Global Price | € 25,000 | Yes | 6-Mar-18 | 5-Apr-18 | 12-Apr-18 | 26-Apr-18 | 01-May-18 | |
| Production of a (print) publication on the Programme | 10th EDF | Competitive Negotiated Procedure | Global Price | € 25,999 | Yes | 6-Mar-18 | 5-Apr-18 | 12-Apr-18 | 26-Apr-18 | 01-May-18 | |
| Operating Costs. Staff Costs | 10th EDF | Competitive Negotiated Procedure | Global Price | € 129,305 | Yes | 6-Mar-18 | 5-Apr-18 | 12-Apr-18 | 26-Apr-18 | 01-May-18 | |
| Procurement of Consultant to conduct assessment of dormant drug councils | 10th EDF | Competitive Negotiated Procedure | Global Price | €25 440 | Yes | 5-Mar-18 | 4-Apr-18 | 11-Apr-18 | 25-Apr-18 | 30-Apr-18 | |
| Consultants to conduct GAP analysis and visit to treatment centres | 10th EDF | Single Tender Procedure | Global Price | €6 000 | No | 28-May-18 | 04-Jun-18 | 11-Jun-18 | 25-Jun-18 | 30-Jun-18 | |

| CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN | | | | | | | | | | | |
|---|-------------------|----------------------------------|---|-----------------------------------|--------------------------|----------------------|------------------------|------------|--|---------------------|----------|
| Consultancies | | | | | | | | | | | |
| 1 January, 2018- 31 December, 2018 | | | | | | | | | | | |
| DESCRIPTION OF ACTIVITIES AND METHOD OF PROCUREMENT | | | PROPOSED CONTRACT TYPE(Fee-Based/Global) | INDICATIVE TIMETABLE | | | | | | | |
| DESCRIPTION OF CONTRACT | Source of Funding | SELECTION METHOD | Global Price | MAXIMUM CONTRACT VALUE EC \$ or € | Procurement Notice/ REOI | Expected Launch Date | Closing Date of Tender | Evaluation | Expected Date of Signing of Contract /Issue Purchase Order | Expected Start Date | Comments |
| Facilitators for PROCCER training workshop (6 persons) | 10th EDF | Competitive Negotiated Procedure | Global Price | €108 000 | Yes | 11-Feb-18 | 13-Mar-18 | 20-Mar-18 | 3-Apr-18 | 08-Apr-18 | |
| Consultant to conduct assessment of risks, resilience factors in 3 schools in 6 countries | 10th EDF | Competitive Negotiated Procedure | Global Price | €35 136 | Yes | 9-Jul-18 | 8-Aug-18 | 15-Aug-18 | 29-Aug-18 | 03-Sep-18 | |
| Consultant to facilitate workshop to develop gender-sensitive, youth friendly media messages, develop communication strategy for the DR | 10th EDF | Single Tender Procedure | Global Price | €10 000 | No | 12-Apr-18 | 19-Apr-18 | 26-Apr-18 | 10-May-18 | 15-May-18 | |
| Consultant to conduct survey/focus group discussions with youth on the PROCCER Adolescent Treatment Training Manual (ATTM) in 5 countries | 10th EDF | Single Tender Procedure | Global Price | €18 650 | No | 16-Jul-18 | 23-Jul-18 | 30-Jul-18 | 13-Aug-18 | 18-Aug-18 | |
| Facilitators PROCCER training | 10th EDF | Single Tender Procedure | Global Price | €12 000 | No | 29-May-18 | 05-Jun-18 | 12-Jun-18 | 26-Jun-18 | 01-Jul-18 | |

| CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN | | | | | | | | | | | |
|---|-------------------|----------------------------------|---|-----------------------------------|--------------------------|----------------------|------------------------|------------|--|---------------------|----------|
| Consultancies | | | | | | | | | | | |
| 1 January, 2018- 31 December, 2018 | | | | | | | | | | | |
| DESCRIPTION OF ACTIVITIES AND METHOD OF PROCUREMENT | | | PROPOSED CONTRACT TYPE(Fee-Based/Global) | INDICATIVE TIMETABLE | | | | | | | |
| DESCRIPTION OF CONTRACT | Source of Funding | SELECTION METHOD | Global Price | MAXIMUM CONTRACT VALUE EC \$ or € | Procurement Notice/ REOI | Expected Launch Date | Closing Date of Tender | Evaluation | Expected Date of Signing of Contract /Issue Purchase Order | Expected Start Date | Comments |
| Five Training Instructors/Facilitators to conduct Adolescent Treatment training for DDR treatment service providers in Guyana | 10th EDF | Competitive Negotiated Procedure | Global Price | €30 950 | Yes | 6-Apr-18 | 6-May-18 | 13-May-18 | 27-May-18 | 01-Jun-18 | |
| Consultant to conduct training and facilitate workshop for implementation of Standard of Care for drug treatment and rehabilitation | 10th EDF | Single Tender Procedure | Global Price | €9 270 | No | 01-Apr-18 | 08-Apr-18 | 15-Apr-18 | 29-Apr-18 | 04-May-18 | |
| Consultant to conduct Gender Audit of drug treatment and rehabilitation programmes and services | 10th EDF | Competitive Negotiated Procedure | Global Price | €50 640 | Yes | 6-May-18 | 5-Jun-18 | 12-Jun-18 | 26-Jun-18 | 01-Jul-18 | |
| Consultant to conduct research on economic and social/psychosocial cost of illicit drugs | 10th EDF | Competitive Negotiated Procedure | Global Price | €191 130 | Yes | 16-Mar-18 | 15-Apr-18 | 22-Apr-18 | 6-May-18 | 11-May-18 | |
| Consultant (s) to conduct survey of drug use and programmes in prisons (The Bahamas, Grenada, Barbados) | 10th EDF | Competitive Negotiated Procedure | Global Price | €30 429 | Yes | 7-Jul-18 | 6-Aug-18 | 13-Aug-18 | 27-Aug-18 | 01-Sep-18 | |

| CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN | | | | | | | | | | | |
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| Consultancies | | | | | | | | | | | |
| 1 January, 2018- 31 December, 2018 | | | | | | | | | | | |
| DESCRIPTION OF ACTIVITIES AND METHOD OF PROCUREMENT | | | PROPOSED CONTRACT TYPE(Fee-Based/Global) | INDICATIVE TIMETABLE | | | | | | | |
| DESCRIPTION OF CONTRACT | Source of Funding | SELECTION METHOD | Global Price | MAXIMUM CONTRACT VALUE EC \$ or € | Procurement Notice/ REOI | Expected Launch Date | Closing Date of Tender | Evaluation | Expected Date of Signing of Contract /Issue Purchase Order | Expected Start Date | Comments |
| Consultant to develop and populate with baseline data , an M and E Framework for the DDR project | 10th EDF | Single Tender Procedure | Global Price | €16 174 | No | 29-Apr-18 | 06-May-18 | 13-May-18 | 27-May-18 | 01-Jun-18 | |

| Guidelines and Procedures Manual (GPM) |
|--|
| Selection method |
| Single Source Procedure |
| Consultant's Qualification Selection |
| Restricted Tendering |
| Open Tendering |

| EU Pratical Guide |
|----------------------------------|
| Selection method |
| Single Tender Procedure |
| Competitive Negotiated Procedure |

| CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN | | | | | | | | |
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| Goods and Related Services(CCS) | | | | | | | | |
| 1 January, 2018- 31 December, 2018 | | | | | | | | |
| ACTIVITY REF CODE | DESCRIPTION OF ACTIVITY | Source of Funding | Procurement Method | Expected Start Date(Date by which goods/services are required) | EXPENDITURE PHASING | | | |
| | | | | | Q1 EC \$ | Q2 EC \$ | Q3 EC \$ | Q4 EC \$ |
| | Contracted Services - CARICOM Secretariat, Headquarters | | | | | | | |
| A13 | Generator | CCS | Direct Award | Jan - Dec 2018 | **** | **** | **** | **** |
| A23 | Intrusion Alarm System | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| A23 | Air Conditioning Unit | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| A23 | Glass Doors | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| A23 | CCTV System | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| A33 | Canon photocopiers and faxes | CCS | Direct Award | Jan - Dec 2018 | **** | **** | **** | **** |
| A33 | Lexmark Photocopiers | CCS | Direct Award | Jan - Dec 2018 | **** | **** | **** | **** |
| A33 | HP Copiers | CCS | Direct Award | Jan - Dec 2018 | **** | **** | **** | **** |
| A33 | Xerox Copiers | CCS | Direct Award | Jan - Dec 2018 | **** | **** | **** | **** |
| A24 | Pest Control Treatment | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| A24 | Fire Alarm System | CCS | Direct Award | Jan - Dec 2018 | **** | **** | **** | **** |
| | Location - Annexe | | | | | | | |
| A21 | Air Conditioning Units | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| A21 | Elevator | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| A23 | Intrusion Alarm System | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| A23 | Automatic Gates/barrier | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| A23 | CCTV System | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| A13 | Generator/Automatic Transfer Switch | CCS | Direct Award | Jan - Dec 2018 | **** | **** | **** | **** |
| A24 | Pest Control Treatment | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |

| CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN | | | | | | | | |
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| Goods and Related Services(CCS) | | | | | | | | |
| 1 January, 2018- 31 December, 2018 | | | | | | | | |
| ACTIVITY REF CODE | DESCRIPTION OF ACTIVITY | Source of Funding | Procurement Method | Expected Start Date(Date by which goods/services are required) | EXPENDITURE PHASING | | | |
| | | | | | Q1 EC \$ | Q2 EC \$ | Q3 EC \$ | Q4 EC \$ |
| | | | | | | | | |
| | | | | | | | | |
| | Location - Secretary-General's Residence | | | | | | | |
| A22 | CCTV | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| A22 | Swimming pool | CCS | Direct Award | Jan - Dec 2018 | **** | **** | **** | **** |
| A22 | Pest Control Services | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| A22 | Generator | CCS | Direct Award | Jan - Dec 2018 | **** | **** | **** | **** |
| A22 | AC unit | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| A22 | Garage doors/sliding gate - SG's residence | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | Deputy Secretary General's Residence | | | | **** | **** | **** | **** |
| A22 | Pest Control Services | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | All three locations | | | | | | | |
| A36 SFE | Fire Extinguishers at HQ/Annexe/SG's residence | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | General Maintenance Supplies | | | | | | | |
| A23 PEL | Electrical Supplies | CCS | Shopping | 1-Apr-18 | **** | **** | **** | **** |
| A23 PLB | Plumbing/Chlorine Supplies | CCS | Shopping | 30-Apr-18 | **** | **** | **** | **** |
| A21 SAC | AC Spares/ Supplies/Repairs | CCS | Shopping | 30-Mar-18 | **** | **** | **** | **** |
| A13 GPT | Injectors of generator - CCS HQ | CCS | Shopping | 30-Jun-18 | **** | **** | **** | **** |
| A23 PNT | Painting Supplies | CCS | Shopping | 15-Mar-18 | **** | **** | **** | **** |

| CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN | | | | | | | | |
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| Goods and Related Services(CCS) | | | | | | | | |
| 1 January, 2018- 31 December, 2018 | | | | | | | | |
| ACTIVITY REF CODE | DESCRIPTION OF ACTIVITY | Source of Funding | Procurement Method | Expected Start Date(Date by which goods/services are required) | EXPENDITURE PHASING | | | |
| | | | | | Q1 EC \$ | Q2 EC \$ | Q3 EC \$ | Q4 EC \$ |
| | | | | | | | | |
| | | | | | | | | |
| A33 REP/SPA | Photocopier Maintenance Spares | CCS | Shopping | Ongoing | **** | **** | **** | **** |
| | Maintenance Work Projects (Contracted) | | | | | | | |
| A23 RBC | Painting of Chain Link Fence of CCS HQ | CCS | Shopping | April 11, 2018 | **** | **** | **** | **** |
| A23 RBC | Prepare Sow for Repairs to Roof Gullies CCS HQ | CCS | Shopping | April 11, 2018 | **** | **** | **** | **** |
| A23 PNT | Painting of front Fence of CCS HQ | CCS | Shopping | April 11, 2018 | **** | **** | **** | **** |
| A23 PNT | Painting of Guard Huts | CCS | Shopping | April 11, 2018 | **** | **** | **** | **** |
| A23 PEL | Installation of Lighting Fixtures (Parking Lot) | CCS | Shopping | April 11, 2018 | **** | **** | **** | **** |
| A23 RBC | Design of Elevator Shaft | CCS | Shopping | April 11, 2018 | **** | **** | **** | **** |
| A23 RBC | Sound proofing of Boardroom and DSG Office | CCS | Shopping | April 11, 2018 | **** | **** | **** | **** |
| A23 RBC | Phase two of Bridge Project :-Gate and Gauard Huts | CCS | Shopping | April 11, 2018 | **** | **** | **** | **** |
| A23 RBC | Painting of Green Rails and Facade | CCS | Shopping | April 11, 2018 | **** | **** | **** | **** |
| A23 RBC | Painting of CCS Building Exterior | CCS | Shopping | April 11, 2018 | **** | **** | **** | **** |
| A23 RBC | Extension of Concrete Drains | CCS | Shopping | April 11, 2018 | **** | **** | **** | **** |
| A23 RBC | Extension of Garden Shed | CCS | Shopping | April 11, 2018 | **** | **** | **** | **** |

| CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN | | | | | | | | |
|--|---|-------------------|--------------------|---|---------------------|----------|----------|----------|
| Goods and Related Services(CCS) | | | | | | | | |
| 1 January, 2018- 31 December, 2018 | | | | | | | | |
| ACTIVITY REF CODE | DESCRIPTION OF ACTIVITY | Source of Funding | Procurement Method | Expected Start Date(Date by which goods/services are required) | EXPENDITURE PHASING | | | |
| | | | | | Q1 EC \$ | Q2 EC \$ | Q3 EC \$ | Q4 EC \$ |
| | | | | | | | | |
| | | | | | | | | |
| A23 RBC | Installation of Access Control System | ccs | Shopping | April 11, 2018 | **** | **** | **** | **** |
| A23 RBC | Installation of UV Lights for AC Ducts | ccs | Shopping | April 11, 2018 | **** | **** | **** | **** |
| A21 RAC | Install Condensers/ Evaporators for communication rooms | ccs | Shopping | April 11, 2018 | **** | **** | **** | **** |
| A21 RAC | Install Return Ducts for Q5, 6 & 8 | ccs | Shopping | April 11, 2018 | **** | **** | **** | **** |
| A13 GRP | Servicing of Generator Alternator and Starting Motor | ccs | Shopping | April 11, 2018 | **** | **** | **** | **** |
| | <u>Fuel and Lubricants</u> | | | | | | | |
| A42 | Servicing of Motor vehicles | ccs | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| A42 | Repairs and Spares | ccs | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| A42 | Cleaning of Motor Vehicles | ccs | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | General Admin Services | | | | | | | |
| A24-CLN | Scrubbing and polishing of floors and Shampooing of carpets at HQ | ccs | Shopping | Apr - Dec 2018 | **** | **** | **** | **** |
| A24-CLN | Scrubbing and polishing of floors and Shampooing of carpets at Annexe | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** |

CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN

Goods and Related Services(CCS)

1 January, 2018- 31 December, 2018

| ACTIVITY REF CODE | DESCRIPTION OF ACTIVITY | Source of Funding | Procurement Method | Expected Start Date(Date by which goods/services are required) | EXPENDITURE PHASING | | | | | | | | |
|-------------------|--|-------------------|--------------------|---|---------------------|---|----------|----------|----------------|------|------|------|------|
| | | | | | Q1 EC \$ | Q2 EC \$ | Q3 EC \$ | Q4 EC \$ | | | | | |
| | | | | | A23-ROF | Repairs/Refurbishing of furniture | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** |
| | | | | | A24-GDF | Gardening Services - Remuneration for Head Gardener | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** |
| A24-GDF | Gardening Services - Remuneration for L. Johnson | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** | | | | | |
| A24-GDF | Gardening Services - Remuneration for A. Mc Kenzie | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** | | | | | |
| A24-GDF | Gardening Services - Remuneration for L Rolston | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** | | | | | |
| A24-GDF | Gardening Services - Remuneration for F. Blair | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** | | | | | |
| A24-GIM | Purchase of Gardening Implements (TOOLS) | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** | | | | | |
| A24-GDN | Purchase of Gardening supplies | CCS | Shopping | Jan - Sept 2018 | **** | **** | **** | **** | | | | | |
| A24-GSP | Purchase of Gardening spares | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** | | | | | |
| A24-FGE | Fuel for Gardening equipment | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** | | | | | |
| A24-SGE | Servicing of Gardening equipment | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** | | | | | |
| A24-RGE | Repairs to gardening equipment | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** | | | | | |

| CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN | | | | | | | | |
|--|---|-------------------|--------------------|---|---------------------|----------|----------|----------|
| Goods and Related Services(CCS) | | | | | | | | |
| 1 January, 2018- 31 December, 2018 | | | | | | | | |
| ACTIVITY REF CODE | DESCRIPTION OF ACTIVITY | Source of Funding | Procurement Method | Expected Start Date(Date by which goods/services are required) | EXPENDITURE PHASING | | | |
| | | | | | Q1 EC \$ | Q2 EC \$ | Q3 EC \$ | Q4 EC \$ |
| | | | | | | | | |
| | | | | | | | | |
| A24-CPT | Recarpeting of Large Conference Room & Conference Serv. | CCS | Shopping | 1-Apr-18 | **** | **** | **** | **** |
| A24-WTI | Work study Interns - Stipend | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** |
| A24-GRO | Improvement of lawns | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** |
| A24-SAN | Sanitac Services - HQ | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** |
| A24-SAN | Sanitac Services - Annex | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** |
| A24-GAR | Garbage Disposal Service - HQ | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** |
| A24-GAR | Garbage Disposal Service - Annex | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** |
| A22-GAR | Garbage Disposal Service - SG's Residence | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** |
| A22-GDF | Gardening/Handyman services - at the SGs residence | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** |
| A22-GDN | Gardening supplies - SG's Residence | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** |
| | Security | | | | **** | **** | **** | **** |
| A61 | Security and Escort Services | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** |

| CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN | | | | | | | | |
|--|---|-------------------|--------------------|---|---------------------|----------|----------|----------|
| Goods and Related Services(CCS) | | | | | | | | |
| 1 January, 2018- 31 December, 2018 | | | | | | | | |
| ACTIVITY REF CODE | DESCRIPTION OF ACTIVITY | Source of Funding | Procurement Method | Expected Start Date(Date by which goods/services are required) | EXPENDITURE PHASING | | | |
| | | | | | Q1 EC \$ | Q2 EC \$ | Q3 EC \$ | Q4 EC \$ |
| | | | | | | | | |
| | | | | | | | | |
| A24-SGN | Safety Signs/Accessories/Equipment | CCS | Shopping | 1-Apr-18 | **** | **** | **** | **** |
| 1.3.7.4 | Procure computer equipment for PCU | 10th EDF | Single Tender | 1-Mar-18 | **** | **** | **** | **** |
| 3.2 | Prepare print material for activities/events/meetings (such as brochures, banners, standees, folders) | 10th EDF | Single Tender | 6-Mar-18 | **** | **** | **** | **** |
| | Documenttion Center | | | | | | | |
| | Newspapers (3 Local), Gazettes, Membership Subscriptions (dLOC, ACURIL, CARBICA, ASLIB) | CCS | Direct Award | 1-Jan-18 | **** | **** | **** | **** |
| | Monographs | CCS | Direct Award | 1-Mar-18 | **** | **** | **** | **** |
| | Monographs | CCS | Direct Award | 1-May-18 | **** | **** | **** | **** |
| | Library supplies & equipment | CCS | Direct Award | 1-Jun-18 | **** | **** | **** | **** |
| | Monographs | CCS | Direct Award | 1-Jul-18 | **** | **** | **** | **** |
| | Monographs | CCS | Direct Award | 1-Sep-18 | **** | **** | **** | **** |
| | Monographs | CCS | Direct Award | 1-Oct-18 | **** | **** | **** | **** |
| | Periodical subscriptions | CCS | Direct Award | 1-Dec-18 | **** | **** | **** | **** |
| | Crime and Security Project | | | | | | | |

| CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN | | | | | | | | |
|--|---|-------------------|--------------------|---|---------------------|----------|----------|----------|
| Goods and Related Services(CCS) | | | | | | | | |
| 1 January, 2018- 31 December, 2018 | | | | | | | | |
| ACTIVITY REF CODE | DESCRIPTION OF ACTIVITY | Source of Funding | Procurement Method | Expected Start Date(Date by which goods/services are required) | EXPENDITURE PHASING | | | |
| | | | | | Q1 EC \$ | Q2 EC \$ | Q3 EC \$ | Q4 EC \$ |
| | | | | | | | | |
| | | | | | | | | |
| 5.1.1 | Banners/signs/tokens for meetings/events | 10th EDF | Single Tender | Jan - Dec 2018 | **** | **** | **** | **** |
| 5.1.2 | Live streaming/broadcasting of events | 10th EDF | Single Tender | Jan - Dec 2018 | **** | **** | **** | **** |
| 5.1.4 | Procurement and dissemination of posters for dissemination in high risk schools and communities | 10th EDF | Single Tender | Jan - Dec 2018 | **** | **** | **** | **** |
| | 1Computers with docking station | 10th EDF | Single Tender | 1-Jan-18 | **** | **** | **** | **** |
| | 2Materials/consumables/stationery and office supplies | 10th EDF | Single Tender | Jan - Dec 2018 | **** | **** | **** | **** |
| | Jamaica Offices | | | | | | | |
| 1.4 | Cleaning Services | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| 1.4 | Hygiene Services (Both) | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| 1.4 | Cleaning Supplies | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | Stationery & Office Supplies | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | Printer Spares and accessories | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | Maintenance of Offices - Misc | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | Maintenance of Offices - Security | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | Maintenance of Computers | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | Courier Services | CCS | Direct Award | Jan - Dec 2018 | **** | **** | **** | **** |
| | CSME and OTN Barbados Offices | | | | | | | |
| | Cleaning Services | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | Hygiene Services (Both) | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |

| CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN | | | | | | | | |
|--|---|-------------------|--------------------|---|---------------------|----------|----------|----------|
| Goods and Related Services(CCS) | | | | | | | | |
| 1 January, 2018- 31 December, 2018 | | | | | | | | |
| ACTIVITY REF CODE | DESCRIPTION OF ACTIVITY | Source of Funding | Procurement Method | Expected Start Date(Date by which goods/services are required) | EXPENDITURE PHASING | | | |
| | | | | | Q1 EC \$ | Q2 EC \$ | Q3 EC \$ | Q4 EC \$ |
| | | | | | | | | |
| | | | | | | | | |
| | Drinking Water | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | Cable & Wireless (Barbados) - Yellow Pages Listing | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | Cable & Wireless (Barbados) - Landline & mobile | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | Cable & Wireless (Jamaica) - Office | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | Cable & Wireless (Jamaica) - Special Projects | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | Digicel (Barbados) - Internet et al | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | Stationery & Office Supplies | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | Maintenance of Computers including Printer Spares and accessories | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | Maintenance of Vehicle (Insurance et al) | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | Maintenance of Offices - Insurance | CCS | Shopping | Apr - Sept 2018 | **** | **** | **** | **** |
| | Maintenance of Offices - Security | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | Courier Services | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | Computer and related equipment | CCS | Shopping | Jul - Dec 2018 | **** | **** | **** | **** |
| | Maintenance of the Regional Online Registry and the National Registries | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |

| CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN | | | | | | | | |
|--|--|-------------------|--------------------|---|---------------------|----------|----------|----------|
| Goods and Related Services(CCS) | | | | | | | | |
| 1 January, 2018- 31 December, 2018 | | | | | | | | |
| ACTIVITY REF CODE | DESCRIPTION OF ACTIVITY | Source of Funding | Procurement Method | Expected Start Date(Date by which goods/services are required) | EXPENDITURE PHASING | | | |
| | | | | | Q1 EC \$ | Q2 EC \$ | Q3 EC \$ | Q4 EC \$ |
| | | | | | | | | |
| | | | | | | | | |
| | Maintenance of the Public Procurement Regime | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | Maintenance of the CARREX | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | Maintenance of the CSME Administrative Processing System (CAPS) | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | Maintenance of the Regional Labour Market Information System | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | Health and Human Development Project | | | | | | | |
| 1.2.4 | Translation of up-dated publication 'How to develop Your National Drug Policy' into French and Dutch | 10th EDF | Single Tender | 1-Jul-2018 | **** | **** | **** | **** |
| 1.3.3 | Translation of Manual on Principles and Practices for Drug Treatment Court | 10th EDF | Single Tender | 1-Jul-2018 | **** | **** | **** | **** |
| 1.5.1 | Interpretation services | 10th EDF | Single Tender | 1-Apr-2018 | **** | **** | **** | **** |
| 2.2.3 | Procurement of goods. Equipment, materials for Champions for Change Clubs | 10th EDF | Single Tender | 1-Jul-2018 | **** | **** | **** | **** |
| 2.3 | Interpretation services | 10th EDF | Single Tender | 1-Jul-2018 | **** | **** | **** | **** |
| 2.4.3 | Translation of messages (to include poster, flyers) for media campaign | 10th EDF | Single Tender | 1-Apr-2018 | **** | **** | **** | **** |

| CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN | | | | | | | | |
|--|--|-------------------|--------------------|---|---------------------|----------|----------|----------|
| Goods and Related Services(CCS) | | | | | | | | |
| 1 January, 2018- 31 December, 2018 | | | | | | | | |
| ACTIVITY REF CODE | DESCRIPTION OF ACTIVITY | Source of Funding | Procurement Method | Expected Start Date(Date by which goods/services are required) | EXPENDITURE PHASING | | | |
| | | | | | Q1 EC \$ | Q2 EC \$ | Q3 EC \$ | Q4 EC \$ |
| | | | | | | | | |
| | | | | | | | | |
| 3.1.3 | Translation of Adolescent Treatment Training Manual (ATTM) | 10th EDF | Single Tender | 1-Aug-18 | **** | **** | **** | **** |
| 3.4.3 | Translation of CARICOM Universal Standard of Care Manual | 10th EDF | Single Tender | 1-Sep-2018 | **** | **** | **** | **** |
| 4.1.2 | Interpretation services | 10th EDF | Single Tender | 1-Sep-2018 | **** | **** | **** | **** |
| 4.3.2 | Interpretation services | 10th EDF | Single Tender | 1-Apr-2018 | **** | **** | **** | **** |
| 6.1 | Procurement and erection of Bill Board | 10th EDF | Single Tender | 1-Mar-18 | **** | **** | **** | **** |
| 6.2 | Banners, signs, tokens for DDR meetings | 10th EDF | Single Tender | January - October 2018 | **** | **** | **** | **** |
| 6.2 | Live streaming/broadcasting of events | 10th EDF | Single Tender | January - October 2018 | **** | **** | **** | **** |
| 6.2 | Procurement of posters, flyers etc. | 10th EDF | Single Tender | Jan - Oct 2018 | **** | **** | **** | **** |
| 7.2 | Procurement of computers, material/consumables/stationery/project supplies | 10th EDF | Single Tender | Feb - Ma 2018 | **** | **** | **** | **** |
| 7.3 | Interpretation service | 10th EDF | Single Tender | Sept - Oct 2018 | **** | **** | **** | **** |
| | Headquarters and Annexe | | | | | | | |
| A31 | Computer spares | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| A31 | Maintenance of HP printers | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| A31 | Maintenance tools | CCS | Shopping | April 1, 2018 | **** | **** | **** | **** |
| A31 | Maintenance of power infrastructure | CCS | Shopping | April 1, 2018 | **** | **** | **** | **** |

CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN

Goods and Related Services(CCS)

1 January, 2018- 31 December, 2018

| ACTIVITY REF CODE | DESCRIPTION OF ACTIVITY | Source of Funding | Procurement Method | Expected Start Date(Date by which goods/services are required) | EXPENDITURE PHASING | | | | | | | | |
|-------------------------------------|---|-------------------|--------------------|---|---------------------|--------------------------------|----------|----------|----------------|------|------|------|------|
| | | | | | Q1 EC \$ | Q2 EC \$ | Q3 EC \$ | Q4 EC \$ | | | | | |
| | | | | | A34 | Software maintenance | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** |
| | | | | | A34 | Workfront software maintenance | CCS | Shopping | 1-Dec-2018 | **** | **** | **** | **** |
| A34 | HRIS software maintenance | CCS | Shopping | 1-Dec-2018 | **** | **** | **** | **** | | | | | |
| A32 | Maintenance of firewall systems and software | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** | | | | | |
| A32 | Hosted mail service | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** | | | | | |
| A32 | Hosting of web services | CCS | Shopping | Jan - Sept 2018 | **** | **** | **** | **** | | | | | |
| A32 | Hosting of external servers | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** | | | | | |
| A32 | Domain name renewal and management | CCS | Shopping | Jan - Sept 2018 | **** | **** | **** | **** | | | | | |
| A37 | CARICOM-India ICT Project | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** | | | | | |
| A31 | Extended warranty for servers | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** | | | | | |
| A35 | Maintenance and support for telephone system | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** | | | | | |
| A32 | Extended warranty for videoconferencing equipment | CCS | Shopping | 1-Apr-2018 | **** | **** | **** | **** | | | | | |
| A32 | Videoconferencing bridging services | CCS | Shopping | 1-Dec-2018 | **** | **** | **** | **** | | | | | |
| A36 | Technical reference material and subscriptions | CCS | Shopping | Apr - Sept 2018 | **** | **** | **** | **** | | | | | |
| A36 | Miscellaneous | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** | | | | | |
| Barbados and Jamaica Offices | | | | | | | | | | | | | |
| A31 | Computer spares | CCS | Shopping | Apr * Dec 2018 | **** | **** | **** | **** | | | | | |
| A31 | Printer maintenance | CCS | Shopping | Jan - Dec 2018 | **** | **** | **** | **** | | | | | |
| A31 | Maintenance tools | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** | | | | | |
| A31 | Maintenance of power infrastructure | CCS | Shopping | Apr - Sept 2018 | **** | **** | **** | **** | | | | | |
| A34 | Software maintenance | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** | | | | | |
| A31 | Extended warranty for servers | CCS | Shopping | Apr - Dec 2018 | **** | **** | **** | **** | | | | | |
| A32 | Extended warranty for videoconferencing equipment | CCS | Shopping | April 1, 2018 | **** | **** | **** | **** | | | | | |

CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN

Goods and Related Services(CCS)

1 January, 2018- 31 December, 2018

| ACTIVITY REF CODE | DESCRIPTION OF ACTIVITY | Source of Funding | Procurement Method | Expected Start Date(Date by which goods/services are required) | EXPENDITURE PHASING | | | | | | | | |
|----------------------------|--|-------------------|--------------------|---|---------------------|------------------------------|----------|----------|-----------------|------|------|------|------|
| | | | | | Q1 EC \$ | Q2 EC \$ | Q3 EC \$ | Q4 EC \$ | | | | | |
| | | | | | A36 | Technical reference material | CCS | Shopping | June 1, 2018 | **** | **** | **** | **** |
| | | | | | A36 | Miscellaneous | CCS | Shopping | Apr - Sept 2018 | **** | **** | **** | **** |
| Communications Unit | | | | | | | | | | | | | |
| | SG's Annual Report | CCS | Shopping | March 1 2018 | **** | **** | **** | **** | | | | | |
| | Social Media/Online Software/Licences | CCS | Direct Award | Jan - Jun 2018 | **** | **** | **** | **** | | | | | |
| | Memorabilia | CCS | Shopping | Jan 1 2018 | **** | **** | **** | **** | | | | | |
| | Publications/Kits | CCS | Shopping | apr 1 2018 | **** | **** | **** | **** | | | | | |
| | Public Relations Initiatives | CCS | Shopping | Jan - Jun 2018 | **** | **** | **** | **** | | | | | |
| | Radio Operations/Promotions | CCS | Shopping | Jan - Jun 2018 | **** | **** | **** | **** | | | | | |
| Store Supplies | | | | | | | | | | | | | |
| | Cleaning Supplies | CCS | Shopping | Jan - Jun 2018 | **** | **** | **** | **** | | | | | |
| | Printing, Stationery and Office Supplies | CCS | Shopping | Jan - Jun 2018 | **** | **** | **** | **** | | | | | |
| | Toner Supplies | CCS | Restricted Tender | Jan - Jun 2018 | **** | **** | **** | **** | | | | | |

| CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN | | | | | | | | |
|--|-------------------------|----------------------|--------------------|--|---------------------|----------|----------|----------|
| Goods and Related Services(CCS) | | | | | | | | |
| 1 January, 2018- 31 December, 2018 | | | | | | | | |
| ACTIVITY REF CODE | DESCRIPTION OF ACTIVITY | Source of Funding | Procurement Method | Expected Start Date(Date by which goods/services are required) | EXPENDITURE PHASING | | | |
| | | | | | Q1 EC \$ | Q2 EC \$ | Q3 EC \$ | Q4 EC \$ |
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| Guidelines and Procedures Manual (GPM) | |
|--|----------------------|
| No. | Procurement method |
| 1 | Direct Award |
| 2 | Shopping |
| 3 | Restricted Tendering |

| EU Pratical Guide | |
|-------------------|-------------------------|
| No. | Procurement method |
| 1 | Single Tender Procedure |