



A126 APPLICATION FOR SPECIAL CONSIDERATION

This form is **NOT** an application for admission. Go to www.vu.edu.au/courses/how-to-apply for application information.

THIS FORM IS FOR:

- Australian citizens
- New Zealand citizens who will be a resident within Australia during your studies
- Holders of a Permanent Visa, residing within Australia during your studies
- Holders of Temporary or Bridging Visas, residing within Australia during your studies
- Currently enrolled VU students transferring to another VU course.
*International student visa holders **must** contact VU International for transfers.*

Student Visa holders should contact VU International on +613 9919 1164 or email international@vu.edu.au for assistance. Visit www.vu.edu.au/international for more information.

You can apply for Special consideration (www.vu.edu.au/special-consideration) as part of your course application under the following categories:

- Applicant from a rural or isolated area
- Disability or medical condition
- Disadvantaged financial background
- Difficult circumstances
- Mature Age consideration
- Men and women in under-represented disciplines
- Non-English speaking background
- Recognition as an Indigenous Australian

To qualify for special consideration, you must satisfy the eligibility requirements, provide appropriate supporting evidence and satisfy all requirements that form part of a course application. The special consideration categories are consistent with those recognised by VU under the VTAC Special Entry Access Scheme (SEAS). If you are applying for your course through the VICTORIAN TERTIARY ADMISSIONS CENTRE (VTAC) **DO NOT** complete this form. To be considered you need to complete a VTAC SEAS application online when you submit your VTAC course application. Further information on SEAS is available at www.vtac.edu.au.

Please write in BLOCK LETTERS using a black or blue pen.

SECTION A - PERSONAL INFORMATION

TITLE: _____ FAMILY NAME: _____

GIVEN NAME: _____

DATE OF BIRTH: ____/____/____ GENDER: M F

STREET NUMBER AND NAME: _____

SUBURB: _____ STATE: _____ POSTCODE: _____

HOME PHONE: _____ MOBILE PHONE: _____

EMAIL ADDRESS: _____

SECTION B - DIRECT ENTRY APPLICATION DETAILS

Please indicate the VU course for which you are applying. If you are applying for multiple courses via direct entry, you need to complete a new Special Consideration Application form for **each course** for which you have applied.

COURSE CODE	COURSE NAME	LOCATION	STUDY MODE Full time / part time

UNDER WHICH CATEGORY ARE YOU APPLYING FOR SPECIAL CONSIDERATION? Select all that apply from the categories below.

Detailed information about the special consideration categories can be found at www.vu.edu.au/special-consideration.

PLEASE TICK	CATEGORY	WHAT NEXT?
	1 Mature Age consideration	Please attach a written statement of no more than 200 words , describing any work or life experience that is relevant to the course for which you have applied, indicating how it is likely to assist you in your studies.
	2 Non-English Speaking Background	Please attach a written statement of no more than 200 words , indicating how your non-English speaking background has adversely affected your preparation for post-secondary study, then proceed to Section C <i>SUPPORTING EVIDENCE: If you were born overseas, you must attach certified copies of your entry visa, your passport photograph page and your initial entry stamp for arrival in Australia to this application. If you have more than one passport, please provide a certified copy of each passport photo page.</i>
	3 Recognition as an Indigenous Australian	Please proceed to Section C
	4 Difficult circumstances	Please attach a written statement of no more than 200 words , indicating the duration and nature of your difficult circumstances, and how these circumstances have adversely affected your preparation for post-secondary study. <i>SUPPORTING EVIDENCE: Where possible, you should attach documentation that supports your claims. This may take the form of a formal report, letter or reference from a person that has knowledge of the circumstances.</i>
	5 Disadvantaged financial background	Please attach a written statement of no more than 200 words , describing the duration and nature of your financial circumstances and how these have adversely affected your preparation for post-secondary education, and then proceed to Section C . <i>SUPPORTING EVIDENCE: You must attach certified evidence confirming your financial circumstances. This may be a copy of a Centrelink or Family Tax Benefit statement that you or your family receive, tax assessment, bank statement or at least two pay slips from your employer.</i>
	6 Applicants from rural or isolated areas	Please attach a written statement of no more than 200 words , describing how your school or home location has adversely affected your preparation for post-secondary study, then proceed to Section C .
	7 Men and Women in under-represented disciplines	No further information required. PLEASE NOTE: This category is for applicants who are applying for a course in fields of study recognised as historically under-represented by your gender. For women this is specifically Engineering, Information Technology and related technologies. For men, this refers to courses in areas of Early Childhood Education, Nursing, Personal Services, Primary Education and Social Work. Refer to list of eligible courses at www.vu.edu.au/special-consideration .
	8 Disability or medical condition	Please attach a written statement of no more than 200 words , describing the duration and nature of your disability/medical condition, and how this has adversely affected your education. <i>SUPPORTING EVIDENCE: Where possible, you should attach documentation that supports your claims. This may take the form of a formal report, letter or reference from an appropriately qualified professional or a person that has knowledge of the circumstances.</i>

SECTION C

CATEGORY 2 NON-ENGLISH SPEAKING BACKGROUND

Were you born outside of Australia in a non-English speaking country? YES NO

What year did you arrive in Australia? _____

Do you speak a language other than English at home? If yes, what is the language spoken? YES NO _____

Are you deaf or hearing impaired for whom Auslan is a primary language? YES NO

CATEGORY 3 RECOGNITION AS AN INDIGENOUS AUSTRALIAN

For assistance with this application, Indigenous Australian applicants are invited to contact the University's Moondani Balluk Indigenous Academic Unit

Phone: +613 9919 2836 or Email: moondani.balluk@vu.edu.au.

Are you of Australian Aboriginal descent? YES NO

Are you of Torres Strait Islander descent? YES NO

Do you identify as an Australian Aborigine? YES NO

Do you identify as a Torres Strait Islander? YES NO

Which community/ies and/or Tribe clans do you belong to/are associated with? (Attach a separate sheet if the space below is insufficient)

PLEASE NOTE: The University may contact the community for verification of any claims made.

CATEGORY 5 DISADVANTAGED FINANCIAL BACKGROUND

Have you been severely disadvantaged by your financial circumstances? YES NO

Do you receive a Centrelink benefit such as Austudy or ABSTUDY or Youth Allowance? YES NO

Do you receive a Centrelink benefit such as a pension or educational supplement? YES NO

Do your parent(s) receive a Family Tax Benefit? YES NO

CATEGORY 6 APPLICANTS FROM RURAL OR ISOLATED AREAS

Have you lived in a rural or isolated location for at least three of the past four years?

YES NO

If yes, what is the postcode of this home location?

POSTCODE: _____

Within the last four years, did you complete the final two years of secondary school in rural or isolated areas?

YES NO

If yes, please provide the name and postcode of the school: _____

POSTCODE: _____

Will you have to move from a rural or isolated area to pursue the VU course for which you have applied?

YES NO

SECTION D - DECLARATION

- I have fulfilled all requirements required to be eligible for consideration.
- To the best of my knowledge, the information given in this application is correct and complete.
- I understand that submitting false or misleading information may result in any offer of a place withdrawn at any stage, including after a course has commenced.
- I understand that the University reserves the right to vary or reverse any decision made on the basis of incorrect or incomplete information.
- The University is under no obligation to consider an application submitted after the due date.
- I acknowledge and accept the full enrolment terms and conditions, available at www.vu.edu.au/enrolment-conditions, that govern this application form.
- I understand that Victoria University collects, stores, and uses personal information in accordance with the University's Privacy Policy, available at www.vu.edu.au/privacy

Signature of Applicant: _____ Date: ____/____/____

HOW TO LODGE YOUR APPLICATION:

ONLINE APPLICATIONS (CERTIFICATE IV, DIPLOMA, ADVANCED DIPLOMA, BACHELOR DEGREE)

If you are applying online at www.vu.edu.au/admissions-centre, then please print this form, complete, scan and upload it along with your course application. You will be prompted where to upload this form, along with any supporting documentation.

PAPER-BASED APPLICATIONS (CERTIFICATE I – III)

This form must be completed and submitted along with the Direct entry **application form** (A120 APPLY) available at www.vu.edu.au/forms and emailed via www.vu.edu.au/gotovu or handed in at a Student Service Centre. Please make sure you submit your application by the published course closing date published in the course information page at www.vu.edu.au/courses.

FOR MORE INFORMATION

STUDENT ENQUIRIES

Email: ASKVU Question Tab www.vu.edu.au/askvu
Online Live Chat: ASKVU Chat Tab www.vu.edu.au/askvu
Telephone: Student Contact Centre +613 9919 6100
On Campus: Student Service Centres

FUTURE STUDENT INFO ONLINE

Frequently Asked Questions (FAQs): www.vu.edu.au/gotovu
Courses, Application Info & Units of study: www.vu.edu.au/courses
"Study with us" - future student VU info: www.vu.edu.au/study-with-us

SCHOLARSHIPS INFORMATION

The VU Undergraduate and TAFE Scholarships program provides financial assistance to students who can demonstrate financial need. There are a range of scholarships on offer, for different amounts and with different eligibility criteria. For more information see www.vu.edu.au/scholarships.

APPLICANT CHECKLIST

Completed Sections A and B

Completed Section C (where relevant)

Completed Section D (signed and dated form)

Attached written statements and certified evidence (if applicable)

Completed and attached a relevant hardcopy Apply form (A120) – ONLY for CERTIFICATES I-III. All Certificate IV, Diploma, Advanced Diploma and Bachelor Degrees, MUST be applied for online through E-Admissions.