

March 5, 2018

## 2018 Research Paid Internship at ITEP

The Institute on Taxation and Economic Policy (ITEP) is seeking an intern to provide research support during the Summer of 2018. Applicants should be highly motivated, energetic graduate or undergraduate students and recent graduates seeking an opportunity to make a difference in a progressive environment. Basic requirements for the position include solid research and writing skills, as well as an interest in learning about tax and fiscal policy. Some coursework in economics, as well as previous research experience, is a plus.

### **About the Position:**

The intern's primary responsibility will be to conduct substantive policy research. More specifically, the intern's responsibilities will include:

- Conducting research to be used in ITEP reports, testimony, and other publications.
- Monitoring recent legislative proposals and current events in the areas of state and federal fiscal policy.
- Writing about major developments and trends in state and federal tax policy for ITEP's Just Taxes Blog.
- Participating in staff meetings and activities.

The position can be full-time (40-hours per week) and is paid \$15 per hour. The internship lasts approximately three months, and can be designed to work around the applicant's academic schedule and travel plans.

### **About ITEP:**

The Institute on Taxation and Economic Policy (ITEP) is a non-profit, non-partisan research organization that works on federal, state, and local tax policy issues. ITEP's mission is to ensure that elected officials, the media, and the general public have access to accurate, timely, and straightforward information that allows them to understand the effects of current and proposed tax policies. For more information about our work, visit ITEP at <http://www.itep.org/>.

### **To Apply:**

Applicants should e-mail a resume, cover letter, brief writing sample, and the names and contact information of at least two references to [internship@itep.org](mailto:internship@itep.org). In the cover letter, please explain your interest in tax policy and, if applicable, any previous experience or coursework in that area. Applications are due by April 2nd, 2018, with top applicants considered on a rolling basis. We will let all applicants know of our decision by mid-April. ITEP is an equal opportunity employer.