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Southern Poverty Law Center  
PO BOX 370037  
Miami, FL 33137-0037  
T. 786.347.2056 F. 786.237.2949  
Toll Free 877.751.6183  
www.splcenter.org

VIA FIRST CLASS MAIL

Pinellas County Sheriff's Office  
Public Records Unit  
P.O. Drawer 2500  
Largo, FL 33779-2500

January 23, 2018

**RE: Public Records Act Request regarding "Basic Operating Agreements"**

Dear Records Custodian:

This is a Public Records Act request, made pursuant to Chapter 119, Florida Statutes, and Article 1, Section 24, of the Florida Constitution, for an unredacted copy of the following public records:

- Any and all documents<sup>1</sup>, including memoranda, legal analyses, policies, meeting notes and correspondence referencing the process for the Pinellas County Sheriff's Office or other local law enforcement agencies to hold detainees of Immigration and Customs Enforcement (ICE) and aliens under the color of federal authority;
- Any and all documents, including memoranda, policies, meeting notes and correspondence referencing Basic Ordering Agreements;
- Any and all documents, including memoranda, policies, correspondence, and meeting notes referencing the use of Basic Ordering Agreements for detention of ICE detainees and aliens arrested on local criminal charges; and
- Any and all agreements, contracts, or memoranda of understanding, budgets and/or invoices with ICE regarding payment for holding ICE detainees and aliens arrested on local criminal charges.

In accordance with section 119.07(1)(c) of the Public Records Act, please determine if you or anyone else in your agency has custody of these records. In accordance with section 119.07(1)(e), if you claim that any record is exempt from public disclosure, please state in

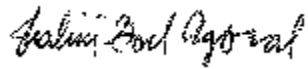
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<sup>1</sup> The term "document" is to be interpreted in the broadest possible sense within the meaning of the Freedom of Information Act and shall include, without limitation, any written, printed, typed, spoken, computerized, or other graphic, phonic, or recorded matter of any kind or nature, however produced or reproduced, whether sent or received or neither, including drafts and copies bearing notations or marks not found on the original.

writing both the statutory citation to any exemption which you claim is applicable and the specific reasons for a conclusion that the requested record is exempt. In accordance with section 119.07(1)(d), if you claim that any portion of any record is exempt, please redact that portion of the record that you believe is exempt, state in writing both the statutory citation to any exemption you believe is applicable and the specific reasons for a conclusion that the portion of the record is exempt, and produce the remainder of the record. If the documents are available electronically, please provide them in electronic format, such as via email ([shalini.agarwal@splcenter.org](mailto:shalini.agarwal@splcenter.org)) or on a CD, to reduce costs.

Please also provide me with an invoice for your costs and time, and do not hesitate to contact me with any questions or concerns. If the costs exceed \$50, please contact me in advance of responding to our request. Thank you very much for your time.

Sincerely,

A handwritten signature in black ink that reads "Shalini Goel Agarwal". The signature is written in a cursive, flowing style.

Shalini Goel Agarwal