

## Vacancy notice

### Permanent contract

Department: DGS / Legal Unit

Post: **Legal Officer**

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#### Job mission:

The Legal Officer contributes to the development and implementation of relevant legal strategies and plans for the ITUC frontlines and priority campaigns and to the regional and international advocacy work of the Legal Unit.

#### Responsibilities:

- Provide advice and guidance to ITUC affiliates on labour legislation and strategic litigation
- Support international (including the ILO, UN and OECD) and regional litigation (including the Inter-American Commission on Human Rights and the African Commission on Human and Peoples' Rights) and advocacy work of the ITUC Legal Unit
- Represent the ITUC Legal Unit in field missions and conferences
- Conduct trainings on international labour standards at national level
- Document labour rights violations relevant to the ITUC frontline and priority campaigns
- Prepare legal reports, write legal comments and makes recommendations
- Ensuring assistance and back-up for colleagues
- Reporting on the status and progress of activities to the Director and when problems occur

#### Qualification, skills and experience required:

- University degree in law with excellent knowledge of international labour standards and international human rights law
- Experience in advocating for workers' rights at national and/or international level strongly preferred
- Experience in carrying out legal assessments, providing legal advice and drafting complaints preferred
- Experience of research for campaigning and advocacy purposes and the ability to draft clear and concise reports preferred
- Flexibility and ability to work simultaneously on a wide range of assignments
- Ability to work independently and as part of a team with a strong understanding of the importance of efficient communication
- Ability to complete assignments with attention to detail and high degree of accuracy
- Strong interpersonal skills and ability to build relationships within the trade union movement and with key allies
- Excellent English language skills required, with a working knowledge of other languages (especially French and Spanish a distinct advantage)
- Commitment to solidarity, democracy, equality and social justice, and the trade union movement
- Cultural awareness and respect for diversity in a multicultural work context

**Category:** VIII

**Closing date:** 25 August 2017

**Applications:** Cover letters should be sent, together with a CV, to Vik Meeuws, Human Resources Director  
[vik.meeuws@ituc-csi.org](mailto:vik.meeuws@ituc-csi.org)