

# Application for registration of a Parliamentary party



**AEC**  
Australian Electoral Commission

## Completing this form:

- This application form is for use by political parties that have one or more Members of the House of Representatives or Senate that wish to register a political party to contest elections for the Senate and/or House of Representatives. A registered political party can have its registered party name, registered abbreviation or registered logo printed on the ballot papers next to the name of its endorsed candidates.
- Further information is provided in the [Party Registration Guide](#) available at [www.aec.gov.au](http://www.aec.gov.au).
- This form is to be completed with reference to the *Party Registration Guide*.
- Information on this form is collected under the *Commonwealth Electoral Act 1918*.
- The application is a public document during the registration process. After that, the public information is restricted to the party name, abbreviation, postal address, website, election funding choice and the name and address of the registered officer.
- A new party without a member in the Senate or the House of Representatives should use the form—Application for registration of a non-Parliamentary party.
- If you wish to register a political party to contest State or Territory elections, please contact your local State or Territory electoral commission.

Note: If seeking approval for a party logo, it must be submitted in the correct format detailed in the [Commonwealth Electoral \(Logo Requirements\) Determination 2016](#).

**Name of Political Party**

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Please enter the party name **exactly** as you wish it to appear on the Register. This exact name can also be printed on ballot papers.

**Abbreviation of party name**

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This **exact** abbreviation is an alternative to be printed on the ballot papers

**Political party logo**

**Does the party wish to register a logo?**

**YES NO**  
(circle one)

## Party contact details

Street address

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Suburb/town	State	Postcode
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Postal address

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Suburb/town	State	Postcode
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Daytime

Telephone (    )	After hours (    )
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Mobile

Fax number (    )
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Email address

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Website

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**Enquiries and form should be forwarded to:**

Email: [fad@aec.gov.au](mailto:fad@aec.gov.au)  
Phone: 02 6271 4552  
Fax: 02 6293 7655

Funding and Disclosure  
Australian Electoral Commission  
Locked Bag 4007  
Canberra ACT 2601

After submitting forms please telephone the AEC on (02) 6271 4552 to inform the FAD team of your application and the transmission method.

**Office use only**

Date received

Is the party a branch or division of a federally registered political party? **YES** **NO**  
 (circle one)

If yes, name of registered party

Does the party wish to receive election funding? **YES** **NO**  
 (circle one)

**Proposed registered officer details:**

**Note:** As the name and street address of the registered officer will appear in the published federal *Register of Political Parties*, the registered officer may prefer to quote the party street address instead of their home address.

Name of registered political party			
Proposed registered officer's full name			
Street address			
	Suburb/town	State	Postcode
Postal address			
	Suburb/town	State	Postcode
Daytime	Telephone ( )	After hours ( )	
Mobile	Fax number ( )		
Email address			
Signature	I am not appointed as a registered officer or deputy registered officer for any other federally registered political party.		
	...../...../.....		

**Applicants for party registration:**

- This application can be made by the secretary of the party or all the Parliamentary members of the party.
- The party secretary is an important position identified in the *Commonwealth Electoral Act 1918* and has considerable power under the Act. Attach a completed Appointment of party secretary form (from AEC website), countersigned by another senior party officer as independent evidence of the appointment of the secretary in line with the requirements of the party constitution.

**If the application is being made by the secretary of the Parliamentary party:**

Secretary's name			
Street address			
	Suburb/town	State	Postcode
Signature	...../...../.....		

**Name of the Parliamentary member that supports the application**

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**ALTERNATIVELY**

*If the application is not made by the party secretary it must be made by all the party's Parliamentary members:*

We the following Senators and Members of the House of Representatives declare that we are members of the party. We have each supplied a letter on our Parliamentary letterhead to the secretary of the Party confirming this.

<i>Parliamentarian's name</i>	SENATOR / MHR
<i>Signature</i> ...../...../.....	Parliament House Canberra

<i>Parliamentarian's name</i>	SENATOR / MHR
<i>Signature</i> ...../...../.....	Parliament House Canberra

<i>Parliamentarian's name</i>	SENATOR / MHR
<i>Signature</i> ...../...../.....	Parliament House Canberra

<i>Parliamentarian's name</i>	SENATOR / MHR
<i>Signature</i> ...../...../.....	Parliament House Canberra

<i>Parliamentarian's name</i>	SENATOR / MHR
<i>Signature</i> ...../...../.....	Parliament House Canberra

<i>Parliamentarian's name</i>	SENATOR / MHR
<i>Signature</i> ...../...../.....	Parliament House Canberra

*Attach further pages if necessary.*

If the Parliamentary members are making the application, please ensure an *Appointment of party secretary* form is completed and that the Secretary also lodges a statutory declaration confirming that the Parliamentarians are members of the Party and annexing the letters provided.

## CHECKLIST – Is your application complete?

You must ensure this checklist is complete before submitting your application for political party registration to the AEC. Failure to ensure the application has been properly completed will result in delays in the registration process.

Please tick each box as the item is completed.

Have you included the name of the party <u>EXACTLY</u> as you want it to appear in the Register and be printed on ballot papers?	
If you wish to enter an abbreviation of the party name into the Register, have you included it <u>EXACTLY</u> as you want it to be printed on ballot papers?	
Have you provided the party's postal address?	
Have you indicated whether the party wishes to receive election funding?	
Have you completed and attached the appointment of secretary form?	
Have you completed and attached the appointment of party agent form?	
Have you included the name of the proposed registered officer of the party and provided an address which is NOT a post office box?	
Has the proposed registered officer signed the form?	
Have you included the \$500 application fee?	
Is the application signed by the secretary or all the Parliamentary members?	
Have you attached a statutory declaration from the secretary of the party annexing and attesting to the MP's letters and the constitution?	
Have you included a copy of the party's constitution annexed and signed by the secretary and authorised witness?	
Have you attached a copy of a letter on Parliamentary letterhead from a Senator or MHR who is a member of the party, or from all applicants?	
Have you provided your logo in the correct format via email?	
Have you telephoned the AEC to advise them of your application and the transmission method?	

### If you are a Branch/Division of a Federally Registered Political Party:

Have you attached a letter from the registered party, signed by the secretary of that party, confirming your party's status?	
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