# THE OPEN TRUST 5 Madingley Road, Cambridge CB3 0EE Tel 01223 316766

Registered Charity number 1086404

## **GIFT AID DECLARATION - for past, present and future donations**

#### **Donor's details:**

Title	.Forename(s)
Home Address	
Post Code	
Email Address	
Date	
Signature	

#### Please treat as Gift Aid donations all qualifying gifts of money made:

today 🗖	in the past 4 years $\Box$	in the future $\Box$

Please tick all boxes you wish to apply.

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 28p of tax on every £1 that I gave up to 5 April 2008 and will reclaim 25p of tax on every £1 that I give on or after 6 April 2008.

### Please notify Open Trust if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue & Customs to adjust your tax code.