

ANNUAL BUSINESS PLANS 2013-2017

KEY PERFORMANCE INDICATORS	2013-14	2014-15	2015-16	2016-17
Deliverables				
Percentage of works acquired, researched and documented in accordance with endorsed standards	100%	100%	100%	100%
Number of works digitised (16,000 digital images of works of art)	15,000	15,000	15,000	15,000
Number of works subjected to conservation treatment	3,000	3,000	3,000	3,000
Number of works of art loaned	1,200	1,200	1,200	1,200
Visitor interactions				
Number of visits to the Gallery	995,000	1,005,000	1,015,000	1,025,000
Number of visits to the website	1,900,000	1,950,000	2,000,000	2,050,000
Number of visits by students	72,400	74,000	76,600	78,000
Participation in public and school programs				
Number of people participating in public programs	32,000	33,000	34,000	35,000
Number of students participating in school programs	72,400	74,000	76,600	78,000
Quantity of school learning programs delivered onsite				
Number of school learning programs delivered	7,088	6,000	6,000	6,000
Number of school learning packages available online	160	250	310	400
Number of educational institutions participating in organise school learning programs	1,772	1,500	1,500	1,500
Visitor satisfaction				
Percentage of visitors that were satisfied or very satisfied with their visit	90%	90%	90%	90%
Program survey rating (by teachers)				
Percentage of teachers reporting overall positive experience	90%	90%	90%	90%
Percentage of teachers reporting relevance to the classroom curriculum	90%	90%	90%	90%
Collection management and access				
Number of acquisitions	1,000	1,000	1,000	1,000
Number of accessions	1,000	1,000	1,000	1,000
Percentage of total collection available to the public	63%	72%	81%	89%
Percentage of total collection available online	60%	70%	80%	89%
Percentage of total collection available on display	3%	3%	3%	3%
Percentage of total collection available on tour	1%	1%	1%	1%
Percentage of total collection digitised	10%	10%	10%	10%

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A4 HRM	C4 Research Library	D5 Sponsorship & Devt	E3 Travelling Exhn	F3 Imaging and DAMS	
A6 WH&S	C5 Australian Art	D6 Membership	E5 Registration	F4 Information Systems	
A7 Building Services	C6 International Art	D7 Foundation Office	E6 Stores	F5 Information Mgt	
A8 Security	C7 Publications	D8 Marketing	E9 Conservation		
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Goal 1 - Develop, preserve and protect an outstanding national art collection

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ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
101.	Acquire works of art in accordance with the endorsed Acquisitions Policy. [C1; C5; C6]	Acquire works of art in accordance with the endorsed Acquisitions Policy. [C1; C5; C6]	Acquire works of art in accordance with the endorsed Acquisitions Policy. [C1; C5; C6]	Acquire works of art in accordance with the endorsed Acquisitions Policy. [C1; C5; C6]	Acquire works of art in accordance with the endorsed Acquisitions Policy. [C1; C5; C6]	Acquire works of art in accordance with the endorsed Acquisitions Policy. [C1; C5; C6]	Acquire works of art in accordance with the endorsed Acquisitions Policy. [C1; C5; C6]
102.	Review the 10-year Acquisition Strategies on a rolling basis, submitting one strategy to each Council meeting for review. [C1; C5; C6]	Review the 10-year Acquisition Strategies on a rolling basis, submitting one strategy to each Council meeting for review. [C1; C5; C6]	Review the 10-year Acquisition Strategies on a rolling basis, submitting one strategy to each Council meeting for review. [C1; C5; C6]	Review the 10-year Acquisition Strategies on a rolling basis, submitting one strategy to each Council meeting for review. [C1; C5; C6]	Review the 10-year Acquisition Strategies on a rolling basis, submitting one strategy to each Council meeting for review. [C1; C5; C6]	Review the 10-year Acquisition Strategies on a rolling basis, submitting one strategy to each Council meeting for review. [C1; C5; C6]	Review the 10-year Acquisition Strategies on a rolling basis, submitting one strategy to each Council meeting for review. [C1; C5; C6]
103.	Review the collection on an ongoing basis, and where appropriate, seek approval for, and dispose of, works of art. [C1; C5; C6]	Review the collection on an ongoing basis, and where appropriate, seek approval for, and dispose of, works of art. [C1; C5; C6]	Review the collection on an ongoing basis, and where appropriate, seek approval for, and dispose of, works of art. [C1; C5; C6]	Review the collection on an ongoing basis, and where appropriate, seek approval for, and dispose of, works of art. [C1; C5; C6]	Review the collection on an ongoing basis, and where appropriate, seek approval for, and dispose of, works of art. [C1; C5; C6]	Review the collection on an ongoing basis, and where appropriate, seek approval for, and dispose of, works of art. [C1; C5; C6]	Review the collection on an ongoing basis, and where appropriate, seek approval for, and dispose of, works of art. [C1; C5; C6]
104.	Develop and maintain relationships with corporate sponsors, individual donors, government and potential donors to enhance collection development. [C5; C6; D5; D7]	Develop and maintain relationships with corporate sponsors, individual donors, government and potential donors to enhance collection development. [C5; C6; D5; D7]	Develop and maintain relationships with corporate sponsors, individual donors, government and potential donors to enhance collection development. [C5; C6; D5; D7]	Develop and maintain relationships with corporate sponsors, individual donors, government and potential donors to enhance collection development. [C5; C6; D5; D7]	Develop and maintain relationships with corporate sponsors, individual donors, government and potential donors to enhance collection development. [C5; C6; D5; D7]	Develop and maintain relationships with corporate sponsors, individual donors, government and potential donors to enhance collection development. [C5; C6; D5; D7]	Develop and maintain relationships with corporate sponsors, individual donors, government and potential donors to enhance collection development. [C5; C6; D5; D7]
105.	Continue to build the knowledge and resources base of print, digital, audio-visual, archival and other	Continue to build the knowledge and resources base of print, digital, audio-visual, archival and other	Continue to build the knowledge and resources base of print, digital, audio-visual, archival and other	Continue to build the knowledge and resources base of print, digital, audio-visual, archival and other	Continue to build the knowledge and resources base of print, digital, audio-visual, archival and other	Continue to build the knowledge and resources base of print, digital, audio-visual, archival and other	The Digital landscape will have changed dramatically and resources will be assessed for their contribution

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	<p>resources.</p> <p>Develop policy and procedures for the organisation of the NGA's archive and ephemera material including:</p> <ul style="list-style-type: none"> ▪ NGA publications ▪ NGA audiovisual ▪ NGA Foundation material ▪ NGA promotional material ▪ NGA travelling exhibitions ▪ NGA educational material ▪ NGA Directors archive ▪ NGA Curators archive <p>Manage digital material and access through migration of superseded formats to current digital formats. [C4; F3]</p>	<p>resources by purchase or gift, in accordance with the Research Library's Collection Development Policy</p> <p>[C4;F3]</p>	<p>resources, by purchase or gift, in accordance with the Research Library's Collection Development Policy.</p> <p>[C4;F3]</p>	<p>to knowledge about the Gallery's collections, exhibitions and Australian art research.</p> <p>[C4;F3]</p>
106.	<p>Document the archival, rare, unique and general materials supporting the national art collection, exhibitions and Australian art research. [C4]</p>	<p>Document the archival, rare, unique and general materials supporting the national art collection, exhibitions and Australian art research. [C4]</p>	<p>Document the archival, rare, unique and general materials supporting the national art collection, exhibitions and Australian art research. [C4]</p>	<p>Document the archival, rare, unique and general materials supporting the national art collection, exhibitions and Australian art research. [C4]</p>

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107.	Secure \$5.5m in donations (cash or works of art or complimentary goods and services). [C5; C6; D5; D7]	Secure \$5.5m in donations (cash or works of art or complimentary goods and services). [C5; C6; D5; D7]	Secure \$5.5m in donations (cash or works of art or complimentary goods and services). [C5; C6; D5; D7]	Secure \$5.5m in donations (cash or works of art or complimentary goods and services). [C5; C6; D5; D7]	Secure \$5.5m in donations (cash or works of art or complimentary goods and services). [C5; C6; D5; D7]	Secure \$5.5m in donations (cash or works of art or complimentary goods and services). [C5; C6; D5; D7]	Secure \$5.5m in donations (cash or works of art or complimentary goods and services). [C5; C6; D5; D7]
108.	Effectively manage relationships with and acknowledge donors. [C5; C6; D5; D7]	Effectively manage relationships with and acknowledge donors. [C5; C6; D5; D7]	Effectively manage relationships with and acknowledge donors. [C5; C6; D5; D7]	Effectively manage relationships with and acknowledge donors. [C5; C6; D5; D7]	Effectively manage relationships with and acknowledge donors. [C5; C6; D5; D7]	Effectively manage relationships with and acknowledge donors. [C5; C6; D5; D7]	Effectively manage relationships with and acknowledge donors. [C5; C6; D5; D7]
109.	Secure strategic gifts of works of art through the NGA Foundation and American Friends of the National Gallery of Australia. [C5; C6; D7]	Secure strategic gifts of works of art through the NGA Foundation and American Friends of the National Gallery of Australia. [C5; C6; D7]	Secure strategic gifts of works of art through the NGA Foundation and American Friends of the National Gallery of Australia. [C5; C6; D7]	Secure strategic gifts of works of art through the NGA Foundation and American Friends of the National Gallery of Australia. [C5; C6; D7]	Secure strategic gifts of works of art through the NGA Foundation and American Friends of the National Gallery of Australia. [C5; C6; D7]	Secure strategic gifts of works of art through the NGA Foundation and American Friends of the National Gallery of Australia. [C5; C6; D7]	Secure strategic gifts of works of art through the NGA Foundation and American Friends of the National Gallery of Australia. [C5; C6; D7]
110.	Maintain a cohesive structure for marketing of membership, donations and bequest programs. [D5; D6; D7; D8]	Maintain a cohesive structure for marketing of membership, donations and bequest programs. [D5; D6; D7; D8]	Maintain a cohesive structure for marketing of membership, donations and bequest programs. [D5; D6; D7; D8]	Maintain a cohesive structure for marketing of membership, donations and bequest programs. [D5; D6; D7; D8]	Maintain a cohesive structure for marketing of membership, donations and bequest programs. [D5; D6; D7; D8]	Maintain a cohesive structure for marketing of membership, donations and bequest programs. [D5; D6; D7; D8]	Maintain a cohesive structure for marketing of membership, donations and bequest programs. [D5; D6; D7; D8]
111.	Continue members' acquisition and Foundation fund-raising campaigns in support of collection development. [D6; D7]	Continue members' acquisition and Foundation fund-raising campaigns in support of collection development. [D6; D7]	Continue members' acquisition and Foundation fund-raising campaigns in support of collection development. [D6; D7]	Continue members' acquisition and Foundation fund-raising campaigns in support of collection development. [D6; D7]	Continue members' acquisition and Foundation fund-raising campaigns in support of collection development. [D6; D7]	Continue members' acquisition and Foundation fund-raising campaigns in support of collection development. [D6; D7]	Continue members' acquisition and Foundation fund-raising campaigns in support of collection development. [D6; D7]
112.	Continue to review and improve collection documentation standards and processes to achieve best museum practice.	Continue to review and improve collection documentation standards and processes to achieve best museum practice.	Continue to review and improve collection documentation standards and processes to achieve best museum practice.	Continue to review and improve collection documentation standards and processes to achieve best museum practice.	Continue to review and improve collection documentation standards and processes to achieve best museum practice.	Continue to review and improve collection documentation standards and processes to achieve best museum practice.	Based on preceding reviews and improvements of collection documentation standards and processes, develop a procedural

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	[E5]	[E5]	[E5]	manual for Registration processes. [E5]
113.		Develop policies and procedures for the documentation and storage of the Gallery's Archival Collection, supported by sufficient data storage. [E5; F3]		
114.	Explore options for a replacement CSRS solution. [E5; F1;F3]	Replace the CSRS. [E5; F1;F3]		
115.	Define requirements for a collection management system. [E5; F1]	Review suitability of EMu to meet the Gallery's future needs compared to other available systems. [E5; F1]		
116.		Replace current spreadsheet asset register for WoA supports (plinths, cases etc), with records in EMu. [E5]		
117.	Develop acquisition proposals from reports based on EMu data, rather than current MS Word process. Transition proposals to	Develop acquisition proposals from reports based on EMu data, rather than current MS Word process. Transition proposals to		

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	Intelligencebank for distribution to Council members on tablet devices. [E5; A1]	Intelligencebank for distribution to Council members on tablet devices. [E5; A1]		
118.	EMu refinement – what is on display / loan: resolve long-standing issue of parent/child locations that currently hamper efficient querying of WoA on display or loan. [E5]			
119.		Pest-trapping module: harness new EMu/IMu functionality to coordinate placement and inspection of pest traps and record trap events, facilitated by availability of Wi-Fi. [E5; E9]		
120.		Introduce mobile EMu interface for improved location management: dependent upon Wi-Fi throughout storage in Parkes and Hume. [E5; F3]	Introduce mobile EMu interface for improved location management: dependent upon Wi-Fi throughout storage in Parkes and Hume. [E5; F3]	
121.	Enter on the Collection Management System (CMS) all relevant data for works acquired	Enter on the Collection Management System (CMS) all relevant data for works acquired	Enter on the Collection Management System (CMS) all relevant data for works acquired and make it	Enter on the Collection Management System (CMS) all relevant data for works acquired and make it

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	and make it accessible online. [C5; C6; E5;F2;F3]	and make it accessible online. [C5; C6; E5;F2;F3]	accessible online. [C5; C6; E5;F2;F3]	accessible online. [C5; C6; E5;F2;F3]
122.	Review on an ongoing basis the existing CMS data to improve the completeness and accuracy of the data as part of the Digital Art Education and Access Initiative and the Discoverability projects (Thesaurus). [C2; C5; C6; E5; F2; F3]	Review on an ongoing basis the existing CMS data to improve the completeness and accuracy of the data as part of the Digital Art Education and Access Initiative and the Discoverability projects (Thesaurus). [C2; C5; C6; E5; F2; F3]	Review on an ongoing basis the existing CMS data to improve the completeness and accuracy of the data as part of the Digital Art Education and Access Initiative and the Discoverability projects (Thesaurus). [C2; C5; C6; E5; F2; F3]	Review on an ongoing basis the existing CMS data to improve the completeness and accuracy of the data as part of the Digital Art Education and Access Initiative and the Discoverability projects (Thesaurus). [C2; C5; C6; E5; F2; F3]
123.	Digitise images of works of art in accordance with the priority schedule. [C5; C6; E5; F3]	Digitise images of works of art in accordance with the priority schedule. [C5; C6; E5; F3]	Digitise images of works of art in accordance with the priority schedule. [C5; C6; E5; F3]	Digitise images of works of art in accordance with the priority schedule. [C5; C6; E5; F3]
124.	Develop, preserve and maintain the Research Library's artists' files, archives, rare books and serials and non-print material including e-resources. Complete the documentation of the Australian Artist Files for discoverability. Continue to contribute to the Australian Art Exhibitions	Develop, preserve and maintain the Research Library's artists' files, archives, rare books and serials and non-print material including e-resources.	Develop, preserve and maintain the Research Library's artists' files, archives, rare books and serials and non-print material including e-resources.	Develop, preserve and maintain the Research Library's artists' files, archives, rare books and serials and non-print material including e-resources.

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	Research Project ARC linkage grant by organising and documenting relevant archival material. [C4]		[C4]		[C4]		[C4]
125.	Undertake research into the national collection to assess condition and maintenance requirements. [E9]	Undertake research into the national collection to assess condition and maintenance requirements. [E9]		Undertake research into the national collection to assess condition and maintenance requirements. [E9]		Undertake research into the national collection to assess condition and maintenance requirements. [E9]	
126.	Update the Collection Preservation Plan for 2013-14, and implement actions. [E9]	Update the Collection Preservation Plan for 2014-15, and implement actions. [E9]		Update the Collection Preservation Plan for 2015-16, and implement actions. [E9]		Update the Collection Preservation Plan for 2016-17, and implement actions. [E9]	
127.	Undertake surveys, as identified in the Preservation Plan for 2013-14 to scope the condition of specific areas of the collection. [E9]	Undertake surveys, as identified in the Preservation Plan for 2014-15 to scope the condition of specific areas of the collection. [E9]		Undertake surveys, as identified in the Preservation Plan for 2015-16 to scope the condition of specific areas of the collection. [E9]		Undertake surveys, as identified in the Preservation Plan for 2016-17 to scope the condition of specific areas of the collection. [E9]	
128.	Undertake treatment of priority works including: <ul style="list-style-type: none"> Works required for loan and exhibition. works of art in the Sculpture Garden; 	Undertake treatment of priority works including: <ul style="list-style-type: none"> Works required for loan and exhibition. works of art in the Sculpture Garden; 		Undertake treatment of priority works including: <ul style="list-style-type: none"> Works required for loan and exhibition. works of art in the Sculpture Garden; 		Undertake treatment of priority works including: <ul style="list-style-type: none"> Works required for loan and exhibition. works of art in the Sculpture Garden; 	

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	<ul style="list-style-type: none"> WOA identified in the Preservation Plan. WOA identified in surveys as needing treatment. [E9]	<ul style="list-style-type: none"> WOA identified in the Preservation Plan. WOA identified in surveys as needing treatment. [E9]	<ul style="list-style-type: none"> WOA identified in the Preservation Plan. WOA identified in surveys as needing treatment. [E9]	<ul style="list-style-type: none"> WOA identified in the Preservation Plan. WOA identified in surveys as needing treatment. [E9]	<ul style="list-style-type: none"> WOA identified in the Preservation Plan. WOA identified in surveys as needing treatment. [E9]		
129.	Continue to box vulnerable parts of the collection and new acquisitions. Survey collection with conservation to identify priority areas. [E5]	Continue to box vulnerable parts of the collection and new acquisitions. Survey collection with conservation to identify priority areas. [E5]	Continue to box vulnerable parts of the collection and new acquisitions. Survey collection with conservation to identify priority areas. [E5]	Continue to box vulnerable parts of the collection and new acquisitions. Survey collection with conservation to identify priority areas. [E5]			
130.	Develop and implement the Frame Management Plan. [E9]	Update and implement the Frame Management Plan. [E9]	Update and implement the Frame Management Plan. [E9]	Update and implement the Frame Management Plan. [E9]			
131.	Manage conversion of Hume general store to climate controlled space. [A7; E5]	Continue to manage fit-out of converted space and a staged move of collection. [A7; E5]					
132.	Undertake the study in wider context of being able to expand climate control storage at Hume and the wider needs of the Library, Imaging as well as the Art Collection.	.					

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A7 Building Services	C6 International Art	D7 Foundation Office	E6 Stores	F5 Information Mgt	
A8 Security	C7 Publications	D8 Marketing	E9 Conservation		
		D9 Commercial Ops			

ANNUAL BUSINESS PLANS 2013-2017

ANNUAL PLAN 2013-14		ANNUAL PLAN 2014-15	ANNUAL PLAN 2015-16	ANNUAL PLAN 2016-17
ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
	[E5; F3]			
133.	Complete review of Paintings Store at Parkes to identify works that could be stored at either site, in consultation with conservation. [E5; E9]	Re-locate items from Parkes Paintings Store if alternative site is identified (e.g. increased climate controlled storage at Hume). [E5; E9]	Re-locate items from Parkes Paintings Store if alternative site is identified (e.g. increased climate controlled storage at Hume). [E5; E9]	
134.		Implement an AV collection management and storage policy. [E9; F3]	Implement an AV collection management and storage policy. [E9; F3]	
135.	Develop and implement strategies for digitisation of AV and archival material in collaboration with other areas of the Gallery and the endorsed Digital Strategy. [C4; F3]	Develop and implement strategies for digitisation of AV and archival material in collaboration with other areas of the Gallery and the endorsed Digital Strategy. [C4; F3]		
136.	Undertake survey, repacking and removal of palleted and crated items in the large Sculpture Store at Hume to IAS. [E5]	Undertake survey, repacking and removal of palleted and crated items in the large Sculpture Store at Hume to IAS. [E5]		
137.	CSR fit-out at Hume. Construct mezzanine level above oversize WOP cabinets to utilise slot racking for framed works. [E5]		Continue CSR fit-out if larger Hume Store climate control project is not immediately feasible. [E5]	

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMCO Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
A2 Finance	C2 Learning Programs	D2 Events & Functions	E2 Exhn Coord & Design	F2 Online	X2 Council
A4 HRM	C4 Research Library	D5 Sponsorship & Devt	E3 Travelling Exhn	F3 Imaging and DAMS	
A6 WH&S	C5 Australian Art	D6 Membership	E5 Registration	F4 Information Systems	
A7 Building Services	C6 International Art	D7 Foundation Office	E6 Stores	F5 Information Mgt	
A8 Security	C7 Publications	D8 Marketing	E9 Conservation		
		D9 Commercial Ops			

ANNUAL BUSINESS PLANS 2013-2017

ANNUAL PLAN 2013-14		ANNUAL PLAN 2014-15	ANNUAL PLAN 2015-16	ANNUAL PLAN 2016-17
ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
138.	Complete the replacement of AV cabinets in Parkes Collection Study Room. [E5]			
139.	Reduce works on paper storage backlog. [E5]	Reduce works on paper storage backlog. [E5]	Reduce works on paper storage backlog. [E5]	Reduce works on paper storage backlog. [E5]
140.	Complete the digitisation of catalogue worksheets for: Decorative Arts, Photography, European Prints/Drawings, Australian Art, utilising the assistance of centralised resources to scan worksheets and define process for ingestion into EMu. [E5; F3; F4]	Complete the digitisation of catalogue worksheets for: Decorative Arts, Photography, European Prints/Drawings, Australian Art, utilising the assistance of centralised resources to scan worksheets and define process for ingestion into EMu. [E5; F3; F4]		
141.		On completion of digitisation of worksheets, move in new textile cabinets. [E5]	Finalise placement of new textile cabinets. [E5]	
142.	Maintain appropriate environmental conditions for collection display and storage. [A7, E9]	Maintain appropriate environmental conditions for collection display and storage. [A7, E9]	Maintain appropriate environmental conditions for collection display and storage. [A7, E9]	Maintain appropriate environmental conditions for collection display and storage. [A7, E9]

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMCO Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
A2 Finance	C2 Learning Programs	D2 Events & Functions	E2 Exhn Coord & Design	F2 Online	X2 Council
A4 HRM	C4 Research Library	D5 Sponsorship & Devt	E3 Travelling Exhn	F3 Imaging and DAMS	
A6 WH&S	C5 Australian Art	D6 Membership	E5 Registration	F4 Information Systems	
A7 Building Services	C6 International Art	D7 Foundation Office	E6 Stores	F5 Information Mgt	
A8 Security	C7 Publications	D8 Marketing	E9 Conservation		
		D9 Commercial Ops			

ANNUAL BUSINESS PLANS 2013-2017

ANNUAL PLAN 2013-14		ANNUAL PLAN 2014-15		ANNUAL PLAN 2015-16		ANNUAL PLAN 2016-17	
ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
143.	Maintain appropriate protection of the collection. [A8]	Maintain appropriate protection of the collection. [A8]	Maintain appropriate protection of the collection. [A8]	Maintain appropriate protection of the collection. [A8]	Maintain appropriate protection of the collection. [A8]	Maintain appropriate protection of the collection. [A8]	Maintain appropriate protection of the collection. [A8]
144.	Develop workshops on preventive conservation for regional galleries. [E9]	Develop and present workshops on preventive conservation for regional galleries. [E9]	Develop and present workshops on preventive conservation for regional galleries [E9]	Develop and present workshops on preventive conservation for regional galleries [E9]	Develop and present workshops on preventive conservation for regional galleries [E9]	Develop and present workshops on preventive conservation for regional galleries [E9]	Develop and present workshops on preventive conservation for regional galleries [E9]
145.	In conjunction with other institutions, develop a fine art conservation training program. [E9]	In conjunction with other institutions, develop / participate in a fine art conservation training program. [E9]	In conjunction with other institutions, develop / participate in a fine art conservation training program. [E9]	In conjunction with other institutions, develop / participate in a fine art conservation training program. [E9]	In conjunction with other institutions, develop / participate in a fine art conservation training program. [E9]	In conjunction with other institutions, develop / participate in a fine art conservation training program. [E9]	In conjunction with other institutions, develop / participate in a fine art conservation training program. [E9]
146.	Document and record on EMu the installation instructions and associated documentation for specific works of art. [E2]	Document and record on EMu the installation instructions and associated documentation for specific works of art. [E2]	Document and record on EMu the installation instructions and associated documentation for specific works of art. [E2]	Document and record on EMu the installation instructions and associated documentation for specific works of art. [E2]	Document and record on EMu the installation instructions and associated documentation for specific works of art. [E2]	Document and record on EMu the installation instructions and associated documentation for specific works of art. [E2]	Document and record on EMu the installation instructions and associated documentation for specific works of art. [E2]

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMCO Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
A2 Finance	C2 Learning Programs	D2 Events & Functions	E2 Exhn Coord & Design	F2 Online	X2 Council
A4 HRM	C4 Research Library	D5 Sponsorship & Devt	E3 Travelling Exhn	F3 Imaging and DAMS	
A6 WH&S	C5 Australian Art	D6 Membership	E5 Registration	F4 Information Systems	
A7 Building Services	C6 International Art	D7 Foundation Office	E6 Stores	F5 Information Mgt	
A8 Security	C7 Publications	D8 Marketing	E9 Conservation		
		D9 Commercial Ops			

ANNUAL BUSINESS PLANS 2013-2017

Goal 2 – Increase engagement with the national art collection and Gallery exhibitions and programs

ANNUAL PLAN 2013-14		ANNUAL PLAN 2014-15	ANNUAL PLAN 2015-16	ANNUAL PLAN 2016-17
ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
201.	Prototype digital signage to improve engagement, way finding and collection interaction. [C2; D2; D9; F1;F2; F3; F4]	Utilise digital signage to improve interaction with the collection. [C2; D2; D9;F1; F2; F3; F4]	Utilise digital signage to improve interaction with the collection. [C2; D2; D9; F1;F2; F3; F4]	Utilise digital signage to improve interaction with the collection. [C2; D2; D9; F1;F2; F3; F4]
202.	Continue changing displays of works of art throughout the NGA, and make them discoverable on the collection search. [C2; C5; C6; E2; E5; E9; F2; F3]	Continue changing displays of works of art throughout the NGA, and make them discoverable on the collection search. [C2; C5; C6; E2; E5; E9; F2; F3]	Continue changing displays of works of art throughout the NGA, and make them discoverable on the collection search. [C2; C5; C6; E2; E5; E9; F2; F3]	Continue changing displays of works of art throughout the NGA, and make them discoverable on the collection search. [C2; C5; C6; E2; E5; E9; F2; F3]
203.	Promote and deliver the endorsed exhibitions program for 2013-14 viz: <ul style="list-style-type: none"> • Turner (June-Sept 2013); • Kentridge (Sept-Nov 2013); • Gold and the Incas (Dec 2013 – April 2014); • ATUA (May-Aug 2014); • Bali (June-Aug 2014); • Lichtenstein: POP remix (July 2013 – Jan 2014); • 19th century Indonesian photography (Feb-May 2014); 	Promote and deliver the endorsed exhibitions program for 2014-15 viz: <ul style="list-style-type: none"> • ATUA (May-Aug 2014); • Arthur Boyd (Sep-Nov 2014); • Summer Show Dec 2014 – April 2015); • NIAT III (May-Jun 2015); • Tyler Print Collection (July-October 2015); • Daumier, Degas and Toulouse Lautrec (Nov 2014 – March 2015); • Lindt Photography (April-Aug 	Promote and deliver the endorsed exhibitions program for 2015-16.	Promote and deliver the endorsed exhibitions program for 2016-17.

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMCO Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
A2 Finance	C2 Learning Programs	D2 Events & Functions	E2 Exhn Coord & Design	F2 Online	X2 Council
A4 HRM	C4 Research Library	D5 Sponsorship & Devt	E3 Travelling Exhn	F3 Imaging and DAMS	
A6 WH&S	C5 Australian Art	D6 Membership	E5 Registration	F4 Information Systems	
A7 Building Services	C6 International Art	D7 Foundation Office	E6 Stores	F5 Information Mgt	
A8 Security	C7 Publications	D8 Marketing	E9 Conservation		
		D9 Commercial Ops			

ANNUAL BUSINESS PLANS 2013-2017

ANNUAL PLAN 2013-14		ANNUAL PLAN 2014-15		ANNUAL PLAN 2015-16		ANNUAL PLAN 2016-17	
ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
	<ul style="list-style-type: none"> Stars of the Tokyo Stage June-Oct 2014); 3 x Children's gallery exhibitions. [All]	2015); <ul style="list-style-type: none"> 3 x Children's gallery exhibitions. [All]					
204.	Promote and deliver the endorsed travelling exhibitions for 2013-14, viz: <ul style="list-style-type: none"> Stars of the Tokyo Stage (Mar 2013 – May 2014); Capital and Country (May 2013 – Nov 2015); NIAT II (May 2013 – Jan 2014); Carol Jerrems (July 2013 – Dec 2014); Bodywork (Sep 2013 – Oct 2015); [E2; E3; E5; E9; C5; C6; C7;D8]	Promote and deliver the endorsed travelling exhibitions for 2014-15, viz: <ul style="list-style-type: none"> Capital and Country (May 2013 – Nov 2015); Carol Jerrems (July 2013 – Dec 2014); Bodywork (Sep 2013 – Oct 2015); Art & Alzheimer's (working title) July 2014 – July 2015 Jesse Traill (Sep 2014 – April 2015). Culture Box - Green Box Maquette Masters:1880-1980 (working title) (April 2015 – March 2016). [E2; E3; E5; E9; C5; C6; C7;D8]	Promote and deliver the endorsed travelling exhibitions for 2015-16, viz: <ul style="list-style-type: none"> Culture Box / Green Box Maquette Masters:1880-1980 (working title) (April 2015 – March 2016) Everyman: William Kentridge (May - January 2016) Potential Ron Mueck Focus show Keeping Collections (working title) NIAT III Colonial Show [E2; E3; E5; E9; C5; C6; C7;D8]	Promote and deliver the endorsed travelling exhibitions for 2016-17, viz: <ul style="list-style-type: none"> Planned Colonial Exhibition [E2; E3; E5; E9; C5; C6; C7;D8]			
205.	Develop plans and funding and	Develop plans and funding and	Develop plans and funding and	Develop plans and funding and	Develop plans and funding and	Develop plans and funding and	Develop plans and funding and

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMCO Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
A2 Finance	C2 Learning Programs	D2 Events & Functions	E2 Exhn Coord & Design	F2 Online	X2 Council
A4 HRM	C4 Research Library	D5 Sponsorship & Devt	E3 Travelling Exhn	F3 Imaging and DAMS	
A6 WH&S	C5 Australian Art	D6 Membership	E5 Registration	F4 Information Systems	
A7 Building Services	C6 International Art	D7 Foundation Office	E6 Stores	F5 Information Mgt	
A8 Security	C7 Publications	D8 Marketing	E9 Conservation		
		D9 Commercial Ops			

ANNUAL BUSINESS PLANS 2013-2017

ANNUAL PLAN 2013-14		ANNUAL PLAN 2014-15	ANNUAL PLAN 2015-16	ANNUAL PLAN 2016-17
ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
	implement work programs for the agreed exhibitions program for future years, viz: <ul style="list-style-type: none"> • ATUA (May-Aug 2014); • Arthur Boyd (Sep-Nov 2014); • Summer Show (Dec 2014 – April 2015); • NIAT III (May-Jun 2015); • Daumier, Degas and Toulouse Lautrec (Nov 2014 – April 2015); • Rosalie Gascoigne (May-Sep 2015); • Children's gallery <ul style="list-style-type: none"> - 1 X TBA (Feb-Sep 2014); - Survival (Oct-Dec 2014); - Mini Mararajahs (Dec 2014). [All]	implement work programs for the agreed exhibitions program for future years. [All]	implement work programs for the agreed exhibitions program for future years. [All]	implement work programs for the agreed exhibitions program for future years. [All]
206.	Develop plans and funding and implement work programs for the agreed travelling exhibitions	Develop plans and funding and implement work programs for the agreed travelling exhibitions program	Develop plans and funding and implement work programs for the agreed travelling exhibitions program	Develop plans and funding and implement work programs for the agreed travelling exhibitions program

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMCO Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
A2 Finance	C2 Learning Programs	D2 Events & Functions	E2 Exhn Coord & Design	F2 Online	X2 Council
A4 HRM	C4 Research Library	D5 Sponsorship & Devt	E3 Travelling Exhn	F3 Imaging and DAMS	
A6 WH&S	C5 Australian Art	D6 Membership	E5 Registration	F4 Information Systems	
A7 Building Services	C6 International Art	D7 Foundation Office	E6 Stores	F5 Information Mgt	
A8 Security	C7 Publications	D8 Marketing	E9 Conservation		
		D9 Commercial Ops			

ANNUAL BUSINESS PLANS 2013-2017

ANNUAL PLAN 2013-14		ANNUAL PLAN 2014-15		ANNUAL PLAN 2015-16		ANNUAL PLAN 2016-17	
ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
	program for future years, viz: <ul style="list-style-type: none"> Jesse Traill (Sep 2014 – April 2015); Culture Box / Green Box. [E3]	for future years, viz: <ul style="list-style-type: none"> Everyman: William Kentridge (May - January 2016) Keeping Collections (working title) NIAT III Potential focus shows Planned Colonial show [E3]	for future years. [E3]	for future years. [E3]			
207.	Broaden the reach and scope of travelling exhibitions to regional and remote communities. [E3]	Broaden the reach and scope of travelling exhibitions to regional and remote communities. [E3]	Broaden the reach and scope of travelling exhibitions to regional and remote communities. [E3]	Broaden the reach and scope of travelling exhibitions to regional and remote communities. [E3]	Broaden the reach and scope of travelling exhibitions to regional and remote communities. [E3]		
208.	Evaluate website and engage external provider to redesign and develop website. [F1; F2]	Evaluate website and engage external provider to redesign and develop website with improved discoverability of collection. [F1; F2]	Deliver better content to website and mobile devices. [F1; F2]				
209.	Investigate options to secure increased funding for travelling exhibitions. [D5; E3]	Investigate options to secure increased funding for travelling exhibitions. [D5; E3]	Investigate options to secure increased funding for travelling exhibitions. [D5; E3]	Investigate options to secure increased funding for travelling exhibitions. [D5; E3]	Investigate options to secure increased funding for travelling exhibitions. [D5; E3]		
210.	Develop and implement strategies to deliver endorsed digital art	Develop and implement strategies to deliver endorsed digital art education	Develop and implement strategies to deliver endorsed digital art education	Develop and implement strategies to deliver endorsed digital art education	Develop and implement strategies to deliver endorsed digital art education		

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMCO Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
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A7 Building Services	C6 International Art	D7 Foundation Office	E6 Stores	F5 Information Mgt	
A8 Security	C7 Publications	D8 Marketing	E9 Conservation		
		D9 Commercial Ops			

ANNUAL BUSINESS PLANS 2013-2017

ANNUAL PLAN 2013-14		ANNUAL PLAN 2014-15		ANNUAL PLAN 2015-16		ANNUAL PLAN 2016-17	
ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
	education and access outcomes. [All]	and access outcomes. [All]	and access outcomes. [All]	and access outcomes. [All]	and access outcomes. [All]	and access outcomes. [All]	and access outcomes. [All]
211.	Implement Phase 1 of the Collection Discoverability project. [C2; E5]	Complete Phase 1 of Collection Discoverability project. Review strategy for continued collection discoverability. [C2; E5]	Continue strategies to improve collection discoverability. [C2; E5]	Continue strategies to improve collection discoverability. [C2; E5]	Continue strategies to improve collection discoverability. [C2; E5]	Continue strategies to improve collection discoverability. [C2; E5]	Continue strategies to improve collection discoverability. [C2; E5]
212.	Provide improved / increased and accessible Australian educational resources available online. [C2; F2]	Provide improved / increased and accessible Australian curriculum-linked educational resources available online. [C2; F2]	Provide improved / increased and accessible Australian curriculum-linked educational resources available online. [C2; F2]	Provide improved / increased and accessible Australian curriculum-linked educational resources available online. [C2; F2]	Provide improved / increased and accessible Australian curriculum-linked educational resources available online. [C2; F2]	Provide improved / increased and accessible Australian curriculum-linked educational resources available online. [C2; F2]	Provide improved / increased and accessible Australian curriculum-linked educational resources available online. [C2; F2]
213.	Offer new ways to engage with the Research Library collections through digitisation and online initiatives to support research into the national art collection and Gallery exhibitions, including: Investigate software for reference management to enhance reader services and provide improved management tools.	Offer new ways to engage with the Research Library collections through digitisation and online initiatives to support research into the national art collection and Gallery exhibitions, including: Provide integrated access to new and traditional art research resources via the website, intranet, TROVE, and art libraries.net, the international federated catalogue of major art	Offer new ways to engage with the Research Library collections through digitisation and online initiatives to support research into the national art collection and Gallery exhibitions, including: Provide integrated access to new and traditional art research resources via the website, intranet, TROVE, art libraries.net, and OCLC.	Offer new ways to engage with the Research Library collections through digitisation and online initiatives to support research into the national art collection and Gallery exhibitions, including: Provide integrated access to new and traditional art research resources via the website, intranet, TROVE, art libraries.net, and OCLC.	Offer new ways to engage with the Research Library collections through digitisation and online initiatives to support research into the national art collection and Gallery exhibitions, including: Develop Ex Libris ALMA to exploit all of its capabilities including the DAMS.	Offer new ways to engage with the Research Library collections through digitisation and online initiatives to support research into the national art collection and Gallery exhibitions, including: Develop Ex Libris ALMA to exploit all of its capabilities including the DAMS.	Offer new ways to engage with the Research Library collections through digitisation and online initiatives to support research into the national art collection and Gallery exhibitions, including: Develop Ex Libris ALMA to exploit all of its capabilities including the DAMS.

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMCO Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
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ANNUAL BUSINESS PLANS 2013-2017

ANNUAL PLAN 2013-14		ANNUAL PLAN 2014-15	ANNUAL PLAN 2015-16	ANNUAL PLAN 2016-17
ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
	<p>Develop the Research Library Intranet and external web pages to include Finding Aids to Artist Archives for discoverability outside of the Gallery.</p> <p>Present library collection related public programs.</p> <p>Provide expert assistance and an innovative suite of user services to the NGA staff, the public, government and cultural institutions [C4]</p>	<p>library collections.</p> <p>[C4]</p>	<p>Implement Ex Libris ALMA, the next generation library services framework supporting the entire suite of library operations—selection, acquisition, metadata management, digitisation, and fulfilment—for the full spectrum of library materials, regardless of format or location.</p> <p>[C4]</p>	<p>[C4]</p>
214.	<p>Market the Research Library's collections and services.</p> <p>[C4; D8]</p>	<p>Market the Research Library's collections and services.</p> <p>[C4; D8]</p>	<p>Market the Research Library's collections and services.</p> <p>[C4; D8]</p>	<p>Continue to explore ways to market the Research Library's collections and services.</p> <p>[C4; D8]</p>
215.	<p>Make works of art available on loan, nationally and internationally.</p> <p>[C5; C6; E5; E9;F3]</p>	<p>Make works of art available on loan, nationally and internationally.</p> <p>[C5; C6; E5; E9;F3]</p>	<p>Make works of art available on loan, nationally and internationally.</p> <p>[C5; C6; E5; E9;F3]</p>	<p>Make works of art available on loan, nationally and internationally.</p> <p>[C5; C6; E5; E9;F3]</p>
216.	<p>As part of the strategies to continuously improve collections search capabilities, redesign NGA</p>	<p>As part of the strategies to continuously improve collections search capabilities, improve the</p>		

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMCO Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
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ANNUAL BUSINESS PLANS 2013-2017

ANNUAL PLAN 2013-14		ANNUAL PLAN 2014-15	ANNUAL PLAN 2015-16	ANNUAL PLAN 2016-17
ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
	website, improve the collection search navigation and results. [C2; F2]	categorisation of content. [C2; F2]		
217.	Increase engagement with onsite audiences by providing implementing Wi-Fi access to information on works of art on display. [C2; C5; C6; F2]	Increase engagement with onsite audiences by providing Wi-Fi access to information on works of art on display. [C2; C5; C6; F2]	Increase engagement with onsite audiences by providing Wi-Fi access to information on works of art on display. [C2; C5; C6; F2]	Increase engagement with onsite audiences by providing Wi-Fi access to information on works of art on display. [C2; C5; C6; F2]
218.	Provide special web presences for major exhibitions. [C5; C6; F2; F4]	Provide special web presences for major exhibitions. [C5; C6; F2; F4]	Provide special web presences for major exhibitions. [C5; C6; F2; F4]	Provide special web presences for major exhibitions. [C5; C6; F2; F4]
219.	Increase engagement with audiences by improving the interactivity of exhibition web-sites and the NGA web-site. [C5; C6; F2;F3]	Increase engagement with audiences by improving the interactivity of exhibition web-sites and the NGA web-site. [C5; C6; F2;F3]	Increase engagement with audiences by improving the interactivity of exhibition web-sites and the NGA web-site. [C5; C6; F2;F3]	Increase engagement with audiences by improving the interactivity of exhibition web-sites and the NGA web-site. [C5; C6; F2;F3]
220.	Promote the Collection Study Room (CSR). [C5; C6; C2; D8; E5]	Promote the Collection Study Room (CSR). [C5; C6; C2; D8; E5]	Promote the Collection Study Room (CSR). [C5; C6; C2; D8; E5]	Promote the Collection Study Room (CSR). [C5; C6; C2; D8; E5]
221.	Continue to develop the Research Library's collection according to the Collection Development Plan and provide intellectual access to all materials.	Revise the Research Library's Collection Development Policy [occurs every 5 years] to include new developments in access technologies to print and digital collections.	Continue to develop the Research Library's collection according to the Collection Development Plan and provide intellectual access to all materials.	Continue to develop the Research Library's collection according to the Collection Development Plan and provide intellectual access to all materials.

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMCO Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
A2 Finance	C2 Learning Programs	D2 Events & Functions	E2 Exhn Coord & Design	F2 Online	X2 Council
A4 HRM	C4 Research Library	D5 Sponsorship & Devt	E3 Travelling Exhn	F3 Imaging and DAMS	
A6 WH&S	C5 Australian Art	D6 Membership	E5 Registration	F4 Information Systems	
A7 Building Services	C6 International Art	D7 Foundation Office	E6 Stores	F5 Information Mgt	
A8 Security	C7 Publications	D8 Marketing	E9 Conservation		
		D9 Commercial Ops			

ANNUAL BUSINESS PLANS 2013-2017

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ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
	<p>Investigate and assess the management, storage and access to virtual ephemera including art related e-newsletters and e-pubs to provide access to readers.</p> <p>Review processes for the acquisition of Australian gallery exhibition catalogues [C4]</p>	[C4]	[C4]	[C4]
222.	<p>Implement RDA (Resource Description and Access) to provide more in depth data about the Gallery's exhibitions and art collections.</p> <p>Improve discovery of art information by exploiting PRIMO, a new resource discovery catalogue replacing the classic library catalogue. [C4]</p>			
223.	<p>Finalise design concept for Stage 2. [X1]</p>			

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMCO Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
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A4 HRM	C4 Research Library	D5 Sponsorship & Devt	E3 Travelling Exhn	F3 Imaging and DAMS	
A6 WH&S	C5 Australian Art	D6 Membership	E5 Registration	F4 Information Systems	
A7 Building Services	C6 International Art	D7 Foundation Office	E6 Stores	F5 Information Mgt	
A8 Security	C7 Publications	D8 Marketing	E9 Conservation		
		D9 Commercial Ops			

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ANNUAL PLAN 2013-14		ANNUAL PLAN 2014-15	ANNUAL PLAN 2015-16	ANNUAL PLAN 2016-17
ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
224.	Develop business case for Stage 2 and seek government support. [X1]	Develop business case for Stage 2 and seek government support. [X1]		
225.	<p>Develop and present public programs and events in accordance with the approved exhibition program, including:</p> <p>For families</p> <ul style="list-style-type: none"> Family Activity Room <i>Turner from the Tate</i> June 2013; Family Activity Room <i>Summer Blockbuster</i> December; Sculpture Garden Sunday. <p>Lectures</p> <ul style="list-style-type: none"> Contemporary Architects Lecture Series Sep 2013; NGA Annual Lecture October 2013. <p>Conferences / symposia</p> <ul style="list-style-type: none"> Indonesia focus Symposium: Bali–early May 14. 	<p>Develop and present public programs and events in accordance with the approved exhibition program, including:</p> <p>For families</p> <ul style="list-style-type: none"> Family Activity Room <i>Summer Blockbuster</i> December 2014; Sculpture Garden Sunday. <p>Lectures</p> <ul style="list-style-type: none"> NGA Annual Lecture October 2014. <p>Conferences / symposia</p> <ul style="list-style-type: none"> Symposium in association with <i>ATUA: Art of Polynesia</i>– July 2014. International Print Symposium 	<p>Develop and present public programs and events in accordance with the approved exhibition program, including:</p> <p>For families</p> <ul style="list-style-type: none"> Family Activity Room <i>Summer Blockbuster</i> December 2015; Sculpture Garden Sunday. <p>Lectures</p> <ul style="list-style-type: none"> Contemporary Architects Lecture Series; NGA Annual Lecture October 2015. <p>Community</p> <ul style="list-style-type: none"> Big Draw October 2015; Enlighten Festival (Outdoor 	<p>Develop and present public programs and events, including:</p>

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A4 HRM	C4 Research Library	D5 Sponsorship & Devt	E3 Travelling Exhn	F3 Imaging and DAMS	
A6 WH&S	C5 Australian Art	D6 Membership	E5 Registration	F4 Information Systems	
A7 Building Services	C6 International Art	D7 Foundation Office	E6 Stores	F5 Information Mgt	
A8 Security	C7 Publications	D8 Marketing	E9 Conservation		
		D9 Commercial Ops			

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ANNUAL PLAN 2013-14		ANNUAL PLAN 2014-15	ANNUAL PLAN 2015-16	ANNUAL PLAN 2016-17
ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
	<ul style="list-style-type: none"> Second National Visual Arts Educators Conference January. <p>Community</p> <ul style="list-style-type: none"> Big Draw (William Kentridge focus) October 2013; 10th Latin American Film Festival (host country – Peru) – April 2014; Enlighten Festival (Outdoor festival) March 2014. <p>Training</p> <ul style="list-style-type: none"> Wesfarmers Indigenous Arts Leadership Program 18-27 November. <p>Schools</p> <ul style="list-style-type: none"> National Summer Art Scholarship – 11-19 Jan; Continuous – schools education and special access 	<p>September 2014.</p> <p>Community</p> <ul style="list-style-type: none"> Big Draw October 2014; Enlighten Festival (Outdoor festival) March 2015. <p>Schools</p> <ul style="list-style-type: none"> National Summer Art Scholarship – Jan 2015; Continuous – schools education and special access program delivery onsite/online /outreach plus programs as opportunities arise. <p>[C2]</p>	<p>festival) – March 2016.</p> <p>Training</p> <ul style="list-style-type: none"> Wesfarmers Indigenous Arts Leadership Program Oct/Nov 15 Training. <p>Schools</p> <ul style="list-style-type: none"> National Summer Art Scholarship – Jan 2016; Continuous – schools education and special access program delivery onsite/online /outreach plus programs as opportunities arise. <p>[C2]</p>	

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMCO Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
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		D9 Commercial Ops			

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ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
	<p>program delivery onsite/online /outreach plus programs as opportunities arise.</p> <p>[C2]</p>			
226.	<p>Publish endorsed publications such as:</p> <p>EXHIBITIONS</p> <ul style="list-style-type: none"> • William Kentridge • Gold and the Incas • 19th century Indonesian Photography • Atua • Tyler collection (photography) • Bodywork (travex) <p>CORPORATE</p> <ul style="list-style-type: none"> • 4 x issues of artonview • Annual Report • Foundation Annual Report 	<p>Publish endorsed publications such as:</p> <p>EXHIBITIONS</p> <ul style="list-style-type: none"> • Tyler collection 2D/3D • Arthur Boyd • Summer exhibition • NIAT III <p>CORPORATE</p> <ul style="list-style-type: none"> • 4 x issues of artonview • Annual Report • Foundation Annual Report 	<p>Publish endorsed publications such as:</p> <p>EXHIBITIONS</p> <ul style="list-style-type: none"> • First century of Australian landscape painting • Rosalie Gascoigne • Tyler collection • Yirrawala Barks <p>CORPORATE</p> <ul style="list-style-type: none"> • 4 x issues of artonview • Annual Report • Foundation Annual Report 	<p>Publish endorsed publications such as:</p> <p>EXHIBITIONS</p> <ul style="list-style-type: none"> • tba <p>CORPORATE</p> <ul style="list-style-type: none"> • 4 x issues of artonview • Annual Report • Foundation Annual Report <p>CHILDREN</p> <ul style="list-style-type: none"> • tba <p>COLLECTION</p> <ul style="list-style-type: none"> • tba

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMCO Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
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ANNUAL PLAN 2013-14		ANNUAL PLAN 2014-15		ANNUAL PLAN 2015-16		ANNUAL PLAN 2016-17	
ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
	<p>CHILDREN</p> <ul style="list-style-type: none"> • Peter and the wolf • Companion to <i>and a kangaroo too</i> • ATSI jigsaw puzzle book for young children • Looking at art series <ul style="list-style-type: none"> - Vehicles - Animals - Circus <p>COLLECTION</p> <ul style="list-style-type: none"> • Raining cats and dogs • Indian collection highlights • Collection highlights • Rajah quilt • Printed vol 3 • 100 works for 100 years (RR) <p>[C7;F3]</p>	<p>CHILDREN</p> <ul style="list-style-type: none"> • Looking at art series x 3 • Collection based x 2 <p>COLLECTION</p> <ul style="list-style-type: none"> • Decorative arts handbook x 2 • Angel of the north <p>[C7;F3]</p>					[C7;F3]
227.	Provide commercial products to support / promote exhibitions and programs, such as:	Provide commercial products to support / promote exhibitions and programs, such as:	Provide commercial products to support / promote exhibitions and programs, such as:	Provide commercial products to support / promote exhibitions and programs, such as:	Provide commercial products to support / promote exhibitions and programs, such as:	Provide commercial products to support / promote exhibitions and programs, such as:	Provide commercial products to support / promote exhibitions and programs, such as:

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ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
228.	<p>Continue to develop, design and produce a range of commercial paper merchandise reproducing works of art from the permanent collection, and outside of exhibitions, to sell in the Gallery's online and bricks and mortar shops.</p> <p>Develop commercial merchandise (non-paper) inspired by the permanent collection for sale in the Gallery's online and bricks and mortar shops.</p> <p>Develop a range of commercial publications based around the permanent collection for adults and children.</p> <p>Develop a series of designer talks and book launches in the Gallery shop. [D9]</p>	<p>Continue to develop, design and produce a range of commercial paper merchandise reproducing works of art from the permanent collection, and outside of exhibitions, to sell in the Gallery's online and bricks and mortar shops.</p> <p>Develop commercial merchandise (non-paper) inspired by the permanent collection for sale in the Gallery's online and bricks and mortar shops.</p> <p>Develop a range of commercial publications based around the permanent collection for adults and children.</p> <p>Develop a series of designer talks and book launches in the Gallery shop. [D9]</p>	<p>Continue to develop, design and produce a range of commercial paper merchandise reproducing works of art from the permanent collection, and outside of exhibitions, to sell in the Gallery's online and bricks and mortar shops.</p> <p>Develop commercial merchandise (non-paper) inspired by the permanent collection for sale in the Gallery's online and bricks and mortar shops.</p> <p>Develop a range of commercial publications based around the permanent collection for adults and children.</p> <p>Develop a series of designer talks and book launches in the Gallery shop. [D9]</p>	<p>Continue to develop, design and produce a range of commercial paper merchandise reproducing works of art from the permanent collection, and outside of exhibitions, to sell in the Gallery's online and bricks and mortar shops.</p> <p>Develop commercial merchandise (non-paper) inspired by the permanent collection for sale in the Gallery's online and bricks and mortar shops.</p> <p>Develop a range of commercial publications based around the permanent collection for adults and children.</p> <p>Develop a series of designer talks and book launches in the Gallery shop. [D9]</p>

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMCO Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
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ANNUAL PLAN 2013-14		ANNUAL PLAN 2014-15	ANNUAL PLAN 2015-16	ANNUAL PLAN 2016-17
ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
	Years of Caring for the National Art Collection”, for publication. [C7; E9]	Caring for the National Art Collection”, for publication. [C7; E9]		
229.	Design and deliver programs for students and teachers. [C2]	Design and deliver programs for students and teachers. [C2]	Design and deliver programs for students and teachers. [C2]	Design and deliver programs for students and teachers. [C2]
230.	Provide Volunteer Guides / Educator tours and school programs. [C2]	Provide Volunteer Guides / Educator tours and school programs. [C2]	Provide Volunteer Guides / Educator tours and school programs. [C2]	Provide Volunteer Guides / Educator tours and school programs. [C2]
231.	Undertake satisfaction surveys for students and teachers. [C2]	Undertake satisfaction surveys for students and teachers. [C2]	Undertake satisfaction surveys for students and teachers. [C2]	Undertake satisfaction surveys for students and teachers. [C2]
232.	Create pre & post visit online resources targeted at schools in conjunction with the redevelopment of the website. [C2; F2]	Roll out pre & post visit online resources targeted at schools in conjunction with the redevelopment of the website. [C2; F2]	Evaluate pre & post visit online resources targeted at schools in conjunction with the redevelopment of the website. [C2; F2]	Redesign (based on feedback) online resources targeted at schools in conjunction with the redevelopment of the website. [C2; F2]
233.	Create a new range of online public programs, featuring live streaming of lectures, online workshops and art appreciation courses, online discussions with curators, other staff and guest speakers.	Create a new range of online public programs, featuring live streaming of lectures, online workshops and art appreciation courses, online discussions with curators, other staff and guest speakers.	Create a new range of online public programs, featuring live streaming of lectures, online workshops and art appreciation courses, online discussions with curators, other staff and guest speakers.	Create a new range of online public programs, featuring live streaming of lectures, online workshops and art appreciation courses, online discussions with curators, other staff and guest speakers.

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	[C2; F2]	[C2; F2]	[C2; F2]	[C2; F2]	[C2; F2]	[C2; F2]	[C2; F2]
234.	Create a new range of online programs that improve access to the national art collection for disadvantaged and specialist groups in the community such as rural and remote schools and communities. [C2; F2]	Create a new range of online programs that improve access to the national art collection for disadvantaged and specialist groups in the community such as rural and remote schools and communities. [C2; F2]	Create a new range of online programs that improve access to the national art collection for disadvantaged and specialist groups in the community such as rural and remote schools and communities. [C2; F2]	Create a new range of online programs that improve access to the national art collection for disadvantaged and specialist groups in the community such as rural and remote schools and communities. [C2; F2]	Create a new range of online programs that improve access to the national art collection for disadvantaged and specialist groups in the community such as rural and remote schools and communities. [C2; F2]	Create a new range of online programs that improve access to the national art collection for disadvantaged and specialist groups in the community such as rural and remote schools and communities. [C2; F2]	Create a new range of online programs that improve access to the national art collection for disadvantaged and specialist groups in the community such as rural and remote schools and communities. [C2; F2]
235.	Develop curriculum resources in connection with the new Australian Curriculum, including online resources and partnerships with Education Australia initiative. [C2]	Develop curriculum resources in connection with the new Australian Curriculum, including online resources and partnerships with Education Australia initiative. [C2]	Develop curriculum resources in connection with the new Australian Curriculum, including online resources and partnerships with Education Australia initiative. [C2]	Develop curriculum resources in connection with the new Australian Curriculum, including online resources and partnerships with Education Australia initiative. [C2]	Develop curriculum resources in connection with the new Australian Curriculum, including online resources and partnerships with Education Australia initiative. [C2]	Develop curriculum resources in connection with the new Australian Curriculum, including online resources and partnerships with Education Australia initiative. [C2]	Develop curriculum resources in connection with the new Australian Curriculum, including online resources and partnerships with Education Australia initiative. [C2]
236.	Incorporate a Family Activity Room for annual summer exhibition and other agreed exhibitions. [C2; C5; C6; E2]	Incorporate a Family Activity Room for annual summer exhibition and other agreed exhibitions. [C2; C5; C6; E2]	Incorporate a Family Activity Room for annual summer exhibition and other agreed exhibitions. [C2; C5; C6; E2]	Incorporate a Family Activity Room for annual summer exhibition and other agreed exhibitions. [C2; C5; C6; E2]	Incorporate a Family Activity Room for annual summer exhibition and other agreed exhibitions. [C2; C5; C6; E2]	Incorporate a Family Activity Room for annual summer exhibition and other agreed exhibitions. [C2; C5; C6; E2]	Incorporate a Family Activity Room for annual summer exhibition and other agreed exhibitions. [C2; C5; C6; E2]
237.	Develop exhibitions for the Children's Gallery to stimulate learning. [C2; C5; C6; E2;]	Develop exhibitions for the Children's Gallery to stimulate learning. [C2; C5; C6; E2]	Develop exhibitions for the Children's Gallery to stimulate learning. [C2; C5; C6; E2]	Develop exhibitions for the Children's Gallery to stimulate learning. [C2; C5; C6; E2]	Develop exhibitions for the Children's Gallery to stimulate learning. [C2; C5; C6; E2]	Develop exhibitions for the Children's Gallery to stimulate learning. [C2; C5; C6; E2]	Develop exhibitions for the Children's Gallery to stimulate learning. [C2; C5; C6; E2]
238.	Design and deliver specially	Design and deliver specially targeted	Design and deliver specially targeted	Design and deliver specially targeted	Design and deliver specially targeted	Design and deliver specially targeted	Design and deliver specially targeted

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ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
	targeted youth programs and events including the Summer Scholarships. [C2]	youth programs and events including the Summer Scholarships. [C2]	youth programs and events including the Summer Scholarships. [C2]	youth programs and events including the Summer Scholarships. [C2]
239.	Design and deliver programs for people with particular needs, including the Art and Alzheimer's Program and Art and wellbeing program. (Autism and Art Med) [C2]	Design and deliver programs for people with particular needs, including the Art and Alzheimer's Program and Art and wellbeing program. (Autism and Art Med) [C2]	Design and deliver programs for people with particular needs, including the Art and Alzheimer's Program and Art and wellbeing program. (Autism and Art Med) [C2]	Design and deliver programs for people with particular needs, including the Art and Alzheimer's Program and Art and wellbeing program. (Autism and Art Med) [C2]
240.	Raise the profile for education activities and public program events such as Big Draw, and Sculpture Garden Sunday, positioning them as excellent family events. [C2; D5; D8]	Raise the profile for education activities and public program events such as Big Draw, and Sculpture Garden Sunday, positioning them as excellent family events. [C2; D5; D8]	Raise the profile for education activities and public program events such as Big Draw, and Sculpture Garden Sunday, positioning them as excellent family events. [C2; D5; D8]	Raise the profile for education activities and public program events such as Big Draw, and Sculpture Garden Sunday, positioning them as excellent family events. [C2; D5; D8]
241.	Deliver a members program that builds and engages a loyal base of supporters. [D6]	Deliver a members program that builds and engages a loyal base of supporters. [D6]	Deliver a members program that builds and engages a loyal base of supporters. [D6]	Deliver a members program that builds and engages a loyal base of supporters. [D6]
242.	Continue the delivery of the NGA young members program. [D6]	Continue the delivery of the NGA young members program. [D6]	Continue the delivery of the NGA young members program. [D6]	Continue the delivery of the NGA young members program. [D6]
243.	Continue the implementation of a corporate marketing plan for the	Continue the implementation of a corporate marketing plan for the NGA	Continue the implementation of a corporate marketing plan for the	Continue the implementation of a corporate marketing plan for the

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ANNUAL PLAN 2013-14		ANNUAL PLAN 2014-15		ANNUAL PLAN 2015-16		ANNUAL PLAN 2016-17	
ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
	NGA that addresses areas other than major exhibitions and aims at increasing our profile with key target audiences and stakeholders. [D8]	that addresses areas other than major exhibitions and aims at increasing our profile with key target audiences and stakeholders. [D8]	NGA that addresses areas other than major exhibitions and aims at increasing our profile with key target audiences and stakeholders. [D8]	NGA that addresses areas other than major exhibitions and aims at increasing our profile with key target audiences and stakeholders. [D8]	NGA that addresses areas other than major exhibitions and aims at increasing our profile with key target audiences and stakeholders. [D8]	NGA that addresses areas other than major exhibitions and aims at increasing our profile with key target audiences and stakeholders. [D8]	NGA that addresses areas other than major exhibitions and aims at increasing our profile with key target audiences and stakeholders. [D8]
244.	Develop an annual tourism marketing plan and strengthen our tourism relationships with both ACT and Federal Government agencies. [D8]	Develop an annual tourism marketing plan and strengthen our tourism relationships with both ACT and Federal Government agencies. [D8]	Develop an annual tourism marketing plan and strengthen our tourism relationships with both ACT and Federal Government agencies. [D8]	Develop an annual tourism marketing plan and strengthen our tourism relationships with both ACT and Federal Government agencies. [D8]	Develop an annual tourism marketing plan and strengthen our tourism relationships with both ACT and Federal Government agencies. [D8]	Develop an annual tourism marketing plan and strengthen our tourism relationships with both ACT and Federal Government agencies. [D8]	Develop an annual tourism marketing plan and strengthen our tourism relationships with both ACT and Federal Government agencies. [D8]
245.	Reinforce internal awareness of NGA brand and values. [All]	Evaluate implementation of brand initiatives and identify actions to reinforce internal awareness. [A4; D8]	Continue implementation of actions to maintain internal awareness of brand. [All]	Continue implementation of actions to maintain internal awareness of brand. [All]	Continue implementation of actions to maintain internal awareness of brand. [All]	Continue implementation of actions to maintain internal awareness of brand. [All]	Continue implementation of actions to maintain internal awareness of brand. [All]
246.	Actively seek enhanced NGA profile through media partnerships. [D8]	Actively seek enhanced NGA profile through media partnerships. [D8]	Actively seek enhanced NGA profile through media partnerships. [D8]	Actively seek enhanced NGA profile through media partnerships. [D8]	Actively seek enhanced NGA profile through media partnerships. [D8]	Actively seek enhanced NGA profile through media partnerships. [D8]	Actively seek enhanced NGA profile through media partnerships. [D8]
247.	Continue to develop annual media partnerships e.g. ABC, Channel 9, WIN TV, Canberra Times to implement national marketing campaigns that build the NGA	Continue to develop annual media partnerships e.g. ABC, Channel 9, WIN TV, Canberra Times to implement national marketing campaigns that build the NGA brand.	Continue to develop annual media partnerships e.g. ABC, Channel 9, WIN TV, Canberra Times to implement national marketing campaigns that build the NGA brand.	Continue to develop annual media partnerships e.g. ABC, Channel 9, WIN TV, Canberra Times to implement national marketing campaigns that build the NGA brand.	Continue to develop annual media partnerships e.g. ABC, Channel 9, WIN TV, Canberra Times to implement national marketing campaigns that build the NGA brand.	Continue to develop annual media partnerships e.g. ABC, Channel 9, WIN TV, Canberra Times to implement national marketing campaigns that build the NGA brand.	Continue to develop annual media partnerships e.g. ABC, Channel 9, WIN TV, Canberra Times to implement national marketing campaigns that build the NGA brand.

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMCO Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
A2 Finance	C2 Learning Programs	D2 Events & Functions	E2 Exhn Coord & Design	F2 Online	X2 Council
A4 HRM	C4 Research Library	D5 Sponsorship & Devt	E3 Travelling Exhn	F3 Imaging and DAMS	
A6 WH&S	C5 Australian Art	D6 Membership	E5 Registration	F4 Information Systems	
A7 Building Services	C6 International Art	D7 Foundation Office	E6 Stores	F5 Information Mgt	
A8 Security	C7 Publications	D8 Marketing	E9 Conservation		
		D9 Commercial Ops			

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ANNUAL PLAN 2013-14		ANNUAL PLAN 2014-15	ANNUAL PLAN 2015-16	ANNUAL PLAN 2016-17
ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
	brand. [D8, D5]	[D8, D5]	[D8, D5]	[D8, D5]
248.	Maintain a client-service ethos across the Gallery. [All]	Maintain a client-service ethos across the Gallery. [All]	Maintain a client-service ethos across the Gallery. [All]	Maintain a client-service ethos across the Gallery. [All]
249.	Implement agreed recommendations of the review into visitor services. [C2; A4]	Review the implementation of recommendations of the review into visitor services. [C2; A4]		
250.	Ensure continued high quality visitor services are provided. [All]	Ensure continued high quality visitor services are provided. [All]	Ensure continued high quality visitor services are provided. [All]	Ensure continued high quality visitor services are provided. [All]
252.	Review event / program ticketing and implement new systems and processes within Learning and Access. [C2; D8; F1]	Assess the effectiveness of new systems and processes for event / program ticketing. [C2; D8; F1]		
252.	Undertake client satisfaction surveys for key exhibitions. [D8]	Undertake client satisfaction surveys for key exhibitions. [D8]	Undertake client satisfaction surveys for key exhibitions. [D8]	Undertake client satisfaction surveys for key exhibitions. [D8]
253.	Conduct visitor surveys. [D8]	Conduct visitor surveys. [D8]	Conduct visitor surveys. [D8]	Conduct visitor surveys. [D8]
254.	Launch an online shop in 2013. Monitor and change the online shop throughout the year to	Monitor and change the online shop throughout the year to ensure it remains relevant and appealing and increases revenue.	Monitor and change the online shop throughout the year to ensure it remains relevant and appealing and increases revenue.	Monitor and change the online shop throughout the year to ensure it remains relevant and appealing and increases revenue.

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMCO Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
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A4 HRM	C4 Research Library	D5 Sponsorship & Devt	E3 Travelling Exhn	F3 Imaging and DAMS	
A6 WH&S	C5 Australian Art	D6 Membership	E5 Registration	F4 Information Systems	
A7 Building Services	C6 International Art	D7 Foundation Office	E6 Stores	F5 Information Mgt	
A8 Security	C7 Publications	D8 Marketing	E9 Conservation		
		D9 Commercial Ops			

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ANNUAL PLAN 2013-14		ANNUAL PLAN 2014-15	ANNUAL PLAN 2015-16	ANNUAL PLAN 2016-17
ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
	ensure it remains relevant and appealing and increases revenue. [D9; F1]	Consolidate online shop with CRM solution to enable single user sign-on. [D9; F1]	Expand online shop to incorporate email marketing of new and existing products. [D9; F1]	[D9]
255.	Work in partnership with the Gallery's caterer to ensure that the food and beverage offer meets the Gallery's market, increases revenue and is a destination. [D9]	Work in partnership with the Gallery's caterer to ensure that the food and beverage offer meets the Gallery's market, increases revenue and is a destination. [D9]	Work in partnership with the Gallery's caterer to ensure that the food and beverage offer meets the Gallery's market, increases revenue and is a destination. [D9]	Work in partnership with the Gallery's caterer to ensure that the food and beverage offer meets the Gallery's market, increases revenue and is a destination. [D9]
256.	Upgrade and refurbish the Café in 2013 [D9]			
257.		Develop the Sculpture Garden Restaurant in 2014 into a sustainable and contemporary temporary structure which will be a destination for visitors. [D9]		
258.	Continue to develop pop up venues for food and beverage to complement the exhibition	Continue to develop pop up venues for food and beverage to complement the exhibition program in a	Continue to develop pop up venues for food and beverage to complement the exhibition program	Continue to develop pop up venues for food and beverage to complement the exhibition program

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMCO Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
A2 Finance	C2 Learning Programs	D2 Events & Functions	E2 Exhn Coord & Design	F2 Online	X2 Council
A4 HRM	C4 Research Library	D5 Sponsorship & Devt	E3 Travelling Exhn	F3 Imaging and DAMS	
A6 WH&S	C5 Australian Art	D6 Membership	E5 Registration	F4 Information Systems	
A7 Building Services	C6 International Art	D7 Foundation Office	E6 Stores	F5 Information Mgt	
A8 Security	C7 Publications	D8 Marketing	E9 Conservation		
		D9 Commercial Ops			

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ANNUAL PLAN 2013-14		ANNUAL PLAN 2014-15	ANNUAL PLAN 2015-16	ANNUAL PLAN 2016-17
ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
	program in a welcoming space. [D9]	welcoming space. [D9]	in a welcoming space. [D9]	in a welcoming space. [D9]
259.	Develop a range of commercial food and beverage events around landmark days and events. [D9]	Develop a range of commercial food and beverage events around landmark days and events. [D9]	Develop a range of commercial food and beverage events around landmark days and events. [D9]	Develop a range of commercial food and beverage events around landmark days and events. [D9]
260.	Involve key contractor staff and management in customer service training and ensure they understand the vision and values of the NGA [A4;A8;C2;D9]	Involve key contractor staff and management in customer service training and ensure they understand the vision and values of the NGA. [A4;A8;C2;D9]	Involve key contractor staff and management in customer service training and ensure they understand the vision and values of the NGA [A4;A8;C2;D9]	Involve key contractor staff and management in customer service training and ensure they understand the vision and values of the NGA. [A4;A8;C2;D9]
261.	Respond to visitor feedback including through: <ul style="list-style-type: none"> Administering the Service Charter; Administering the Complaints Handling process; Correspondence. [A1]	Respond to visitor feedback including through: <ul style="list-style-type: none"> Administering the Service Charter; Administering the Complaints Handling process; Correspondence. [A1]	Respond to visitor feedback including through: <ul style="list-style-type: none"> Administering the Service Charter; Administering the Complaints Handling process; Correspondence. [A1]	Respond to visitor feedback including through: <ul style="list-style-type: none"> Administering the Service Charter; Administering the Complaints Handling process; Correspondence. [A1]

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMCO Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
A2 Finance	C2 Learning Programs	D2 Events & Functions	E2 Exhn Coord & Design	F2 Online	X2 Council
A4 HRM	C4 Research Library	D5 Sponsorship & Devt	E3 Travelling Exhn	F3 Imaging and DAMS	
A6 WH&S	C5 Australian Art	D6 Membership	E5 Registration	F4 Information Systems	
A7 Building Services	C6 International Art	D7 Foundation Office	E6 Stores	F5 Information Mgt	
A8 Security	C7 Publications	D8 Marketing	E9 Conservation		
		D9 Commercial Ops			

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Goal 3 – Maximise support for Gallery operations and plans

ANNUAL PLAN 2013-14		ANNUAL PLAN 2014-15	ANNUAL PLAN 2015-16	ANNUAL PLAN 2016-17
ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
301.	Achieve endorsed level of financial support through functions, donation, grants, corporate sponsorship and bequest programs. [A2; C5; C6; D2; D5; D6; D7; X1]	Achieve endorsed level of financial support through functions, donation, grants, corporate sponsorship and bequest programs. [A2; C5; C6; D2; D5; D6; D7 X1]	Achieve endorsed level of financial support through functions, donation, grants, corporate sponsorship and bequest programs. [A2; C5; C6; D2; D5; D6; D7; X1]	Achieve endorsed level of financial support through functions, donation, grants, corporate sponsorship and bequest programs. [A2; C5; C6; S2; D5; D6; D7; X1]
302.	Secure funding for ongoing operations. [A2; D5; X1]	Secure funding for ongoing operations. [A2; D5; X1]	Secure funding for ongoing operations. [A2; D5; X1]	Secure funding for ongoing operations. [A2; D5; X1]
303.	Effectively manage external budget process. [A2]	Effectively manage external budget process. [A2]	Effectively manage external budget process. [A2]	Effectively manage external budget process. [A2]
304.	Manage internal budget for 2013-14. [A2]	Manage internal budget for 2014-15. [A2]	Manage internal budget for 2015-16. [A2]	Manage internal budget for 2016-17. [A2]
305.	Develop and manage internal budget for 2014-15. [A2]	Develop and manage internal budget for 2015-16. [A2]	Develop and manage internal budget for 2016-17. [A2]	Develop and manage internal budget for 2017-18. [A2]
306.	Develop 4-year Strategic and Financial Plans 2013/14 – 17/18.	Develop 4-year Strategic and Financial Plans 2014/15 – 18/19.	Develop 4-year Strategic and Financial Plans 2015/16 – 19/20.	Develop 4-year Strategic and Financial Plans 2016/17 – 20/21.

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMCO Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
A2 Finance	C2 Learning Programs	D2 Events & Functions	E2 Exhn Coord & Design	F2 Online	X2 Council
A4 HRM	C4 Research Library	D5 Sponsorship & Devt	E3 Travelling Exhn	F3 Imaging and DAMS	
A6 WH&S	C5 Australian Art	D6 Membership	E5 Registration	F4 Information Systems	
A7 Building Services	C6 International Art	D7 Foundation Office	E6 Stores	F5 Information Mgt	
A8 Security	C7 Publications	D8 Marketing	E9 Conservation		
		D9 Commercial Ops			

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ANNUAL PLAN 2013-14		ANNUAL PLAN 2014-15		ANNUAL PLAN 2015-16		ANNUAL PLAN 2016-17	
ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
	[A2; A4; and All]	[A2; A4; and All]	[A2; A4; and All]	[A2; A4; and All]	[A2; A4; and All]	[A2; A4; and All]	[A2; A4; and All]
307.	<p>Achieve endorsed net return from commercial operations.</p> <p>Continue to develop exhibition pop up shops that reinvent and refresh the visitor experience.</p> <p>Continue to source new product ranges and designers for the main shop to give visitors a new shopping experience every time they visit.</p> <p>Increase revenue through the retail operations – in the Gallery Shop, through the online shop and the trade sales and events.</p> <p>In partnership with the caterer develop a marketing plan and website for retail venues and function sales.</p> <p>[D2; D9]</p>	<p>Achieve endorsed net return from commercial operations.</p> <p>Continue to develop exhibition pop up shops that reinvent and refresh the visitor experience.</p> <p>Continue to source new product ranges and designers for the main shop to give visitors a new shopping experience every time they visit.</p> <p>Increase revenue through the retail operations – in the Gallery Shop, through the online shop and the trade sales and events.</p> <p>[D2; D9]</p>	<p>Achieve endorsed net return from commercial operations.</p> <p>Continue to develop exhibition pop up shops that reinvent and refresh the visitor experience.</p> <p>Continue to source new product ranges and designers for the main shop to give visitors a new shopping experience every time they visit.</p> <p>Increase revenue through the retail operations – in the Gallery Shop, through the online shop and the trade sales and events.</p> <p>[D2; D9]</p>	<p>Achieve endorsed net return from commercial operations.</p> <p>Continue to develop exhibition pop up shops that reinvent and refresh the visitor experience.</p> <p>Continue to source new product ranges and designers for the main shop to give visitors a new shopping experience every time they visit.</p> <p>Increase revenue through the retail operations – in the Gallery Shop, through the online shop and the trade sales and events.</p> <p>[D2; D9]</p>			
308.	Maintain and grow membership numbers and revenue.	Maintain and grow membership numbers and revenue.	Maintain and grow membership numbers and revenue.	Maintain and grow membership numbers and revenue.	Maintain and grow membership numbers and revenue.	Maintain and grow membership numbers and revenue.	Maintain and grow membership numbers and revenue.

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A4 HRM	C4 Research Library	D5 Sponsorship & Devt	E3 Travelling Exhn	F3 Imaging and DAMS	
A6 WH&S	C5 Australian Art	D6 Membership	E5 Registration	F4 Information Systems	
A7 Building Services	C6 International Art	D7 Foundation Office	E6 Stores	F5 Information Mgt	
A8 Security	C7 Publications	D8 Marketing	E9 Conservation		
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ANNUAL PLAN 2013-14		ANNUAL PLAN 2014-15	ANNUAL PLAN 2015-16	ANNUAL PLAN 2016-17
ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
	[D6]	[D6]	[D6]	[D6]
309.	Continue to strengthen AFNGA. [D7]	Continue to strengthen AFNGA. [D7]	Continue to strengthen AFNGA. [D7]	Continue to strengthen AFNGA. [D7]
310.	Launch the online shop in 2013. Monitor and change the online shop throughout the year to ensure it remains relevant and appealing and increases revenue. Utilise social media in marketing all the retail outlets - both at the Gallery and online. [D9; F1; F2]	Monitor and change the online shop throughout the year to ensure it remains relevant and appealing and increases revenue. Utilise social media in marketing all the retail outlets - both at the Gallery and online. [D9; F1; F2]	Monitor and change the online shop throughout the year to ensure it remains relevant and appealing and increases revenue. Utilise social media in marketing all the retail outlets - both at the Gallery and online. [D9; F1; F2]	Monitor and change the online shop throughout the year to ensure it remains relevant and appealing and increases revenue. Utilise social media in marketing all the retail outlets - both at the Gallery and online. [D9; F1; F2]
311.	Continuously improve building services and facilities. [A7]	Continuously improve building services and facilities. [A7]	Continuously improve building services and facilities. [A7]	Continuously improve building services and facilities. [A7]
312.	Arrange valuation of the collection in accordance with accounting standards. [A2]	Arrange valuation of the collection in accordance with accounting standards. [A2]	Arrange valuation of the collection in accordance with accounting standards. [A2]	Arrange valuation of the collection in accordance with accounting standards. [A2]
313.	Develop and implement new procedures for generating lists of WoA for valuer.			

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ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
	[E5; F1]			
314.	Maintain NGA infrastructure and services including implementation of endorsed policies and practices directed at better practice facilities management. [A7] Obtain external funding for Digital Strategy Initiatives. [D1; D7; F1] Support all IT technology and engagement initiatives with appropriate infrastructure. [F3; F4]	Maintain NGA infrastructure and services including implementation of endorsed policies and practices directed at better practice facilities management. [A7] Obtain external funding for Digital Strategy Initiatives. [D1; D7; F1] Support all IT technology and engagement initiatives with appropriate infrastructure. [F3; F4]	Maintain NGA infrastructure and services including implementation of endorsed policies and practices directed at better practice facilities management. [A7] Obtain external funding for Digital Strategy Initiatives. [D1; D7; F1] Support all IT technology and engagement initiatives with appropriate infrastructure. [F3; F4]	Maintain NGA infrastructure and services including implementation of endorsed policies and practices directed at better practice facilities management. [A7] Obtain external funding for Digital Strategy Initiatives. [D1; D7; F1] Support all IT technology and engagement initiatives with appropriate infrastructure. [F3; F4]
315.	As part of the project to replace non-WHS compliant showcases, install new showcases in post-federation Australian galleries, and scope the requirement for replacement cases in the colonial galleries. [E2]	As part of the project to replace non-WHS compliant showcases, install new showcases in the colonial galleries, and scope the requirement for replacement cases in Asian and international art. [E2]		
316.	As part of the project to replace all non-WHS compliant oversized	As part of the project to replace all non-WHS compliant oversized flat	As part of the project to replace all non-WHS compliant	

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ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
	flat top showcases, dispose of unused cases in store, and purchase new cases for Australian art. [E2]	top showcases, install new cases in Australian art, and purchase new cases for international art and photography. [E2]	oversized flat top showcases, install new cases in international art and photography. [E2]	
317.	Continue the progressive replacement of the 5m walls in the Temporary Exhibition Gallery. [E2]	Complete the replacement of the 5m walls in the Temporary Exhibition Gallery. [E2]		
318.	Continue annual program of refurbishment and maintenance of permanent collection galleries. [A7]	Continue annual program of refurbishment and maintenance of permanent collection galleries. [A7]	Continue annual program of refurbishment and maintenance of permanent collection galleries. [A7]	Continue annual program of refurbishment and maintenance of permanent collection galleries. [A7]
319.	Review existing policies and procedures and implement new initiatives to advance the Gallery's environmental practices, consistent with the requirements of the <i>Environment Protection and Biodiversity Act (1999)</i> . [A7]	Review existing policies and procedures and implement new initiatives to advance the Gallery's environmental practices, consistent with the requirements of the <i>Environment Protection and Biodiversity Act (1999)</i> . [A7]	Review existing policies and procedures and implement new initiatives to advance the Gallery's environmental practices, consistent with the requirements of the <i>Environment Protection and Biodiversity Act (1999)</i> . [A7]	Review existing policies and procedures and implement new initiatives to advance the Gallery's environmental practices, consistent with the requirements of the <i>Environment Protection and Biodiversity Act (1999)</i> . [A7]
320.	Implement the Digital Assets Management System (DAMS). [F3]	Review the DAMS to ensure it is meeting expectations. [F3]		

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ANNUAL PLAN 2013-14		ANNUAL PLAN 2014-15		ANNUAL PLAN 2015-16		ANNUAL PLAN 2016-17	
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321.	Review, on an annual basis, the Information Technology Disaster Recovery Plan and support systems. [F4]	Review, on an annual basis, the Information Technology Disaster Recovery Plan and support systems. [F4]	Review, on an annual basis, the Information Technology Disaster Recovery Plan and support systems. [F4]	Review, on an annual basis, the Information Technology Disaster Recovery Plan and support systems. [F4]	Review, on an annual basis, the Information Technology Disaster Recovery Plan and support systems. [F4]	Review, on an annual basis, the Information Technology Disaster Recovery Plan and support systems. [F4]	Review, on an annual basis, the Information Technology Disaster Recovery Plan and support systems. [F4]
322.	Provide support, advice and secretariat services to the Gallery Council. [A1]	Provide support, advice and secretariat services to the Gallery Council. [A1]	Provide support, advice and secretariat services to the Gallery Council. [A1]	Provide support, advice and secretariat services to the Gallery Council. [A1]	Provide support, advice and secretariat services to the Gallery Council. [A1]	Provide support, advice and secretariat services to the Gallery Council. [A1]	Provide support, advice and secretariat services to the Gallery Council. [A1]
323.	Digitisation of Council papers: Utilise an external provider to deliver a document management system, which includes a Council Portal and forum notification. [A1; F1]	Expand utilisation of the Council Portal to the Foundation Board. Explore potential for expansion of the document management system for electronic document storage and retrieval. [A1; F1]					
324.	Review, on an annual basis, the Risk Management Plan. [A8]	Review, on an annual basis, the Risk Management Plan. [A8]	Review, on an annual basis, the Risk Management Plan. [A8]	Review, on an annual basis, the Risk Management Plan. [A8]	Review, on an annual basis, the Risk Management Plan. [A8]	Review, on an annual basis, the Risk Management Plan. [A8]	Review, on an annual basis, the Risk Management Plan. [A8]
325.	Review, on a quarterly basis, the Strategic Risk Registers. [A8]	Review, on a quarterly basis, the Strategic Risk Registers. [A8]	Review, on a quarterly basis, the Strategic Risk Registers. [A8]	Review, on a quarterly basis, the Strategic Risk Registers. [A8]	Review, on a quarterly basis, the Strategic Risk Registers. [A8]	Review, on a quarterly basis, the Strategic Risk Registers. [A8]	Review, on a quarterly basis, the Strategic Risk Registers. [A8]
326.	Continuously improve risk management practices.	Continuously improve risk management practices.	Continuously improve risk management practices.	Continuously improve risk management practices.	Continuously improve risk management practices.	Continuously improve risk management practices.	Continuously improve risk management practices.

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMCO Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
A2 Finance	C2 Learning Programs	D2 Events & Functions	E2 Exhn Coord & Design	F2 Online	X2 Council
A4 HRM	C4 Research Library	D5 Sponsorship & Devt	E3 Travelling Exhn	F3 Imaging and DAMS	
A6 WH&S	C5 Australian Art	D6 Membership	E5 Registration	F4 Information Systems	
A7 Building Services	C6 International Art	D7 Foundation Office	E6 Stores	F5 Information Mgt	
A8 Security	C7 Publications	D8 Marketing	E9 Conservation		
		D9 Commercial Ops			

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ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
	[All]	[All]	[All]	[All]	[All]	[All]	[All]
327.	Review and test, on an annual basis, the Business Continuity Management Plan (BCMP). [A8]	Review and test, on an annual basis, the Business Continuity Management Plan (BCMP). [A8]	Review and test, on an annual basis, the Business Continuity Management Plan (BCMP). [A8]	Review and test, on an annual basis, the Business Continuity Management Plan (BCMP). [A8]	Review and test, on an annual basis, the Business Continuity Management Plan (BCMP). [A8]	Review and test, on an annual basis, the Business Continuity Management Plan (BCMP). [A8]	Review and test, on an annual basis, the Business Continuity Management Plan (BCMP). [A8]
328.	Regularly review and test the Emergency Response Plan and Disaster Recovery Plan, with particular focus on works of art and library collections. [A7; A8; E5; E9]	Regularly review and test the Emergency Response Plan and Disaster Recovery Plan, with particular focus on works of art and library collections. [A7; A8; E5; E9]	Regularly review and test the Emergency Response Plan and Disaster Recovery Plan, with particular focus on works of art and library collections. [A7; A8; E5; E9]	Regularly review and test the Emergency Response Plan and Disaster Recovery Plan, with particular focus on works of art and library collections. [A7; A8; E5; E9]	Regularly review and test the Emergency Response Plan and Disaster Recovery Plan, with particular focus on works of art and library collections. [A7; A8; E5; E9]	Regularly review and test the Emergency Response Plan and Disaster Recovery Plan, with particular focus on works of art and library collections. [A7; A8; E5; E9]	Regularly review and test the Emergency Response Plan and Disaster Recovery Plan, with particular focus on works of art and library collections. [A7; A8; E5; E9]
329.	Implement the Commonwealth Government's Digital Transition Policy for information and records management. [F5]	Implement the Commonwealth Government's Digital Transition Policy for information and records management. [F5]	Implement the Commonwealth Government's Digital Transition Policy for information and records management. [F5]	Implement the Commonwealth Government's Digital Transition Policy for information and records management. [F5]	Implement the Commonwealth Government's Digital Transition Policy for information and records management. [F5]	Implement the Commonwealth Government's Digital Transition Policy for information and records management. [F5]	Implement the Commonwealth Government's Digital Transition Policy for information and records management. [F5]
330.	Maintain appropriate corporate governance arrangements including: <ul style="list-style-type: none"> strategic planning and budgeting; performance management and reporting; audit program; 	Maintain appropriate corporate governance arrangements including: <ul style="list-style-type: none"> strategic planning and budgeting; performance management and reporting; audit program; effective management and 	Maintain appropriate corporate governance arrangements including: <ul style="list-style-type: none"> strategic planning and budgeting; performance management and reporting; audit program; effective management and 	Maintain appropriate corporate governance arrangements including: <ul style="list-style-type: none"> strategic planning and budgeting; performance management and reporting; audit program; effective management and 	Maintain appropriate corporate governance arrangements including: <ul style="list-style-type: none"> strategic planning and budgeting; performance management and reporting; audit program; effective management and communication 	Maintain appropriate corporate governance arrangements including: <ul style="list-style-type: none"> strategic planning and budgeting; performance management and reporting; audit program; effective management and communication 	Maintain appropriate corporate governance arrangements including: <ul style="list-style-type: none"> strategic planning and budgeting; performance management and reporting; audit program; effective management and communication

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMCO Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
A2 Finance	C2 Learning Programs	D2 Events & Functions	E2 Exhn Coord & Design	F2 Online	X2 Council
A4 HRM	C4 Research Library	D5 Sponsorship & Devt	E3 Travelling Exhn	F3 Imaging and DAMS	
A6 WH&S	C5 Australian Art	D6 Membership	E5 Registration	F4 Information Systems	
A7 Building Services	C6 International Art	D7 Foundation Office	E6 Stores	F5 Information Mgt	
A8 Security	C7 Publications	D8 Marketing	E9 Conservation		
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ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
	<ul style="list-style-type: none"> effective management and communication project management methodology. [A1; A2; A4;]	<ul style="list-style-type: none"> communication project management methodology. [A1; A2; A4;]	<ul style="list-style-type: none"> effective management and communication project management methodology. [A1; A2; A4;]	<ul style="list-style-type: none"> project management methodology. [A1; A2; A4;]
331.	Complete the implementation of the NGA-specific project management methodology and training for staff. [E2; A4]	Ensure project management methodology is inherent in all projects and relevant activities across the NGA. [All]	Review effectiveness of project management methodology. [E2; A4]	
332.	Review and update the intranet. [A1]	Continue to review and update the intranet. [A1] Utilise the re-vamped intranet to develop an "Administrative e-Guide" [A4]	Continue to review and update the intranet. [A1]	Continue to review and update the intranet. [A1]
333.	Provide a human resource management framework that supports attraction, development and retention of skilled staff. [A4]	Provide a human resource management framework that supports attraction, development and retention of skilled staff. [A4]	Provide a human resource management framework that supports attraction, development and retention of skilled staff. [A4]	Provide a human resource management framework that supports attraction, development and retention of skilled staff. [A4]
334.	Negotiate an Enterprise Agreement (for the period 2014 to	Implement initiatives in and monitor effectiveness of new Enterprise	Implement initiatives in and monitor effectiveness of new	Negotiate an Enterprise Agreement (for the period 2017 to 2020).

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMC0 Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
A2 Finance	C2 Learning Programs	D2 Events & Functions	E2 Exhn Coord & Design	F2 Online	X2 Council
A4 HRM	C4 Research Library	D5 Sponsorship & Devt	E3 Travelling Exhn	F3 Imaging and DAMS	
A6 WH&S	C5 Australian Art	D6 Membership	E5 Registration	F4 Information Systems	
A7 Building Services	C6 International Art	D7 Foundation Office	E6 Stores	F5 Information Mgt	
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ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
	2017) to replace the Enterprise Agreement 2011-2014. [A4]	Agreement. [A4]	Enterprise Agreement. [A4]	[A4]
335.	Administer the NGA Consultative Committee (GCC). [A4]	Administer the NGA Consultative Committee (GCC). [A4]	Administer the NGA Consultative Committee (GCC). [A4]	Administer the NGA Consultative Committee (GCC). [A4]
336.	Contribute to the maintenance of an effective NGA leadership / management framework, including learning and development, and the provision of appropriate forums. [A4]	Contribute to the maintenance of an effective NGA leadership / management framework, including learning and development, and the provision of appropriate forums. [A4]	Contribute to the maintenance of an effective NGA leadership / management framework, including learning and development, and the provision of appropriate forums. [A4]	Contribute to the maintenance of an effective NGA leadership / management framework, including learning and development, and the provision of appropriate forums. [A4]
337.	Recognise and acknowledge staff for achievements. [All]	Recognise and acknowledge staff for achievements. [All]	Recognise and acknowledge staff for achievements. [All]	Recognise and acknowledge staff for achievements. [All]
338.	Finalise development and implement a Workforce Plan to support the NGA's 4 year Strategic Plan. [A4]	Review the Workforce Plan to ensure continued relevance to Gallery's goals and objectives. [A4]	Review the Workforce Plan to ensure continued relevance to Gallery's goals and objectives. [A4]	Review the Workforce Plan to ensure continued relevance to Gallery's goals and objectives. [A4]
339.	Review people management policies / guidelines as per the schedule in the HRM Department Business Plan.	Review people management policies / guidelines as per the schedule in the HRM Department Business Plan.	Review people management policies / guidelines as per the schedule in the HRM Department Business Plan.	Review people management policies / guidelines as per the schedule in the HRM Department Business Plan.

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMCO Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
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A7 Building Services	C6 International Art	D7 Foundation Office	E6 Stores	F5 Information Mgt	
A8 Security	C7 Publications	D8 Marketing	E9 Conservation		
		D9 Commercial Ops			

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ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
	[A4]	[A4]	[A4]	[A4]	[A4]	[A4]	[A4]
340.	Oversee the operation of the Performance Management Scheme. [A4]	Review the operation of the Performance Management Scheme. [A4]	Oversee the operation of the Performance Management Scheme. [A4]	Oversee the operation of the Performance Management Scheme. [A4]	Oversee the operation of the Performance Management Scheme. [A4]	Oversee the operation of the Performance Management Scheme. [A4]	Oversee the operation of the Performance Management Scheme. [A4]
341.	Develop and provide regular reports to Program Managers on the employment indicators and environment within the NGA, and on specific topics and issues as directed by the Program Managers Group from time to time. [A4]	Develop and provide regular reports to Program Managers on the employment indicators and environment within the NGA, and on specific topics and issues as directed by the Program Managers Group from time to time. [A4]	Develop and provide regular reports to Program Managers on the employment indicators and environment within the NGA, and on specific topics and issues as directed by the Program Managers Group from time to time. [A4]	Develop and provide regular reports to Program Managers on the employment indicators and environment within the NGA, and on specific topics and issues as directed by the Program Managers Group from time to time. [A4]	Develop and provide regular reports to Program Managers on the employment indicators and environment within the NGA, and on specific topics and issues as directed by the Program Managers Group from time to time. [A4]	Develop and provide regular reports to Program Managers on the employment indicators and environment within the NGA, and on specific topics and issues as directed by the Program Managers Group from time to time. [A4]	Develop and provide regular reports to Program Managers on the employment indicators and environment within the NGA, and on specific topics and issues as directed by the Program Managers Group from time to time. [A4]
342.	Promote adherence to appropriate ethical behaviour and conduct. [A4]	Promote adherence to appropriate ethical behaviour and conduct. [A4]	Promote adherence to appropriate ethical behaviour and conduct. [A4]	Promote adherence to appropriate ethical behaviour and conduct. [A4]	Promote adherence to appropriate ethical behaviour and conduct. [A4]	Promote adherence to appropriate ethical behaviour and conduct. [A4]	Promote adherence to appropriate ethical behaviour and conduct. [A4]
343.	Identify opportunities for Indigenous traineeships / employment. [A4]	Identify opportunities for Indigenous traineeships / employment. [A4]	Identify opportunities for Indigenous traineeships / employment. [A4]	Identify opportunities for Indigenous traineeships / employment. [A4]	Identify opportunities for Indigenous traineeships / employment. [A4]	Identify opportunities for Indigenous traineeships / employment. [A4]	Identify opportunities for Indigenous traineeships / employment. [A4]
344.	Protective Security Policy Framework review completed and implementation plan prepared.	Update security policies, plans and procedures to reflect the Commonwealth's Protective	Transition and implementation to ensure compliance with the Commonwealth's Protective	Transition and implementation to ensure compliance with the Commonwealth's Protective	Transition and implementation to ensure compliance with the Commonwealth's Protective	Undertake review of compliance with the Protective Security Policy Framework.	Undertake review of compliance with the Protective Security Policy Framework.

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMCO Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
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A8 Security	C7 Publications	D8 Marketing	E9 Conservation		
		D9 Commercial Ops			

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ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
	[A8; F1; F4; X1]	Security Policy Framework. [A8; F1; F4; X1]	Security Policy Framework to be completed by July 2016. [A8; F1; F4; X1]	[A8; F1; F4; X1]
345.	As part of the process of exploring options for delivery of a security service, evaluate the trial of outsourced arrangements for provision of casual security staff. [A4; A8]	Implement outcomes of evaluation of trial of outsourced security service. [A4; A8]	Further action depends on the outcome of the trial, ie either monitor the provision of outsourced services, or continue with in-house services. [A8]	Further action depends on the outcome of the trial, ie either monitor the provision of outsourced services, or continue with in-house services. [A8]
346.	Provide a WH&S management framework appropriate to the needs of the NGA and its staff. [A6]	Provide a WH&S management framework appropriate to the needs of the NGA and its staff. [A6]	Provide a WH&S management framework appropriate to the needs of the NGA and its staff. [A6]	Provide a WH&S management framework appropriate to the needs of the NGA and its staff. [A6]
347.	Implement the WH&S Continuous Improvement Action Plan. [All]	Implement the WH&S Continuous Improvement Action Plan. [All]	Implement the WH&S Continuous Improvement Action Plan. [All]	Implement the WH&S Continuous Improvement Action Plan. [All]
348.	Annually review and extend by one year the WHS 4 Year Strategic Plan. [A6]	Annually review and extend by one year the WHS 4 Year Strategic Plan. [A6]	Annually review and extend by one year the WHS 4 Year Strategic Plan. [A6]	Annually review and extend by one year the WHS 4 Year Strategic Plan. [A6]
349.	Undertake annual audit of the WH&S Management System. [A6]	Undertake annual audit of the WH&S Management System. [A6]	Undertake annual audit of the WH&S Management System. [A6]	Undertake annual audit of the WH&S Management System. [A6]
350.	Build effective relationships with	Build effective relationships with	Build effective relationships with	Build effective relationships with public

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMCO Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
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	public and private sector. [All]	public and private sector. [All]	public and private sector. [All]	public and private sector. [All]	and private sector. [All]		
351.	Ensure benefactors and supporters are appropriately acknowledged, including through: <ul style="list-style-type: none"> correspondence donor boards annual reports functions / events artonview etc. [D5; D7]	Ensure benefactors and supporters are appropriately acknowledged, including through: <ul style="list-style-type: none"> correspondence donor boards annual reports functions / events artonview etc. [D5; D7]	Ensure benefactors and supporters are appropriately acknowledged, including through: <ul style="list-style-type: none"> correspondence donor boards annual reports functions / events artonview etc. [D5; D7]	Ensure benefactors and supporters are appropriately acknowledged, including through: <ul style="list-style-type: none"> correspondence donor boards annual reports functions / events artonview etc. [D5; D7]			
352.	Respond to Parliament and Government in a timely manner. [A1]	Respond to Parliament and Government in a timely manner. [A1]	Respond to Parliament and Government in a timely manner. [A1]	Respond to Parliament and Government in a timely manner. [A1]	Respond to Parliament and Government in a timely manner. [A1]		
353.	Respond to the portfolio department, and other agencies, in a timely manner. [A1]	Respond to the portfolio department, and other agencies, in a timely manner. [A1]	Respond to the portfolio department, and other agencies, in a timely manner. [A1]	Respond to the portfolio department, and other agencies, in a timely manner. [A1]	Respond to the portfolio department, and other agencies, in a timely manner. [A1]		
354.	Consult and act collaboratively with other portfolio collecting agencies, including through participation in such forums as: <ul style="list-style-type: none"> Commonwealth Cultural, Collecting and Exhibiting 	Consult and act collaboratively with other portfolio collecting agencies, including through participation in such forums as: <ul style="list-style-type: none"> Commonwealth Cultural, Collecting and Exhibiting 	Consult and act collaboratively with other portfolio collecting agencies, including through participation in such forums as: <ul style="list-style-type: none"> Commonwealth Cultural, Collecting and Exhibiting 	Consult and act collaboratively with other portfolio collecting agencies, including through participation in such forums as: <ul style="list-style-type: none"> Commonwealth Cultural, Collecting and Exhibiting 			

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	Agencies Corporate Management Forum (CMF); <ul style="list-style-type: none"> • Heads of Collecting Institutions (HOICI); • Commonwealth Heads of Conservation Committee; • National Head of Collections Forum; • Public Programs Working Group; • National Collections Group. 	Agencies Corporate Management Forum (CMF); <ul style="list-style-type: none"> • Heads of Collecting Institutions (HOICI); • Commonwealth Heads of Conservation Committee; • National Head of Collections Forum; • Public Programs Working Group; • National Collections Group. 	Exhibiting Agencies Corporate Management Forum (CMF); <ul style="list-style-type: none"> • Heads of Collecting Institutions (HOICI); • Commonwealth Heads of Conservation Committee; • National Head of Collections Forum; • Public Programs Working Group; • National Collections Group. 	Agencies Corporate Management Forum (CMF); <ul style="list-style-type: none"> • Heads of Collecting Institutions (HOICI); • Commonwealth Heads of Conservation Committee; • National Head of Collections Forum; • Public Programs Working Group; • National Collections Group.
	[A1; C2; E9; X1]	[A1; C2; E9; X1]	[A1; C2; E9; X1]	[A1; C2; E9; X1]
355.	Consult and act collaboratively with similar cultural institutions for art library print or virtual research resources. Participate with the NLA and other cultural institutions in PANDORA to preserve born digital material on the visual arts in Australia.	Consult and act collaboratively with similar cultural institutions for art library print or virtual research resources, including participating with the NLA and other cultural institutions in PANDORA. Participate and provide leadership for the Art Libraries Society of Australia and New Zealand.	Consult and act collaboratively with similar cultural institutions for art library print or virtual research resources, including participating with the NLA and other cultural institutions in PANDORA. Participate and provide leadership for the Art Libraries	Consult and act collaboratively with similar cultural institutions for art library print or virtual research resources, including participating with the NLA and other cultural institutions in PANDORA. Participate and provide leadership for the Art Libraries Society of Australia and New Zealand.

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMCO Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
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	Participate and provide leadership for the Art Libraries Society of Australia and New Zealand. [C4]		Society of Australia and New Zealand. [C4]	
356.	Identify and act on opportunities for productive relationships with other collecting institutions. [All]	Identify and act on opportunities for productive relationships with other collecting institutions. [All]	Identify and act on opportunities for productive relationships with other collecting institutions. [All]	Identify and act on opportunities for productive relationships with other collecting institutions. [All]
357.	Continuation of conservation training with Southeast Asian interns from Vietnam and Cambodia through grant from the Australia International Cultural Council. [E9]	Seek support for the continuation of conservation training with Southeast Asian interns from Vietnam and Cambodia through the Australia International Cultural Council. [E9]	Seek support for the continuation of conservation training with Southeast Asian interns from Vietnam and Cambodia through the Australia International Cultural Council. [E9]	Seek support for the continuation of conservation training with Southeast Asian interns from Vietnam and Cambodia through the Australia International Cultural Council. [E9]
358.	Continue NGA involvement in key international industry bodies. [ALL] Coordinate and lead the Art Librarians Down Under Study Tour for international promotion of our collections and Australian art research. [C4]	Continue NGA involvement in key international industry bodies. [ALL] Participate in the Art Libraries Section of the International Federation of Library Associations collaborating with art libraries internationally. [C4]	Continue NGA involvement in key international industry bodies. [ALL]	Continue NGA involvement in key international industry bodies. [ALL]

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ANNUAL PLAN 2013-14		ANNUAL PLAN 2014-15		ANNUAL PLAN 2015-16		ANNUAL PLAN 2016-17	
ACTION REFERENCE NUMBER	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)	ACTIONS and RESPONSIBLE RESOURCE CENTRE(S)
359.	Maintain a co-ordinated approach to communication and promotion to international galleries through the publication exchange program. [C4]	Maintain a co-ordinated approach to communication and promotion to international galleries through the publication exchange program. [C4]	Maintain a co-ordinated approach to communication and promotion to international galleries through the publication exchange program. [C4]	Maintain a co-ordinated approach to communication and promotion to international galleries through the publication exchange program. [C4]	Maintain a co-ordinated approach to communication and promotion to international galleries through the publication exchange program. [C4]	Maintain a co-ordinated approach to communication and promotion to international galleries through the publication exchange program. [C4]	Maintain a co-ordinated approach to communication and promotion to international galleries through the publication exchange program. [C4]
360.	Identify and act on opportunities for productive relationships with the private sector. [All]	Identify and act on opportunities for productive relationships with the private sector. [All]	Identify and act on opportunities for productive relationships with the private sector. [All]	Identify and act on opportunities for productive relationships with the private sector. [All]	Identify and act on opportunities for productive relationships with the private sector. [All]	Identify and act on opportunities for productive relationships with the private sector. [All]	Identify and act on opportunities for productive relationships with the private sector. [All]
361.	Maintain effective relationships and effective communication protocols with the media. [D8]	Maintain effective relationships and effective communication protocols with the media. [D8]	Maintain effective relationships and effective communication protocols with the media. [D8]	Maintain effective relationships and effective communication protocols with the media. [D8]	Maintain effective relationships and effective communication protocols with the media. [D8]	Maintain effective relationships and effective communication protocols with the media. [D8]	Maintain effective relationships and effective communication protocols with the media. [D8]
362.	Review media issues management register. [D8]	Review media issues management register. [D8]	Review media issues management register. [D8]	Review media issues management register. [D8]	Review media issues management register. [D8]	Review media issues management register. [D8]	Review media issues management register. [D8]
363.	Review issues management outcomes. [D8]	Review issues management outcomes. [D8]	Review issues management outcomes. [D8]	Review issues management outcomes. [D8]	Review issues management outcomes. [D8]	Review issues management outcomes. [D8]	Review issues management outcomes. [D8]
364.	Manage and maintain an appropriate insurance framework. [A8]	Manage and maintain an appropriate insurance framework. [A8]	Manage and maintain an appropriate insurance framework. [A8]	Manage and maintain an appropriate insurance framework. [A8]	Manage and maintain an appropriate insurance framework. [A8]	Manage and maintain an appropriate insurance framework. [A8]	Manage and maintain an appropriate insurance framework. [A8]

A1 Admin Program Mgt	C1 CES Program Mgt	D1 DMCO Program Mgt	E1 ECS Program Mgt	F1 Digital Program Mgt	X1 Executive
A2 Finance	C2 Learning Programs	D2 Events & Functions	E2 Exhn Coord & Design	F2 Online	X2 Council
A4 HRM	C4 Research Library	D5 Sponsorship & Devt	E3 Travelling Exhn	F3 Imaging and DAMS	
A6 WH&S	C5 Australian Art	D6 Membership	E5 Registration	F4 Information Systems	
A7 Building Services	C6 International Art	D7 Foundation Office	E6 Stores	F5 Information Mgt	
A8 Security	C7 Publications	D8 Marketing	E9 Conservation		
		D9 Commercial Ops			