

2016 SIGNIFICANT DATE CALENDAR

J	AN	U	Ak	Y					EB	RU	JA	R		
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31														
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27	28	29	30					25	26	27	28	29	30	31
Holiday—TU Closed Regular Pay Date Floating Holiday Earned (Contingent pay date is on alternate Wed.)														

January 1	New Year's Day (2016) (Earned the last pay of 2015) State Holiday-TU Closed
	Dr. Martin Luther King, Jr. Day State Holiday-TU Closed
February 15	President's Day* *Floating Holiday earned, Typically used during Winter Break-TU Open
May 30	Memorial Day State Holiday-TU Closed
July 4	Independence Day State Holiday-TU Closed
September 5	Labor Day State Holiday-TU Closed
October 10	Columbus Day* *Floating Holiday earned, Typically used during Winter Break-TU Open
November 8	.: Election Day* *Floating Holiday earned, Typically used during Winter Break-TU Open
November 11	Veteran's Day* *Floating Holiday earned, Typically used during Winter Break-TU Open
November 23	Thanksgiving Break University Holiday-TU Closed
November, 24	Thanksgiving Day State Holiday-TU Closed
November 25	American Indian Heritage Day State Holiday-TU Closed
December 23	Winter Break University Holiday-TU Closed
December 26	Christmas Day State Holiday-TU Closed
December 27	Winter Break University Holiday-TU Closed
December 28	Winter Break* TU Closed
December 29	<mark>Winter Break*</mark> TU Closed
December 30	Winter Break* TU Closed
January 2	New Year's Day (2017) (Earned the last pay of 2016) State Holiday-TU Closed

Holiday Explanation:

- 10-month Faculty and Contingent II Staff earn the holidays designated as state holidays.
- Regular Staff and 12-month Faculty earn the state holidays, floating holidays, and university holidays.
- Regular Staff and 12-month Faculty earn four floating holidays in 2016 and only need three floating holidays to cover the winter break. The additional floating holiday can be used any time during the year with supervisor approval.
- *Regular Staff and 12-month Faculty without earned floating holidays must use accrued personal or annual leave for the days designated as "TU Closed" during the winter break.
- Contingent II staff who do not have enough leave to cover the winter break must take leave without pay.
- Employees in 24/7 operations earn one day of holiday leave each month except for the
 months of January and July when two days of holiday leave are earned. During a year of
 general or congressional elections, an additional day of holiday leave will be earned in
 the month of November. Employees in 24/7 operations may be required to work when
 the university is closed.
- All holidays earned in 2016 must be used by January 3, 2017 or they will be forfeited.
- New Year's Day, 2016, is part of the 2015 holiday accrual because it is earned in the last pay period of 2015 which begins in 2015 and ends in 2016. This accrual method also applies to New Year's Day, 2017, which is earned in the last pay period of 2016.

Spring and Fall Semesters

Winter Minimester and Summer Semester

is on alternate Wed.)