

## NetSuite SuiteSolutions – Advanced Approvals

### Description and Terms of Service

#### **Overview of Functionality**

SuiteSolutions – Advanced Approvals provides a configurable framework to define approval rules and a consistent approval process for the following transaction types in the NetSuite Service: Purchase Requisitions, Purchase Orders, Vendor Bills, Expense Reports, Sales Orders, and Journal Entries.

This SuiteSolution enables the following advanced approval features:

1. Approval rules can be configured with a number of approver types that include Supervisor, Employee, Role, and Department Approver, Employee Hierarchy, Parallel Approver or a Dynamic Approver type where an approver can be sourced from another linked record to the transaction.
2. Approval rule triggers based on the transaction amount.
3. Multiple levels of approval rules can be defined and made specific to a subsidiary.
4. Capture a rejection reason.
5. Ability to specify a delegate approver who can approve for the time period when the approver is out of office.
6. Ability to approve or reject multiple transactions at a time using bulk approvals.
7. Email notifications to approvers with inline links to approve or Reject.
8. Email notifications to requester when a transaction is Rejected or Approved (all approvers have approved).
9. Setup tolerance limits for amount updates (% or fixed) and approval process is re-initiated for updates beyond the tolerance limits.
10. View approval history on transactions.
11. Option to specify a super approver to expedite approval process.
12. Transactions created from CSV import are automatically submitted for approval.

#### **Limitations:**

1. Delegation is not available for role based approvals.
2. Approval rules can only trigger in a sequential order.
3. Approvals are for the entire transaction.
4. Users cannot approve /reject transactions using NetSuite Mobile applications.
5. All standard NetSuite Service usage and governance limits apply.

#### **Terms of Service:**

SuiteSolutions are pre-built offerings used to accelerate the delivery of custom functionality into Customer's account. Any custom configurations or code deployed with SuiteSolution is not locked and can be further customized in Customer's account. It is Customer's sole responsibility to review the functionality and limitations enabled by this SuiteSolution item before procuring. Unless specifically agreed in writing in a separate Statement of Work, SuiteSolutions are not supported, maintained or upgraded by NetSuite. In addition, unless otherwise agreed upon in writing pursuant to a Statement of

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