

Your details

# **Additional Costs Allowance**

# Member's claim form



Page 1 of 2

- For details of costs you can claim for, see Green Book section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Name in CAPITAL LETTERS  Constituency	Le RICHARD TAYLOR	
	Office use only Costc/Cat	
Claim details		
You can only claim for	<ul> <li>costs you have actually paid</li> <li>additional expenses wholly, exclusively and necessarily incurre to enable you to stay overnight away from your only or main he for the purpose of performing your Parliamentary duties.</li> </ul>	
Please list	all items costing £250 or more and include receipts – except for food, for which receipts are not required.	
Please attach	receipts or invoices for any hotel cost even if it is less than £250.	
Period of claim	from 1, 3,08 to 31, 3,08 -V	7
Total cost of hotel stays attach all receipts  Mortgage payments (interest only) or rent  Food	£ 1516:67 p  £ p	
Utilities  Council Tax/Rates	£ 142:91 p	
Telephone and telecommunications	<u> £</u> : p	
Cleaning	£ ; p	
Service/maintenance	<u>£</u> ; p	
Repairs/insurance/ security	<u>£</u> : p	
Other	E : p   please specify	· <del>-</del>
Other	E : p please specify	
Other	£ : p   please specify	·······
Total	£ (659:58 p	



Details of second home if and the

Address of second home

for Additional Costs Allowance

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### Declaration

i confirm that i incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

3. April 2008

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed form to

Validation Team, Operations Directorate,



# VALIDATION

# Member's claim form

About filling in this form

Other

Other

Total

£

- For details of costs you can claim for, see Green Book
- If you have any doubt about whether you can claim for

	please cal	I <b>0</b> 20 7219 13	140.		
Your details  Name in CAPITAL LETTERS	<u> </u>	Pic4	4023	TAYLOR	
Constituency			ue ?	orest.	
	Office use Costc/Cat 2	only			<b>******</b>
Claim details					
You can only claim for	additional e to enable y	you to stay ov	olly, exclusiv ernight awa	vely and necessarily incurred by from your only or main home Parliamentary duties.	
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Please attach	receipts or	invoices for a	any hotel co	ost even if it is less than £250.	
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Total cost of hotel stays attach all receipts	Į.£	:	p		
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Other	į £	:	р	please specify	

please specify

please specify

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Address of second home if applicable

Address of second home for Additional Costs Allowance

### Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

MP

Signature

Date 10.3.08

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continued on page 2

# Member's claim form



Page 1 of 2

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About filling in this form	<ul> <li>For details of costs you can claim for, see Green Book se</li> <li>If you have any doubt about whether you can claim for a coplease call 020 7219 1340.</li> </ul>	
Your details  Name in CAPITAL LETTERS  Constituency	De DicHARD TIMOR When Forest	
,	Office use only Costc/Cat 2	
Claim details		
You can only claim for	<ul> <li>costs you have actually paid</li> <li>additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.</li> </ul>	
Please list	all items costing £250 or more and include receipts – except for food, for which receipts are not required.	
Please attach	■ receipts or invoices for any hotel cost even if it is less than £250.	
Period of claim	from $1/2/0$ to $\frac{3}{2}$	
Total cost of hotel stays attach all receipts	£ : p	
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Cleaning	£ : p	
Service/maintenance	<u>£</u> : p	
Repairs/insurance/ security	<u>£</u> : p	
Other	£ : p   please specify	**
Other	£ p please specify	-
Other	£ : p   please specify	_



Address ( second hom for Addition Costs Allowent

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### Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date 3.1.08

Validation Team, Operations Directorate,

Data protection

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Your details

# **Additional Costs Allowance**



# ACA2

# Member's claim form

Page 1 of 2

- For details of costs you can claim for, see Green Book section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

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Constituency	<u> </u>		<u>R</u>	( UNEXT		
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	Costc/Cat :					
Claim details						
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Please attach	receipts or	invoices for ar	ny hotel co	ost even if it is less	than £250.	
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Total cost of hotel stays attach all receipts	L.£	:	p			
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Utilities	£	:	р			
Council Tax/Rates	E 142	<u> </u>	р .			
Telephone and telecommunications	L£	:	Р			
Cleaning	£	:	Þ			
Service/maintenance	L£		р			
Repairs/insurance/ security	£		р			
Other	l £	<b>;</b>	Р	please specify	l	
Other	L£	;	р	please specify		
Other	£		р	please specify	L	<del></del>
Total	£ 165	9:58	P		[c	ontinued on page 2



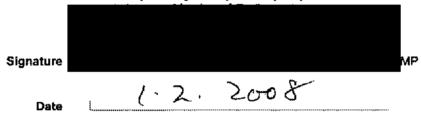
# Details of second

Address of second home

for Additional Costs Allowance

# Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing



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# Send your completed form to

Validation Team, Operations Directorate,





# Member's claim form

of

About filling in this form

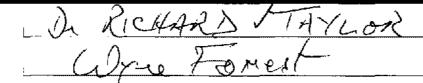
- For details of costs you can claim for, see Green Book section
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Name in CAPITAL LETTERS

Constituency



Office use only

Costc/Cat 2

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You can only claim for

- costs you have actually paid
  - additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

Total

all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

receipts or invoices for any hotel cost even if it is less than £250.

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Period of claim	from	1,11,0	Z	16 301/110>
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Cleaning	£	:	p	
Service/maintenance	£		р	
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Other	£		р	please specify
Other	, £	$\int_{\Sigma}$	n	oledso specify



Address of second home

for Additional Costs Allowance

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# Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

my duties as a Member of Parliament.

Signature

Date

3.12.07

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# Member's claim form

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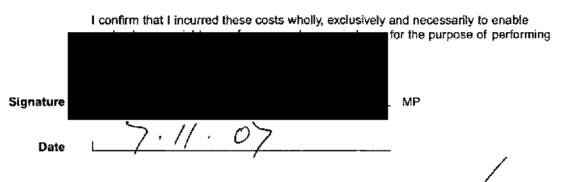
	piease cali 020 7219 1340.	
Your details		
Name in CAPITAL LETTERS Constituency	DR XICHA Lague Fore	RS TAYLOR
	Office use only Costc/Cat 2	
Claim details		
You can only claim for	<ul> <li>costs you have actually paid</li> <li>additional expenses wholly, exto enable you to stay overnight for the purpose of performing you</li> </ul>	t away from your only or main home
Please list	all items costing £250 or more for which receipts are not requ	e and include receipts – except for food, uired.
Please attach	■ receipts or involces for any hot	tel cost even if it is less than £250.
Period of claim	from / / /0 / 07	10 31 1 10 10 7
Total cost of hotel stays attach all receipts	£ : p	
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Food	£ ; p	<u> </u>
Utilities	£ : p	
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Cleaning	£ .: p	
Service/maintenance	£ : p	
Repairs/insurance/ security	£ ; p	2
Other	£ : p	please specify
Other	<u>£</u> : p	please specify
Other	£ : p	please specify
Total	£ 1616:25 P	continued on page 2



Address of second home for Additional

Costs Allowance

### Declaration



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Department of Finance & Administration, House of Commons, London SW1A 0AA

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# **Additional Costs Allowance**

# ACA2

# Member's claim form

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About filling in this form

- ## For details of costs you can claim for, see Green Book section 3
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# Your details

Name in CAPITAL LETTERS

Constituency

De RICHARD TAYLOR

Office u<u>se only</u>

Costc/Cat

# Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts except for food for which receipts are not required.
- Please attach
- receipts or invoices for any hotel cost even if it is less than £250.

	· <i>· • • • •</i> • • • • • •		********	
Period of claim	from	1,9,0	2	to 30, 9,07
Total cost of hotel stays attach all receipts	£	:	<b>p</b> .	
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Other	ľ£	<del> </del> :	p_	please specify
Total	£	1616:25	p	continued on page ?



Address of second home

for Additional Costs Allowance

### Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

Date 2./0.2007

**Data protection** 

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MP

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# ACA2

# Member's claim form

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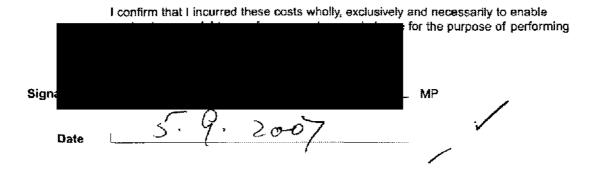
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Claim details							
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Total	£ / (	016:25	_ n	-		contin	ued on page 2 °



Address of second home

for Additional Costs Allowance

### Declaration



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# Member's claim form

About filling in this form

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- If you have any doubt about whether you can claim for a c please call 020 7219 1340.

You	ır e	et	ails

Name in CAPITAL LETTERS

Constituency

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	Drue	Foge	est-	-

Office Costc/Ca

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You can only claim for

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Please list

■ all items costing £250 or more and include receipts — except for food, for which receipts are not required.

Please attach

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Food	£			р		
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Telephone and telecommunications	£		;	р		
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Total	£	1616	:25	р		continued on page 2



Address second ha for Additic Costs Allows

### Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature MP

Date 1 ( 8 · 0)

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# Member's claim form

Page 1 of 2

About filling in this form

For details of costs you can claim for, see Green Book section

this form	If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.
Your details	
Name in CAPITAL LETTERS  Constituency	Office use only Costo/Ca
Claim details	
You can only claim for	<ul> <li>costs you have actually paid</li> <li>additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.</li> </ul>
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Period of claim	[from 1,6,0] to 50,6,07
Total cost of hotel stays attach all receipts	<u>£</u> : p
Mortgage payments (interest only) or rent	1£ 1473:34 p
Food	<u>£</u> : p
Utilities	
Council Tax/Rates	£ 142: 1/ p
Telephone and telecommunications	<u>£</u> : p
Cleaning	<u>£</u> : p
Service/maintenance	£ ; p
Repairs/insurance/ security	<u>£</u> : p

security
Other £

Total

Other £ : p

Other £ : p

£1616:25 p

please specify

please specify

please specify

continued on page 2



# Address of second home for Additional Costs Allowance

# Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature MP

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Send your completed

form to

Validation Team, Operations Directorate,



Total

# **Additional Costs Allowance**

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# Member's claim form



Page 1 of 2

About filling in	For details of costs you o	can claim for, see <i>Green Book</i> section 3.
this form	■ If you have any doubt ab please call 020 7219 134	out whether you can claim for a cost,
Your details	Product 4000 4000 4000 4000 4000 4000 4000 40	
	DO DIVIE	20x -Tax of
Name In CAPITAL LETTERS	TOTAL OFF	75 /4/20/C
Constituency	<u> </u>	e torest
	Offic	
	Costo/	
Claim details		
		and at
You can only claim for	<ul><li>costs you have actually p</li><li>additional expenses whole</li></ul>	ly, exclusively and necessarily incurred
		rnight away from your only or main home πing your Parliamentary duties.
Please list	<ul> <li>all items costing £250 or for which receipts are no</li> </ul>	more and include receipts – except for for
Please allach	·	ny hotel cost even if it is less than £250.
***************************************		
Period of claim	from 1/5/19	07 63115107/
Total cost of hotel stays attach all receipts	£ :	<u>p</u>
Mortgage payments (interest only) or rent	1 1473:34	- p
Food	£ :	<u> </u>
Utilitles	<u>:</u>	p
Council Tax/Rates	E 142:91	
Telephone and telecommunications	£ :	<u>p</u>
Cleaning	£ :	<u> </u>
Service/maintenance	£ :	<u>p</u>
Repairs/insurance/ security	_£:	<u> </u>
Other	£ :	p please specify
Other	£ :	p please specify
Other	£ :	p please specify



Details of sec

Addres second ho for Addition Costs Allowa

### Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signal

Date

Date

### Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed form to

Validation Team, Operations Directorate,



Your details

# **Additional Costs Allowance**

ACA2

# Member's claim form

Page 1 of 2

- For details of costs you can claim for, see Green Book section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Name	DR RICHARS TAYLOR
in CAPITAL LETTERS  Constituency	agre Forest
	Office Costc/C
Claim details	
You can only claim for	costs you have actually paid
	additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
Please list	all items costing £250 or more and include receipts – except for food, for which receipts are not required.
Please attach	■ receipts or invoices for any hotel cost even if it is less than £250.
Period of claim	from 1,4,07 to 50,4,07
Total cost of hotel stays attach all receipts	<u>•</u> : p
Mortgage payments (interest only) or rent	E 14/3: 34 P
Food	£ : p
Utilities	E 142 : 91 P
Council Tax/Rates	<u>£</u> : p
Telephone and telecommunications	<u> </u>
Cleaning	<u>£</u> : p
Service/maintenance	£ : p
Repairs/insurance/ security	<u>£</u> : p
Other	£ : p please specify
Other	E p please specify
Other	£ : p please specify
Total	£ 16 16: 25 p



Address of second home for Additional

Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

Date

> 1

Data protection

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Send your completed

form to

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