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				Nar	ne:	
				Dat	e.	8/5/08.

See overleaf for Finance Office action.



Form ACA2 Page 1 of 2

continued on page 2

### Member's claim form

Members' Allowances

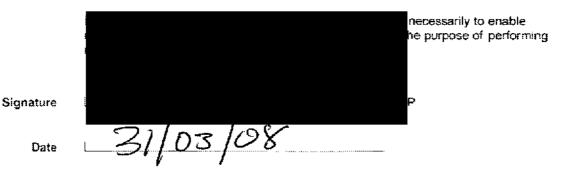
About filling in this form

- For details of costs you can claim for, see Green Book secti
- If you have any doubt about whether you can claim for a cos please call 020 7219 1592.

#### Your details Name in CAPITAL LETTERS Constituency Claim details Notes You can only claim for costs you have actually paid additional expenses wholly, exclusively and necessarity incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties. Piease list ☼ all items coating £250 or more and include receipts – except for food, for which receipts are not required. Please attach receipts or involces for any hotel cost even if it is less than £250. 08 Period of claim from Total cost of hotel stays attach all receipts Mortgage payments р (interest only) or rent Food Utilities Council Tax/Rates Telephone and telecommunications Cleaning Service/maintenance Repairs/insurance/ р rity her please specify her p pleas her p otal

# Address of second home for Additional Costs Allowance

#### **Declaration**



#### Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- Mational Audit Office staff.

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If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Cierk of the House.

Send your completed form to

Members' Allowances Section, Operations Directorate, Department of Finance & Administration, 3rd Floor, 7 Milibank, LONDON SW1 0AA



Form ACA2 Page 1 of 2

## Member's claim form



Members' Allowances

Total

About filling in							
this form	If you have any doubt about please call 920 7219 1592.	whether you can claim for a co	st,				
Your details	ent to a company of the company						
Name in CAPITAL LETTERS Constituency	Doy/as- Sasfona	Hoge Dw. su	KRen				
Claim details							
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Notes		V					
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Total cost of hotel stays attach all receipts	£ = ==================================	£2050					
Mortgage payments (interest only) or rent	£	P					
Food	£ :	<u>p</u>					
Utilities	£	p					
Council Tax/Rates	<u>£</u> :	p					
Telephone and telecommunications	£ :	p					
Cleaning	£ :	<u>p</u>					
Service/maintenance	£ :	p					
Repairs/insurance/ security	£ :	р					
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Other	<u>£</u> :	p please specify Paul.					
		<b>-</b> / " " /	/				

#### Details of second hor

Address of second home

for Additional Costs Allowance

#### **Declaration**

I confirm that I incurred these costs wholly exclusively and necessarily to enable he purpose of performing

Signature

Date

3/03/08

**Data protection** 

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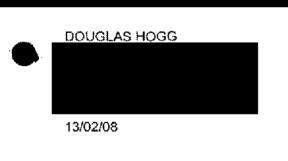
Send your completed form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

#### Invoice office2office Invoice To : Charge To : Banner Business Supplies Ltd Rt Hon Douglas Hogg QC MP Rt Hon Douglas Hogg QC MP Delivered To : l Date 14/02/2008 Rt Hon Douglas Hogg QC MP Page 1 Of Order Date | 13/02/2008 Acc.N Order C.A.R. Sales Order No Product Description Quantity U.O.M. Unit Price | Line Total VAT Product Code Line Ref. Line ₩a. BANNER A4 CUT FLUSH PP FOLDER BLUE CODES 11C23-150 AND HC23-151 CAN 1 9410007 2 PACK25 0.62 17.5 0.11 HITE 3 20403 1 8X2500 10.48 17.5 1.83 V.A.T. Summary Sales Order Total (VAT excl) 11.10 INVOICE GOODS INVOICE V.A.T. Rate Taxable Sum V.A.T. Amount 11.10 1:94 17.50 11.10 1.94 INVOICE TOTAL 13.04 Settlement Discount Terms : None

BBSInvoice07/03

world-class office products



Dear DOUGLAS HOGG

14 days.

We wish to remind you that your subscription is due to expire after the issue dated 01

March 2008.

To renew your subscription for 4 weeks will cost £5.60, for 13 weeks £18.20, for 26 weeks £36.40, for 39 weeks

£54.60, and for 52 weeks £72.80. Please use the enclosed pre-paid envelope to return your payment to us within

Invoice

The Rt. Hon. Douglas Hogg MP

Invoice Number	
Date / Tex Point	31/01/2008

Account Number

Details	Net Price	VAT
2000 x A4 Blue House of Commons Letterheads	60.00	10.50
	111112 11112 11112 11112 11112 11112 11112 11112 11112 11112 11112 11112 11112 11112 11112 11112 11112 11112 1	•
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Delivery Address:

Total Net */	60.00
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INVOICE TOTAL E	70.60

bill

# Quick breakdown

MP. D.	CUGLAS HOGG
Service charges	······································
Anylime 75 1 Feb to 29 Feb	£17.02
Iternised Billing	£1.28
Video Calling	£0.00
Usage charges up to 30 Jan	
Calls	£1.06
Calls	£1.24
Total before VAT	£20.60
VAT on this bill see back for VAT dea	### £3.38
Total	£23.98



Member's claim form

Form ACA2

continued on page 2

Members' Allowances

About filling in this form

Total

- For details of costs you can claim for, see Green Book section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details				
Name in CAPITAL LETTERS Constituency	DO Sh	efor	as a a	+logg x N +1 YKekan
Claim details				
Notes				
You can only claim for		openses who	olly, exclusiv	vely and necessarily incurred to enable you to stay overnight for the purpose of performing your Parliamentary duties.
Please list	all items cos are not requ		r more and	include receipts – except for food, for which receipts
Please attach	🔯 receipts or in	nvoices for a	any hotel co	ost even if it is less than £250.
Period of claim	from //		Æ	16 31, 1, 9 -
Total cost of hotel stays attach all receipts	£	:	<b>.</b>	
Mortgage payments (interest only) or rent	£	<u>:</u>	p	(2050
Food	Į <b>E</b>	:	Þ	
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Council Tax/Rates	£	:	р	
Telephone and telecommunications	£		p	
Cleaning	<u>£</u>	•	p	
Service/maintenance	£		р	
Repairs/insurance/ security	£	:	p	
Other	£	<u>:</u>	р	please specify
Other	£	:	р	please specify
Other	<sub>l</sub> £	:	р	please specify

р

#### Details of second home if participate

Address of second home

for Additional Costs Allowance

#### Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable

ose of performing

Signature

Date

8 02 08

**Data protection** 

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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Send your completed form to

Members' Allowances Section, Operations Directorate,

Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Form ACA2 Page 1 of 2

## Member's claim form

Houseon Congons

Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green Book sec
- If you have any doubt about whether you can claim for a coplease call 020 7219 1592.

	please Call 020 7219 (592.	
Your details		s.
Name ,	Daylas Hogg	
in CAPITAL LETTERS  Constituency	Standa VIX H	y Kakso
Claim details		
Notes		
You can only claim for	<ul> <li>costs you have actually paid</li> <li>additional expenses wholly, exclusively and necessarily included away from your only or main home for the purpose of performance.</li> </ul>	
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Cleaning	£ :	
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Repairs/insurance/ security	£:p	
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Other	£ : p please specify	
Other	£ : p please specify	
Total	£2050 P	continued an page 2

#### Details of second home if applicable

#### Address of second home

for Additional Costs Allowance

#### Declaration ...

in necessarily to enable the purpose of performing

AP

Date

#### Data protection

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## Send your completed form to

Members' Allowances Section, Operations Directorate, Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

Form ACA2 Page 1 of 2

VALIDATION 0 6 DEC 2007

Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green Box

and form	if you have any doubt about whether you can claim for a cost, please call 020 7219 1592.
Your details	
Name in CAPITAL LETTERS  Constituency	DOUGLAS HOGG Slegford of N. HYKelan
Claim details	and the second of the second o
Notes	
You can only claim for	<ul> <li>costs you have actually paid</li> <li>additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.</li> </ul>
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Other	£ : p blease specify
i∕ Total	£2050: —p continued on page 2



#### Details of second home if annihable

Address of second home for Additional Costs Allpwance

#### **Declaration**

Signature

Date

| confirm that I incurred these costs wholly, exclusively and necessarily to enable my only or main home for the purpose of performing ament.

MP

Date

Data protection

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Members' Allowances Section, Operations Directorate.

Department of Finance & Administration, 3rd Floor, 7 Millbank, LCNDON SW1 0AA



Form ACA2 Page 1 of 2

## Member's claim form

Members' Allowances

TOOS VON TO

About filling in this form

- For details of costs you can claim for, see Green Book section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

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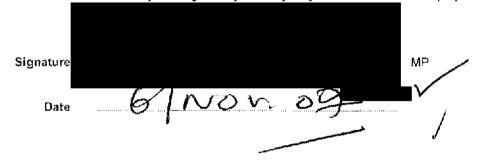
#### Details of second home If applicable

Address of second home

for Additional Costs Allowance

#### Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing



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Send your completed form to Members' Allowances Section, Operations Directorate, Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



## Member's claim form

Form ACA2 Page 1 of 2

0 3 OCT 2007

Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details	1\		1 /				
Name	1)04	las	HO	GG /			
in CAPITAL LETTERS	Slass	elra	× ^	V. Hyk	las		
Constituency		7	<u>. /                                   </u>		ou Levi		
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(interest only) or rent Food	. £	;	þ	F200			
Utilities	£	:	<del>p</del>				
Council Tax/Rates	£	;	Ţ.				
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Cleaning	£	:	μ				
Service/maintenance	£	:	<del></del>				
Repairs/insurance/ security	£	:	q				
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					<u>!</u>		
Other	£	:	<u> </u>	please specify	<u></u>	<u> </u>	<del></del>
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T-4-1	12 /AC	<u> </u>					_
Total	FXENC	ノ・ ー	P [			continued on pa	ga 2

#### Details of second home if applicable

Address of second home tor Additional costs Allowance

#### **Declaration**

Signature

I confirm that I incurred these costs wholly, exclusively and necessarily to enable for the purpose of performing

#### Data protection

Date

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Send your completed form to Members' Allowances Section, Operations Directorate,

Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Form ACA2

#### Member's claim form

0 6 SEP 2007 Members' Allowances About filling in For details of costs you can claim for, see Green Book section 3. this form If you have any doubt about whether you can claim for a cost, please call 020 7219 1592. Your details Name in CAPITAL LETTERS Constituency Claim details Notes You can only claim for costs you have actually paid additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties. Please list all items costing £250 or more and include receipts – except for f are not required. Please attach receipts or invoices for any hotel cost even if it is less than £250. 1108107 Period of claim Total cost of hotel stays attach all receipts Mortgage payments (interest only) or rent Food Utilities Council Tax/Rates Telephone and telecommunications Cleaning Service/maintenance Repairs/insurance/ security please specify Other Other please specify

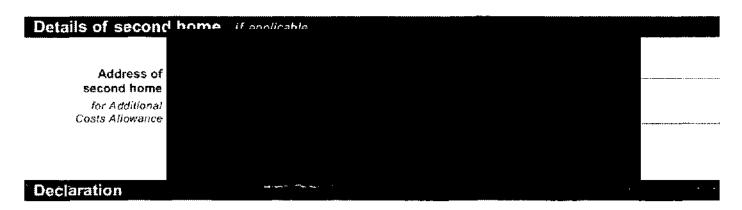
Total £ 2050 :

Other

/

please specify

P



I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

Λib

#### **Data protection**

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Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Form ACA2 Page 1 of 2

## Member's claim form

0 6 AUG 2007

Members' Allowances

Your details

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
- if you have any doubt about whether you can claim for a cost, please call 020 7219 1592

Name in CAPITAL LETTERS Constituency	Douglas Hogg Scalada N. HYKchan	
<u> </u>		
Claim details		
Notes		
You can only claim for	<ul> <li>costs you have actually paid</li> <li>additional expenses wholly, exclusively and necessarily incurred to enable you to stay of away from your only or main home for the purpose of performing your Parliamentary due</li> </ul>	
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Food	£ : p	
Utilities	£ : p	
Council Tax/Rates	<u> </u>	
Telephone and telecommunications	<u>£</u> : p	
Cleaning	<u> </u>	
Service/maintenance	<u>£</u> : p	
Repairs/insurance/ security	<u>£</u> : p	
Other	£ : p	
Other	£ : p please specify	
Other	£ : p please specify	
Total	ELOSO :- P	page 2

#### Details of secon-

Address of second home

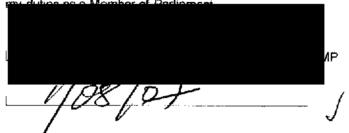
for Additional Costs Allowance

#### Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

Date



Data protection

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Send your completed form to

Members' Allowances Section, Operations Directorate,

Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Invoice

The Rt. Hon. Douglas Hogg MP

Invoice Number	:	
Date / Tax Point	10/07/2007	
3		

Account Number

Details	Net Price	VAT
2000 x A4 Blue House of Commons Letterheads	60.00	10.50
500 x A6 Green House of Commons Comp Slips	31.00	5.43

Dalivery Address:

Tolal Net	91.00
Total VAT	15.93
INVOICE TOTAL £	106.93

# **Invoice**

Invoice to:

DOUGLAS HOGG MP

Delivered To:

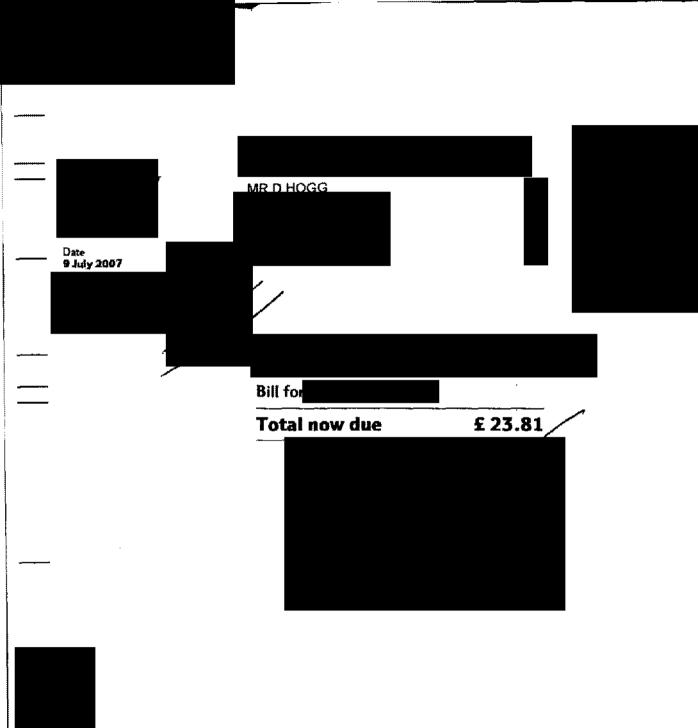
DOUGLAS HOGG

Our Ref. Tax Date Due Date Invoice No. Memo Page No Acc. Code Order No. 03/08/08 VA3 Description Unit **Oventity** Unit Net Amount Amount Order No. N/A Contract no Annual comprehensive service contract. Invoice for service in accordance with contract terms. fax machine ANYUAL SERVICE CHARGE 130.00

VAT Analysis

Code	ទី៦០៨ទ	Rate	VAT
1	130.00	17.5%	22.75
2	0,00	8.0x	0.00
3	0,00	0.0 <b>%</b>	0.00

Currency	GBP
Total Gross	130.00
Tax Assount	22.75
Total Amount	152.75



# your

# bill

# Quick breakdown

by MR D	y MR DOUGLAS HOGG	
Service charges		
Anytime 75 1 Jul to 31 Jul	£17.02	
Itemised Billing	£1.28	
Video Calling	90.03	
Usage charges up to 29 Jun		
Calls	£0.21	
Total before VAT	£18.51	
VAT at 17.5% on £18.51	£3.23	
Total	£21.74	





n 3 1111 2007

ACA2

# Member's claim form

e 1 of 2

About filling in this form

- For details of costs you can claim for, see Green Book sect
- If you have any doubt about whether you can claim for a cosplease call 020 7219 1340.

Your details	
Name	DA HOGG
in CAPITAL LETTERS  Constituency	Sexford N. Hykelon
	Office use only
	Costc/Cat 2
Claim details	
You can only claim for	costs you have actually paid
	additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.  VALIDATION
Please list	<ul> <li>all items costing £250 or more and include receipts – except for food, for which receipts are not required.</li> <li>0 4 JUL 2007</li> </ul>
Please attach	■ receipts or invoices for any hotel cost even if it is less than £250.
Period of claim	106 107 1030 1061 0)
Total cost of hotel stays attach all receipts	£ : p
Mortgage payments (interest only) or rent	E E E E E E E E E E E E E E E E E E E
Food	<u>£</u> :
Utilities	£ :
Council Tax/Rates	<u>£</u> :
Telephone and telecommunications	<u> </u>
Cleaning	<u> </u>
Service/maintenance	<u>£</u> :
Repairs/insurance/ security	<u>£</u> :
Other	£ : p please specify
Other	£ : p please specify
Other	£ : p   please specify
Total	continued on page ?



#### Details of second home if applicable

#### Address of second home

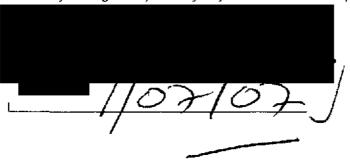
for Additional Costs Allowance

#### Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

Date



#### Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The Information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed

form to

Validation Team, Operations Directorate,

Department of Finance & Administration, House of Commons, London SW1A 0AA



Members' Allowances

#### **Additional Costs Allowance**

07/08

Form ACA2 Page 1 of 2

## Member's claim form

1005 NUL 8 0

About filling in this form

- For details of costs you can claim for, see Green Book section 3.

	please call 020 7219 1592.
Your details	And the state of the stage of t
Name in CAPITAL LETTERS	Doctas +1099
Constituency	Starbeda W. HYKOKAM
Claim details	
Notes	
You can only claim for	costs you have actually paid  additional expenses wholly, exclusively and necessarily incurred away from your only or main home for the purpose of performing your Parliamentary duties
Please list	all items costing £250 or more and include receipts – except for food, for which receipts are not required.
Please attach	receipts or invoices for any hotel cost even if it is less than £250.
Period of claim	(from 105,07 to 3/105,07
Total cost of hotel stays attach all receipts	$\frac{\mathbb{E}}{1 - \mathbb{E}} = \frac{\mathbb{E}}{1 - \mathbb{E}}$
Mortgage payments (interest only) or rent	£ Falos O
Food	
Utilities	<u> </u>
Council Tax/Rates	<u>£</u> :
Telephone and	£ :
telecommunications Cleaning	£ :
Service/maintenance	
Repairs/insurance/ security	£
Other	£ : p please specify
Other	£ : p please specify
Other	£ : p please specify
Total	\$2050 :- p fay \$ 2050.00
	· · · · · · · · · · · · · · · · · · ·

#### Details of secor

Address o second home

for Additions Costs Allowanc

#### Declaration

Signature

Date

| confirm that I incurred these costs wholly, exclusively and necessarily to enable the purpose of performing

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

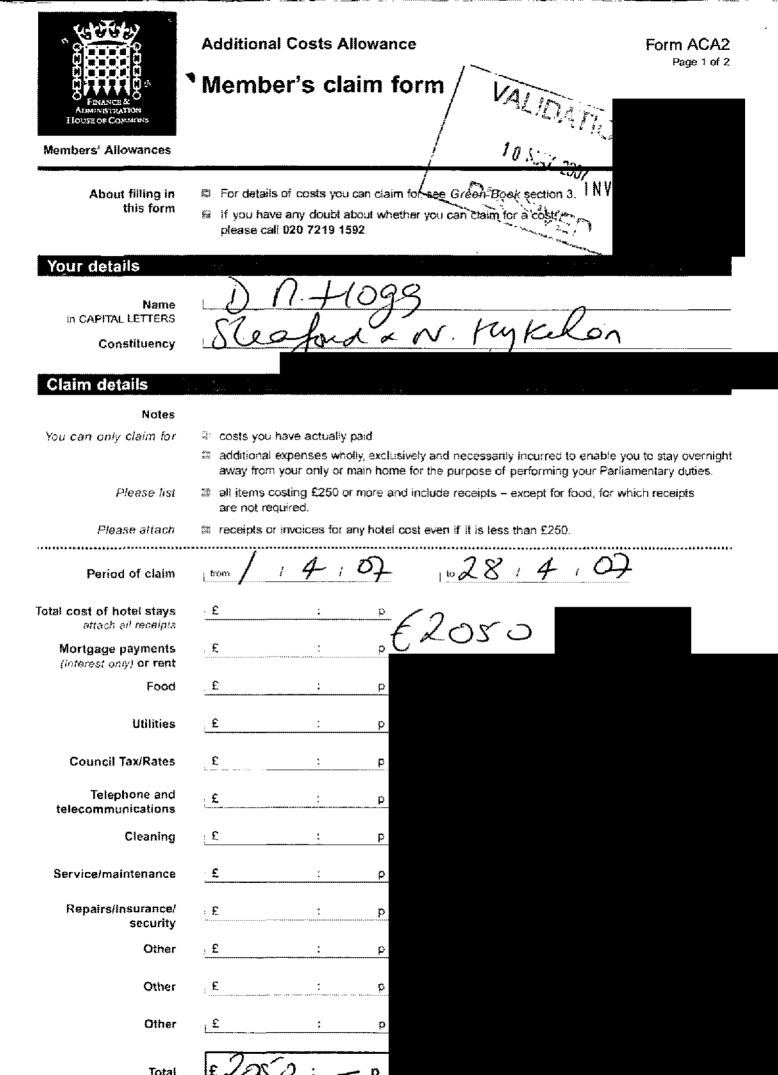
The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller. Clerk of the House.

Send your completed form to Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



#### Details of second home if applicable

Address o second home

for Additiona Costs Allowance

#### Declaration -

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

Date

7//0

Date

#### **Data protection**

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## Send your completed form to

Members' Allowances Section, Operations Directorate,

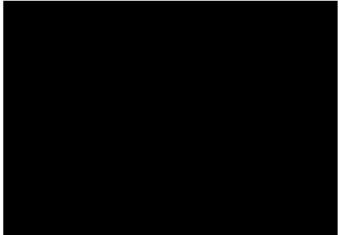
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

NYAW REEM OFF DIACV

QINK BPEN REF BLACK 4 @ 2.99

11.96

TOTAL 11.96



PAYI	MENT SLIP	:-
Acc. No. :	The second secon	
Inv. No. ;		Į.
Inv. Date:	25/04/2007	
Amt. Due :	2 33 15	- 1 - 1

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INVOICE

Delivery Address:

The Rt Hon Douglas Hood MP QC

The Rt Hon D Hogg Mp Qc

Invoice Address:

Account Code Invoice Number Date: 22/03/2007

Title QTY Reference Description Value

29/01/2007 Vacher's Quarterly Subscription for 4 Issue(s) from Spring 2007 to Winter 2007 inclusive

74.00

Package Total :

74.00

Total Exc! VAT:

74.00

Total VAT:

0.00

Total Incl VAT:

74.00

Currency: UK Pounds

# your

# bill

# Quick breakdown

Fi d by MR D	d by MR DOUGLAS HOGG	
Service charges		
Anytime 75 1 Apr to 30 Apr	£17.02	
kemised Billing	£1.28	
Video Calling	20.00	
Usage charges up to 29 Mar		
Calls	£0.00	
Total before VAT	£18.30	
VAT at 17.5% on £18.30	£3.20	
Total	£21.50	