

STOCKBROKING ONE OFF SALE INDIVIDUAL/JOINT form

Shareholder 1

NB ALL FIELDS ARE MANDATORY.

Mr / Mrs / Miss / Ms / Dr / Other: _____

Surname _____ Given Name(s) _____

Residential Address

(PO Box not allowed)

Suburb/Town _____ State _____ Postcode _____

Postal Address

Same as above

Suburb/Town _____ State _____ Postcode _____

Contact Numbers

Work _____ Home _____

Mobile _____ Fax _____

Email _____

To comply with the ASIC Market Integrity Rules the first email address must be that of the account holder.

Date of Birth _____ / _____ / _____

Are you a Citizen of the United States of America?

Yes No

Are you a resident for tax purposes in the United States of America?

Yes No

If you answered yes to either question above, please provide your Tax Identification Number _____

Individual Applicants only:

Are you a sole trader (i.e. a person running a business as an individual)?

Yes No

If yes please provide the following: ABN _____ Full Business Name (if any) _____

Principal place of business (if any): _____

Shareholder 2

NB ALL FIELDS ARE MANDATORY.

Mr / Mrs / Miss / Ms / Dr / Other: _____

Surname _____ Given Names _____

Residential Address _____
(PO Box not allowed)

Suburb/Town _____ State _____ Postcode _____

Postal Address _____

Same as above

Suburb/Town _____ State _____ Postcode _____

Contact Numbers Work _____ Home _____

Mobile _____ Fax _____

Email _____

To comply with the ASIC Market Integrity Rules the first email address must be that of the account holder.

Date of Birth _____ / _____ / _____

Are you a Citizen of the United States of America? Yes No

Are you a resident for tax purposes in the United States of America? Yes No

If you answered yes to either question above, please provide your Tax Identification Number _____

If there are more than two Shareholders, please complete a separate sheet.

If holdings are registered in the name of a Company or a Trust, please complete a Trust or Company application form

Authorisation

I/We authorise CMC Markets Stockbroking to sell:

Quantity _____ units of Stock Name _____

at the Market Price OR at a Limit Price of: _____

(The Market Price is the current trading price of the shares)

(The Limit Price is the lowest price you're prepared to sell your shares at)

Please attach a copy of your latest Issuer Sponsored Holding statement showing your Shareholder Reference Number (SRN).

Direct Credit Authority

I/We authorise and request CMC Markets Stockbroking to arrange for funds to be credited to the Financial Institution identified below.

Further, I/We authorise and direct:

1. CMC Markets Stockbroking to verify the details of the Account below with the relevant Financial Institution; and
2. The Financial Institution to release information to CMC Markets Stockbroking for the purpose of verifying the Account details.

Account Name _____

This account should be in the same name as your trading account.

Name of Financial Institution or Bank _____

Branch Name _____

Bank State Branch (BSB) Number - Account Number

Shareholder Agreement & Declaration

NB This Section is mandatory for all Shareholders.

By signing this Application Form I/we agree to be bound by Part A and any other relevant Parts of the CMC Markets Stockbroking Terms and Conditions. I/We also acknowledge that I/we have read, received and understood the CMC Markets Stockbroking Financial Services Guide.

Shareholder 1

Shareholder 2

Client Signature(s) _____

Name(s) (printed) _____

Date ____ / ____ / 20____

Date ____ / ____ / 20____

Checklist

Before sending this form back to us, please make sure you include the following:

- Completed One Off Sale form Certified copy of ID (or License number for E-Check) Copy of holding or dividend statement(s)

See overleaf for Identification requirements >

- Please note that an electronic statement issued by any institution (including ADIs) may be accepted at CMC Markets' discretion
- gas, electricity, water, home phone, internet (dial-up, broadband), mobile phone bill, Foxtel bill
 - a council rates notice
 - a notice or assessment issued by the RTA or a government body
 - a lease agreement, contract for sale of a property or rental bond lodgement document
 - home and/or contents insurance policy statement

Example: Australian Passport and Water Bill



Your application must be accompanied by a certified (true) copy of **EITHER** one document from Section A, **OR** one document from Section B and one from Section C, **for each applicant.**

The original certified copy of your ID must be returned by post. The signature of the certifier must be the original signature. We cannot accept faxes or scanned copies.

Section A (PROVIDE ONE OF THE FOLLOWING)

- driver's licence (front and back) – MUST be current
- proof of age card issued by the RTA – MUST be current

Example: Driver's Licence (front and back)



OR

Section B (PROVIDE ONE OF THE FOLLOWING)

- Australian passport – current or expired within the past TWO years
- overseas passport - MUST be current
- birth certificate or birth extract issued by a State or Territory
- citizenship certificate issued by the Commonwealth
- pension card issued by Centrelink (front and back)

and

Section C (PROVIDE ONE OF THE FOLLOWING)

A recent utility bill, financial statement or council rate notice – issued within the last three months – showing your name and residential address. This can include one of the following:

- a financial statement (savings, credit, mortgage) issued by an Approved Deposit-taking Institution (ADI) in Australia. To obtain a full list of ADIs in Australia, visit www.apra.gov.au/adi/ADIList.cfm.

Certifying your documents

In order for your certification to be accepted, it must be **signed and dated (within the last three months)** and the certifier is to state that the document is a certified copy of an original. They must provide their **name, address, phone number**, and in **what category of certifier they fall**. For copies of your documents to be considered certified, they must be signed by any one of the following:

1. a person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described)
2. a judge of a court
3. a magistrate
4. a registrar or deputy registrar of a court
5. a Justice of the Peace
6. a police officer
7. a permanent employee of the Australian Postal Corporation with two or more years of continuous service
8. a finance company officer with two or more continuous years of service with one or more finance companies
9. a member of the Institute of Chartered Accountants in Australia, CPA Australia or the National Institute of Accountants with two or more years of continuous membership.

For a full list of acceptable certifiers refer to:

<http://www.comlaw.gov.au/Details/F2007L01000> (Section 1.2.1)

If you need help to meet these ID requirements, call InvestSMART Financial Services on **1300 880 160**.

Terms & Conditions - One Off Sale

By completing the front of this form (Form) and sending it to CMC Markets Stockbroking Limited (we or us), you agree to the terms and conditions set out below.

- (Instructions and rules) You instruct us to sell as your broker the financial products described in the Form in accordance with the instructions described in the Form. Any sale of financial products by us is subject to the Corporations Act and the operating rules, procedures, directions, decisions, requirements, customs, usages and practices of Australian Securities Exchange (ASX), ASX Clear Pty Ltd (ASX Clear) and ASX Settlement Pty Ltd (ASX Settlement) (together the Rules).
- (Acceptance and execution of instructions) We are not bound to accept your instructions but, if we do, we will use our reasonable endeavours to execute them. We will not be responsible for delays or errors in the transmission or execution of your instructions (except to the extent that responsibility can not be excluded by law). We are not obliged to resubmit orders purged from any trading facility operated by ASX.
- (Crossings) If the sale transaction is effected as a crossing transaction under the rules of ASX, you consent to us charging you, and any client we may act for on the other side of the transaction, commission.
- (Confirmations) If you have specified an email address in the Form, you authorise us to send any transaction confirmation to you to that email address. You acknowledge that any confirmation is subject to the Rules and the correction of errors and omissions. We may, at any time, reissue a confirmation in order to correct any errors or omissions.
- (Our power to cancel a transaction) We may request or agree to, and effect, the cancellation of, your order or any sale transaction without your consent in any of the following circumstances: (a) where we consider the cancellation appropriate, having regard to the desirability of maintaining a fair and orderly market; (b) where ASX, ASX Clear or ASX Settlement requests or directs that the transaction be cancelled; (c) where the Rules require or contemplate that the transaction will be cancelled; and (d) where the financial products have been subject to a trading halt and you have not reconfirmed instructions. Your obligations in relation to the settlement of a transaction which is cancelled cease to apply in respect of that cancelled transaction from the time it is cancelled (whether or not we have given you a confirmation in respect of the affected transaction).
- (ASX's power to cancel a transaction) You acknowledge that ASX has a range of powers under its rules including the power to cancel or amend a transaction. You agree not to make, and release us from any right you may have to make, any claim against us for any loss incurred or suffered by you which may arise in connection with the exercise by ASX of those powers (whether or not we have given you a confirmation in respect of any affected transaction).
- (Settlement) You must provide all documents and security holder information (including your HIN or personal identification number and, if applicable, shareholder reference number) to us in deliverable form to enable us to settle the transaction on time. You will only be entitled to payment following settlement of the transaction. We are entitled to deduct our commission (and any amounts you owe under clause 8) from the proceeds of the transaction before remitting the balance to you in accordance with your instructions on the Form. The amount of commission we charge for the transaction is set out in the Financial Services Guide and will also be set out in the transaction confirmation.
- (Failure to settle) If you fail to settle the transaction, we may do one or more of the following: (a) pass on to you all costs incurred as a result of that failure; (b) charge an administration fee or default charge to cover our costs; and (c) use our own shares or obtain shares from third parties and use those shares to settle the transaction.
- (Telephone recording of conversations) You authorise us to record any telephone conversation between us, with or without an audible tone warning device.
- (Acknowledgments of our role) You acknowledge that we provide an execution and settlement only service, and do not provide financial product advice. You acknowledge that: (a) any material or information made available or provided (whether in writing or orally) to you, has not been prepared taking into account or to take into account your particular investment objectives, financial situation or needs, is not personal financial product advice and is not suitable to be relied upon by you as personal advice; (b) it is your responsibility to obtain personal financial product advice before making any investment or trading decision; and (c) no warranty or representation is or has been made by or on behalf of us as to the current or future accuracy, completeness or currency of that material or information.
- (Your representations and warranties) You represent and warrant that: (a) you have read and understood all documentation provided by us to you in relation to the services provided by us including, without limitation, any Financial Services Guide; (b) you are not a person with whom we are not lawfully entitled to deal pursuant to any statute, law, rule or regulation and that all dealings by you with us or requested to be done by us on your behalf are and will be lawful; (c) all information supplied on the Form or otherwise to us is true, complete and accurate in all respects; and (d) you are authorised to give us the instructions in the Form.
- (Our representations and warranties) Apart from any warranties and representations responsibilities which are implied by law and cannot be excluded, we make no warranties or representations in relation to any service or information provided or made available to you.
- (Indemnity) You must, to the maximum extent permissible by law, in addition to your other obligations and responsibilities under this document, at all times and from time to time indemnify us and our directors, officers, contractors, agents and employees (each an Indemnified Person) and hold them harmless from and against all liabilities, costs, claims, damages, proceedings and losses arising from or in connection with (a) any order placed by you or trade transmitted by you through us; (b) any failure by you to perform or observe any of your obligations under this document; (c) any representation or warranty made or given by you under this document proving to be untrue or incorrect; and (d) any error, omission, fraud, malfeasance, negligence, misappropriation or criminal act or omission by you or by any of your clients, employees, agents, consultants.
- (Termination) You acknowledge that this document relates to instructions by you to enter into a single transaction only and terminates when our settlement obligations to each other relating to the transaction have been settled. Each indemnity in this document survives the termination of this document.
- (Governing law) This document is governed by the laws of the State of New South Wales and you submit to the jurisdiction of the Courts of that State in relation to any claim or dispute arising out of the performance of this document.