

IVR INSPECTION CODES

LAND DISTURBANCE/STORM CODES

201 - Spot Check
205 - Temp. Erosion Control
230 - Onsite Facilities
235 - Site Stabilization
290 - Final-Stormwater

ELECTRICAL CODES

103 - Temp. Power
117 - Electrical Grndwork
139 - Service
140 - Rough-Electrical
160 - Ceiling Cover
190 - Final-Electrical

PLUMBING CODES

317 - Plumbing Groundwork
340 - Rough-Plumbing
380 - Final-Backflow
390 - Final-Plumbing

PUBLIC WORKS CODES

501 - Site Visit
521 - Installation Sewer
522 - Installation Storm
523 - Installation Water
524 - Sewer
525 - Temp. Patch
545 - Sewer Cap
570 - Installation PBW
575 - Perm. Patch
580 - Cross-Connection
581 - Restoration
590 - Final-PBW

BUILDING/OTHER CODES

601 - Site Visit-Planning
801 - Site Visit-Parks
402 - Pre-Construction Mtg
410 - Footing

412 - Pile Caps
413 - Grade Beams
414 - Foundation
415 - Foundation Walls
416 - Masonry Reinforcement
417 - Undergrnd Insulation
418 - Undergrnd Mechanical
420 - Structural Slab
435 - Shear Nailing
436 - Roof Sheathing
440 - Rough-Medical Gas
441 - Rough-Mechanical
442 - Gas Piping/Pressure
443 - Refrigerant Piping
450 - Framing
451 - Masonry
452 - Structural Steel
453 - Tilt Up Wall Panel
454 - Con or Mas Colum
455 - Insulation
456 - Drywall Nailing
475 - Suspended Ceiling
489 - Final-Mechanical
690 - Final-Planning
890 - Final-Parks
491 - Final-Residential
495 - Final-Building
498 - Other

FIRE CODES

700 - Fire-Status
705 - Install-Chemical
706 - Install-Fire Alarm
707 - Install-Hazmat
708 - Install-Hydrant
710 - Install-Misc
711 - Install-Pumps
712 - Install-Radio
713 - Install-Sprinklers
714 - Install-Spray
715 - Install-Standpipes

716 - Install-UG Main
717 - Install-Tank
718 - Install-Liquids
726 - Air Test
727 - Bacterial Test
730 - Enclosure Integrity
737 - Hydrostatic Test
738 - Piping Air Test
739 - Spec Insp-Base
740 - Spec Insp-Surface
741 - Tank-Air Test
742 - Tenting
743 - UG Flush
768 - Bucket Test
769 - Dry Trip Test
770 - Markings
771 - Flow Test
772 - Main Drain Test
773 - Functional Test
774 - Forward Flow Test
775 - Final-Chemical
776 - Final-Fire Alarm
777 - Final-Hazmat
778 - Final-Hydrants
779 - Final-Liquids
780 - Final-Medical Gas
781 - Final-Pumps
782 - Final-Radio
783 - Final-Roads
784 - Final-Spray Dip
785 - Final-Sprinklers
786 - Final-Standpipes
787 - Final-UG Main
788 - Operational Test
789 - Acceptance Test
790 - Final-Fire

TRAKiT:

A QUICK LOOK AT USING
THE NEW PERMITTING
SYSTEM



Permit Center

City of Bellingham
210 Lottie Street
Bellingham, WA 98225

www.cob.org/permits

(360) 778-8300

permits@cob.org



WELCOME TO TRAKiT!

Starting November 2015, the City of Bellingham will be using TRAKiT for all permitting, projects, code enforcement and inspections.

NEW WEBSITE PORTAL:

TRAKiT's online services can be accessed at www.cob.org/epermits. Track your permit application as it goes through the review process, pay fees, then schedule multiple inspections on a single permit in one sitting.

NEW AUTOMATED PHONE INSPECTION SCHEDULING:

TRAKiT uses all new IVR codes for inspections. See the back of this brochure for a complete list.

The implementation of TRAKiT is a major transition for both the City of Bellingham and our customers. We appreciate your patience as we navigate this new system together!

For assistance with TRAKiT, please contact the Permit Center at (360) 778-8300, or permits@cob.org.

HOW TO CREATE A TRAKiT ACCOUNT:

1. Access the website at www.cob.org/epermits
2. At the top of the screen, click Setup an Account OR enter your contractor login and password.
3. Enter your profile information, create a log-in name and password, and security questions (all fields are required). Once complete, click CREATE ACCOUNT.
4. You will receive a registration confirmation email. Click the Confirm link in the email to activate your account.
5. You may now log into TRAKiT with your username and password and **link your account to your issued permit(s)**.

HOW TO SCHEDULE AN INSPECTION BY PHONE:

1. Dial (360) 778-8303.
2. Press [1] to schedule an inspection. *Additional options (cancel, or review inspection results) are available.*
3. Enter your permit number and press the [#] key. For letters, use the corresponding key on the number keypad.
4. Press [1] to confirm your permit number.
5. Enter the 3 digit IVR inspection code number and press [#]. **Refer to your issued permit sheet for required inspections and corresponding IVR codes.** Press [#] for a list of all available inspection codes for your permit.
6. You will receive a confirmation number. Follow the phone instructions to schedule additional inspections on the same permit or for another permit. Once all inspections are scheduled, hang up.

HOW TO SCHEDULE AN INSPECTION ONLINE:

1. Access the website at www.cob.org/epermits.
2. In the Inspections box, click Schedule.
3. **EXISTING USERS:** Enter your User Name and Password and log in. Skip down to step 5 or 6.
4. **NEW USERS:** Click the link to Register and follow the instructions. Once you have logged in to your Dashboard, you need to add your permit(s) to your account. Click the LINK TO PERMITS button, enter your Permit #, and click LINK.
5. **OPTION A:** For simple permits, under My Active Inspections, pick the applicable inspection and click Schedule.
6. **OPTION B:** For complex permits, under My Active Permits, click Request for the permit you are scheduling, then select appropriate inspection from the dropdown list.
7. From the Requested Date dropdown menu, select a date. Only available dates will appear.
8. From the Time dropdown menu, select Any, AM, or PM. This selection is a preference, NOT a guarantee.
9. Once all fields have been completed, click ADD INSPECTION if desired.
10. Finalize the request by clicking SUBMIT. The inspection will now have a date assigned under My Active Inspections.
11. To CANCEL any inspection, click the red X.