

# University of Montana Annual Security and Fire Safety Report

2015



## Contents

MESSAGE FROM THE PRESIDENT .....	5
CAMPUS SECURITY AND CRIME .....	6
UNIVERSITY OF MONTANA POLICE DEPARTMENT (UMPD) AUTHORITY AND JURISDICTION ...	6
CRIME REPORTING PROCEDURES .....	7
If you are a victim or witness of a crime:.....	7
Suspicious persons:.....	7
Bomb threat:.....	7
What to report:.....	7
Limited voluntary confidential reporting:.....	8
Medical response:.....	8
RESPONSE TO REPORTED CRIME .....	8
CAMPUS FACILITY SECURITY .....	8
ON-CAMPUS RESIDENCE HALLS:.....	8
UNIVERSITY VILLAGES: .....	9
LEWIS & CLARK VILLAGE: .....	9
FRATERNITY AND SORORITY HOUSES AND OFF-CAMPUS STUDENT HOUSING .....	9
OTHER UM CAMPUSES AND FACILITIES .....	10
OFF-CAMPUS CRIMINAL ACTIVITY .....	10
CAMPUS SECURITY INFORMATION AND EDUCATION .....	11
CRIME PREVENTION PROGRAMS.....	11
GrizWalk.....	11
RESIDENCE HALL SECURITY.....	12
EMERGENCY TELEPHONES.....	12
ELECTRONIC ALARM SYSTEMS.....	12
ARCHITECTURAL DESIGN AND SECURITY SURVEYS .....	12
BICYCLE REGISTRATION .....	12
FACILITIES SERVICES.....	12
CRIME PREVENTION TIPS.....	13
CRIME STATISTICS COLLECTION .....	14
CAMPUS SECURITY AUTHORITIES.....	15

REPORTS TO CAMPUS SECURITY AUTHORITIES.....	15
CRIME STATISTICS REPORT .....	16
DEFINITIONS.....	16
CRIME REPORTS .....	19
CAMPUS CRIME LOG.....	19
CLERY CRIME STATISTICS TABLES.....	19
DISCLOSURE OF DISCIPLINARY PROCEEDING RESULTS FOR VIOLENT CRIME OR NON- FORCIBLE SEX OFFENSES.....	25
EMERGENCY NOTIFICATIONS AND TIMELY WARNINGS.....	25
EMERGENCY NOTIFICATION .....	25
EMERGENCY MASS COMMUNICATION STRATEGY.....	25
EMERGENCY RESPONSE .....	26
SEX OFFENSE POLICY, PROCEDURES AND PROGRAMS.....	28
STATEMENT OF POLICY.....	28
Sanctions.....	28
Reporting, Health, and Interim Protective Measures.....	28
Mandatory Employee Reporting.....	29
Confidentiality of Complaints and Reports.....	30
Sexual Misconduct Policy Definitions .....	31
WHAT TO DO IF YOU ARE SEXUALLY ASSAULTED.....	32
PERSONAL SAFETY OPTIONS.....	32
WHAT TO DO IF YOU EXPERIENCE RELATIONSHIP VIOLENCE OR STALKING.....	33
If you are in an abusive relationship:.....	33
If you are being stalked:.....	34
EDUCATIONAL AND AWARENESS PROGRAMS .....	35
Mandatory Online Tutorial – PETSAs .....	35
Orientation “Slice of Life” Skits.....	35
Training for RA’s.....	35
SARC Bystander Intervention Training for Residence Halls.....	36
PRO Residence Hall Programs.....	36
Beer Goggles .....	36
Classroom Presentations .....	36
Dating 101 for International Students .....	36
SARC Student Groups.....	36

General Outreach.....	37
University Council on Student Assault (UCSA).....	37
SEXUAL AND VIOLENT OFFENDER REGISTRY .....	37
ALCOHOL AND ILLEGAL DRUGS POLICY .....	37
ALCOHOL POLICY.....	37
ILLEGAL SUBSTANCE POLICY .....	38
MEDICAL MARIJUANA.....	38
POSSIBLE SANCTIONS.....	38
SUBSTANCE ABUSE EDUCATION .....	39
MISSING STUDENTS POLICY .....	39
WEAPONS POLICY .....	39
FIRE SAFETY REPORT .....	40
FIRE SAFETY POLICY .....	40
REPORTING FIRES AND OTHER EMERGENCIES .....	40
FIRE EVACUATION GUIDELINES .....	40
FIRE SAFETY POLICIES IN THE RESIDENCE HALLS.....	40
Cooking Appliances.....	40
Candles and Incense .....	41
Halogen Lamps, Lights, Electrical Safety.....	41
Decorations and Room Arrangement.....	41
Flammable Liquids .....	41
Smoking.....	41
Health and Safety Inspections .....	41
Residence Hall Evacuation and Reporting Procedures.....	41
Training for Residence Life Staff and Students.....	42
Future Residence Life Fire Safety Improvements.....	42
Description of Fire Safety Systems .....	43
Fire Statistics .....	43
Definition of a Fire .....	44
2014 Fire Statistics .....	44
2013 Fire Statistics .....	45
2012 Fire Statistics .....	46

## MESSAGE FROM THE PRESIDENT



Welcome to the University of Montana. Please take the time to review the Annual Security and Fire Safety Report. This report contains campus crime statistics and critical campus safety information such as policies, crime prevention, crime reporting, and resources to aid you in becoming more safety-minded. As members of the University of Montana, we all share in the responsibility of maintaining a safe campus community. The University of Montana strives to be a safe place where knowledge thrives. I encourage you to review the following information to assist you in maintaining safety and security for yourself and others in our campus community. The University of Montana Police Department is the primary

department for providing security and law enforcement services for the University of Montana. It relies heavily on the University community to report any suspicious activity, crimes being committed, and crimes in progress that occur on the UM campus. To make these reports, please call the University of Montana Police Department at (406) 243-6131 or 911 for emergencies.

Sincerely,

A handwritten signature in cursive script that reads "Royce C. Engstrom". The signature is written in black ink and is positioned below the word "Sincerely,".

Royce Engstrom  
President, University of Montana

## **CAMPUS SECURITY AND CRIME**

### **UNIVERSITY OF MONTANA POLICE DEPARTMENT (UMPD) AUTHORITY AND JURISDICTION**

UM police officers are vested with full law enforcement powers and responsibilities within the UMPD jurisdiction, identical to the Missoula City Police Department and the Missoula County Sheriff's Department. UMPD's authority is derived from Montana Code Annotated, Section 20-25-321. The University of Montana Police Department is located in Building 32 (Physical Plant), directly east of the football stadium. UMPD's jurisdiction extends one mile beyond the University campus for University-related activities. Per the Mutual Aid Agreement with the Missoula City Police Department and the Missoula County Sheriff's Office (discussed below), enforcement action may be taken outside the one-mile jurisdiction in emergency situations.

UMPD provides continuous year-round security and law enforcement protection to the University of Montana community. Twenty-four hour police services are provided with access to municipal fire and emergency medical services. UMPD officers patrol the campus on a 24-hour basis and staff detectives, a bicycle patrol, the Residence Hall Patrol, Griz Walk (a student escort service) and a Crime Prevention Unit that offers a variety of programs and services on personal and property protection to the campus community. In addition, UMPD assigns a Community Relations Officer to the residence halls to be available to students and to advise in areas such as personal safety, sexual assault awareness, making referrals to other professionals, crisis intervention, suicide/depression issues, and building healthy relationships. Residence hall and apartment areas are also assigned an Area Officer to work closely with the student staff and reach out as resources to the students.

UMPD officers prepare and submit incident and crime reports statistics to the Montana Board of Crime Control (National Incident Based Reporting Standards). They routinely share information on arrests and serious crimes with the Missoula City Police Department and Missoula County Sheriff's Department.

The University of Montana Police Department also maintains a Memorandum of Understanding and Agreement with the Missoula City Police and the Missoula County Sheriff's Department (the "Mutual Aid Agreement" mentioned above). Under the Mutual Aid Agreement, the UM Police may request assistance for aid from the Missoula Police Department and Missoula Sheriff's Department during the response or investigation of a call for service. The UM Police do enforce vehicle and traffic laws within the boundaries of the campus or on streets and alleys contiguous thereto. It is also agreed that University police will assume first jurisdiction and responsibility for all felony crimes other than crimes against persons or felony drug crimes. The UM Police assume first jurisdiction on all misdemeanors occurring on University property, property occupied by registered student organizations and events sponsored by the University, and will provide mutual aid and support to Missoula City Police on request as available.

All UM police officers receive training and state certification at the Montana Law Enforcement Academy. They complete additional in-service and regional training in firearms, defensive

tactics, legal updates, evidence gathering, traffic investigations, Sexual Assault First Responder Training, and a variety of crime investigation and crime prevention techniques. All University Police 911 dispatchers are trained and certified by the State.

## **CRIME REPORTING PROCEDURES**

Crime is a reality at the University of Montana, as it is on every college campus. Preventing crime is everyone's responsibility. Unreported crime is a criminal's greatest ally. If you suspect a criminal act has taken place, contact the University of Montana Police Department located in the Facility Services Building located just behind the Washington Grizzly football stadium or:

- For emergencies call 911 or contact University Police at (406) 243-4000.
- For non-emergencies call (406) 243-6131
- You may also report a crime online on the [University of Montana Police Department website](http://www.umt.edu/police): <http://www.umt.edu/police>.

**If you are a victim or witness of a crime:** Report the incident immediately to University Police. If you can, gather pertinent information such as sex, race, hair color and length, body size, clothing description, scars or other noticeable characteristics, modes of travel, type of vehicle, color and license information, and information about location.

**Suspicious persons:** If you see anyone acting suspiciously, call 911 or 243-4000. Do not approach the individual yourself. Report the type of suspicious behavior and the location. Relay pertinent information concerning the person including age, sex, dress, vehicle and direction of travel.

**Bomb threat:** If you receive a bomb threat, it is important to obtain as much information as possible from the caller. Things to ask are: (1) location of bomb, (2) time of explosion, and (3) type of bomb. Make mental notes about the caller's voice and any background noises you may hear. Call the University Police immediately at the emergency number: (406)243-4000. Do not panic. University police officers will search the area, notify properly trained personnel, and notify emergency services. University Police, in conjunction with the building supervisor and administration, will determine if evacuation is necessary.

**What to report:** When calling the University of Montana Police Department to report an incident, please provide the following information:

1. Your name
2. Location of incident
3. Type of incident
4. Description of suspect, vehicles or other pertinent information
5. Return telephone number

**Limited voluntary confidential reporting:** If you are a victim of a crime and do not want to pursue administrative action through a University process such as through the Equal Opportunity and Affirmative Action Office's Title IX Coordinator, the Dean of Students, or through the off-campus criminal justice system, you may still want to consider reporting the crime to the University of Montana Police Department. Because criminal reports are public records under state law, UMPD cannot hold the fact a crime has been reported in confidence. However, UMPD will not reveal a victim's identity without a victim's permission. The purpose of the confidential report is to comply with a victim's desire to keep the matter confidential, while taking steps to ensure the future safety of the victim and others. With such information, the University can keep an accurate record of the number of incidents involving students, determine if there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.

**Medical response:** In case of a medical emergency, notify the University of Montana Police Department at (406) 243-4000 or call 911. Provide as much information as possible regarding the nature of the injury or illness and the state of the person needing assistance. Officers will arrange for an ambulance if required.

## **RESPONSE TO REPORTED CRIME**

The University of Montana Police Department will respond to reports of crime against persons and all property owned, controlled, leased, or operated by the University of Montana. On a 24-hour basis, dispatchers can instantly dispatch University Police, Missoula fire and emergency medical services, and if needed will request assistance from the Missoula City Police and/or Missoula County Sheriff's Office.

All reports of criminal activity occurring within the jurisdiction of the University of Montana Police Department will be investigated and, if the investigation confirms a violation of the state criminal code, the matter will be referred to the Missoula County Attorney or Missoula City Attorney for prosecution. Reports of criminal activity received by University of Montana Police Department occurring outside its jurisdiction will be referred to the appropriate city or county law enforcement agency.

A log of daily crime reports and incidents is maintained and available for review by the campus community and the public at large. The crime log is available through the University of Montana Police Department.

## **CAMPUS FACILITY SECURITY**

**ON-CAMPUS RESIDENCE HALLS:** The Residence Life Office (RLO) is responsible for the overall management and administration of the nine residence halls on campus as well as University Villages and Lewis & Clark Village. The Director of Residence Life is responsible for supervising a team of staff that includes associate directors, assistant directors, area



coordinators, community development coordinators, and resident assistants (RAs) who live on the floors. The Residence Life Office is located in 101 Turner Hall. The University of Montana Police Department and the Residence Life Office are jointly responsible for developing and implementing safety measures, procedures, and programs that promote the greatest possible security for the residence halls. Residence Life staff also work with the Community Liaison Officer and Area Officers from the University of Montana Police Department on many issues related to safety and security in the residence halls and apartments.

Main lobby doors to the residence halls are unlocked during the week from 8:00am to 8:00pm daily. After 8:00pm, students utilize their Griz Cards to gain access to the building in which they live. During holidays, break periods, and weekends the halls remain locked throughout the day and students must always use their Griz Card to gain entry to their assigned building. In some buildings, wing doors limit free access within the building. Students who live on floors with wing doors must use their Griz Card to swipe in from 8:00pm to 8:00am. Floors or wings in the halls are divided by gender. Guests of the same gender (or relatives) are allowed to stay overnight in the halls with consent of roommates.

The entrances to the residence halls have video security surveillance and the exterior lighting around the periphery of the buildings is effective and well maintained. University Police patrol the residence hall areas. Inside residence halls, rooms have safety door viewers and chain door guards. Bulletin boards adjacent to each resident assistant's room keep floor residents abreast of campus events, programs, potential security risks, and campus incidents. Residence Life Staff members are available on a 24-hour basis to address emergencies.

**UNIVERSITY VILLAGES:** Three apartment complexes, located within four blocks of the main campus, compose University Villages. Students, faculty, staff, and their immediate families are permitted to live in these apartments. Improved lighting, numerous routine patrols by University Police, and on-going crime prevention efforts have been established for University Villages. Community Assistants (CAs) live in the apartment complexes to assist residents with issues and security. An Area Coordinator has been hired to work with the University Villages and Lewis and Clark Village apartment communities.

**LEWIS & CLARK VILLAGE:** Lewis & Clark Village is located approximately eight blocks from the main campus and consists of 192 two- and three-bedroom apartments in eleven buildings. The Village is designated for single upper class or graduate students. Electronic access, safety viewers, and chain door guards are provided for each apartment. An electronic message sign is strategically located at the mail delivery area to communicate important messages to students. The Village has effective exterior lighting and exterior areas are monitored by video surveillance. Village Assistants (VAs) live in the apartment community and assist in monitoring the Village. All residents are expected to assist in creating a safe, healthy, and productive community.

#### **FRATERNITY AND SORORITY HOUSES AND OFF-CAMPUS STUDENT HOUSING**

There are four residential sororities, three residential fraternities, and one commuter fraternity located off campus. The University of Montana Police Department and the Missoula Police

Department share concurrent jurisdiction of the fraternities and sororities. When a crime is reported at fraternity or sorority houses, the Missoula 911 dispatch center will alert both the University of Montana Police Department and the Missoula Police Department. The two agencies have a formal mutual aid agreement to provide each other with patrol and backup assistance.

Many UM students also live in privately-owned housing within the Missoula community. The Missoula Police Department has jurisdiction over these residences.

### **OTHER UM CAMPUSES AND FACILITIES**

The Missoula College east and west campuses are located on South Avenue; one is adjacent to Sentinel High School and the other is near Fort Missoula. University of Montana Police respond to calls from Missoula College for service as well as emergencies on a year-round basis. Due to the location of these campuses, the Mutual Aid Agreement may be activated to allow for a faster response by Missoula City or County police.

The Bitterroot College of the University of Montana is located approximately 50 miles south of Missoula in leased facilities in Hamilton, Montana. The Ravalli County law enforcement authorities provide services to this site on a year-round basis.

The Flathead Lake Biological Station is about 90 miles north of Missoula at Yellow Bay. Lake County law enforcement authorities provide service to the station on a year-round basis.

The Lubrecht Experimental Forest Station is about 30 miles east of Missoula along Highway 200. The Montana Island Lodge is about 45 miles north of Missoula on Highway 83. The Missoula County Sheriff's Department provides service to both locations on a year-round basis.

Several homes adjacent to the campus are owned and operated by the University as offices and residences. Both the University of Montana Police Department and the Missoula Police Department patrol these areas. Investigation of crimes occurring at these locations is the responsibility of University of Montana Police Department.

### **OFF-CAMPUS CRIMINAL ACTIVITY**

When a UM student is involved in an off-campus crime, the University of Montana Police Department may assist with the investigation in cooperation with local, state, and federal law enforcement. Missoula City Police routinely work and communicate with University Police on serious incidents occurring on-campus or in the immediate neighborhoods surrounding campus. Many students live in the surrounding neighborhoods. While Missoula City Police have jurisdiction for all off-campus areas, University of Montana Police can and do respond to student-related incidents that occur in close proximity to the campus. University Police have direct radio communication with Missoula police and fire authorities to facilitate rapid response in an emergency situation.

## **CAMPUS SECURITY INFORMATION AND EDUCATION**

University police officers provide safety and security education through numerous presentations to on-campus groups and other presentations upon request. Many other staff members and offices also provide educational presentations to the campus community on sexual violence. These include SARC (the Student Advocacy Resource Center) and the Equal Opportunity and Affirmative Action Office which houses the Title IX Coordinator. For additional educational programs please refer to Section III of this report, "Sex Offenses, Policy, Procedures and Programs."

University police officers and other qualified staff members provide presentations throughout the campus community ranging from discussion sessions in residence halls to classroom presentations. Crime prevention materials and reminders are also distributed to the campus community. In addition, the UM Police Department website provides crime prevention information for the campus, including crime prevention tips, crime alerts, a link to the Montana Department of Justice Sexual or Violent Offender List, and other useful information.

Students living in residence halls are provided security information at check-in. Residence Life staff regularly address residence hall safety and security rules, precautions, and personal safety considerations with all residents at floor and hall meetings. Safety and security rules and guidance are also provided on the Residence Life website.

## **CRIME PREVENTION PROGRAMS**

The University's crime prevention program stresses community awareness and interaction through the dissemination of materials and presentations designed to familiarize students, faculty, and staff with their respective responsibilities to reduce opportunities for crime.

Educational programs concerning personal safety, crime prevention, sexual violence, non-stranger sexual assault, the role of alcohol in personal safety, and techniques for personal safety are offered by a variety of groups and individuals on campus each year including University of Montana Police Department, the Student Advocacy Resource Center (SARC), the Curry Health Center, the Residence Life Office, and others.

Crime prevention programs include:

### **GrizWalk**

GrizWalk is a free campus service staffed by students. The objective of GrizWalk is to ensure that no campus member has to walk on campus alone after dark. When called, GrizWalk members will meet the caller at their location and walk with them to their destination. GrizWalk members travel the campus in pairs, wear distinctive clothing, and carry radios and flashlights. This nighttime service is available seven days a week when school is in session. If GrizWalk is unavailable, University police officers will provide the same service. Call (406) 243-2777, for more information or to have GrizWalk accompany you to your destination.

## **RESIDENCE HALL SECURITY**

University police officers patrol the residence halls, and residence hall staff members are on duty 365 days a year with 24-hour assistance available. In addition, the entrances to all residence halls and the exterior areas of Lewis and Clark Village are equipped with video security surveillance. RAs routinely schedule programs around safety and security for the residents.

## **EMERGENCY TELEPHONES**

Tan emergency telephones are mounted to the outside walls of residence halls and other campus buildings. Additional pole-mounted telephones, illuminated with a blue light, are located at various locations on campus (see map on page 11), at University Villages, Lewis & Clark Village, and Missoula College. No dialing is required at emergency phones; simply push the button and the University dispatch will answer. Activation of the telephone will alert the dispatcher of the caller's location via a digital display at the switchboard. The caller should tell the dispatcher the problem and then stay on the line, unless the caller's safety is in danger. A University police officer will be dispatched to the caller. If a caller is unable to communicate with the dispatcher, a University police officer will still respond to the location.

## **ELECTRONIC ALARM SYSTEMS**

A variety of intrusion, fire, and general emergency alarms are installed on campus. University Police monitor them and can provide immediate response to alarms.

## **ARCHITECTURAL DESIGN AND SECURITY SURVEYS**

The University of Montana Police Department and the Facilities Services Office review campus buildings and exteriors to ensure that safety and security considerations are built into all aspects of the campus infrastructure.

## **BICYCLE REGISTRATION**

Students, faculty, and staff are encouraged to register their bicycles in order to deter thefts and help University police officers recover and return lost and stolen property. Registration services are available at the University Center customer service counter (The Source), the University of Montana Police Department, Missoula City Hall, and various Missoula bicycle dealerships.

## **FACILITIES SERVICES**

Facilities Services maintains University buildings and grounds with a concern for safety and security. Facilities Services regularly inspects campus facilities, responds to reports of potential safety and security hazards, and makes repairs. The University of Montana Police Department, as well as individual students, faculty, and staff help with these activities. Call the work order desk at x6091 to report safety or security hazards.

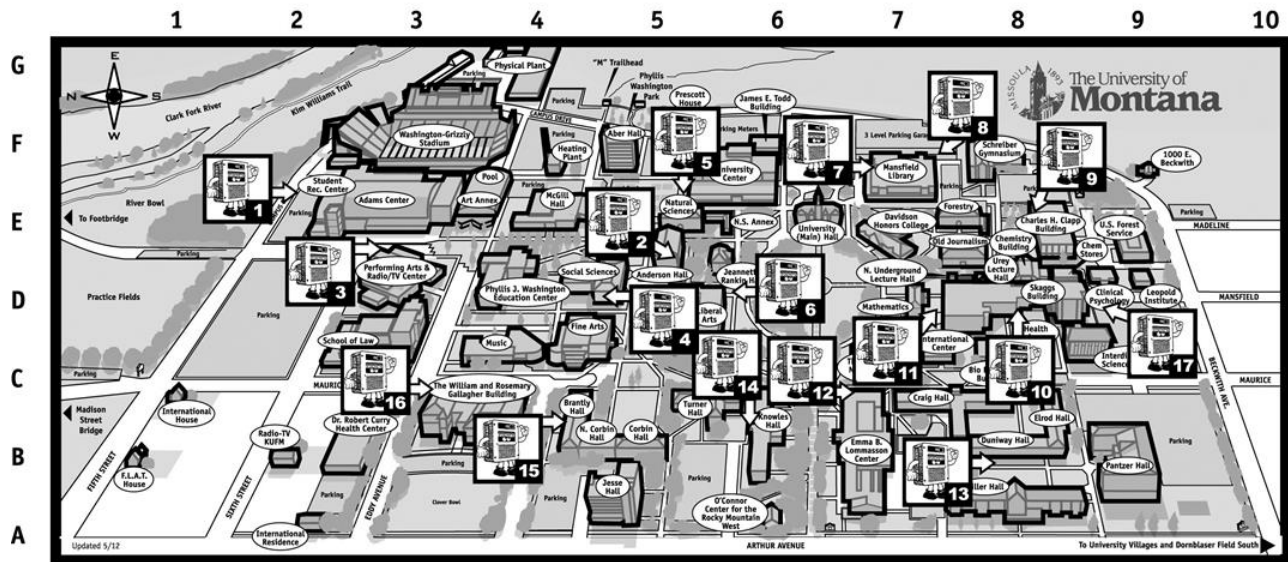
## CRIME PREVENTION TIPS

Here are some tips to help keep you and your property safe:

- Report all suspicious persons/circumstances to the University of Montana Police Department immediately by dialing (406) 243-4000.
- Avoid walking alone at night regardless of gender. Use the GrizWalk service.
- Do not allow tailgating into any building (letting someone follow you through a locked door). Remember that residence halls are restricted to the students who live there and their guests.
- Know the locations of the emergency telephones and the emergency call boxes located around campus. Campus maps show the locations of emergency telephones.
- Add the University of Montana Police Department emergency number to your cell phone contacts: 406-243-4000.
- Engrave owner applied numbers such as a driver's license number on items of value, especially if the items don't have serial numbers. Register your electronic items and bikes with the University of Montana Police Department.
- Inventory your personal property and insure it with personal insurance coverage. Take and keep photos of valuable items.
- Backup your computer daily in case it gets stolen.
- Lock up bicycles using proper locking procedures and a good quality lock such as a U-lock available for a small charge from University of Montana Police Department.
- Always lock car windows and doors when leaving your car.
- If you know you will be returning to your vehicle when it's dark outside, use well-lit parking lots. Park under a streetlight if possible.
- Do not leave valuables in your car. If you must, put valuables in your trunk prior to your arrival at your destination.
- Carry only those items of value that you need on your person; e.g. limit the amount of cash and the number of credit cards you carry; never carry your social security card in your purse or wallet.
- Never leave valuables (wallet, purses, books, laptops, etc.) unattended and unsecured, even for a bathroom break.
- Always lock the door to your residence hall room, whether or not you are there. Keep windows closed and locked when you are away.
- Do not leave messages on your door advertising that you are leaving or when you are returning. This alerts thieves to your absence.

Anyone with information about crimes or potential threats to the campus community should report them to the University of Montana Police Department. Call (406) 243-4000 visit the office, which is located in the Physical Plant building, just east of Washington Grizzly Stadium.

# Emergency Telephone locations



The main UM campus has 17 emergency telephones (indicated by arrows). Pressing the call button on any of the emergency phones puts you in immediate contact with the Office of Public Safety and indicates your exact location. The phones glow green at night, and police encourage their use for any emergency. Additional phones not shown on this map are located at the College of Technology East and West; one each at Sisson, Craighead and Toole Villages; at Lewis and Clark Village; and at the South Dornblaser Park-N-Ride.

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. North end of the Adams Center</li> <li>2. West end of the Anderson Hall</li> <li>3. Entrance of the Performing Arts Building</li> <li>4. West wall of the Social Sciences Building</li> <li>5. East side of the Natural Sciences Building</li> <li>6. Southeast corner of the Liberal Arts Building</li> <li>7. Entrance of the Mansfield Library</li> <li>8. Southeast corner of the Mansfield Library</li> <li>9. North wall of the Science Complex</li> </ol> | <ol style="list-style-type: none"> <li>10. Breezeway of the Pharmacy/Psychology (Skaggs) Building</li> <li>11. Rear of the Math Building</li> <li>12. East entrance of the Lommasson Center</li> <li>13. Between Duniway and Miller Halls</li> <li>14. West of Turner Hall</li> <li>15. Main entrance of Brantly Hall</li> <li>16. Northeast corner of the Gallagher Business Building</li> <li>17. Southwest corner of Skaggs Building addition</li> </ol> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## CRIME STATISTICS COLLECTION

In accordance with the Jeanne Clery Disclosure of Public Safety and Campus Crimes Statistics Act (the Clery Act) of 1998 and the Higher Education Amendments of 1992 and 2008, UM collects and publishes reports of crimes that occur on campus, off-campus, and at off-campus sites owned or controlled by UM and/or by recognized University organizations. UM prepares a three-year statistical report of these reported incidents and provides this report to UM students and employees through publication on the UM website and notifications that are sent out annually.

The reported crime statistics for the most current reporting period are provided below. These statistics can also be accessed by visiting the [Department of Education's Security Statistics search site](http://ope.ed.gov/security/) (<http://ope.ed.gov/security/>) and the UM University of Montana Police Department website.

## **CAMPUS SECURITY AUTHORITIES**

UM has designated staff members in the following positions as "Campus Security Authorities." Crimes reported to anyone in any of these positions are included in the University's annual disclosure of crime statistics. It is important to note that any crime that is *reported* to one of these Campus Security Authorities is counted for the purpose of these crime statistics, regardless of the final disposition or outcome of the case:

- President and all Vice Presidents
  
- Director, University Police Department/Chief of Police
  - University police officers
  - Dispatchers
  
- Dean of Students
  - Coordinator, Office of Fraternity and Sorority Involvement (FSI)
  - Director of Student Services, School of Law
  
- Director of Residence Life
  - Associate/Assistant Directors of Residence Life
  - Area Coordinators
  - Community Development Coordinators
  - Resident Assistants
  - Custodial Supervisor
  - Office Manager
  - Administrative Associates
  
- Director of Athletics
  - Associate/Assistant Directors
  - Head Coaches
  - Assistant Coaches
  - Athletic Trainers
  
- Equal Opportunity and Affirmative Action Director/Title IX Coordinator
  
- Director for Study Abroad and Student Exchanges
  
- Faculty Advisors for ASUM Student Groups
  
- Academic Advisors

## **REPORTS TO CAMPUS SECURITY AUTHORITIES**

Students, employees and visitors are encouraged to report crimes to the University of Montana Police Department. Students may also contact a Campus Security Authority for appropriate

assistance in reporting crimes. Campus Security Authorities who receive reports of sexual misconduct are required to report the information to the campus Title IX Coordinator.

The Title IX Coordinator will provide the fact of the report to UMPD for statistical purposes. For all other crime reports, Campus Security Authorities will inform UMPD and other University officials, as appropriate, such as the Dean of Students, to initiate any applicable investigative or other procedure.

The responsibilities of a Campus Security Authorities should not be confused with the Mandatory Employee Reporting

## CRIME STATISTICS REPORT

The University of Montana Police Department prepares the Annual Campus Security and Fire Safety Report each year in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report is provided on the [University of Montana Police Department website](http://www.umt.edu/police) (<http://www.umt.edu/police>). This year's report reflects crime and fire statistics that were reported in calendar years 2012, 2013 and 2014. The University of Montana is required to report this information for the benefit of all current and prospective students and employees.

In addition to collecting crime statistics from Campus Security Authorities, the University of Montana Police Department collects crime statistics in cooperation with Missoula City and County law enforcement. The crime statistics information in this report pertains to crimes on the University of Montana Mountain Campus in Missoula as well as crimes that occur immediately adjacent to campus and crimes that occur in or on non-campus buildings or property that UM owns or controls. Examples of non-campus buildings include the recognized UM fraternity and sorority houses west of campus. The University of Montana Police Department also works with the Dean of Students, the Residence Life Office, the Athletics Department, the Title IX Coordinator, and other campus partners to collect statistics on Clery-reportable crimes and referrals for campus disciplinary actions, drug abuse, liquor law, and/or weapons violations.

## DEFINITIONS

The following definitions are taken from *The Handbook for Campus Safety and Security Reporting* by the Department of Education (2011).

**Campus** is defined as "any building or property owned or controlled by an institution of higher education within the same reasonably contiguous geographic area of the institution and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including student halls; and property within the same reasonably contiguous geographic area of the institution that is owned by the institution but controlled by another



person, is used by students, and supports institutional purposes (such as a food or retail vendor)."

***Non-campus building or property*** is defined as "any building or property owned or controlled by a student organization recognized by the institution; and any building or property (other than a branch campus) owned or controlled by an institution of higher education that is used in direct support of, or in relation to, the institution's educational purposes, is used by students, and is not within the same reasonably contiguous geographic area of the institution."

***Public property*** is defined as "all public property that is within the same reasonably contiguous geographic area of the institution, such as a sidewalk, a street, other thoroughfare, or parking facility, and is adjacent to a facility owned or controlled by the institution if the facility is used by the institution in direct support of, or in a similar manner related to the institution's educational purposes."

***Criminal Offenses*** are classified using the FBI Uniform Crime Reporting Handbook:

- Murder/Non-Negligent Manslaughter: The willful (non-negligent) killing of one human being by another.
- Negligent Manslaughter: The killing of another person through gross negligence.
- Forcible Sex Offense: Any sexual act directed against another person, forcibly or against that person's will. Includes forcible rape, forcible sodomy, sexual assault with an object, and forcible fondling.
- Non-Forcible Sex Offenses: Unlawful, non-forcible sexual intercourse. Includes incest and statutory rape.
- Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
- Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury results from an aggravated assault when a gun, knife, or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.
- Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: Unlawful entry with intent to commit a felony; breaking and entering with intent to commit a larceny; safecracking; and all attempts to commit any of the aforementioned.
- Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access, even though the vehicles are later abandoned – including joy riding).
- Arson: The willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another kind.

- **Weapon Law Violation:** The violation of laws or ordinances prohibiting the manufacture, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.
- **Drug Abuse Violations:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of certain controlled substances and the equipment or devices used in their preparation or use.
- **Liquor Law Violations:** Violations of state or local laws or ordinance prohibiting: the manufacture, sale, purchase, transporting, furnishing, possession, or use of alcoholic beverages.
- **Dating Violence:** Violence committed by a person (a) who is or has been in a social relationship of a romantic or intimate nature with the victim; and (b) where the existence of such a relationship shall be determined based on a consideration of the following factors: (i) the length of the relationship; (ii) the type of relationship; (iii) the frequency of interaction between the persons involved in the relationship.
- **Domestic Violence:** A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabiting with or has cohabited with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of Montana, or any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the state of Montana.
- **Stalking:** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to (a) fear for his or her safety or the safety of others; or (b) suffer substantial emotional distress.

*Note: The above definitions for Dating Violence, Domestic Violence, and Stalking are the federal definitions for these crimes.*

**Hate Crime** is defined as a criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias. Bias is a preformed negative opinion or attitude toward a group of persons based on their race, gender, religion, disability, sexual orientation or ethnicity/national origin. For Clery Act reporting purposes, hate crimes include any offense in the following list that is motivated by bias:

- Murder and non-negligent manslaughter
- Forcible sex offenses
- Non-forcible sex offenses
- Robbery
- Aggravated assault
- Burglary
- Motor vehicle theft
- Arson
- Larceny: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another

- Vandalism: To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.
- Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.
- Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

## CRIME REPORTS

### CAMPUS CRIME LOG

The University of Montana Police Department keeps a daily crime log that records crimes by their nature, date, time, general location, and disposition of the complaint. The crime log is available for inspection by the campus community or the public in the University of Montana Police Department, Facilities Services Building, Room 136.

### CLERY CRIME STATISTICS TABLES

#### *DISCIPLINARY REFERRALS – UM- Missoula*

OFFENSE	YR	ON - CAMPUS	RESIDENTIAL FACILITIES (subset of on-campus)	NON-CAMPUS	PUBLIC AREAS
LIQUOR LAW REFERRALS	2014	428	426	0	0
	2013	389	379	0	0
	2012	329	325	1	0
DRUG LAW REFERRALS	2014	197	192	0	0
	2013	182	175	0	0
	2012	244	241	0	0
WEAPON LAW REFERRALS	2014	1	0	0	0
	2013	1	1	0	0
	2012	1	1	0	0

***DISCIPLINARY REFERRALS – Missoula College (East)***

OFFENSE	YR	ON - CAMPUS	RESIDENTIAL FACILITIES (subset of on-campus)	NON-CAMPUS	PUBLIC AREAS
LIQUOR LAW REFERRALS	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0
DRUG LAW REFERRALS	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0
WEAPON LAW REFERRALS	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0

***DISCIPLINARY REFERRALS – Missoula College (West)***

OFFENSE	YR	ON - CAMPUS	RESIDENTIAL FACILITIES (subset of on-campus)	NON-CAMPUS	PUBLIC AREAS
LIQUOR LAW REFERRALS	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0
DRUG LAW REFERRALS	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0
WEAPON LAW REFERRALS	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0

***DISCIPLINARY REFERRALS – Bitterroot College***

OFFENSE	YR	ON - CAMPUS	RESIDENTIAL FACILITIES (subset of on-campus)	NON-CAMPUS	PUBLIC AREAS
LIQUOR LAW REFERRALS	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0
DRUG LAW REFERRALS	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0
WEAPON LAW REFERRALS	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0

**CAMPUS CRIME STATISTICS – UM-Missoula**

OFFENSE	YR	ON - CAMPUS	RESIDENTIAL FACILITIES (subset of on-campus)	NON-CAMPUS	PUBLIC AREAS
MURDER/NON-NEGLIGENT MANSLAUGHTER	2014	0	0	0	0
	2013	0	0	0	0
	2012	0	0	0	0
NEGLIGENT MANSLAUGHTER	2014	0	0	0	0
	2013	0	0	0	0
	2012	0	0	0	0
SEX OFFENSES, FORCIBLE	2014	6	6	1	1
	2013	9	5	0	1
	2012	7	5	1	0
SEX OFFENCES, NON-FORCIBLE	2014	0	0	0	0
	2013	0	0	0	0
	2012	0	0	0	0
ROBBERY	2014	0	0	0	1
	2013	0	0	0	0
	2012	1	0	0	0
AGGRAVATED ASSAULT	2014	2	0	0	0
	2013	2	1	1	0
	2012	5	3	0	0
BURGLARY	2014	14	4	0	0
	2013	5	3	3	0
	2012	6	1	0	0
MOTOR VEHICLE THEFT	2014	1	0	0	0
	2013	4	2	1	0
	2012	3	0	0	0
ARSON	2014	1	1	0	0
	2013	0	0	0	0
	2012	0	0	0	1
LIQUOR LAW ARRESTS	2014	39	18	0	0
	2013	98	29	2	4
	2012	45	22	0	5
DRUG LAW ARRESTS	2014	40	32	0	0
	2013	44	38	0	0
	2012	47	44	0	6
WEAPON LAW ARRESTS	2014	1	1	0	0
	2013	2	1	0	0
	2012	1	1	0	0
STALKING	2014	3	1	0	0
	2013	7	1	0	0
	2012	NA	NA	NA	NA
DATING VIOLENCE	2014	0	0	0	0
	2013	0	0	0	0
	2012	NA	NA	NA	NA
DOMESTIC VIOLENCE	2014	11	11	0	0
	2013	8	7	0	0
	2012	NA	NA	NA	NA

HATE CRIMES: There was one hate crime reported for 2012 – Simple Assault – biased by race that occurred on-campus. No hate crimes were reported for 2013 - 2014.

*CAMPUS CRIME STATISTICS – Missoula College (East)*

OFFENSE	YR	ON - CAMPUS	RESIDENTIAL FACILITIES (subset of on-campus)	NON-CAMPUS	PUBLIC AREAS
MURDER/NON-NEGLIGENT MANSLAUGHTER	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0
NEGLIGENT MANSLAUGHTER	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0
SEX OFFENSES, FORCIBLE	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	1	NA	NA	0
SEX OFFENCES, NON-FORCIBLE	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0
ROBBERY	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0
AGGRAVATED ASSAULT	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0
BURGLARY	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0
MOTOR VEHICLE THEFT	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0
ARSON	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0
LIQUOR LAW ARRESTS	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0
DRUG LAW ARRESTS	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	1
WEAPON LAW ARRESTS	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0
STALKING	2014	0	0	0	0
	2013	2	0	0	0
	2012	NA	NA	NA	NA
DATING VIOLENCE	2014	0	0	0	0
	2013	0	0	0	0
	2012	NA	NA	NA	NA
DOMESTIC VIOLENCE	2014	0	0	0	0
	2013	0	0	0	0
	2012	NA	NA	NA	NA

HATE CRIMES: No hate crimes were reported for 2012 - 2014.

*CAMPUS CRIME STATISTICS – Missoula College (West)*

OFFENSE	YR	ON - CAMPUS	RESIDENTIAL FACILITIES (subset of on-campus)	NON-CAMPUS	PUBLIC AREAS
MURDER/NON-NEGLIGENT MANSLAUGHTER	2014	0	NA	0	0
	2013	0	NA	0	0
	2012	0	NA	0	0
NEGLIGENT MANSLAUGHTER	2014	0	NA	0	0
	2013	0	NA	0	0
	2012	0	NA	0	0
SEX OFFENSES, FORCIBLE	2014	0	NA	0	0
	2013	0	NA	0	0
	2012	0	NA	0	0
SEX OFFENCES, NON-FORCIBLE	2014	0	NA	0	0
	2013	0	NA	0	0
	2012	0	NA	0	0
ROBBERY	2014	0	NA	0	0
	2013	0	NA	0	0
	2012	0	NA	0	0
AGGRAVATED ASSAULT	2014	0	NA	0	0
	2013	0	NA	0	0
	2012	0	NA	0	0
BURGLARY	2014	0	NA	0	0
	2013	0	NA	0	0
	2012	0	NA	2	0
MOTOR VEHICLE THEFT	2014	0	NA	0	0
	2013	0	NA	0	0
	2012	0	NA	0	0
ARSON	2014	0	NA	0	0
	2013	0	NA	0	0
	2012	0	NA	0	0
LIQUOR LAW ARRESTS	2014	0	NA	0	0
	2013	0	NA	6	0
	2012	0	NA	0	0
DRUG LAW ARRESTS	2014	0	NA	0	0
	2013	0	NA	2	0
	2012	0	NA	5	0
WEAPON LAW ARRESTS	2014	0	NA	0	0
	2013	0	NA	0	0
	2012	0	NA	0	0
STALKING	2014	0	0	0	0
	2013	0	0	0	0
	2012	NA	NA	NA	NA
DATING VIOLENCE	2014	0	0	0	0
	2013	0	0	0	0
	2012	NA	NA	NA	NA
DOMESTIC VIOLENCE	2014	0	0	0	0
	2013	0	0	0	0
	2012	NA	NA	NA	NA

HATE CRIMES: No hate crimes were reported for 2012 - 2014.

*CAMPUS CRIME STATISTICS – Bitterroot College*

OFFENSE	YR	ON - CAMPUS	RESIDENTIAL FACILITIES (subset of on-campus)	NON-CAMPUS	PUBLIC AREAS
MURDER/NON-NEGLIGENT MANSLAUGHTER	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0
NEGLIGENT MANSLAUGHTER	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0
SEX OFFENSES, FORCIBLE	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0
SEX OFFENCES, NON-FORCIBLE	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0
ROBBERY	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0
AGGRAVATED ASSAULT	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	1	NA	NA	0
BURGLARY	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0
MOTOR VEHICLE THEFT	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0
ARSON	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0
LIQUOR LAW ARRESTS	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0
DRUG LAW ARRESTS	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	0	NA	NA	0
WEAPON LAW ARRESTS	2014	0	NA	NA	0
	2013	0	NA	NA	0
	2012	1	NA	NA	0
STALKING	2014	0	0	0	0
	2013	0	0	0	0
	2012	NA	NA	NA	NA
DATING VIOLENCE	2014	0	0	0	0
	2013	0	0	0	0
	2012	NA	NA	NA	NA
DOMESTIC VIOLENCE	2014	0	0	0	0
	2013	0	0	0	0
	2012	NA	NA	NA	NA

HATE CRIMES: No hate crimes were reported for 2012 - 2014.



The above listed statistics may differ from previous publications of these data from year to year. These differences may be due to updates to the Higher Education Opportunity Act, title 20 U.S. Code Section 1092(f), the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics."

### **DISCLOSURE OF DISCIPLINARY PROCEEDING RESULTS FOR VIOLENT CRIME OR NON-FORCIBLE SEX OFFENSES**

The University of Montana will disclose to the alleged victim of a crime of violence or non-forcible sex offense the results of any disciplinary proceeding conducted by the University against a student who is the alleged perpetrator of the offense or violation. If the alleged victim is deceased as a result of the crime or offense, UM will provide the results of the disciplinary proceeding to the victim's next of kin.

### **EMERGENCY NOTIFICATIONS AND TIMELY WARNINGS**

The University of Montana Police Department is responsible for issuing emergency notifications and timely warnings.

#### **EMERGENCY NOTIFICATION**

The University will immediately notify the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees on campus. An immediate threat means an imminent or impending threat; examples include a fire in a building, a national disaster, an act of terrorism, an active shooter, or a situation involving hazardous materials.

When a significant emergency or a situation that poses danger to the community occurs, the University of Montana Police Department will coordinate with other first responders, which might include Missoula City Police, Missoula Fire, and UM Environmental Health and Risk Management office to properly mitigate the threat to campus. Depending on the nature and size of the incident, other local, state and federal agencies might be called upon to assist.

When the University of Montana Police Department confirms that a significant emergency or dangerous situation exists, officials will take into account the safety of the campus community, consult with other officials as appropriate, determine what information to release about the situation, and begin the notification process. The University may not immediately issue a notification for a confirmed emergency or dangerous situation if doing so would compromise efforts to assist a victim, contain the emergency, respond to the emergency, or otherwise mitigate the emergency.

#### **EMERGENCY MASS COMMUNICATION STRATEGY**

In response to changing tactics of violent criminals and continual improvements in technology, the University of Montana has developed an emergency mass communication strategy to inform the community of significant emergencies or dangerous situations.

This communication strategy provides: (1) information about an emergency, (2) a location where more information can be obtained, and (3) method to recall or send an "All Clear" message. The emergency mass communication strategy includes the following elements:

1. LED MASS EMERGENCY NOTIFICATION SYSTEM

The system consists of a radio transmitter capable of sending messages to wireless receivers. Since this is a stand-alone transmitter it does not depend on outside resources that can get filled beyond capacity during an emergency. The wireless receivers are LED signs with an audible alert to attract attention to the scrolling text. The University has 69 LED signs posted in strategic points around campus.

2. CELL PHONE TEXT MESSAGE NOTIFICATION

Students, faculty, and staff may voluntarily subscribe to a cell phone text notification service operated by the University of Montana Police Department for emergency notification purposes. Any student or employee may sign up for this free service through a student or employee Cyberbear account accessed through the UM website.

3. E- MAIL NOTIFICATION

The UM emergency notification system sends an email with emergency information to all 'umontana' e-mail addresses. The University of Montana Police Department can also send messages to a selected sub-group of these email addresses if circumstances warrant.

4. WEB PAGE BANNER

The same email sent to "umontana" email addresses is automatically inserted into an "ALERT" banner on the main web page of the University of Montana. Additional space is available on this page for more specific information and a running log as events develop and more information becomes available.

5. TWITTER

Twitter messages are posted to the [UMPD website](http://www.umt.edu/police) (<http://www.umt.edu/police>).

All of these tools are used to alert the campus community to emergencies and dangerous situations. The University of Montana Police Department will also summon local police and fire if necessary. If the threat is not substantiated, the University of Montana Police Department will still alert the campus community to a possible threat by posting a message on the LED reader board and on Twitter. In these cases, local police or fire may not be summoned.

## EMERGENCY RESPONSE

Emergency and evacuation policies and procedures are in place for the University (see [UM Policy 202.6](http://www.umt.edu/policies/facilities-property/emergency.php) available at <http://www.umt.edu/policies/facilities-property/emergency.php>). These policies and procedures are also posted on the University of Montana Police Department website. UM will test its emergency response and evacuation procedures at least annually through scheduled drills, exercises, and appropriate follow-up activities designed to assess and

evaluate University emergency plans and capabilities. UM tests evacuation procedures in academic/office buildings, residence halls and family housing facilities. The tests may be announced or unannounced. The tests are documented, including the date and time and whether it is announced or unannounced.

## **TIMELY WARNINGS**

A timely warning is a notification to the campus community of the occurrence of a Clery-reportable crime that poses a serious and continuing threat to the campus community. Timely warning messages may be sent out in cases of arson, burglary, homicide, robbery, aggravated assault, a hate crime, sexual assault, or other sexual offenses. Timely warnings are intended to heighten awareness throughout the campus community and may also seek information that could lead to the arrest and conviction of the offender.

Upon receiving a report of a Clery crime on or near campus, the supervising UM police officer on duty will communicate with at least two of the following: President, Vice President for Administration & Finance, Vice President for Integrated Communications, Title IX Coordinator, UM Legal Counsel, or Clery Compliance Officer to determine if the situation poses a serious and continuing threat to campus persons or property. Local law enforcement efforts will also be taken into account. The University of Montana Police Department will issue a timely warning as soon as possible after a serious and continuing threat is established. The University of Montana Police Department will notify local law enforcement before a timely warning is issued.

Depending on the circumstances of the situation, the University of Montana Police Department may post a notice using any of the emergency mass communication tools outlined above in order to provide the University community with more immediate notification. In such instances a copy of the notice may also be posted on the outside of entry doors and/or on bulletin boards of residence halls, fraternity and sorority houses, academic buildings, and residential buildings. UMPD may also post notices on the UM home page and/or other websites where information will likely reach the campus community.

New information that follows up on timely warnings will be provided on the University of Montana Police Department website.

Anyone who has information that may warrant a timely warning to the campus community should report it to the University of Montana Police Department by calling (406) 243-4000 or by visiting the office in person, located in the Physical Plant just east of Washington Grizzly Stadium.

# SEX OFFENSE POLICY, PROCEDURES AND PROGRAMS

## STATEMENT OF POLICY

The University of Montana is committed to providing its community members with an environment conducive to the pursuit of knowledge and free from violence. The University of Montana strives to prevent sexual assault, dating violence, domestic violence, and stalking, in addition to other acts of sexual misconduct. The University has adopted the Discrimination, Harassment, Sexual Misconduct, Stalking and Retaliation policy (“Sexual Misconduct Policy”). This policy defines and prohibits those acts as well as other forms of discrimination. The Sexual Misconduct Policy applies to on- and off-campus conduct. The policy definitions are included later in this report and the entire [Sexual Misconduct Policy](#) can be found at [www.umt.edu/policies/human-resources/DiscriminationHarassmentSexualMisconductStalkingRetaliation.php](http://www.umt.edu/policies/human-resources/DiscriminationHarassmentSexualMisconductStalkingRetaliation.php).

The University has a strong, coordinated program of targeted educational events, materials, and programs addressing violence prevention and risk reduction. Various campus departments and organized groups including the Campus Assault Prevention Coordinator, the EO/Title IX Coordinator, Student Advocacy Resource Center (SARC), Student Wellness, Dean of Students, the Women’s Center, University Police, and Residence Life are involved. These prevention and awareness programs are discussed more fully later in this report.

The Discrimination Grievance Procedures adopted by the University describe what will happen once the University receives a report of sexual assault, dating violence, domestic violence and/or stalking, including the provision of a prompt, fair, and impartial investigation and resolution and rights to appeal. Retaliation for participating in any such investigation or other part of the process, for reporting an incident, or for opposing any conduct forbidden by the policy is prohibited. More discussion of these procedures is included later in this report and the policy can be found on the [Equal Opportunity website](#) ([www.umt.edu/eo](http://www.umt.edu/eo)).

## Sanctions

The Dean of Students is charged with imposing disciplinary sanctions on students who are found to have violated the Sexual Misconduct Policy. Sanctions may include eviction from campus housing, expulsion, suspension, probation, a warning, and/or any other sanction set forth in the UM Student Conduct Code at Section VI.C. Disciplinary records for policy violations are maintained in the same manner as other student disciplinary records, described at Section VI.F. of the Student Conduct Code. Both the complainant and respondent will simultaneously be informed of the outcome of any institutional disciplinary action arising from allegations of domestic violence, dating violence, sexual assault, or stalking and the procedure to appeal.

## Reporting, Health, and Interim Protective Measures

The Equal Opportunity and Affirmative Action Office, through the Title IX Coordinator, who is housed in that office (“EO/Title IX Coordinator”), investigates reports of sexual misconduct to

determine whether it is more likely than not (preponderance of evidence standard) that there has been a violation of the Sexual Misconduct Policy. The EO/Title IX Coordinator and any investigator are specifically trained in how to conduct the investigation.

Upon receiving a report of sexual misconduct, the EO/Title IX Coordinator will evaluate the information received and determine what further actions should be taken by following the procedures described in the Discrimination Grievance Procedures. The EO is not an advocate for either the Complainant or the Respondent. The EO/Title IX Coordinator will take steps, either directly or through a reporting employee, to provide information about the University's Discrimination Grievance Procedures to someone who is reporting sexual misconduct. The EO will describe the process of a fair and impartial investigation and also the confidentiality provisions. Those provisions are described more fully later in this report. The EO will explain the right of the Respondent to review and respond to allegations and evidence against him or her. The EO will explain to both parties their rights to have a person of support, including an attorney, with them during their interviews and if there should be an appeal. All of these provisions, including the rights of both parties throughout the process and on appeal are in the Sexual Misconduct Policy and the Discrimination Grievance Procedure.

The EO/Title IX Coordinator will provide available health and advocacy resources both on and off campus. These resources are described more fully below in the section titled "Personal Safety Options." The EO/Title IX Coordinator will also provide options and, if requested, assistance making a report to law enforcement. Such notification starts a criminal investigation. This is different from a University administrative process under the policies.

The EO/Title IX Coordinator will fulfill the University's obligation to implement interim measures to ensure the safety of the complainant and that the complainant's educational experience is not jeopardized. Interim measures may include changing academic and living situations, obtaining a no-contact order, helping with a referral to a counselor on or off-campus. The EO/Title IX Coordinator will also take and address reports of retaliation.

Reports to the EO/Title IX Coordinator may be made via several avenues:

- Calling the EO/Title IX Coordinator office at (406) 243-5710 and leaving a private voice message;
- Sending a confidential email to one of the EO/Title IX Coordinator staff at [eoaa@umontana.edu](mailto:eoaa@umontana.edu)
- Filing a complaint or report on the form contained on the [EO/Title IX Coordinator website](http://www.umt.edu/eo) ([www.umt.edu/eo](http://www.umt.edu/eo));
- Mailing a letter to the EO/Title IX Coordinator office at University Hall, 020, Missoula MT 59812; or
- Visiting one of the EO/Title IX Coordinator staff in University Hall.

### **Mandatory Employee Reporting**

In order to enable the University to respond effectively and to stop instances of sexual misconduct involving students at the University proactively, all University employees must,

within 24 hours of receiving the information, report all information they have about alleged or possible sexual misconduct involving students to the EO/Title IX Coordinator. **Employees who are statutorily prohibited from reporting such information are exempt from these reporting requirements, including licensed health-care professionals and SARC advocates.**

### **Amnesty for Drug or Alcohol Possession and Consumption Violations**

The University strongly encourages students to report instances of misconduct involving students. Therefore, students who report information about sexual misconduct involving students will not be disciplined by the University for any violation of the University's drug or alcohol possession or consumption policies in which they might have engaged in connection with the reported incident.

### **Confidentiality of Complaints and Reports**

Parties in these processes, including the Complainant, the individual accused of a policy violation ("Respondent"), and witnesses, have privacy rights and reasonable expectations of confidentiality in the investigation of matters subject to this procedure. In addition, the integrity of the process depends on ensuring reasonable expectations of confidentiality. The EO will keep confidential the complaint, report, witness statements, and any other information provided by the Complainant, Respondent, or witnesses and will disclose this information only to the Complainant, Respondent, or witnesses as necessary to give fair notice of the allegations and to conduct the investigation; to law enforcement consistent with state and federal law; to other University officials as necessary for coordinating interim measures or for health, welfare, and safety reasons, and to government agencies who review the University's compliance with federal law.

If a reporter or Complainant requests that an investigation not be conducted, the EO will consider the reasons for the request, including concerns about continued safety of the person reportedly harmed and members of the campus community. The EO must also balance considerations about the continued health and safety of members of the community against a reporter's or Complainant's desire not to have the report investigated. In cases when a reporter or Complainant does not want to have a report investigated, but the EO has concerns that not taking formal or informal action might endanger the health or safety of members of the campus community, the EO will initiate confidential consultation with appropriate individuals to analyze the situation and assist in determining appropriate measures to take. Consultation may occur with the Dean of Students, chair(s) of the Behavioral Intervention Team (BIT), UM police, Clery Compliance Officer, Director of the Student Advocacy Resource Center (SARC), psychological health professionals, Director of Residence Life, Director of Human Resources, and legal counsel. The EO will make the ultimate decision about whether to conduct a formal investigation or respond to the report in another manner, including taking informal or interim support actions.

Publicly available record-keeping such as this report will not include personal information about the parties involved.

## Sexual Misconduct Policy Definitions

Sexual misconduct is prohibited under the University's Discrimination, Harassment, Sexual Misconduct, Stalking and Retaliation policy. Sexual Misconduct includes sexual assault, inducing incapacitation for sexual purposes, sexual exploitation, dating and domestic violence termed "relationship violence," and stalking.<sup>1</sup> The policy defines these terms.

*Sexual Assault* means an actual or attempted sexual contact with another person without that person's consent. *Consent* is informed, freely given, and mutual. If coercion, intimidation, threats, or physical force are used there is no consent. If a person is mentally or physically incapacitated or impaired so that such person cannot understand the fact, nature or extent of the sexual situation, there is no consent; this includes impairment or incapacitation due to alcohol or drug consumption, or being asleep or unconscious. There is no consent when there is force, expressed or implied, or use of duress or deception upon the victim. Silence does not necessarily constitute consent. Past consent to sexual activities does not imply ongoing future consent. Whether an individual has taken advantage of a position of influence over an alleged victim may be a factor in determining consent.

Sexual assault includes, but is not limited to:

1. Involvement in any sexual contact when the victim is unable to consent.
2. Intentional and unwelcome touching of, or coercing, forcing, or attempting to coerce or force another to touch a person's intimate parts (defined as genital area, groin, inner thigh, buttocks, or breast).
3. Sexual intercourse without consent, including acts commonly referred to as "rape."

*Inducing incapacitation for sexual purposes* includes using drugs, alcohol, or other means with the intent to affect or having an actual effect on the ability of an individual to consent or refuse to consent (as "consent" is defined in this policy) to sexual contact.

*Sexual Exploitation* occurs when a person takes non-consensual or abusive sexual advantage of another for anyone's advantage or benefit other than the person being exploited, and that behavior does not otherwise constitute one of the preceding sexual misconduct offenses. Examples of behavior that could rise to the level of sexual exploitation include:

- Prostituting another person;
- Non-consensual visual (e.g., video, photograph) or audio-recording of sexual activity;
- Non-consensual distribution of photos, other images, or information of an individual's sexual activity, intimate body parts, or nakedness, with the intent to or having the effect of embarrassing an individual who is the subject of such images or information;
- Going beyond the bounds of consent (such as letting your friends hide in the closet to watch you having consensual sex);
- Engaging in non-consensual voyeurism;

---

<sup>1</sup> While sexual assault and other sexual misconduct are often considered a subset of "sexual harassment," for purposes of this policy and the consequences that may result from violating this policy, the terms are distinct.

- Knowingly transmitting an STI, such as HIV to another without disclosing your STI status;
- Exposing one's genitals in non-consensual circumstances, or inducing another to expose his or her genitals;
- Possessing, distributing, viewing or forcing others to view illegal pornography.

*Relationship Violence* is abuse or violence between partners or former partners involving one or more of the following elements:

- Battering that causes bodily injury;
- Purposely or knowingly causing reasonable apprehension of bodily injury;
- Emotional abuse creating apprehension of bodily injury or property damage;
- Repeated telephonic, electronic, or other forms of communication -- anonymously or directly -- made with the intent to intimidate, terrify, harass, or threaten;

*Stalking* includes repeatedly following, harassing, threatening, or intimidating another by telephone, mail, electronic communication, social media, or any other action, device or method, that purposely or knowingly causes substantial emotional distress or reasonable fear of bodily injury or death.

*Retaliation* is action taken by an accused individual or an action taken by a third party against any person because that person has opposed any practices forbidden under this policy or because that person has filed a complaint, testified, assisted, or participated in any manner in an investigation or proceeding under this policy. This includes action taken against a bystander who intervened to stop or attempt to stop discrimination, harassment, or sexual misconduct. Retaliation includes intimidating, threatening, coercing, or in any way discriminating against an individual because of the individual's complaint or participation. Action is generally deemed retaliatory if it would deter a reasonable person in the same circumstances from opposing practices prohibited by this policy.

## WHAT TO DO IF YOU ARE SEXUALLY ASSAULTED

### PERSONAL SAFETY OPTIONS

If you are sexually assaulted, resources are available on and off campus to help you. It is important to preserve evidence in case you decide to press charges. If you are raped or sexually assaulted on campus:

- Get to a safe place as soon as you can.
- Try to preserve all physical evidence. Do not wash, use the toilet or change clothing if you can avoid it. If you do change clothes, put all clothing you were wearing at the time of the attack in a paper bag (no plastic bags).
- You have the option to notify law enforcement. Call either the Missoula City Police by calling 911 or the University Police at (406) 243-4000. The EO/Title IX Coordinator can



help you report to law enforcement. Notifying the EO/Title IX coordinator will allow her to help you determine whether the University can provide interim measures such as changes to your living situation or academic accommodations and can start the conversation with you about a campus investigation.

- Get medical attention as soon as possible to make sure you are physically well and to collect important evidence in the event you may later wish to take legal action. University police can arrange for immediate transport to First STEP, a medical service provided free of charge at St. Patrick's Hospital. First STEP provides medical care and evidence collection for victims of sexual assault, in a safe and private environment, 24 hours a day; call 406-329-5776. Nurses are trained to collect evidence, administer medication for the prevention of STDs and pregnancy, and provide information and referrals. If an individual thinks he or she has been drugged, First STEP will provide toxicology testing. All evidence can be stored for up to one year. Going to First STEP does not trigger a law enforcement or University report of sexual assault. SARC counselors partner with FirstSTEP and are available to go with you. SARC counselors can be reached at 406-243-6559.
- Talk with an advocate or a counselor serving in a professional role in which communication is privileged under Montana law (e.g. medical providers, licensed professional counselors, rape crisis counselors), who can help explain your options, give you information, and provide emotional support. On campus, the Student Advocacy Resource Center (SARC) provides confidential counseling services to UM students who have experienced sexual or relationship violence, stalking, or harassment (406-243-6559). These resources do not have to report to the EO/Title IX Coordinator as other employees would. Talking with them does not start a campus or law enforcement investigation.
- Curry Health Center (CHC) Medical Clinic is available to UM students (406-243-2122). CHC can assist with most medical concerns including pregnancy and STD testing following an assault. CHC does not collect evidence in cases of sexual assault. CHC providers do not have to report to the EO/Title IX Coordinator as other employees would. Talking with Curry Health Center professionals does not start a campus or law enforcement investigation.

Additional information about reporting options and resources is available on the UM [Sexual Misconduct website](http://www.umt.edu/sexualmisconduct) ( www.umt.edu/sexualmisconduct).

## **WHAT TO DO IF YOU EXPERIENCE RELATIONSHIP VIOLENCE OR STALKING**

### **If you are in an abusive relationship:**

You have choices. Remember that no one deserves to be abused; it is not your fault. The following are recommendations to assist you in dealing with this crime. You can:

- Seek medical attention for any injuries; visit Curry Health Center or a hospital or consult a private physician; ask your physician about documenting your injuries.
- Find someone you can safely talk to about the situation, such as a friend, family member, and/or contact support services such as SARC or the YWCA for more information or support; services can be provided anonymously and you do not have to give your name. An advocate or counselor will talk with you about your options and rights and offer you any referrals you may need. SARC 24-hour support line: 406-243-6559 ~ YWCA 24-hour crisis line: 406-542-1944.
- Report abuse to law enforcement or to the University's EO/Title IX Coordinator. The EO/Title IX Coordinator can help you report to law enforcement. Notifying the EO/Title IX coordinator will allow her to help you determine whether the University can provide interim measures such as changes to your living, academic, transportation, or working situations and can start the conversation about a campus investigation.
- Obtain a Temporary Order of Protection through the city of Missoula; for assistance, contact the [Crime Victim Advocate Office](http://www.co.missoula.mt.us/RVS/CVA.htm) (www.co.missoula.mt.us/RVS/CVA.htm; 406-830-3830)
- Develop a safety plan. Speak with a University counselor; for an appointment contact SARC or Counseling Services (406-243-4711) located at the Curry Health Center.
- Keep the number of your local support line somewhere safe and accessible (243-6559).

### **If you are being stalked:**

You have choices. Early intervention is critical. Most stalking does not end on its own. Recognizing stalking behavior is the first step. Many people minimize the seriousness of stalking by assuming that the stalker has poor social skills or misplaced romantic notions. There are several signs that indicate stalking behavior. Trust your feelings. The following are recommendations to assist you in dealing with this crime. You can:

- Develop a safety plan (assistance is available through SARC at 243-6559).
- Develop a network of support, such as resident assistants, friends, family, or SARC advocates.
- Clearly state that you are not interested in the attention of the stalker and that you want the behavior to stop.
- Develop documentation of stalking incidents (assistance is available through SARC)
- Report the behavior to law enforcement.
- Obtain a University no contact order through the Dean of Students.
- Obtain a Temporary Order of Protection through the City of Missoula; for assistance, call SARC (406-243-6559) or the Crime Victim Advocates office (406-258-4630).
- Contact law enforcement, SARC, or the YWCA for assistance.
- Keep the number of your local support line somewhere safe and accessible. SARC 24-hour support line: 406-243-6559 ~ YWCA 24-hour crisis line: 406-542-1944.
- Contact support services such as SARC or the YWCA for more information or for support. You do not have to give your name; a counselor or advocate will talk with you about your options and rights and offer you information about referrals you may need.

- The EO/Title IX Coordinator can help you report to law enforcement. Notifying the EO/Title IX coordinator will allow her to help you determine whether the University can provide interim measures such as changes to your living, academic, transportation or working situations and can start the conversation about a campus investigation.

## **EDUCATIONAL AND AWARENESS PROGRAMS**

Violence prevention encompasses multiple strategies designed to reduce the occurrence of sexual assault, domestic violence, dating violence and stalking. Prevention strategies involve empowering the campus community to examine, question, and change the social, cultural, political, and environmental factors that influence violence.

The University considers education to be a primary defense against discrimination, harassment, sexual misconduct, stalking, and retaliation. The University EO/Title IX Coordinator has received detailed training about best practices to identify, investigate, and work to address instances of sexual violence against University students. The University provides anti-discrimination training to all new employees which includes training about sexual misconduct involving students.

Educational efforts and discussions relating to the topics of sexual assault and alcohol begin for all students when they first visit the campus as part of orientation. Programs are reinforced throughout the year by media campaigns, outreach events, and other presentations in the residence halls and fraternity and sorority houses. The EO/Title IX Coordinator and SARC provide training to numerous campus groups including student athletes.

### **Mandatory Online Tutorial – PETSAs**

Every incoming student at UM is required to take an on-line tutorial called "Personal Empowerment through Self-Awareness" (PETSAs). The tutorial provides information about UM policies and procedures prohibiting sexual misconduct, information about the risks posed by drugs and alcohol, information about bystander intervention, and detailed information about consent.

### **Orientation “Slice of Life” Skits**

The UM Advocates present skits at summer orientations that address topics including alcohol, sexual assault, and campus resources. After the skits, key University officials hold panel presentations with parents to discuss the issues further and UM Advocates hold discussions with students.

### **Training for RA’s**

SARC, Title IX/EOA and University Police train all Residence Assistants. Presentations from SARC include information about SARC services, and about interpersonal violence (including sexual assault and domestic violence), healthy relationships, how to support students in crisis, and other pertinent topics. SARC also works with RA’s as they develop applied skills using the ‘Behind Closed Doors’ curriculum.

### **SARC Bystander Intervention Training for Residence Halls**

SARC trains freshmen living in the residence halls on bystander intervention. This training provides education regarding resources, consent, and bystander intervention. Over time, the objectives of these intensive efforts are to inform every student of the importance of bystander intervention in overall campus safety and to promote empowerment to act, as necessary to support safety for all, including potential victims of sexual assault.

### **PRO Residence Hall Programs**

Programs that include information on alcohol and healthy sexuality are available by request from the peer educators. Programs addressing these topic areas are also included as part of the Wellness Series offered by the peer educators (PROs).

Students may become Wellness peer educators (PRO) by taking a 3 credit class, "Introduction to Peer Health Education," that addresses health topics impacting college students like drug and alcohol use and abuse, safer sex, healthy relationships, mental health, suicide prevention, stress management, and sexual violence.

### **Beer Goggles**

Beer Goggles is a multimedia presentation created by Student Wellness at Curry Health Center that addresses topics including alcohol use, healthy relationships, sexual assault, and relevant campus resources and includes live performances by students telling personal stories. It is presented to first-year students during the first two weeks of school and has been presented at national conferences to rave reviews.

### **Classroom Presentations**

Upon request, SARC staff teaches classes in an instructor's absence. This program is called "Don't Cancel That Class." Topics include: providing quality first response; participating fully in healthy relationships; using self-care to promote good mental health and resiliency; preventing suicide; recognizing and addressing relationship violence dynamics; supporting survivors of sexual assault and addressing rape myths (using UM climate survey data).

### **Dating 101 for International Students**

SARC coordinates a student panel for international students on topics related to dating and American culture.

### **SARC Student Groups**

Each year SARC trains 15-20 advocates to provide advocacy services and education. They help staff SARC's 24 hour student support line, and they participate in outreach events. These advocates receive 40 hours of specialized training focused on supporting those affected by sexual assault, relationship violence and discrimination. Training includes information about healthy relationships, suicide prevention, Title IX/EOAA policy and Montana laws. They triage calls to the support line, and connect students with professional staff, as warranted.

Advocates for Nonviolence

SARC also oversees a student group called Advocates for Nonviolence which has about 15-25 members. This group helps SARC conduct a number of awareness raising events focused on sexual assault, relationship violence and discrimination.

## **General Outreach**

Education is also achieved through various media campaigns. SARC produces print and electronic media poster campaigns to inform students about services, interpersonal violence, sexual assault and discrimination. Public Service Announcements about SARC services are placed on KBGA, the University student radio station. Every UM student receives 'Health Nut', which is a monthly electronic magazine put out by Wellness. It addresses a variety of topics including drug and alcohol use, sex and relationships.

## **University Council on Student Assault (UCSA)**

The University Council on Student Assault (UCSA) meets regularly throughout the year for the purpose of examining issues relating to campus policies and procedures that address student assault and sexual misconduct. A subset group of the UCSA also conducts regular confidential case reviews (personally identifiable information is eliminated) of reports of sexual misconduct each semester for the purpose of identifying patterns or areas in which the University can improve its response and prevention efforts.

## **SEXUAL AND VIOLENT OFFENDER REGISTRY**

The Montana's Sexual or Violent Offender Registration Act is designed to protect the public from sexual or violent offenders by requiring offenders to register with local law enforcement agencies in the jurisdiction where they reside. Information about offenders is made available to the public.

This Registry provides an up-to-date listing of sexual and violent offenders who are required to register their whereabouts. The registry can be found on the [Montana Attorney General's office](https://app.doj.mt.gov/apps/svow/) website (<https://app.doj.mt.gov/apps/svow/>).

## **ALCOHOL AND ILLEGAL DRUGS POLICY**

The University of Montana is committed to a campus community environment that promotes the health, safety, personal development and academic success of students, faculty and staff. The Drug-Free Schools and Communities Act Amendments of 1989 prohibit, at a minimum, the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on school and campus property or as part of any school or campus activity.

## **ALCOHOL POLICY**

The possession, sale, or service of alcohol on the UM campus is governed by Montana state law, Board of Regents policies, and UM alcohol policies. The primary responsibility for enforcement of alcohol laws is the University of Montana Police Department.

The unlawful possession, sale, consumption, or furnishing of alcohol by students or employees on campus property is strictly prohibited. It is illegal to sell, furnish, or provide alcohol to any person under the age of 21 years of age. The possession of alcohol by anyone under the age of

21 in a public place or a place open to the public is illegal. Except for students age 21 or older who are allowed to consume and possess alcohol in their University apartments or assigned rooms in the residence halls, it is a violation of the UM Alcohol Policy for anyone to consume or possess alcohol in any public or private area of campus without prior University approval.

## **ILLEGAL SUBSTANCE POLICY**

The University of Montana campus is designated "drug free." The possession, manufacture, sale, or distribution of any controlled substance is illegal under both state and federal laws. Such laws are enforced by the University of Montana Police Department. Violators are subject to potential University disciplinary action, criminal prosecution, fines, and/or imprisonment.

## **MEDICAL MARIJUANA**

Although Montana state law permits the use of medical marijuana, i.e. use by persons possessing lawfully issued medical marijuana cards, federal laws prohibit marijuana use, possession, and/or cultivation at educational institutions and on the premises of other recipients of federal funds. The use, possession, or cultivation of marijuana for medical purposes is therefore not allowed in University of Montana housing or on any other University of Montana property, nor is it allowed at any University-sponsored event or activity off campus. In the event an illegal alcohol or drug-related incident involving an employee or student occurs, the University will cooperate fully with law enforcement agencies and will determine appropriate internal disciplinary actions. Individuals who violate University policies, city ordinances, and/or state or federal laws are subject to disciplinary action according to the University of Montana Student Conduct Code, the Fraternity and Sorority Mutual Relationship Agreement, and relevant UM personnel policies. Student sanctions under the Student Conduct Code may include disciplinary warning, probation, suspension, expulsion, restitution and/or community service, as well as required attendance at educational programs. Employees who violate policies will be subject to disciplinary action in accordance with personnel policies, collective bargaining agreements, and local, state, or federal laws. Employees could be subject to termination and/or criminal prosecution.

## **POSSIBLE SANCTIONS**

Information on the [federal and state drug and alcohol penalties](http://www.umt.edu/vpsa/documents/Summary%20of%20Alcohol%20and%20Drug%20Laws.pdf) can be found on the Vice President for Student Affairs website ([www.umt.edu/vpsa/documents/Summary%20of%20Alcohol%20and%20Drug%20Laws.pdf](http://www.umt.edu/vpsa/documents/Summary%20of%20Alcohol%20and%20Drug%20Laws.pdf)). Students should review and understand the University [alcohol and drug policies](http://www.umt.edu/vpsa/policies/alcohol-and-drug.php), which can also be found on the on the Vice President for Student Affairs website (<http://www.umt.edu/vpsa/policies/alcohol-and-drug.php>).

Employees should review and understand the Faculty and Staff [Drug Free Workplace policy](http://www.umt.edu/policies/human-resources/drugfree.php) (<http://www.umt.edu/policies/human-resources/drugfree.php>) and [Drug and Alcohol Testing policy](http://www.umt.edu/policies/human-resources/drugtesting.php) (<http://www.umt.edu/policies/human-resources/drugtesting.php>), and the [Alcohol policy](http://www.umt.edu/policies/facilities-property/alcohol.php) (<http://www.umt.edu/policies/facilities-property/alcohol.php>).

## **SUBSTANCE ABUSE EDUCATION**

A description of all drug and alcohol abuse education programs as required under Section 120 (a) through (d) of the Higher Education Act can be found in the Biennial Review of UM's Drug and Alcohol Program (the most recent version is 2010-2012) found on the [VPSA website](http://www.umt.edu/vpsa/reports) (<http://www.umt.edu/vpsa/reports>).

## **MISSING STUDENTS POLICY**

If a member of the University community believes a residential student is missing, they should immediately inform the Residence Life Office. Upon notification, the Residence Life Office will immediately refer the missing student report to the University of Montana Police Department so an official investigation can occur. In the event that information is turned over to the University of Montana Police Department and a student is missing for over 24 hours, the Missoula City Police Department will also be notified (unless the Missoula City Police Department was the entity that made the determination that the student is missing).

Students residing in University of Montana housing may designate a Missing Person Contact person, someone the student would like to have informed in the event the student is missing. Students are informed that this person's name and contact information will be kept confidentially and will be accessible only to appropriate University officials or law enforcement for the purpose of an active missing person investigation. If at any point in the year a student would like to update or change his or her Missing Person Contact information, they should contact the Residence Life Office at (406) 243-2611.

- If the student has designated a Missing Person Contact, the University will notify that contact person within 24 hours that the student is missing.
- If a student is under the age of 18 and not legally emancipated, the University will notify the student's custodial parent or guardian and any other designated contact person within 24 hours that the student is missing.
- Regardless whether the student has identified a contact person, is above the age of 18, or is an emancipated minor, the University will notify local law enforcement within 24 hours that the student is missing.

## **WEAPONS POLICY**

The possession or use of any firearm, ammunition, explosive devices, or any unlawful weapon of any kind is not permitted on University property or in University facilities except as described in relevant University policies and procedures. Students living in residence halls must register weapons with the University of Montana Police Department and follow mandatory requirements for possession and use. Weapons cannot be stored within residence halls for any period of time. All other requests to bring weapons on to University property must be submitted in advance to the University of Montana Police Department.

## **FIRE SAFETY REPORT**

### **FIRE SAFETY POLICY**

The Higher Education Act of 2008 requires disclosure of fire safety standards and measures for on-campus student housing facilities. This report includes fires statistics for the three most current years, a description of the fire safety systems installed in each housing building, the number of fire drills supervised each year, policies on ignition sources (smoking, open flame, portable electrical appliances, etc.), procedures for fire evacuation, and policies on fire safety education and training.

The University's policies on fire safety and emergency procedures in residential facilities can be found online at the Residence Life Office website.

### **REPORTING FIRES AND OTHER EMERGENCIES**

If evacuation is needed, pull the fire alarm. Report all emergencies to the University of Montana Police Department by calling (406) 243-4000 or by calling 911. Give the operator your name, department, location, and nature of incident. Stay on the line until the operator hangs up.

### **FIRE EVACUATION GUIDELINES**

Should you discover smoke or fire or hear the fire alarm you should do the following.

- Call the University of Montana Police Department at (406) 243-4000.
- Pull the fire alarm if it is not already sounding.
- Notify other people.
- Immediately leave the building by means of the nearest available exit.
- Before opening the door, see if it is hot by placing the palm of your hand against it. If the door is hot, remain in the room.
- If you are on a ground floor, carefully exit through a window if possible. If you are on an upper floor, call 911 and give the operator your location. Block the entrance from smoke and heat. Open the window. Do not exit onto ledges. Remain calm. Emergency responders will assist you as soon as possible.
- If the door is cool, open the door slightly and check for smoke in the corridor.
- If the corridor is smoke-free, proceed to the nearest available exit (exterior door or stairwell). Stay low, near the floor, to avoid smoke and heat. Close doors behind you. If the corridor is too smoky to reach the stairway or an exit, remain in the room. If you have evacuated the building, get clear of the entire area.

### **FIRE SAFETY POLICIES IN THE RESIDENCE HALLS**

#### **Cooking Appliances**

Cooking appliances are not allowed in the residence halls except for coffee pots and popcorn poppers. Baking can be done in residence hall kitchens, but the cooking of meals or meat is prohibited. Appliances with open elements or George Foreman grills are not allowed.



## **Candles and Incense**

Candles and incense can be a severe fire hazard and their use is prohibited in the residence halls. Wickless candles are allowed as an alternative to provide the fragrance without the flame.

## **Halogen Lamps, Lights, Electrical Safety**

The Consumer Product Safety Commission has warned about the dangers of halogen lamps and the excessive operating temperatures of 970 to 1200 degrees F that they produce. Curtains, clothing, paper items and similar items burn quickly when they come in contact with 300W or 500W bulbs. Therefore, light bulbs greater than 150W, either incandescent or halogen, are not allowed. Additionally, do not overload outlets. Use extension cords and/or surge protectors that are UL rated and have fire shield capabilities.

## **Decorations and Room Arrangement**

Students are free to display posters and other decorations in their rooms except on the ceiling, including on either side of their door and inside of their window. All natural trees and branches used as ornamentation in residence halls or rooms must first be fireproofed and all tree decorations must be nonflammable. When residents are arranging their rooms, they cannot place articles on or push beds up against radiators.

## **Flammable Liquids**

Gasoline, kerosene, alcohol, cleaning fluids, etc., constitute a serious fire danger and are prohibited in residence halls. Containers with such fluids are also prohibited.

## **Smoking**

Consistent with the University's Tobacco Free policy, all Residence Halls are "No Smoking" in all areas including student rooms. Smoking and the use of tobacco products (ex. chew, snuff, etc.) is not allowed in any area on campus including study rooms, restrooms, hallways, stairways, lobbies, elevators, lounges, student rooms, or on the campus grounds. Students are expected to abide by the UM Tobacco-Free Campus Policy at all times.

## **Health and Safety Inspections**

Residence Life staff members perform health and safety inspections two times during the academic year. Each resident room is inspected to identify potential fire hazards and other safety concerns. The staff also checks for general cleanliness to ensure a healthy living environment.

## **Residence Hall Evacuation and Reporting Procedures**

If a resident, employee, or guest of residence halls discovers a fire and the general fire alarm has not activated, activate the nearest pull station by lifting the plastic cover (a pre-alarm will sound) and pulling the handle down. When the general fire alarm for a residence hall sounds, everyone must evacuate the building immediately via the closest emergency exit. Residents must proceed in an orderly fashion by walking quickly to the nearest emergency egress routes and out of the building. Elevators cannot be used as emergency egress routes. Students with disabilities who cannot leave the building via emergency egress routes should go to the nearest safe area of rescue and activate the area of rescue signal. Emergency personnel will come to this area and assist with the evacuation. Once outside, people must move at least 25 feet from the building to allow room for emergency vehicles and personnel to work. During inclement

weather students will be moved inside to other buildings during an emergency. Do not re-enter the building until instructed to do so by a Residence Life staff member or on-scene emergency personnel.

If a student, employee, or guest is aware that a fire has occurred in the building, even after it has been extinguished, they must notify Residence Life staff. They can notify their Resident Assistant/Community Assistant/Village Assistant, Hall Administrative Assistant, or the staff in the main Residence Life Office in 101 Turner Hall.

### **Training for Residence Life Staff and Students**

All Residence Life student staff members at the University of Montana attend a fire safety equipment walk with a departmental electrician and/or the Associate Director of Residence Life-Facilities. These building walk-throughs educate staff members on the functionality of the sprinkler systems and fire alarm display panels. During floor meetings that are held the first week of each semester, Resident Assistants explain fire safety policies and evacuation procedures to students. In addition, a fire drill is held in each building once per semester to provide an opportunity for the residents to practice an evacuation.

### **Future Residence Life Fire Safety Improvements**

Residence Life plans to upgrade fire panels in the residence halls to provide specific information on where fires originate. The fire panel in Miller Hall was upgraded during the 2015 summer.

## Description of Fire Safety Systems

Facility* <sup>1</sup>	Fire Alarm Monitoring Done on Site (by UMPD)	Full* <sup>2</sup> Sprinkler System	Smoke Detection	Fire Extinguisher Devices	Evacuation Plans and Placards	Number of Evacuation (Fire) Drills each Calendar Year
Aber Hall	YES	YES	YES	YES	YES	2
Craig Hall	YES	YES	YES	YES	YES	2
Duniway Hall	YES	YES	YES	YES	YES	2
Elrod Hall	YES	YES	YES	YES	YES	2
Jesse Hall	YES	YES	YES	YES	YES	2
Knowles Hall	YES	YES	YES	YES	YES	2
Miller Hall	YES	YES	YES	YES	YES	2
Pantzer Hall	YES	YES	YES	YES	YES	2
Turner Hall	YES	YES	YES	YES	YES	2
Lewis & Clark Apartments	YES	YES	YES	YES	NO	0
Craighead and Sisson Apartments	NO	NO	YES	YES	NO	0
Elliot Village Apartments	NO	NO	YES	YES	NO	0
Toole Village Apartments	NO	NO	YES	NO	NO	0

\*1. Residence halls do not have physical addresses. Both mail and emergency response respond based on the building name.

\*2. Full Sprinkler System is defined as having sprinklers in both the common areas and individual rooms.

In addition to the safety equipment listed in the table above, all UM residence hall floor/wing doors are connected to the fire alarm system. When the fire alarm is activated, the doors shut to help control the potential spread of fire and smoke. Passenger elevators are also connected to the fire system so they do not operate when the alarm is activated.

### Fire Statistics

The fire log is maintained by the Residence Life Office and is available upon request. To see the current fire log, contact the Residence Life Office at (406) 243-2611 or visit 101 Turner Hall.

## Definition of a Fire

For the purposes of fire safety reporting, the Higher Education Act of 2008 defines a fire as any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner. The Department of Education (ED) 2011 "Handbook for Campus Safety and Security Reporting" clarified that fires do not include incidents where "there is no open flame or other burning."

## 2014 Fire Statistics

Facility	Total # of Fires	Date Reported	Classification	Brief Summary	Date and Time of Fire	General Location	# People Receiving Treatment	# of Deaths	Approx. Property Damage
University Villages	5	5/7/2014	Accidental	BBQ smoke appliance had larger flames than normal and was close to the exterior of the building	5/7/2014 11:28pm	Outside 837 Ophir Court	0	0	Pending
University Villages		6/10/2014	Accidental	Plastic ashtray melted and caused smoke	6/10/2014	Porch area of 714 Pioneer	0	0	Pending
University Villages		10/3/2014	Accidental	Fire in oven from faulty heating element	10/3/2014	330 Bannack	0	0	Heating element replaced
University Villages		10/12/2014	Accidental	Explosion in apartment from illegal drug activity	10/12/2014 @4:06pm	1010 Yreka Court	3	0	Pending
University Villages		10/18/2014	Accidental	Pan left on stove causing apartment to fill with smoke	10/18/2014 @7:15pm	319 Bannack	0	0	0
Elrod Hall	2	5/15/2014	Intentional	Evacuation map on wall has burn mark on lower right corner	6/10/2014	1st floor west of Elrod Hall	0	0	0
Elrod Hall		10/8/2014	unknown	Scorch mark on door	10/8/2014 8:20 pm	224 Elrod	0	0	0
Craig Hall	1	8/17/2014	Accidental	Wire melted on back of refrigerator in student room, left scorch marks on floor about 4" long	Sometime between 8/16/2014 and 8/17/2014 @ 10:00 am	014 Craig Hall	0	0	Clean up costs and one small refrigerator (resident's)
Aber Hall	1	8/23/2014	Unknown	Burn mark on door – student reports as preexisting	Reported 8/23/2014@ 11:30am	Room door	0	0	0
Pantzer Hall	1	9/1/2014	Accidental	Newspaper inside dumpster caught fire	9/1/2014	Outside Pantzer Hall	0	0	0

## 2013 Fire Statistics

Facility	Total # of Fires	Date Reported	Classification	Brief Summary	Date and Time of Fire	General Location	# of People Receiving Treatment	# of Deaths	Approx. Property Damage
Aber Hall	1	5/5/2013	intentional	Paper in residence hall lit on fire	5/5/2013	1163 Aber Hall	0	0	0
Craig Hall	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Duniway Hall	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Elrod Hall	1	4/19/2013	unknown	Burn mark on door	4/19/2013	224 Elrod	0	0	0
Jesse Hall	3	1/29/2013	intentional	Floor sign has burn mark	1/29/2013	760 Jesse	0	0	0
Jesse Hall		1/30/2013	intentional	Mandatory meeting floor sign has burn mark	1/30/2013	elevator lobby	0	0	0
Jesse Hall		11/13/2013	intentional	Word "cooch" burned into resident's door	11/13/2013	307 Jesse Hall outside resident door	0	0	unknown
Knowles Hall	1	10/16/2013	intentional	Burn mark on RA door sign	10/16/2013	306 Knowles Hall outside door	0	0	0
Miller Hall	1	5/20/2013	intentional	Burn/scorch mark in couch of living learning space	Unknown	LLC space of Miller Hall	0	0	unknown
Pantzer Hall	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Turner Hall	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Lewis & Clark Apts.	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
University Villages	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a

## 2012 Fire Statistics

Facility	Total # of Fires	Date Reported	Classification	Brief Summary	Date and Time of Fire	General Location	# of People Receiving Treatment	# of Deaths	Approx. Property Damage
Aber Hall	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Craig Hall	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Duniway Hall	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Elrod Hall	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Jesse Hall	3	1/4/2012	unintentional	scorch marks on head board due to hair straightener	unknown	853 Jesse	0	0	\$0 - \$99
Jesse Hall		1/11/2012	intentional	burn marks on bed post from lighter	unknown	1061 Jesse	0	0	\$0 - \$99
Jesse Hall		10/4/2012	intentional	clothing item on door knob lit on fire	10/4/2012 1:47am	356 Jesse Hall	0	0	\$0 - \$99
Knowles Hall	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Miller Hall	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Pantzer Hall	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Turner Hall	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Lewis & Clark Apts.	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
University Villages	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a