



**ST VINCENT'S  
HEALTH NETWORK**  
SYDNEY

A SERVICE OF ST VINCENT'S HEALTH AUSTRALIA

## **International Engagement Coordinator Academic Registrar's Office**

- **Continuous full-time position**
- **\$71k-\$86k plus 17% Superannuation contributions and the opportunity to Salary Package**
- **Ref: 1657A01/201449**

Celebrating our 40th anniversary this year, Murdoch University is internationally recognised as a research-led institution, pioneering solutions, and collaborating with outstanding researchers across the globe to achieve positive impacts in society, industry and the environment. The University is located within an emerging vibrant Health Precinct, which includes the St John of God Hospital and the recently opened Fiona Stanley Hospital.

This position will support the International Engagement Manager in the implementation of the University's international engagement strategy and will also provide marketing and administrative support to the team. With duties including planning and coordinating marketing initiatives, monitoring, conducting and reporting on market research and planning and project managing a range of promotional activities, particularly for onshore visits and delegations.

The successful candidate will have a degree and/or an equivalent combination of relevant work experience and/or education/training, as well as:

- Highly effective communication, negotiation and interpersonal skills, and the demonstrated ability to liaise, consult and work constructively and collaboratively with various stakeholders in a complex environment.
- Demonstrated high level of organisational, time and workload management skills, including the ability to prioritise workload to meet strict deadlines.
- Demonstrated high level of computer literacy and proficiency in the production of high level work using software for database management and reporting, specified University software programs, with the capability and willingness to learn new packages as appropriate.
- Demonstrated sound level of market research, analysis and report writing skills and the ability to track, communicate and present this information effectively.

For further information about this position, please refer to the Position Description. Alternatively please contact Alicia Woods, Manager International Engagement on +61 8 9360 2209 or email [a.woods@murdoch.edu.au](mailto:a.woods@murdoch.edu.au)

### **For more information or to apply:**

Please visit <http://jobs.murdoch.edu.au/> to view the Guide for Applicants and Position Description, here you will also find the online form to submit your application. Please note that emailed applications will not be accepted.

**Closing date: Friday 16th October 2015**