

FEE EXTENSION C APPLICATION A49C



Before completing this form, please read the Fee Extension 'C' Application Information for Students found on www.vu.edu.au/askvu and www.vu.edu.au/forms. This form is to be completed and submitted with any relevant documentation at your Student Welfare Fee Extension appointment.

Please write in BLOCK LETTERS using a black or blue pen.

TITLE: _____ FAMILY NAME: _____ STUDENT ID: _____

GIVEN NAME: _____

ARE YOU AN INTERNATIONAL ONSHORE STUDENT? YES NO

COURSE CODE: _____ CAMPUS: _____ STUDY YEAR: _____

COURSE TITLE: _____

FEE AMOUNT		FEE PAYMENT PLAN - DATES AND AMOUNTS	
TOTAL FEES PAYABLE?	\$ _____		
HOW MUCH OF YOUR FEES HAVE YOU PAID?	\$ _____		
HOW MUCH OF YOUR FEES ARE OUTSTANDING?	\$ _____		

INCOME AND EXPENDITURE *(The budget sheet on the reverse of this form may assist you to complete this section)*

EXPENSES		INCOME	
A) HOUSING	\$ _____	E) EDUCATION	\$ _____
B) PERSONAL	\$ _____	F) TRANSPORT	\$ _____
C) FOOD	\$ _____	G) GENERAL	\$ _____
D) DEBTS	\$ _____	TOTAL EXPENSES:	\$ _____
		EMPLOYMENT	\$ _____
		CENTRELINK PAYMENT	\$ _____
		TOTAL INCOME:	\$ _____
		LESS TOTAL EXPENSES:	\$ _____
		TOTAL BALANCE:	\$ _____

REASON FOR FEE EXTENSION	INTERNATIONAL HIGHER EDUCATION STUDENTS	TAFE DOMESTIC STUDENTS CERTIFICATES 1 - 4 (Only)
1. Centrelink Application Lodged		
2. Financial Hardship		
3. Banking/Postal Delay		
4. Currency Issues		
5. Sponsor Problems		
6. Political Problems		
7. University Admin Error		
8. Other		

PLEASE ATTACH YOUR WRITTEN STATEMENT THAT SETS OUT YOUR CIRCUMSTANCES TO THIS APPLICATION FORM.

I declare that the information I have provided best describes my circumstances and if my application is approved I will ensure that the fees are paid on or before the agreed payment date. If I fail to make full payment by the agreed date, I understand that the University may cancel my enrolment. I have read the Privacy Notice below.

STUDENT SIGNATURE: _____ DATE: ____/____/20____

OFFICE USE ONLY	FEE EXTENSION APPROVED? <input type="checkbox"/> NO <input type="checkbox"/> YES - UNTIL: ____/____/20____		DATE APPROVED:
	ASSESSED BY:		
	SIGNATURE:		DATE:
	EFS DATABASE UPDATED:		

EXPENDITURE SHEET

- This money management sheet is provided to assist you to complete the income and expenditure section.
- Budgeting to meet your needs is a complex process. It is important to take some time to ensure you have allowed for all your needs and routine expenses.
- Please advise the Student Welfare Officer if you wish to discuss developing strategies to assist you in your money management.

FORTNIGHTLY EXPENSES: complete sections A - F to calculate fortnightly expenses

A. HOUSING (fortnightly)

Rent/Board \$ _____

Mortgage \$ _____

Electricity \$ _____

Gas \$ _____

Water \$ _____

Telephone \$ _____

Other \$ _____

TOTAL A \$ _____

B. PERSONAL (fortnightly)

Mobile Phone \$ _____

Cigarettes \$ _____

Hobbies/Sport \$ _____

Entertainment \$ _____

Other \$ _____

Other \$ _____

TOTAL B \$ _____

C. FOOD (fortnightly)

Lunches \$ _____

Supermarket \$ _____

Butcher \$ _____

Market \$ _____

Takeaway \$ _____

Pet Food \$ _____

Other \$ _____

TOTAL C \$ _____

D. DEBTS (fortnightly)

Personal Loan \$ _____

Car Loan \$ _____

Credit Card \$ _____

Rent of TV/ \$ _____

Fridge/Computer \$ _____

Other \$ _____

TOTAL D \$ _____

E. EDUCATION (fortnightly)

Text Books \$ _____

Stationery \$ _____

Childcare \$ _____

Other \$ _____

Other \$ _____

Other \$ _____

TOTAL E \$ _____

F. TRANSPORT (fortnightly)

Public Transport \$ _____

Petrol \$ _____

Other \$ _____

Other \$ _____

Other \$ _____

Other \$ _____

TOTAL F \$ _____

YEARLY EXPENSES

G. GENERAL EXPENSES (Divide all yearly totals by 26 to calculate fortnightly amount)

Car Registration \$ _____

Car Insurance \$ _____

Car Maintenance \$ _____

Council Rates \$ _____

Health Insurance \$ _____

Other \$ _____

TOTAL G \$ _____

FORTNIGHTLY TOTALS \$ _____

CONTACT

Enquiries ASKVU
Phone www.vu.edu.au/askvu
Web +613 9919 6100
www.vu.edu.au/current-students

STUDENT SERVICE CENTRES

City Flinders Melton
City King St Albans
Footscray Nicholson Sunshine
Footscray Park Werribee

STUDENT WELFARE

Telephone: +61 3 9919 5400
Email: welfare@vu.edu.au

PRIVACY INFORMATION

We collect your personal information in accordance with the Privacy Statement for students (www.vu.edu.au/current-students/student-essentials/commonly-used-forms) and the Privacy Policy (www.vu.edu.au/privacy).