

UO MONITORING SYSTEM GUIDELINE

- UO MONITORING SYSTEM is a simple application software to monitor the flow of UO notes between the Chief Secretary (CS) office and various Administrative departments
- For using the application type www.manipur.gov.in at any browser (e.g. Internet explorer) address bar and then click UO Monitoring System under Online Services list.
- **Log in** to UO monitoring system using **user_id** and **password**.
- After logging in successfully the Administrative Secretary will be able to view the list of Letters/Notes from CS office.
- The Administrative Secretary can reply to the letter/note by simply **checking the specific Letters/Notes row checkbox** and then **click the 'Send to CS'** button. Later on the reply will be updated on CS Received Letters/Notes list.
- Different **colour codes** have been used to represent various departments' Letters/Notes received by CS which is then forwarded to the Administrative Secretary for e.g. as shown in application, **Supreme Court is coded with Orange colour, High Court is coded with yellow colour, Assembly is coded with blue colour and NHRC is coded with red colour from other department**. The department colour codes are shown in the left side of application screen.

1. LOGIN PAGE



The screenshot shows a web browser window with the URL 10.178.193.135:8080/monitor/logout. The page title is "LOGIN". The main heading is "OFFICE OF THE CHIEF SECRETARY, MANIPUR" and "UO NOTE MONITORING SYSTEM". Below the heading is a "Login" form with the following fields:

Login id*	<input type="text" value="admin_secyA"/>
Password*	<input type="password" value="**"/>

Below the form are two buttons: "Login" and "Reset". A red asterisk note below the buttons states: "*Indicates mandatory fields".

2. ADMINISTRATIVE SECRETARY HOME PAGE

Home | [Change Password](#) | [Logout](#)

UO Color Code

Select	LETTER RECEIVED BY OFFICE OF CS-Dated	UO	SUBJECT	DEADLINE	RESPONSE STATUS
<input type="checkbox"/>	MN-7/2011 Dt. 07-03-2011 From Shri Hobin Singh, Advocate on Record, Supreme Court - 07-03-2011	...CC -15-03-2011	WPI(Cr) No. 129 of 2006 (Laxmi (Minor) through her father Vs Union of India & Other)	15-04-2011	EXPIRED
<input type="checkbox"/>	Case No. 40/14/408-08-FEFC Dt. 23-03-2011 From Asst. Registrar (NHRC) - 23-03-2011	...Home -29-03-2011	NHRC Complaint from Shri Suhas Chakma, Dir, Campaign for Prevention of Torture, New Delhi in Case No. 40/14/408-08-FEFC dt 23-03-2011	31-03-2011	EXPIRED
<input type="checkbox"/>	D.O. No. 52/14/907-08(M-5) Dt. 15-03-2011 From Joint Registrar (Law) - 15-03-2011	...Home -23-03-2011	NHRC Complaint from Shri Suhas Chakma, Dir, Campaign for Prevention of torture, New Delhi in case No. 52/14/907-08.	30-03-2011	EXPIRED
<input type="checkbox"/>	Case No. 24/14/408-08-AFEDC Dt 04-03-2011 From Asst Registrar(Law),NHRC -04-03-2011	...Home -17-03-2011	NHRC Complaint from Thounaojam (o) Ibemcha Devi Ukupur Bachaspati,Imphal	21-03-2011	EXPIRED
<input type="checkbox"/>	D.O. No. III-11039/48/2010-G Dt. 23-02-2011 From Union Home Secretary - 23-02-2011	...Home -03-03-2011	Deployment of CPMFs ? payment of pending dues thereof	08-03-2011	EXPIRED

Sent to CS | Print Note | Print All Note | Reset

3. SEND REPLY CS

The page at 10.178.193.135:8080 says:
Click OK to send reply?

OK | Cancel

FOR ANY QUERY PLEASE CONTACT:

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