

INVITATION TO CONSULTANCY SERVICES

The Asian Human Rights Commission (AHRC) and the Asian Legal Resource Centre (ALRC) hereby invites proposals for the following work:

Consultancy services to develop a Result Based Monitoring System and PME (Planning-Monitoring-Evaluation) framework for AHRC/ALRC

1. Purpose and specific objective of the consultancy:

The purpose of the consultancy is to assist the organisation to develop a Result Based Monitoring System and PME (Planning-Monitoring-Evaluation) framework.

The specific objectives are to:

- AHRC/ALRC should be provided with a result matrix for the period of 2010-2012 (including relevant and SMART indicators on output/outcome/impact level);
- Support AHRC/ALRC to develop a Result Based Monitoring System and PME framework. To introduce the monitoring system and to train the governance board, management and the staff members in their respective roles and functions in relation to the PME framework;
- Create a tool for assessing within the organisation, partners and the donors of the result of the work in terms of its outputs, outcomes and impacts;
- Enhance the capability of the staff members and partners of AHRC/ALRC in monitoring and evaluation their work to improve performance and accountability.

2. Deliverables:

The consultant should provide the following products:

- Result Matrix for the period of 2010-2012;
- Systems and tools for monitoring AHRC/ALRC programs;
- Format for plans and reports;
- PME handbook;
- Training sessions on using the systems and tools.

3. Time Frame:

The consultancy shall be conducted within 2010. The duration will be around 5 months.

4. Terms of Reference:

The Terms of Reference for the consultancy can be [downloaded here](#).

5. Qualifications of consultants:

To qualify for the tender, the consultants should have:

- Extensive experience in development of Result Based Monitoring Systems, PME and organisation development. Academic or other relevant professional background in development management (PCM/PME/RBM) and organisation development;
- Extensive experience in the field of human rights and rights based approaches, particularly regarding human rights problems relating to countries with serious limitations in the rule of law systems, liberal democratic institutions and traditions of ensuring fair trial; and empathetic attitudes in understanding serious problems such as forced disappearances and extrajudicial executions, endemic torture, acute problems of poverty and serious violations relating to gender and women's rights;
- Experience in South East, East and South Asian states;
- Experience in working with Civil Society Actors;
- A capacity to appreciate the use of modern communication methodologies and information technology for the promotion of human rights, rule of law and democratisation;
- Capacities for interpersonal relationships, particularly with an understanding of the cultural context in less developed counties, particularly living conditions of women in poorer societies.

6. Budget

The budget of the consultancy is EURO 26,000.

7. Submission of proposals

Interested persons are requested to submit their curriculum vitae and an inception report describing the methodology, process, time frame and budget (covering total cost of the assignment) in the following address or by email:

Asian Human Rights Commission
Asian Legal Resource Centre
19/F, Go-Up Commercial Building, 998 Canton Road
Mongkok, Kowloon,
Hong Kong SAR

Email: louise.sun@ahrc.asia

Please mark your communication "For the attention of Ms. Louise Sun, Senior Administrative Officer"

Deadline Date for Submission is 4.00pm, 15 July 2010.