

ERCIM "ALAIN BENSOUSSAN" FELLOWSHIP PROGRAMME
2008-2009

CONTRACT Nr 2008-XX

Between

The European Economic Interest Grouping ERCIM – 2004 route des Lucioles – BP 93
06902 Sophia-Antipolis Cedex – France
hereinafter referred to as ERCIM-EEIG, represented by its Manager, Jérôme Chailloux,

and

Name and address of fellow

E-mail:

Citizenship:

hereinafter referred to as the Fellow,

The undersigned hereby accepts the ERCIM "Alain Bensoussan" fellowship according to the schedule below, under the conditions set by each institution, and under the general conditions which follow:

Duration and Location

The duration of the fellowship will be 12 months from <DATE 1> to <DATE 2>
at <Name of the main hosting institute>, <Country> with <Name and e-mail of the scientific contact>.

During the fellowship period, the Fellow will have to spend in the framework of an Exchange Programme at least one week in the following two ERCIM institutes:

- <Name of the first institute>, <Country> with <Name of the local scientific contact> <e-mail of the local scientific contact>
- Name of the second institute, <Country> with <Name of the local scientific contact> <e-mail of the local scientific contact>

The dates of arrival and duration for these two stays will have to be determined between the scientific contact of the main hosting institute, the local Scientifics and the fellow.

The fellow will have to inform ERCIM-EEIG of his/her planned arrival date and duration

- in the 1st ERCIM institute within the first three month after his/her arrival at the main institute,
- in the 2nd ERCIM institute within the first nine month after his/her arrival at the main institute.

Allowances

The Fellow will receive a monthly bursary of € <Net monthly allowance rate>.

This amount will be transferred to a bank account designated by the Fellow during the first week of each month. This bursary will be paid to the Fellow by the "Centre International des Etudiants et Stagiaires", EGIDE.

Travel Expenses

- Costs for travelling to and from the host institution will be paid by ERCIM-EEIG, based on an economy class airplane ticket or first class train ticket. Travel by car will be reimbursed on the basis of a first class train ticket. No moving expenses are allocated.
- Participation in scientific conferences; the Fellow is encouraged to attend and to submit papers to scientific conferences. ERCIM-EEIG will cover registration costs and travelling expenses up to a maximum sum calculated at a rate of 100 EURO per month for the fellowship period. To take advantage of these funds, the Fellow must have an accepted paper at the conference.
- Participation to the Exchange Programme; the Fellow will spend at least one week in two different ERCIM institutes. ERCIM-EEIG will cover expenses (including travel, accommodation, food...) up to a maximum sum calculated at a rate of 150 EURO per month for the fellowship period.
- All travel expenses are reimbursed upon presentation of the original tickets, the two boarding cards and original invoices (hotel, bus ...). If the Fellow travelled by car, he/she must provide an estimate (issued by a travel agency) confirming the price of a first class train ticket for the same journey.

Insurance and Tax Affairs

The Fellow is covered by personal insurance provided by EGIDE (Centre International des Etudiants et Stagiaires), the cost of which is paid by ERCIM-EEIG.

The insurance covers medical transportation costs if needed, payment of a lump sum for invalidity or death, personal liability (see booklet sent at the beginning of the first period).

The insurance does not cover Fellow's family.

The Fellow must conform strictly to the modalities required by EGIDE in order to benefit from this insurance.

During the ERCIM "Alain Bensoussan" Fellowship Programme, in order for the Fellow to be covered by the health insurance during his departure to another country (for personal or professional reasons), the Fellow must inform ERCIM-EEIG at least 10 days before his departure. If the Fellow does not respect this procedure, ERCIM-EEIG can not be held responsible if the Fellow does not benefit from the health insurance provided by EGIDE during the period he/she will be outside of the host country.

It should be noted that a Fellow shall not be covered by the insurance provided by EGIDE during any period of the Fellowship Programme that the Fellow spends in his country of origin. Country of origin shall be defined as the country in which the Fellow is deemed a national, and/or another country designated by EGIDE in the event that the Fellow normally resides in a country other than his country of nationality.

It is the Fellow's own personal responsibility to respect the legislation in force within the hosting country, and in particular regarding his or her, own individual tax affairs.

Confidentiality

The Fellows are bound by the strictest duty of confidentiality with regard to the data they learn during their stay at the host institution.

Intellectual Property and Publications

During their stay at the grouping's members, the Fellows are integrated into the host research team. The results of the work carried out during the fellowship belong to the hosting organisation where the work was performed, according to the laws of the host organisation's

country. Notwithstanding the foregoing provisions, the Fellow shall be free to publish provided that the publication infringes no intellectual property rights.

The Fellows must acknowledge ERCIM-EEIG in their published papers or articles referring to work carried out during the fellowship by way of the following footnote on the first page: "This work was carried out during the tenure of an ERCIM "Alain Bensoussan" Fellowship Programme."

The Fellow is obliged to send to ERCIM-EEIG at least 15 days before his departure a scientific and an administrative report.

- The scientific report (2/3 pages) must be sent to the main scientific contact for validation (copying to the administrative contact and ERCIM-EEIG). It must include a brief summary of the research carried out, a list and abstract(s) of any publication(s), a list of any workshop(s) and conference(s) the Fellow attended. ERCIM-EEIG is authorised to publicise the scientific report on the ERCIM website (public access). This condition applies to the awarding of the Certificate of Completion.
- The administrative report may be uploaded on the ERCIM website and must be sent to the ERCIM-EEIG.

Certificate of Completion

The Fellow will be awarded a "Certificate of Completion" if the following conditions are fulfilled:

- the duration of the fellowship was respected (no anticipated departure)
- two stays of at least one week were done in two different ERCIM institutes (Exchange Programme)
- the fellow submitted all the requested reports (scientific and administrative reports)
- the scientific contact gave its approval.

Internal Regulations Governing Hosting Organisations

During the fellowship, the Fellow will have to conform to the internal regulations governing the hosting organisation in which he/she is staying, respecting in particular the following:

- vacations (duration, period...)
- working hours,
- usage of technical facilities and especially of computing facilities,
- access to the premises,
- confidentiality in regard to the data belonging to the hosting institute.

Termination of the Contract

The Fellow may end the present contract with a two-month period. ERCIM-EEIG may end the contract if the Fellow has not fulfilled the obligations laid down in the present contract. In any case, the hosting institution can refuse to host the Fellow if their internal admission commission gives a negative answer.

Applicable Law

This contract is written in English. It is governed by French Law. Sophia-Antipolis, <DATE>

ERCIM Manager
Jérôme Chailloux

The Fellow
Name of the Fellow